

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This is the fourth Consolidated Annual Performance and Evaluation Report (CAPER).

The City of Salem receives HOME funds as part of a Consortium.

### **2023**

Salem Mayor Chris Hoy took office November 2, 2022, after serving as Salem City Councilor for Ward 6 since March 2017. He served as the City Council President from 2019 - 2022. In that role, he also served as the Chair of the Salem Housing Authority. Mayor Hoy has led the council's efforts to address Salem's shelter crisis and serves as the vice chair of the Mid-Willamette Valley Homeless Alliance.

The current priorities of the Mayor are to:

- Promote public safety
- Reduce homelessness
- Improve streets, sidewalks, and parks
- Support strong neighborhoods

In addition to the Federal Priorities, the City provided \$400,000 in General Fund dollars for programs that meet the number two goal (End Homelessness) of the Con Plan. These non-HUD accomplishments and resources are not included in the data report. The FY 2023 CAPER includes activities funded in 2023 and prior year programs that were funded and completed during this reporting period.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and**

**explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
CHDO Set Aside	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	0	0		24	0	0.00%
CHDO Set Aside	Affordable Housing	HOME: \$	Other	Other	1	0	0.00%			
Expand Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	100	2	2.00%	107	0	0.00%
Expand Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	150	50	33.33%			
Expand Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	0	0		24	0	0.00%
Expand Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	25	5	20.00%			

Expand Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	100	0	0.00%			
Program Administration	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	1	1	100.00%			
Support Efforts to End Homelessness	Homeless	CDBG: \$ / HOME: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	13097	1,309.70%	0	13097	
Support Efforts to End Homelessness	Homeless	CDBG: \$ / HOME: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		77	33	42.86%
Support Efforts to End Homelessness	Homeless	CDBG: \$ / HOME: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3000	663	22.10%	0	663	
Support Efforts to End Homelessness	Homeless	CDBG: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	200	38	7.00%			
Support Efforts to End Homelessness	Homeless	CDBG: \$ / HOME: \$	Homeless Person Overnight Shelter	Persons Assisted	0	26		0	26	

Support Efforts to End Homelessness	Homeless	CDBG: \$/ HOME: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	18		0	18	
Support Efforts to End Homelessness	Homeless	CDBG: \$/ HOME: \$	Homelessness Prevention	Persons Assisted	0	1428		600	1428	238.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

A summary of the priority needs identified, and progress made include:

**Goal #1-** Support to end homelessness

Activities Funded / Implemented in this and prior fiscal years:

Completed-Case Management and Facility coordinated Access to Housing- St. Francis Shelter and Women at the Well Grace House

Completed-Meals on Wheels, Marion Polk Food Share

**Goal #2-Expand Affordable Housing**

Activities Funded / Implemented in this and prior fiscal years:

Development of New affordable housing, land acquisition and down payment assistance:

Open-Applegate Terrace Apartments- 47 affordable housing units, veteran focused, projected to break ground July 2024

Open-MacLeay- down payment assistance- 24 attached and detached residences, project under build

Open-City of Salem Land acquisition - area TBD, approximately 60 units

**Goal #3-CHDO Set Aside**

Activities Funded / Implemented in this and prior fiscal years:

CHDO operating funds for - Corvallis Neighborhood Housing Services Inc., dba DevNW

Completed-CHDO operating for DevNW operating expenses related to MacLeay CLT

**Goal #4-Program Administration**

Activities Funded / Implemented in this and prior fiscal years:

Completed-All indicators of operating CBDG and HOME funds and Fair Housing Activities

## 2023 Projects

PY	Project Title	
2023	Marion Polk Food Share	Completed
2023	St. Francis Shelter	Completed
2023	Women at the Well	Completed
2023	DevNW CHDO operating funds	Completed
2023	Dev NW down payment assistance	Open
2023	Applegate Terrace Apartments	Open
2023	City of Salem land acquisition	Open
2023	Admin- HOME and CDBG	Completed

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	13,571	48
Black or African American	675	4
Asian	127	0
American Indian or American Native	19	0
Native Hawaiian or Other Pacific Islander	75	17
<b>Total</b>	<b>14,467</b>	<b>69</b>
Hispanic	5,255	14
Not Hispanic	9,212	55

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

This table reflects the race and ethnicity of families directly impacted by federal programs and projects that were closed during the program year.

Both CDBG and HOME require the City gather race and ethnicity data for all individuals or families receiving a benefit from either funding source. In some cases, individuals may report a race and then include the ethnicity as Hispanic and in some cases a race is not identified. If a race is not identified, then the individual or family will be counted in the white race category. The numbers reflected in the Hispanic section are not included in the overall total, as this would cause duplication of numbers. The Not Hispanic category includes all other client counts.

Due to the nature of the data collection and import through IDIS, this table reflects numbers from the current and previous program years that closed during the period of July 1, 2023 – June 30, 2024.

There remains open CDBG and HOME related activities from previous years that are not in this count.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,017,439	1,457,534
HOME	public - federal	1,045,644	138,368

Table 3 - Resources Made Available

### Narrative

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Central Salem		0	no core area projects were identified
Keizer		0	citywide
Salem Citywide	100	100	

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The City of Salem began the Fiscal Year with a reported balance of \$0 in unexpended CDBG funds and \$103,919 uncommitted HOME resources at the end of the previous program year.

According to the PR26 report (Attachment 2), \$1,457,534 in PY 2023 CDBG resources were expended. The PR05 report for PY2023 shows that \$138,368 in HOME resources were expended in the same program year. Several projects were delayed in multiple AAPs and are expected to be completed and reported in next year's CAPER.



## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

A concerted effort is made to leverage federal funds with other resources. CDBG and HOME allocations require a 25% match. Our partners leverage federal resources with private loans, grants received from local businesses and trusts, LIHTC, Oregon Housing Tax Credits, Oregon Housing Trust Funds, weatherization grants, donations, and volunteer support. The local housing authorities and Community Housing Development Organizations (CHDOs) are encouraged to combine HOME with LIHTC to recapitalize and/or construct affordable housing low-income housing.

In addition the City provided \$400,000 in general funds for individuals and families in need of essential services including food, shelter, health, case management, etc. The CDBG public service allocation works in conjunction with the general fund allocation towards meeting the same goals.

Match was provided through the following HOME-funded organizations: DevNW-CHDO, Dev NW down payment assistance, Applegate Terrace Apartments.

Match was also provided by the following CDBG-funded organizations: Marion Polk Food Share, St. Francis Shelter, Women at the Well.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	400,000
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	400,000
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	400,000

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	77	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	600	0
<b>Total</b>	<b>677</b>	<b>0</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	131	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>131</b>	<b>0</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City of Salem had a One Year Goal to assist 677 households.

Several HOME projects are ongoing from past AAPs. They include Dev NW- Cottage Evergreen Apartments, Macleay CLT and Macleay downpayment assistance, Gateway, Applegate, HOPE Plaza, and Sequoia.

MWVCAA and St. Francis Shelter assisted households via the TBRA program, and the funding has carried over from previous years into 2023. Both programs should be completed by next CAPER.

**Discuss how these outcomes will impact future annual action plans.**

The City does not anticipate any impact on these outcomes with future annual action plans. CDBG funds will continue to provide affordable single family owner rehab, multi-family rental rehab, and permanent supportive housing rehab per funded application requests.

Should funding for the HOME or CDBG program be reduced or eliminated the City will access all available options and adjust as warranted.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**Table 13 – Number of Households Served**

**Narrative Information**

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

During the 2023 Program Year, the City of Salem's CDBG Federal Programs funded public services for homeless and presumed benefit families through the following organizations: Marion Polk Food Share-Meals on Wheels, St. Francis Shelter and Women at the Well both case management.

Additionally, the City was able to provide financial support to the following organizations using General Funds dedicated to social service programs: Center for Hope and Safety-hotline and case management, Marion Polk Food Share, and two programs through Northwest Human Services.

Through the coordinated efforts of these programs these agencies reached individuals with the greatest needs.

The strategy of reducing, preventing, and supporting the elimination of homelessness in the City is to support community agencies providing services needed to help move people from homelessness into permanent housing. Through partnerships with local service agencies, housing developers, and job training programs, barriers for persons experiencing homelessness will be reduced, providing the stability, support, and means for those experiencing homelessness to move into permanent housing. This strategy is aligned with HUD's goal of eliminating homelessness.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to**



**permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

**CR-30 - Public Housing 91.220(h); 91.320(j)**

**Actions taken to address the needs of public housing**

**Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

**Actions taken to provide assistance to troubled PHAs**

**CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

During the initial application review, all applications are reviewed to ensure eligibility for federal funds and that organizations applying for rehabilitation projects have met the Uniform Relocation Act notice requirements. Once funded with HOME or CDBG, construction or rehabilitation projects have regular inspections to ensure compliance with all federal requirements. Site visits are coordinated on an ongoing basis until project completion to ensure the project meets all of the agreement specifications and City building code requirements. For all projects triggering Davis Bacon prevailing wage, City staff oversees the project to ensure Department of Labor compliance.

The City assesses the risk factor of all subrecipients and determines level of risk based on the results of the monitoring/assessment.

For rehabilitation or construction projects, ongoing monitoring occurs throughout the construction. This includes review of the bid packet, preconstruction meetings, monitoring of compliance for Davis Bacon and any additional federal, state and city requirements.

For public service and other programs, a program analysis is completed, and a level of risk is determined. If the risk is minimal, the City will monitor on an as needed basis. All programs must provide documentation of clients served unless the clients meet the presumed benefit criteria.

Previously funded projects within the change of use (CDBG) period undergo an annual review to ensure there have been no changes in the clients served or use of the facility.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The notice of a 15-day public comment period providing citizens the opportunity to review and submit feedback to staff was posted in the Statesman Journal.

The drafted CAPER was available on the City's website, and in paper format at the front desk of Urban Development Department, and at Salem's Public Library.

There was a Public Hearing on September 23, 2024 at City Council. This was broadcast live on CCTV, Twitter and the City's YouTube Channel. No comments were received.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

During the Program Year the City did not change the program objectives as it pertained to the Con Plan or the Annual Plan.

The City consistently reviews Policies and Procedures and makes changes as it relates to clarification of current policy and changes as changes and/or modifications are made to federal regulation and guidance.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 24 CFR 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City monitored seven multi-family housing projects funded with HOME during the program year.

Marilyn Townhomes – 1250, 1252, 1256 Marilyn Street – Several findings were addressed onsite or within 24 hours.

Yaquina Hall – 2720 B Street – No concerns found during this initial inspection and file review.

Sequoia Crossings – 2960 Broadway NE – Initial inspection of new construction revealed that a stairway access from first to second floor had severe cracks in the concrete steps. The steps were completely replaced and finding closed.

Mill Creek Meadows – 200-256 25th Street, 170 25th St – Findings that included auxiliary lighting in hallways not working and fire doors being held open were corrected. Other findings included inoperable exhaust fan and a hole in ceiling of mechanical room. All findings were corrected.

Cornerstone – 2540 Rose Garden Street NE – Units had beds, clothing, or dressers within the three-foot radius of the cadet wall heater. One heater wasn't working. These items have been corrected. The tenant rent roll showed a utility allowance of \$26. The files had the correct amount. The rent roll was corrected.

Providence - 3524 Fisher Road NE – One tenant file showed the recertification of income was overdue. Findings include stairwell heater missing knob, items stacked within three-foot radius of stairwell heater. Items stacked in front of propane heating system for building. Lint collection in dryer vents Rent and Occupancy Report needs to be updated to show correct utility allowance as shown in tenant files. These items were corrected.

Highland Station – 1286 Highland Avenue – Multiple findings that included outdoor GFCIs that were not working, items within three-feet of heat source in units. All items were corrected.

The City requires that all findings be resolved, and that documentation be provided indicating that the finding(s) has/have been resolved. For physical inspection findings, the City re-inspects upon completion of resolutions. If during re-inspection it is determined that items have not been sufficiently resolved or not resolved, a third inspection is conducted at a cost of \$100 to the owner (each subsequent re-

inspection is an additional \$100). Concerns are required to be addressed. Responses from the owner to the initial monitoring letters sent out are required within 30 days of the date on the letter.

Monitoring of new projects during construction/rehabilitation was conducted on Yaquina and Sequoia Crossings (properties under construction during the 2023-2024 Program Year) including Single Family Rehabilitation projects through Polk Community Development Corporation. Continued monitoring is conducted as required and is input into a spreadsheet indicating the last monitoring and the proposed date of the next monitoring.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)**

The City markets programs awarded federal funds in a number of ways. Flyers are available at various locations, news articles are published in local newspapers, and information is available on the City's website, which details all available programs and the parameters under which citizens may gain access to services. All written information includes the following language to ensure that all citizens have access:

"It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income", as provided by Salem Revised Code Chapter 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, and related statutes and regulations, in all programs and activities".

All HOME projects with five or more units are required to submit an Affirmative Fair Housing Marketing



Plan (AFHMP) that includes the affirmative marketing actions undertaken. Review of the AFHMP occurs with owners during the HOME monitoring to ensure information continues to be current.

For the Salem Urban Development Community Services and Housing Commission and other public meetings, the following information is included on agenda's:

"In order to ensure the broadest range of services to individuals with disabilities, the City of Salem will be pleased to make necessary arrangements. To request services (interpreter, etc.) please call the number listed below at least two working days (48 hours) in advance. Voice: 503-588-6178, TTY: 503-588-6370. It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity and source of income, as provided by Salem Revised Code Chapter 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, and related statutes and regulations, in all programs and activities.

Si necesita ayuda para comprender esta informacion, por favor llame 503-588-6178".

In addition, the following icons are printed along with program information: accessibility, Equal Employment Opportunity Commission, Equal Housing Opportunity (Fair Housing Logo), and HUD Logo.

All programs funded through Federal Programs are required to post a statement documenting affirmative marketing on materials provided to clients for the program. Many of the organizations post in applications, on websites, and in brochures for their programs.

The City does not anticipate changing the affirmative marketing actions.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

HOME program income is used to fund multiple projects/programs. As projects request reimbursement, the City draws from PI and then EN based on the amount of PI available.

HOME PI funds were expended on activities that are still ongoing. A few projects are currently open. We will determine the characteristics in the appropriate CAPER after the closeout. Open activities include Dev NW Evergreen Apartments, Gateway/Mahonia Apartments, HOPE Plaza Apartments, Sequoia Aprtments and Tenant Based Rental Assistance Program- MWVCAA and St. Francis Shelter.

CDBG PI funds were expended on Meals on Wheels/Marion Polk Food Share and Women at the Well Grace House projects.

The City has no float-funded activities. No income was received from the sale of property or parcel.

**Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)**

The City continues to help foster and maintain affordable housing by providing HOME funds to CHDOs and other nonprofit housing organizations with an affordable housing mission. These partnerships have helped to remove many housing barriers including limited availability and coordinated housing. Additionally, the combination of HOME and CDBG funds over the past years have provided programs including but not limited to subsistence payments, tenant based rental assistance, security deposits, job training programs, and case management activities. These programs assist in addressing barriers such as fees and charges, limitations, coordinated housing, job creation, and job training. The City provides System Development Charge waivers for organizations constructing new affordable housing using federal funds allocated through the Federal Programs Division. This waiver reduces the cost of construction which provides incentives to construct affordable housing for families that earn 60% or less of the local area median income. Organizations utilizing HOME funds are required to maintain the property as affordable for a prescribed number of years as outlined in the HOME and CDBG requirements. To ensure the maintenance of affordable housing, the City follows all compliance monitoring requirements on a regulated schedule.

At the time when property is acquired or rehabilitated, steps are taken to prevent as much tenant disruption as possible. Required notices are sent to tenants as part of the application process and at time of award. Verification that these steps have been taken is a condition of funding to the organization for the project.

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	12	1	0	0	0
Total Labor Hours	25,167	40,800			
Total Section 3 Worker Hours	0	0			
Total Targeted Section 3 Worker Hours	0	0			

**Table 14 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	1	1			
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	1	1			
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.	2				
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	1				
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	1				
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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**Table 15 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

**CDBG activities:**

- SHA-Southfair Conversion
- CFHS Demolition-for HOPE Plaza
- Seed of Faith - Transitional Housing Rehab (2021)
- Bridgeway Recovery Services - Backup Generator
- YMCA Facility Improvements

**HOME activities:**

- Yaquina Hall Rehabilitation