

Category I: Current Fiscal Year Procurement Contracts

	Business Entity	Dept.	Description	Contract Amount	Fund
1	Avelo Airlines	PW	Revenue Guarantee Reimbursement for 2024. City is reimbursed by TravelSalem and US Dept of Transportation.	\$100,000.00	A
2	APCO Institute	WVCC	Intellicomm Guidecard System Software and Implementation. This system will convert the physical cards for Emergency Medical Dispatch (EMD). The EMD guide cards contains the line of questioning in which a 911 call taker uses to determine the selection of the event type for a particular call. (Sole Source)	\$125,000.00	CI
3	Box Gang Manufacturing	CS	25 Cubic Yard Self-Contained Compactor. Used for compacting trash in support of events and park usage and will be located at Riverfront Park. (Cooperative Agreement)	\$49,999.00	CI
4	e-Builder, Inc.	PW	Construction Project Management Software Licenses and Implementation Services for Capital Improvement Projects (Cooperative Agreement)	\$314,970.00	CI
5	Knife River Corporation Northwest	PW	Minto-Brown Island Park - Parking Lot No. 2 and 3. The work under this contract includes parking lot maintenance with curbs, asphalt paving, storm sewer pipe, water quality planters, striping, landscaping, and other appurtenant work. 16 bids received.	\$911,498.75	CI
6	North Coast Electric Co.	PW	Purchase of three Variable Frequency Drive's for the South Effluent System at Willow Lake. These are replacement drives. (Cooperative Agreement)	\$79,856.82	CI
7	Axios HQ	Enterprise Services	Axios HQ Premium Software Subscription. This is proprietary software that allows organizations to create and send newsletters. (Sole Source)	\$28,800.00	G
8	Marion County Treasury Department	Finance	Special Election in November 2023	\$166,099.01	G

9	Mid-Willamette Valley Community Action	City Manager's Office	Navigation Center Operations Grant (Change Order No. 1) ¹	\$1,367,093.84	MFSG
10	GT Landscape Solutions	PW	Parks and Right-of-Way Vegetation Management Program, FY 23/24 (Change Order No. 1) ²	\$200,000.00	PW
11	Swarco McCain	PW	Illumination, Traffic Signals, FY 23/24 (Change Order No. 2) ³	\$80,000.00	PW
12	Blueridge Lighting and Controls	PW	Downtown Decorative LED Lights, FY 23/24 (Change Order No. 1) ⁴	\$30,000.00	SL
13	Crafco	PW	Crack Sealant for Street Maintenance	\$26,550.00	U
14	Cummins Inc.	PW	Generator for Jade Sewer Pump Station (Cooperative Agreement)	\$55,200.47	U
15	Cummins Inc.	PW	Generator for Mahrt Sewer Pump Station (Cooperative Agreement)	\$50,825.68	U
16	Gardner Denver Nash	PW	Rebuild South Digester Complex Gas Compressors (Change Order No. 1) ⁵	\$34,475.28	U
17	Hasa, Inc.	PW	Sodium Hypochlorite Solution, FY 23/24 (Change Order No. 1) ⁶	\$165,000.00	U
18	North Coast Electric Co.	PW	Allen-Bradley Variable Frequency Drive Replacement Component, FY 23/24 (Change Order No. 2) ⁷	\$26,618.94	U
19	Univar Solutions	PW	Sodium Bisulfite Solution, FY 23/24 (Change Order No. 1) ⁸	\$125,000.00	U
20	Gelco Construction	PW	General Contractor of Record, Primary Contractor, FY 23/24 (Change Order No. 1) ⁹	\$1,500,000.00	Various

160 A = Airport Fund	\$100,000.00
255 CI = Capital Improvement Fund	\$1,481,324.57
101 G = General Fund	\$194,899.01
404 MFSG = Miscellaneous Federal and State Grants	\$1,367,093.84
155 PW = Public Works Fund	\$280,000.00
156 SL = Streetlights	\$30,000.00
310 U = Utility Fund	\$483,670.37
Various = Various	\$1,500,000.00
TOTAL, CATEGORY 1	\$5,436,987.79

END NOTES TO CHANGE ORDERS:

- 1. Change Order No. 1 adds \$1,367,093.84:** Provides for establishing and/or operating the navigation center to assist individuals and families with access to health services, permanent housing and public benefit.
- 2. Change Order No. 1 adds \$200,000:** Underestimated usage for this fiscal year.
- 3. Change Order No. 2 adds \$80,000:** Underestimated usage for this fiscal year.
- 4. Change Order No. 1 adds \$30,000:** Underestimated usage for this fiscal year. These types of lights are spread out throughout the City and replacement is needed for failed units near pedestrian walk paths.
- 5. Change Order No. 1 adds \$34,475.28:** The original PO amount was a rough estimate for inspection and reconditioning to factory specifications of four gas compressors. So far two of the four have been reconditioned and returned. However, the condition of the gas compressors have been bad enough that the repair costs have been substantially more than the rough estimate.
- 6. Change Order No. 1 adds \$165,000:** Underestimated usage this fiscal year due to the amount of rain, an additional 12-15 loads may be needed.
- 7. Change Order No. 2 adds \$26,618.94:** The currently installed variable frequency drive is past its life expectancy and is obsolete piece of equipment. It is showing signs of potential failure with periodic trips and faults occurring. Provides for replacement that is currently available, supported, and in stock.
- 8. Change Order No. 1 adds \$125,000:** Underestimated usage this fiscal year.
- 9. Change order No. 1 adds \$1,500,000:** Provides for additional small projects that are anticipated to be completed this fiscal year, and any unplanned emergency projects as they arise.

Category II: Annual Requirement Contracts

The following Category II Annual Requirement Contracts were approved administratively during the month of March 2024. The not-to-exceed contract amounts are competitively set by applying bidder's/proposer's per unit price(s) to estimated annual requirement quantities. These contracts carry no guarantee for quantity of units purchased or services performed during any annual contract period. Both the bids and the contracts themselves state that the City retains the right to not award contracts and/or change contract amounts, both dollar and quantity, based on specific Council/Budget Committee actions/decisions. These are non-exclusive, one-year contracts that may be renewed for up to four additional one-year renewal periods.

	Business Entity	Dept.	Description	Contract Amount	Fund
1	Ash Creek Forest Management LLC	CS	Natural Resources Restoration Management, FY 24/25. Services that may be requested through this contract include, but are not limited to, manual and mechanical site preparation and maintenance, planting and seeding, forest stand management, wildlife and pollinator habitat enhancements and maintenance, and additional project-related support. Some work areas may have limited access due to resource conservation needs. It is expected that all work conducted under this contract will be executed in accordance with the City's Sensitive Area Management Plan and Natural Area Management Plans, and result in a minimal amount of ground disturbance.	\$100,000.00	CI

2	Integrated Resource Management	CS	Natural Resources Restoration Management, FY 24/25. Services that may be requested through this contract include, but are not limited to, manual and mechanical site preparation and maintenance, planting and seeding, forest stand management, wildlife and pollinator habitat enhancements and maintenance, and additional project-related support. Some work areas may have limited access due to resource conservation needs. It is expected that all work conducted under this contract will be executed in accordance with the City's Sensitive Area Management Plan and Natural Area Management Plans, and result in a minimal amount of ground disturbance. Additional use of services relative to Ludwigia treatment at Minto Brown and Willamette Slough.	\$100,000.00	FP
3	Best Pots, Inc.	CS	Portable Toilet Rental, FY 24/25	\$40,000.00	G
4	CDW Government Inc.	Enterprise Services	Desktops, Notebooks, Servers, Software, Peripherals, and Services, FY 24/25 (Cooperative Agreement)	\$400,000.00	G
5	Granicus, LLC	Enterprise Services	AMANDA Software Maintenance, FY 24/25. Enterprise application for permitting, planning, and licensing.	\$87,885.58	G
6	Granicus, LLC	Enterprise Services	GovQA, Legistar, and Boards and Commissions Software, FY 24/25 (Cooperative Agreement)	\$53,330.31	G
7	MCCi	Enterprise Services	Laserfiche Annual Renewal, FY 24/25. Laserfiche is the City's record management system. (Cooperative Agreement)	\$65,386.86	G
8	NEOGOV, governmentjobs.com	Enterprise Services	Hosting Online Application and Recruitment Tracking System, FY 24/25	\$145,635.00	G
9	Northwest Safety Clean	Fire	Annual Turnout Gear Inspection & Repair, FY 24/25	\$30,000.00	G
10	R & R Tree Services, Inc.	CS	Tree Removal Citywide, Alternate Provider, FY 24/25	\$35,000.00	G
11	Rasmussen Spray Services	CS	Use of Certified Pesticides, Herbicides, Fungicides, Fertilizer and Wetting Agents, FY 24/25	\$60,000.00	G

12	ADS LLC	PW	ADS Software and Equipment, FY 24/25. This software is used on the flow monitors and rain gauges to monitor sanitary sewer flows. (Sole Source)	\$329,000.00	U
13	Casne Engineering, Inc.	PW	Real Time Data Systems Maintenance and Operation - OSPIP, OSISOFT, Cloud Services, FY 24/25. Ongoing maintenance and operational services of a OSIsoft PI data historian system, OSIsoft Cloud Services instance, and SEEQ Analytics server instance.	\$100,000.00	U
14	Galardi Rothstein Group	PW	Financial Consulting Services, Primary Consultant, FY 24/25. This contract will assist the City with a variety of utility-focused financial studies and associated investigations over the term of the contract. Water, wastewater, and stormwater biennial rate setting assignments are anticipated in 2024 and 2026.	\$100,000.00	U
15	Industrial Source	PW	Liquid Oxygen Supply and Maintenance Services, FY 24/25	\$56,000.00	U
16	The Predicton Lab, LLC	PW	Wastewater Collection Capacity Prediction, FY 24/25. This is a real-time software environment that makes use of state of the art hydrodynamic modeling, machine learning and all the data that is collected from the wastewater system.	\$100,000.00	U
17	TMG Services, Inc.	PW	Evoqua Replacement Parts for Geren Island, FY 24/25	\$25,000.00	U
18	Univar Solutions USA, Inc.	PW	Dense Soda Ash, Primary Provider, FY 24/25	\$145,000.00	U
19	Univar Solutions USA, Inc.	PW	Solar Salt, Primary Provider, FY 24/25	\$80,000.00	U
20	USP Technologies	PW	Hydrogen Peroxide, FY 24/25	\$35,000.00	U
21	Amazon	All City	Online Marketplace for purchases of products, FY 24/25 (Cooperative Agreement)	\$350,000.00	Various
22	AT & T Mobility	All City	Wireless Voice, Data and Accessories, FY 24/25 (Cooperative Agreement)	\$110,000.00	Various
23	CenturyLink	All City	Telephone Bill, FY 24/25	\$175,000.00	Various
24	City of Keizer	All City	Water Service, Stormwater, and Communications (Antenna) Shack Rental, FY 24/25	\$60,000.00	Various
25	Department of Administrative Services	All City	Vehicle Usage, Fuel Purchase and Shop Services, FY 24/25 (Intergovernmental)	\$50,000.00	Various

26	DePaul Industries	All City	Temporary Personnel Services, FY 24/25 (Cooperative Agreement)	\$200,000.00	Various
27	Galt Foundation	All City	Temporary Personnel Services, FY 24/25 (Cooperative Agreement)	\$200,000.00	Various
28	Gelco Construction Co.	PW	General Contractor of Record, Primary Provider, FY 24/25	\$3,000,000.00	Various
29	Home Depot	All City	Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Services, FY 24/25 (Cooperative Agreement)	\$100,000.00	Various
30	Loren's Sanitation	PW	Garbage Services for Willow Lake Water Pollution Control Facility (Keizer), FY 24/25	\$75,000.00	Various
31	Lowe's	All City	Walk-in Building Supplies, FY 24/25 (Cooperative Agreement)	\$125,000.00	Various
32	Marion County Treasury Dept	All City	Garbage and Debris Disposal, FY 24/25	\$150,000.00	Various
33	Northwest Natural Gas	All City	Natural Gas, FY 24/25	\$300,000.00	Various
34	ODP Business Solutions	All City	Office Supplies and Services, FY 24/25 (Cooperative Agreement)	\$225,000.00	Various
35	Pacific Power & Light	PW	Electricity at Geren Island, FY 24/25	\$350,000.00	Various
36	Portland General Electric	All City	Electricity, FY 24/25	\$4,250,000.00	Various
37	Republic Service Inc.	All City	Garbage Services, FY 24/25	\$200,000.00	Various
38	Salem Electric	All City	Electricity, FY 24/25	\$500,000.00	Various
39	Statesman Journal	All City	Legal Advertising and Subscriptions, FY 24/25	\$50,000.00	Various
40	Stayton Coop Telephone	PW & WVCC	Telephone and Telemetry Services, FY 24/25. Phone services for Geren Island and WVCC backup center.	\$40,000.00	Various

255 CI = Capital Improvement Fund	\$100,000.00
490 FP = Future Public/Private Projects	\$100,000.00
101 G = General Fund	\$917,237.75
310 U = Utility Fund	\$970,000.00
Various = Various	\$10,510,000.00
TOTAL, CATEGORY 2	\$12,597,237.75

Category III: Consultant of Record (COR) Contracts

The following Category III Consultant of Record (COR) Contracts were approved administratively during the month of March 2024. These Consultants have been selected through a competitive Request for Proposal (RFP) process. The not-to-exceed contract amounts awarded represent the annual limit for the sum of all assignments that may be performed under each Consultant's contract, and are not budget amounts. The not-to-exceed COR contract amounts represent an annual work limit authorized by the City's Public Contracting Rules and, in each instance, these work level limits are specifically reviewed and approved by the City Manager or City Manager designee and the Contracts and Procurement Manager. These are non-exclusive, one-year contracts that may be renewed for up to four additional one-year renewal periods.

	Business Entity	Dept.	Description	Contract Amount
1	AKS Engineering & Forestry LLP	PW	Engineering and Staff Augmentation Services, FY 24/25	\$1,000,000.00
2	AKS Engineering & Forestry LLP	PW	General Civil Engineering Services, FY 24/25	\$2,000,000.00
3	AKS Engineering & Forestry LLP	PW	Landscape Architectural Services, FY 24/25	\$1,500,000.00
4	AKS Engineering & Forestry LLP	PW	Project Management Services, FY 24/25	\$1,000,000.00
5	AKS Engineering & Forestry LLP	PW	Surveying Services, FY 24/25	\$1,000,000.00
6	Fehr & Peers Corporation	PW	Traffic Engineering, FY 24/25	\$1,000,000.00
7	FEI Testing and Inspections, Inc.	PW	Materials Testing, Primary Consultant, FY 24/25	\$750,000.00
8	Harper Houf Righellis, Inc.	PW	General Civil Engineering Services, FY 24/25	\$2,000,000.00
9	Hazen and Sawyer	PW	Engineering and Staff Augmentation Services, FY 24/25	\$1,000,000.00
10	Hazen and Sawyer	PW	General Civil Engineering Services, FY 24/25	\$2,000,000.00
11	Historical Research Associates, Inc.	PW	Archaeological Services, FY 24/25	\$500,000.00
12	Jacobs Engineering Group, Inc.	PW	General Civil Engineering Services, FY 24/25	\$2,000,000.00
13	LEI Engineering & Surveying of Oregon LLC	PW	Surveying Services, FY 24/25	\$1,000,000.00