



CITY OF SALEM

555 Liberty St SE
Salem, OR 97301

Revisions to the Agenda City Council

Monday, January 14, 2019

6:00 PM

Council Chambers

3.3b. [19-7](#)

Revised Report: Revision to report to include an additional applicant, Kelly Thomas, for recommended Planning Commission interviews.

Appointments and reappointments to the Citizens Advisory Traffic Commission, Community Police Review Board, Downtown Advisory Board, Salem Parks and Recreation Advisory Board, and Salem Planning Commission.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Revised: Revised Report.



Staff Report

File #: 19-7

Version: 2

Date: 1/14/2019

Item #: 3.3b.

TO: Mayor and City Council

THROUGH: Steve Powers, City Manager

FROM: Council Board and Commission Appointments Committee

SUBJECT:

Revised Report: Revision to report to include an additional applicant, Kelly Thomas, for recommended Planning Commission interviews.

Appointments and reappointments to the Citizens Advisory Traffic Commission, Community Police Review Board, Downtown Advisory Board, Salem Parks and Recreation Advisory Board, and Salem Planning Commission.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

ISSUE:

Shall the City Council appoint/reappoint the applicants listed in the Facts and Findings section to the Citizens Advisory Traffic Commission, Community Police Review Board, Downtown Advisory Board, Salem Parks and Recreation Advisory Board, and Salem Planning Commission?

RECOMMENDATION:

Appoint and reappoint the applicants listed in the Facts and Findings section to the Citizens Advisory Traffic Commission, Community Police Review Board, Downtown Advisory Board, Salem Parks and Recreation Advisory Board, and Salem Planning Commission.

SUMMARY AND BACKGROUND:

The City Council's Board and Commission Appointments Committee convened on November 30, 2018, to review applications as well as consider requests for reappointment to the following Boards and Commissions. The Committee recommends to Council the following appointments, reappointments, and interviews.

Citizen Advisory Traffic Commission

The Citizens Advisory Traffic Commission makes recommendations to the City Council in the area of traffic movement and safety. Salem Revised Code Chapter 5 states the City Council make appointments to the Citizens Advisory Traffic Commission.

Community Police Review Board

The Community Police Review Board is to review unresolved complaints against members of the Salem Police Department. Salem Revised Code 20I states that the City Council make appointments to the Community Police Review Board, which is comprised of seven members and two alternate members.

Downtown Advisory Board

This joint advisory board advises the Urban Renewal Agency Board on matters related to urban renewal and tax increment fund allocations, and will advise the City Council on matters related to the Downtown Parking District and the Parking Fund.

Salem Parks and Recreation Advisory Board

The Salem Parks and Recreation Advisory Board recommends to and advises City Council on the acquisition, development, and maintenance of park land and recreational facilities.

Salem Planning Commission

The Salem Planning Commission acts as an advisory commission to the City Council with a broad scope of concern in promoting the growth and orderly development of the City of Salem.

While these recommended appointments and reappointments are important to the ongoing viability of the City's boards and commissions, volunteer positions are almost always available. To learn of current vacancies, interested individuals may refer to the boards and commissions page on the City's website at <https://www.cityofsalem.net/boards-and-commissions>. Email inquiries may be sent to boardsandcommissions@cityofsalem.net boardsandcommissions@cityofsalem.net.

FACTS AND FINDINGS:

Citizens Advisory Traffic Commission

Reappoint **John Ledger** to a term #2 expiring on December 31, 2021.

Community Police Review Board

Appoint **Michelle Teed** to a term #1 expiring on January 1, 2022.

Downtown Advisory Board

Reappoint **Jesse Hays** to a term #1 expiring on December 31, 2021.

Salem Parks and Recreation Advisory Board

Reappoint **Tony Caito** to a term #2 expiring on December 31, 2021.

Reappoint **Woody Dukes** to a term #2 expiring on December 31, 2021.

Appoint **Dylan McDowell** to a term #1 expiring on December 31, 2021.

Appoint **Paul Rice** to a term #1 expiring on December 31, 2021.

Salem Planning Commission

Interview applicants **Alton Hoover, Casey Kopcho, Ryan Mann, and Kelly Thomas**; these interviews will likely take place prior to the January 28, 2019, City Council meeting. The application from Kelly Thomas was received after original agenda publication date.

Attachments:

1. Michelle Teed Application - Redacted (Community Police Review Board)
2. Dylan McDowell Application - Redacted (Salem Parks and Recreation Advisory Board)
3. Paul Rice Application - Redacted (Salem Parks and Recreation Advisory Board)
4. Alton Hoover Application - Redacted (Salem Planning Commission)
5. Casey Kopcho Application - Redacted (Salem Planning Commission)
6. Ryan Mann Application - Redacted (Salem Planning Commission)
7. Kelly Thomas Application - Redacted (Salem Planning Commission)

Application Form

Profile

Kelly

First Name

Thomas

Last Name

Middle Initial

Email Address

Home Address

Suite or Apt

Salem

City

OR

State

97301

Postal Code

What Ward do you live in? *☒ Ward 1

Primary Phone

Alternate Phone

State of Oregon

Employer

Energy Policy Analyst

Job Title

Net Zero Energy Building
Codes, Started August 2018

Occupation

Which Boards would you like to apply for?

Salem Planning Commission: Submitted

Which of the following City of Salem Board or Commission meetings have you attended? *☒ Salem Planning Commission

Interests & Experiences

What do you feel you can contribute as a board or commission member?

I will be able to contribute a well-rounded perspective toward applications and issues facing the board/commission while serving with the upmost integrity. I also have a long-held belief in sustainable development practices since graduating from the UNLV School of Architecture, Magna Cum Laude in 1997. Since that time I have promoted aspects of substantiality throughout my career. More recently, in 2009, I became a Leadership in Energy & Environmental Design Accredited Professional (LEED AP) for New Buildings & Construction (BC + C) and continue to keep abreast of the sustainable building practices, such as leading the Nevada Office of Energy in 2018 International Energy Conservation Code adoption.

Upload a Resume

What prompted your interest in applying to serve as a board or commission member?

To become an involved and respected individual in our community, by giving back.

Please explain how your education, professional, personal, or volunteer experience and knowledge qualify you to serve on the board(s) or commission(s) for which you are applying.

My 20+ years of professional experience in construction management, planning and design should fit seamlessly within the constructs of the position. In my former positions as: Energy Program Manager, Director of Land Planning & Development, Department Manager of Architecture & Planning, and Senior Project Manager - Land Development, I have played a significant role in almost every aspect of the planning, development and building process as it relates to the built environment. Most of these roles require either serving on or leading a team and exercising sound judgment and discretion in determining optimal strategies. This includes roles from working as staff or presenting to public board and commissions as a consultant. More specifically, a few of my relatable experience includes: Creation and updating of department business plans and vision Value engineering of a range of land improvement and architectural plans Coordinated site planning activities through engineers, landscape architects and architects. Employee, consultant and contractor oversight Additional Information Here: <https://www.linkedin.com/in/kellythomasleedap/>

List any experience you have with volunteering for the City of Salem or other organizations.

I was recently elected to serve on the NEN Board of Directors, here in Salem. I volunteered for USGBC Nevada from 2009 to 2014, when I became the Executive Director. I also served on the National Board for Performance Contracting from 2015-2016.

Briefly explain any experience you have working with your neighborhood association or other public bodies or committees.

As an Assistant Planner for North Las Vegas from 1997-1999 I worked extensively on staff reports for the Planning Commission and City Council. In 1998 I was elected to the Nevada State Assembly where I served on Government Affairs and Transportation Committees for the 1999 session. Subsequently, I worked as a consultant representing applications for business owners and developers.

Can you commit to attending a minimum of 75 percent of scheduled meetings? (Please refer to the City's website for the meeting schedule. Failure to meet the attendance requirement may result in removal from office.)

☒ Yes ☐ No

Please list up to three (3) references whom we could contact to learn more about your qualifications (name/email address or phone number/relationship).

Eric Makela Associate Director New Buildings Institute [REDACTED] Shawn Kish Project Manager Nevada Industry Excellence [REDACTED] Louise Helton Owner One Sun Solar [REDACTED]

Question applies to Salem Planning Commission

The Commssion strives to make decisions that implement the Salem Area Comprehensive Plan and Zoning Code. Please describe your affiliations within the community that could affect your ability to participate in land use decisions if your are appointed to the Planning Commission (i.e., familial or financial relationship with developers, builders, land use attorneys, land use consultants, etc.).

I do not have relationships/affiliations within the community that would affect my ability to participate in land use decisions. I do work for the State of Oregon Building Code Division working towards Net Zero Energy policy, but that should not conflict with land use.

Question applies to Salem Planning Commission

Please state your profession

Building Energy Code Policy Analyst

Demographics

Some boards and commissions require membership to be racially, politically or geographically proportionate to the general public. The following information helps track our recruitment and diversity efforts.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male