



CITY OF SALEM

Meeting Agenda

City Council

555 Liberty St SE
Salem, OR 97301

Monday, June 13, 2022

6:00 PM

Virtual Meeting

****Due to the COVID-19 Pandemic, this meeting is being conducted virtually, with remote attendance by the governing body. No in-person attendance is possible. Interested persons may view the meeting online at CC:Media YouTube Channel or watch on Comcast Cable CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net. Public comment and testimony may also be provided during the meeting via Zoom. Please pre-register between 8:00 a.m. and 2:00 p.m. on the day of the meeting at the following link: <https://form.cityofsalem.net/s3/Sign-Up-to-Comment-at-the-June-13-Salem-City-Meetings>.**

EXECUTIVE SESSION

None.

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

Roll Call

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

1.2 COUNCIL AND CITY MANAGER COMMENT

1.3 PROCLAMATIONS

1.3a. [22-252](#) Proclamation recognizing Public Works Day.

Ward(s): All Wards

Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation:

Information Only.

Attachments: [Proclamation - Public Works Day](#)

- 1.3b. [22-253](#) Proclamation recognizing Juneteenth Independence Day.

Ward(s): All Ward
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation:

Information Only.

Attachments: [Proclamation - Juneteenth Independence Day](#)

1.4 PRESENTATIONS

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

3.1 MINUTES

- 3.1a. [22-258](#) May 23, 2022 Draft City Council Minutes

Attachments: [5-23-22 Draft Council Minutes.pdf](#)

3.2 RESOLUTIONS

- 3.2a. [22-196](#) Proposed FY 2023 Fee Schedule.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Recommendation:

Adopt Resolution No. 2022-27, setting fees and charges for the City of Salem as set forth in Exhibit A to Resolution No. 2022-27.

Summary:

Every year, the City of Salem produces a fee schedule for easy accessibility to the community where various, departmental fees are

located in one document. Departments work with the Finance Department to produce this document and it is adopted annually in June prior to the new fiscal year.

Attachments: [Resolution No. 2022-27](#)
[Resolution No. 2022 - 27, Exhibit A](#)

- 3.2b.** [22-201](#) Adopting the FY23 Parking District budget and setting the Parking Tax rate for the Downtown Parking District

Ward(s): 1
Councilor(s): Stapleton
Neighborhood(s): CANDO
Result Area(s): Good Governance

Summary:

The FY 2023 operating budget for the Downtown Parking Fund is \$1,173,850, which incorporates rates of \$162.47 per space with a \$451.00 minimum tax rate, a 2% increase from current rates.

Salem Revised Code 7.110 requires City Council to adopt, by resolution, a budget for the Downtown Parking District (District) and set the tax for each fiscal year. The Parking District was established in 1976 to provide funding for economic promotion and public parking within the downtown core.

Attachments: [Resolution No. 2022-30](#)
[Proposed FY23 Parking Fund Budget](#)

- 3.2c.** [22-254](#) Acquisition of Property for the Lancaster Drive NE/Watson Avenue NE Pedestrian Crossing Project.

Ward(s): 6
Councilor(s): Hoy
Neighborhood(s): NOLA
Result Area(s): Safe, Reliable, and Efficient Infrastructure

Recommendation:

Adopt Resolution No. 2022-32, declaring a public need to acquire and the City of Salem's intent to negotiate for the acquisition of easements for the Lancaster Drive NE/Watson Avenue NE Pedestrian Crossing Project.

Summary:

The Lancaster Drive NE/Watson Avenue NE Pedestrian Crossing Project includes construction of a signalized pedestrian crossing on Lancaster Drive NE between Watson Avenue NE and Glendale Avenue NE, installation of street lighting, and construction of ADA-compliant sidewalk ramps (Attachment 1, Project Location Map). The project is currently in the design phase and it has been

determined that easements will be required from adjacent property owners to construct the required improvements.

Attachments: [Project Location Map](#)
[Resolution No 2022-32](#)
[Resolution No. 2022-32 Exhibit 1](#)

3.3 ACTION ITEMS

- 3.3a.** [22-165](#) Real Estate Donation agreement with SFA2, LLC for acceptance of property near the intersection of Pringle Road SE and Hillrose Street SE

Ward(s): 3
Councilor(s): Phillips
Neighborhood(s): Morningside
Result Area(s): Natural Environment Stewardship; Welcoming and Livable Community.

Recommendation:

Authorize the City Manager to accept the donation of the Property located at the intersection of Pringle Road SE and Hillrose Street SE.

Summary:

SFA2, LLC (Sally N. Miller, Manager) (Donor) is donating property (Property) in South Salem (Attachment 1) for use as a natural area.

Attachments: [Location Map](#)
[Agreement](#)

- 3.3b.** [22-230](#) Amendment to Purchase and Sale Agreement with Chans LLC for disposition of surplus City property located at 2793-2797 12th Street SE

Ward(s): 2
Councilor(s): Andersen
Neighborhood(s): SCAN and Morningside
Result Area(s): Good Governance; Strong and Diverse Economy; Welcoming and Livable Community

Recommendation:

Authorize the City Manager to execute the attached amendment to the Purchase and Sale Agreement with Chans LLC for the disposition of surplus City property located at 2793-2797 12th Street SE.

Summary:

On August 23, 2021, Council authorized the City Manager to enter into an agreement (Agreement) (Attachment 1) to sell surplus City property located at 2793-2797 12th Street SE (Property) to Chans

LLC (Kresal Chan, Manager) (Purchaser). As a condition of the sale, Purchaser was required to complete previously approved site improvements or submit an application for revised improvements by April 10, 2022. Seller was not able to meet the required condition and has asked to amend the Agreement to allow for additional time to complete the improvements.

Attachments: [Agreement](#)
[Amendment](#)

- 3.3c.** [22-241](#) Reallocate unallocated funds in the Parking Structures Capital budget for the purpose of repairing elevators in Chemeketa Parkade

Ward(s): Ward 1
Councilor(s): Stapleton
Neighborhood(s): CANDO
Result Area(s): Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy.

Recommendation:

Authorize reallocation of an amount not to exceed \$64,000 from unallocated fund balance in the Parking Structures Capital budget to effectuate the repair of Chemeketa Parkade elevators.

Summary:

An inspection of the Chemeketa Parkade Elevators (#3 & #4) revealed hydraulic power unit issues during load testing. The options are to apply for a weight reclassification from the State (not guaranteed to be granted) or repair the units at a cost not to exceed \$64,000.

Attachments: [Contractor of Record cost estimate](#)

- 3.3d.** [22-247](#) Opioid Settlement Funds Disposition.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance; Safe Community.

Recommendation:

Authorize the City Manager to direct that the City's allocation of National Opioid Litigation Settlement funds be paid directly to the City

Summary:

The City of Salem is set to receive approximately \$250,000 as the City's first installment payment of the National Opioid Litigation Settlement. Under the terms of the settlement, the City has the option of receiving the settlement funds directly, or to direct the funds be paid to Marion and Polk counties. Use of the funds are

limited to Opioid remediation, such as prevention, treatment and education. The City does not directly provide opioid addiction treatment and recovery services, and staff recommends that the City directly receive the funds, and issue a Request for Proposals for a local provider to provide those services within the city.

3.3e. [22-251](#)

Security Officer Compensation.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance.

Recommendation:

Approve the pay grade adjustment for the job classification of Security Officer from \$15.46 - \$19.75 per hour (pay grade A04) to \$17.96 - \$21.47 per hour (pay grade A09) effective July 1, 2022.

3.3f. [22-255](#)

Grant Agreements with the State of Oregon and Salem Housing Authority

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Welcoming and Livable Community

Recommendation:

Authorize the City Manager to:

- 1) Execute a grant agreement with the State of Oregon to accept a \$1,000,000 grant to support Salem Housing Authority ("SHA") services that address affordable housing and homelessness, and
- 2) Execute a grant agreement with SHA to pass-through the grant funds to SHA.

Summary:

Authorize grant agreements to pass through State of Oregon funds to the Salem Housing Authority to support and enhance services that address housing insecurity, lack of affordable housing, or homelessness. The funds were awarded to the City of Salem from the State of Oregon during the 2021 Second Special Legislative Session.

Attachments: [State of Oregon Grant Agreement No. 107-2021-5561-31](#)

[Salem Housing Authority Grant Agreement - Second Special Session](#)

3.3g. [22-256](#)

Amendment to lease with Church at the Park for City-owned real property located at 2640 Portland Road NE

Ward(s): 5
Councilor(s): Gonzalez
Neighborhood(s): Northgate
Result Area(s): Good Governance; Safe Community; Welcoming and Livable Community

Recommendation:

Authorize the City Manager to execute the attached amendment with Church at the Park for real property located at 2640 Portland Road NE.

Summary:

The City (Lessor) currently leases (Lease) (Attachment 1) the property located at 2640 Portland Road NE (Premises) to Church at the Park (Lessee). Lessee currently operates the Premises as a site for micro-shelter housing (ending August 31, 2022 due to Oregon Department of Environmental Quality restrictions), Safe Parking administration, vehicle evaluations, Clean Start sanitation equipment parking, and Community Outreach office and storage. Staff and Lessee are desirous of extending the Lease to allow Lessee to continue its mission and plan for future programming.

Attachments: [Lease](#)

[Amendment](#)

3.3h. [22-263](#)

City service and investment in response to the homelessness emergency.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Safe Community; Welcoming and Livable Community.

Recommendation:

Approve continuing the current service level at the Village of Hope micro-shelter village and allocate an additional \$449,280 in State Sheltering grant funds for services during fiscal year 2023.

Summary:

The City expends resources managing the impacts caused by living outdoors, funding alternative shelter, and adding housing and support services to end homelessness. Additional resources are needed to maintain the current sheltering model at the Village of Hope micro-shelter village.

Attachments: [Village of Hope Annual Budget - Status Quo](#)

[Micro-Shelter White Paper.pdf](#)

[Supplemental Memo](#)

Add - Memo Added

3.3i. [22-268](#)

Recommended appointments and reappointments to the Citizen Budget Committee, Civil Service Commission, Downtown Advisory Board, Salem Parks and Recreation Advisory Board, and Salem Public Library Advisory Board.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Recommendation:

Appoint and reappoint the applicants listed in the Facts and Findings section to the Citizen Budget Committee, Civil Service Commission, Downtown Advisory Board, Salem Parks & Recreation Advisory Board, and Salem Library Advisory Board.

Summary:

The City Council's Board & Commission Appointments Committee convened on June 6, 2022, to review applications and requests for reappointment.

Attachments: [Dianne Docarmo Application -- Redacted](#)

[Brian Fordham Application -- Redacted](#)

[Ryan Bond Application -- Redacted](#)

[Chrissie Bertsch Application -- Redacted](#)

[Rory Mcmanus Application -- Redacted](#)

[Debbie Miller Application -- Redacted](#)

[Joseph Romero Application -- Redacted](#)

[David Levy Application -- Redacted](#)

[Mel Fuller Application -- Redacted](#)

4. PUBLIC HEARINGS

4.a. [22-232](#)

Our Salem Project

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Natural Environment Stewardship; Safe Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Recommendation:

Advance to second reading Ordinance Bills No. 9-22, 10-22 and 12-22 for the purpose of updating the Salem Area Comprehensive Plan, adopting the Housing Needs Analysis, and amending the

Comprehensive Plan Map, Neighborhood Plan maps, and zoning map, and engross Ordinance Bill No. 11-22 for the purpose of amending the Salem Revised Code and advance to second reading.

Summary:

The City of Salem has developed proposed updates to the Salem Area Comprehensive Plan (Comprehensive Plan) and proposed changes to the Comprehensive Plan Map, zoning map, and Salem Revised Code to guide future growth and development in Salem. The work is the culmination of a multi-year project called Our Salem that has involved extensive community engagement.

Attachments:

[1 - Planning Commission Recommendation](#)

[2 - Our Salem Outreach Summary](#)

[3 - Ordinance Bill No 9-22](#)

[Ordinance 9-22 Exhibit A Draft Salem Area Comprehensive Plan](#)

[Ordinance 9-22 Exhibit B Findings Comprehensive Plan amendment](#)

[4 - Draft Salem Area Comprehensive Plan Spanish](#)

[5 - Transportation and Parks Policy Ideas](#)

[6 - Ordinance Bill No 10-22](#)

[Ordinance 10-22 Exhibit A Proposed Comprehensive Plan Map Changes](#)

[Ordinance 10-22 Exhibit B Proposed Zoning Map Changes](#)

[Ordinance 10-22 Exhibit C Findings Comprehensive Plan Map changes](#)

[Ordinance 10-22 Exhibit D Findings Zoning Map Changes](#)

[7 - Proposed Map Change Properties](#)

[8 - Existing Comprehensive Plan Map](#)

[Attachment 9 Existing Zoning Map](#)

[10 - Ordinance Bill No 12-22](#)

[Ordinance 12-22 Exhibit A Salem Housing Needs Analysis](#)

[Ordinance 12-22 Exhibit B Findings Salem Housing Needs Analysis](#)

[11 - Additional Recommended Map Revisions](#)

[12 - Ordinance Bill No 11-22](#)

[Ordinance 11-22 Exhibit A Code Amendment](#)

[Ordinance 11-22 Exhibit B Findings Code Amendment](#)

[13 - Public Testimony](#)

[14 - Additional Public Comments](#)

[15 - Additional Written Testimony](#)

[Supplemental Memo](#)

[Written Testimony 1](#)

[Written Testimony 2](#)

[Written Testimony 3](#)

Add - Written Testimony

4.b. [22-244](#) Public hearing on State Revenue Sharing funds

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Safe and Healthy Community.

Recommendation:

Adopt Resolution No. 2022-33 electing to receive a share of certain revenues from the State of Oregon General Fund.

Summary:

The state revenue sharing program allocates fourteen percent of state liquor revenues to cities, which have discretion on the use of the revenue.

The purpose of the public hearing is to provide residents an opportunity to comment on the Budget Committee's proposed uses of state revenue sharing funds in the Recommended FY 2023 City of Salem Budget.

Attachments: [Resolution No. 2022-33](#)

4.c. [22-245](#) Public hearing on FY 2023 City of Salem budget

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment

Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Recommendation:

Direct staff to return on June 27, 2022 with a resolution to adopt the Budget Committee recommended FY 2023 City of Salem budget.

Summary:

The City of Salem Budget Committee recommended a budget to the City Council on May 11, 2022. The City Council is required to hold a public hearing on the recommended budget and adopt a final budget prior to July 1, 2022. The City Council may amend the Budget Committee's recommended budget within the following restrictions:

- Property tax levies cannot be increased in total beyond the amount approved by the Budget Committee.
- The recommended expenditures for each fund cannot be

increased by more than ten percent (10%).

Attachments: [Recommended FY 2023 City of Salem Budget.pdf](#)

[Written Testimony](#)

Add - Written Testimony

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

- 5.a.** [22-259](#) Extending the Emergency Declaration related to unsheltered residents through December 31, 2022. (Resolution No. 2022-34)

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Safe Community; Welcoming and Livable Community.

Recommendation:

Adopt Resolution No. 2022-34 to extend the declaration of emergency related to unsheltered residents to December 31, 2022.

Attachments: [RESOLUTION No 2021-41 extending emergency declaration to June 28, 2022 and am](#)

- 5.b.** [22-275](#) Resolution no. 2022-38, affirming the City Council decision approving the siting of a micro-shelter village at 1280 Center Street, NE.

Ward(s): Ward 1

Councilor(s): Stapleton

Neighborhood(s): NEN

Result Area(s): Safe Community; Welcoming and Livable Community.

Recommendation:

Adopt Resolution No. 2022-38 affirming City Council's decision to approve the siting of a micro-shelter village at 1280 Center Street, NE.

Summary:

Resolution No. 2022-38 affirms City Council's decision to approve the siting of a micro-shelter village at 1280 Center Street, NE. City Council's previous decision has been remanded by the Marion County Circuit Court for the City to include evidence and findings that the village will not cause any unreasonable risk to public health or safety.

Attachments: [Resolution no 2022-38](#)[Exhibit A - Findings to Resolution 060922](#)[Exhibit B - Public Works Memo](#)[Exhibit B Attachment 1 Site Plan \(003\)](#)[Exhibit B Attachment 2 - Surrounding Improvements](#)[Exhibit B Attachment 3 - Photo of fence separating multi-use path from railroad tracks](#)[Exhibit C Church at the Park Letter 060822](#)[Exhibit D C@P Shelter White Paper](#)[Exhibit E SPD and CMO Public Safety Response Micro Shelter](#)[Written Testimony](#)[Written Testimony 1](#)*Add - Written Testimony***6. INFORMATION REPORTS: (Items that require no Council action)****6.a.** [22-217](#) Expiration of the City Council COVID-19 Emergency Declaration.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Safe Community.

Recommendation:

Information only

Summary:

Information Report advising City Council that the Emergency Declaration (Resolution No. 2021-50) declaring a state of emergency related to COVID-19 is set to expire on June 22, 2022. Staff recommends not extending the state of emergency.

ISSUE:

Information only.

RECOMMENDATION:**6.b.** [22-234](#) Planning Administrator Decision - A consolidated application to create 29-lots for single family development. - Approved.

Tentative Subdivision / Urban Growth Preliminary Declaration Case No. SUB-UGA22-06 - Brandie Dalton, Multi Tech Engineering, on behalf of Westwood Homes LLC (Todd Boyce, William Wagoner) - 4345 27th Ave SE.

Ward(s): 3
Councilor(s): Phillips
Neighborhood(s): Morningside

Recommendation:

Information Only.

Attachments: [Land Use Decision SUB-UGA22-06](#)

- 6.c. [22-237](#) Salem Public Library Fine Free Policy.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Welcoming and Livable Community.

Recommendation:

Information item correlated to changes in the proposed Master Fee Schedule beginning July 1st, 2022.

Summary:

Administrative Rule 101-04 codifies the Salem Public Library's Fine Free Policy. Salem Public Library is committed to reducing all financial barriers to accessing services. Salem Public Library's Fine Free Policy is informed by ALA's Free Access to Information Policy B.4.2 which asserts "charging of fees and levies for information services, including those services utilizing the latest information technology, is discriminatory in publicly supported institutions providing library and information services."

Attachments: [Notice of Proposed Administrative Rulemaking Rule 101-04](#)

[Salem Public Library Fine Free Policy](#)

[Written Testimony](#)

Add - Written Testimony

- 6.d. [22-250](#) Notice of proposed administrative rulemaking to establish the Salem Street Painting Program.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Welcoming and Livable Community

Recommendation:

Information Only

Summary:

Administrative Rule 109-900 (Attachment 1) is proposed in order to establish an approval process and design criteria, and to clarify the approved locations for street paintings in Salem.

ISSUE:

Notice of proposed administrative rulemaking to establish the Salem Street Painting Program pursuant to *Salem Revised Code* (SRC) Chapter 20J.040(a)(3).

RECOMMENDATION:

Attachments: [Administrative Rule 109-900 Salem Street Painting Program](#)

- 6.e. [22-265](#) Planning Administrator Decision - To divide approximately 14.5 acres, creating 46 lots - Approved.

Subdivision / Urban Growth Preliminary Declaration Case No. SUBUGA22-03 - Michael Smith, Eric Jamieson, Aaron Carpenter - 1374 Crowley Ave SE.

Ward(s): 3
Councilor(s): Phillips
Neighborhood(s): Morningside

Recommendation:

Information Only.

Attachments: [Land Use Decision SUB-UGA22-03](#)

- 6.f. [22-270](#) Appointments to the Salem Human Rights Commission.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Summary:

Announcing appointments to the Salem Human Rights Commission.

Attachments: [Hamadi Jackson Application -- Redacted](#)
[Joaquin Lara Midkiff Application -- Redacted](#)
[Laura Fouts Application -- Redacted](#)

- 6.g. [22-271](#) Planning Administrator Decision - To remove two trees in a riparian corridor for a sewer connection - Approved.

Tree Regulation Variance Case No. TRV22-01 - Pavel Pronenko - 5722 Woodside Dr SE.

Ward(s): 4
Councilor(s): Leung
Neighborhood(s): SGNA

Recommendation:

Information Only.

Attachments: [Land Use Decision TRV22-01](#)

7. ORDINANCES**7.1 FIRST READING:**

- 7.1a.** [22-260](#) Petitioner-Initiated Annexation of Territory Located at 4314 Munkers Street SE and Land Adjacent (Annexation Case No. C-745)

Ward(s): 2

Councilor(s): Andersen

Neighborhood(s): SEMCA

Result Area(s): Good Governance; Safe Community; Safe, Reliable and Efficient Infrastructure.

Recommendation:

Advance Ordinance Bill No. 14-22 approving annexation, applying City zoning, and approving withdrawal from Marion County Fire District #1, East Salem Sewer and Drainage District, and Suburban East Salem Water District for a 0.597-acre territory located at 4314 Munkers Street SE and Lands Adjacent to second reading for enactment.

Summary:

This is a petitioner-initiated, voter-exempt annexation of a 0.597-acre territory located at 4314 Munkers Street SE and Lands Adjacent - 97317 (Marion County Assessor Map and Tax Lot 072W31DB / 01200, 01201, and 01202). The annexation would include a concurrent application of City zoning of RS (Single Family Residential). A vicinity map is included as Attachment 1.

Attachments: [Vicinity Map](#)

[Ordinance Bill No. 14-22](#)

[Exhibit A - Territory Legal Description and Map](#)

7.2 SECOND READING:

- 7.2a.** [22-249](#) Proposed amendments to Salem Revised Code Chapter 15 (Public Art) and Salem Revised Code Chapter 900 (Sign Code) to create an approval process for "Street Paintings," and exempt certain temporary banners and City-authorized signs in the public right-of-way.

Ward(s): All Wards

Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Welcoming and Livable Community

Recommendation:

Conduct a second reading and enact Engrossed Ordinance Bill No. 8-22.

Summary:

Engrossed Ordinance Bill No. 8-22 (Attachment 1) amends Chapter 15 and Chapter 900 of *Salem Revised Code* in order to create an approval process for "Street Paintings" in Salem, to provide an exemption for temporary banners regulated by a City-issued permit, and to provide an exemption for City-authorized signs in the public right-of-way.

Attachments: [Engrossed Ordinance Bill 8-22](#)

[Exhibit A. Amendments to SRC 15 and SRC 900](#)

[Written Testimony](#)

Add - Written Testimony

8. PUBLIC COMMENT: (Other than agenda items)

9. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsaalem.net at least two business days in advance.

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS

- a. [22-248](#) Due to COVID-19, and until further notice, all meetings, public hearings, and work sessions will be conducted virtually. Real-time remote viewing is available online at CC:Media YouTube Channel and can also be viewed on Comcast Cable CC:Media Channel 21.

CITY COUNCIL PUBLIC HEARINGS:

Annexation of Territory at 3518/3598 Cherry Glen Place and Lands Adjacent (Annexation Case No. C-746)
Monday, June 27, 2022 at 6:00 p.m.

Designation of the Eco Earth Globe at 230 Front Street SE as a Local Historic Resource
Monday, July 11, 2022 at 6:00 p.m.

Proposed Fees and Charges for Utility Service Rates (Water, Wastewater and Stormwater)
Monday, July 25, 2022 at 6:00 p.m.

SALEM HOUSING AUTHORITY PUBLIC HEARINGS:

URBAN RENEWAL AGENCY PUBLIC HEARINGS:

WORK SESSIONS:

City Council
Council Policy Agenda Update and Progress Report
Monday, July 18, 2022 at 6:00 p.m.

BUDGET COMMITTEE MEETINGS

SCHEDULE OF NEIGHBORHOOD ASSOCIATION ANNUAL MEETINGS

Neighborhood - Annual Meeting Date - Councilor

Faye Wright - Thursday, July 14, 2022 at 7:00 p.m.
Councilors Nordyke and Phillips

MEETING PROCEDURES

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:
[http://www.cityofsalem.net/Pages/council rules.aspx](http://www.cityofsalem.net/Pages/council%20rules.aspx).

THE CONSENT CALENDAR

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

PUBLIC COMMENT

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6: Communications:
[https://www.cityofsalem.net/Pages/council rules.aspx](https://www.cityofsalem.net/Pages/council%20rules.aspx).

If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 220, Salem, OR, or by e mail to: manager@cityofsalem.net.

PUBLIC HEARINGS

The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi judicial hearings in non land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: lmanderson@cityofsalem.net.

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

