



CITY OF SALEM

Meeting Agenda

City Council

555 Liberty St SE
Salem, OR 97301

Monday, April 12, 2021

6:00 PM

Virtual Meeting

****Due to the COVID-19 Pandemic, this meeting is being conducted virtually, with remote attendance by the governing body. No in-person attendance is possible. Interested persons may view the meeting online at CC:Media YouTube Channel or watch on Comcast Cable CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net. Public comment and testimony may also be provided during the meeting via Zoom. Please pre-register between 8:00 a.m. and 2:00 p.m. on the day of the meeting at the following link: <https://www.cityofsalem.net/Pages/Public-Comment-at-Salem-City-Council-Meeting.aspx>**

EXECUTIVE SESSION

None.

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

Roll Call

Pledge of Allegiance

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

1.2 COUNCIL AND CITY MANAGER COMMENT

1.3 PROCLAMATIONS

1.3 a. [21-132](#) Proclamation recognizing Order of the Elks Day in Salem.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation: Information Only.

Attachments: [Proclamation - Order of the Elks Day in Salem](#)

1.4 PRESENTATIONS

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

3.1 MINUTES

3.1 a. [21-135](#) March 22, 2021 Draft Council Minutes

Attachments: [3-22-21 Draft Council Minutes.pdf](#)

3.2 RESOLUTIONS

3.3 ACTION ITEMS

3.3 a. [21-50](#) Review of the Oregon Department of Transportation speed studies on 17th Street and on 45th Street NE.

Ward(s): 1, 2, 5, 6
Councilor(s): Stapleton, Andersen, Gonzalez, Hoy
Neighborhood(s): SESNA, NEN, Lansing, ELNA, NOLA
Result Area(s): Welcoming and Livable Community

Recommendation: Staff recommends Council:

1. Reject the ODOT recommendation to increase the speed limit on 17th Street SE between Mission Street SE and State Street NE from 25 mph to 30 mph and take no further action,
2. Direct staff to request a hearing before the Oregon Speed Zone Review Panel to appeal ODOT's recommendation to maintain the 30 mph speed limit on 17th Street NE between State Street NE and Silverton Road NE, with the City recommending instead that the speed limit be lowered to 25 mph, and
3. Concur with the ODOT recommendation to reduce the speed limit on 45th Street NE between Center Street NE and Sunnyview Road NE from 35 mph to 30 mph.

Attachments: [March 8 2021 Staff Report](#)

- 3.3 b. [21-128](#)** Acceptance of Donation of Van to Support Senior Outreach Services and Center 50+ Village Network.
- Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Welcoming and Livable Community
- Recommendation:** Accept donation of the van from Friends of Center 50+ for the purpose of expanding outreach services at Center 50+.
- 3.3 c. [21-137](#)** Project Request to Begin Design Activities on the City of Turner Water Pump Station.
- Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Safe, Reliable, and Efficient Infrastructure
- Recommendation:** Authorize the creation of a new water project - "Turner Water Pump Station" in the FY 2020-21 Water Non-Assessed Construction Fund 255, funded with utility rates.
- Attachments:** [Project Location Map](#)
- 3.3 d. [21-138](#)** Project Request to Begin Design Activities on Filter No. 2 Reconstruction at the Geren Island Water Treatment Facility
- Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Safe, Reliable, and Efficient Infrastructure
- Recommendation:** Authorize the creation of a new water project - "Geren Island Filter No. 2 Reconstruction" in the FY 2020-21 Water Non-Assessed Construction Fund 255, funded with State of Oregon grant funds and utility rates.
- Attachments:** [Project Location Map](#)
- 3.3 e. [21-139](#)** Project Request to Begin Design Activities for the Boone Road SE Sewer Extension East of Stroh Lane SE.
- Ward(s): Ward 3
Councilor(s): Councilor Phillips
Neighborhood(s): Morningside
Result Area(s): Safe, Reliable, and Efficient Infrastructure
- Recommendation:** Authorize the creation of a new wastewater project - "Boone Road SE Sewer Extension" in the FY 2020-21 Wastewater Non-Assessed Construction Fund 255, funded with utility rates.
- Attachments:** [Project Location Map](#)

Revised - Neighborhood revised from SEMCA to Morningside.

- 3.3 f. [21-140](#) Project Request to Begin Design Activities on the Sleepy Hollow Waterline Project in Northeast Salem.

Ward(s): Ward 6

Councilor(s): Councilor Hoy

Neighborhood(s): ELNA

Result Area(s): Safe, Reliable, and Efficient Infrastructure

Recommendation: Authorize the creation of a new water project - "Sleepy Hollow Waterline" in the FY 2020-21 Water Non-Assessed Construction Fund 255, funded with utility rates.

Attachments: [Project Location Map](#)
[Business Oregon Salem Award Letter](#)

- 3.3 g. [21-145](#) Police Sergeant Compensation.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance.

Recommendation: Approve a 5% salary range adjustment for the Police Sergeant classification retroactive to July 1, 2020, to a new monthly salary range of \$8,658.00 - \$9,744.80.

- 3.3h. [21-57](#) Priority bills for 2021 Oregon Legislative Session

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Recommendation: Approve the City of Salem's positions on legislative bills in the 2021 Oregon Legislative Session.

Attachments: [Bills Reviewed by Legislative Committee - April 9, 2021](#)

Add - Added New Report.

4. PUBLIC HEARINGS

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

5. a. [21-126](#) Salem Center 50+ Advisory Commission 2020 Annual Report

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Welcoming and Livable Community.

Recommendation: Information only.

Attachments: [Salem Center 50+ Advisory Commission Annual Report 2020](#)
[Age Friendly Salem Assessment Report](#)

6. INFORMATION REPORTS: (Items that require no Council action)

6. a. [21-79](#) Notice of Proposed Administrative Rule for Wastewater Pretreatment and Monitoring Systems.

Ward(s): All Wards
 Councilor(s): All Councilors
 Neighborhood(s): All Neighborhoods
 Result Area(s): Safe, Reliable, and Efficient Infrastructure; Good Governance; Strong and Diverse Economy; Welcoming and Livable Community.

Recommendation: Information only.

Attachments: [Notice of Proposed Rule 109-001](#)
[Proposed Administrative Rule-109-001 109-007](#)

6. b. [21-125](#) Planning Administrator Decision - A Tentative Phased Subdivision plan and Urban Growth Area Preliminary Declaration to divide approximately 16 acres into 45 lots. - Approved.

Phased Subdivision / Urban Growth Preliminary Declaration / Class 2 Adjustment Case No. SUB-UGA-ADJ20-05 - Multi-Tech Engineering on behalf of Kevin Harrison - 5871 Liberty Road S.

Ward(s): 4
 Councilor(s): Leung
 Neighborhood(s): Sunnyslope

Recommendation: Information Only.

Attachments: [Land Use Decision SUB-UGA-ADJ20-05](#)

6. c. [21-129](#) Hearings Officer Decision - Development of new apartment complex - Approved.

Conditional Use / Class 3 Site Plan Review / Class 2 Adjustment / Class 2 Driveway Approach Permit / Class 1 Design Review Case No. CU-SPR-ADJ-DAP-DR21-02 - Chris Jundt, Kelley Hamilton, Pam Gray - 3230 Boone Rd SE.

Ward(s): 4
 Councilor(s): Leung

Neighborhood(s): SEMCA

Recommendation: Information Only.

Attachments: [Land Use Decision CU-SPR-ADJ-DAP-DR21-02](#)

6. d. [21-130](#) Hearings Officer Decision - To add a sixth unit to a homeless shelter - Approved.

Conditional Use Case No. CU21-03 - City of Salem Housing Authority - 4107 Fisher Rd NE.

Ward(s): 5

Councilor(s): Gonzalez

Neighborhood(s): Northgate

Recommendation: Information Only.

Attachments: [Land Use Decision CU21-03](#)

6. e. [21-144](#) Planning Administrator Decision - A tentative phased subdivision plan to divide approximately 19.89 acres into 88 lots - Approved.

Phased Subdivision Case No. SUB21-01 - Jim Swan, HSF Development LLC (Chris Jundt, Kelley Hamilton, Anthony Kreitzberg) - 6719 Devon Ave SE.

Ward(s): 4

Councilor(s): Leung

Neighborhood(s): SGNA

Recommendation: Information Only.

Attachments: [Land Use Decision SUB21-01](#)

6. f. [21-146](#) Hearings Officer Decision - To allow the expansion of an existing religious assembly - Approved.

Conditional Use / Class 3 Site Plan Review Case No. CU-SPR20-09 - Capital Baptist Church - 2960, 300, and 3010 Lansing Ave NE.

Ward(s): 5

Councilor(s): Gonzalez

Neighborhood(s): Lansing

Recommendation: Information Only.

Attachments: [Land Use Decision CU-SPR20-09](#)

6. g. [21-148](#) American Rescue Plan Act

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): All Result Areas

Recommendation: Information only.

Attachments: [American Rescue Plan Act Flyer.pdf](#)

7. ORDINANCES

7.1 FIRST READING:

7.2 SECOND READING:

7.2 a. [21-87](#) Amending Wastewater Pretreatment Provisions, Salem Revised Code Chapter 74

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe, Reliable, and Efficient Infrastructure

Recommendation: Staff recommends the City Council conduct second reading of Ordinance Bill 2-21, which adopts Federal pretreatment regulations and enact Ordinance Bill No. 2-21.

Attachments: [ORDINANCE BILL 2-21 Amending SRC Chapter 74](#)
[Proposed SRC Chapter 74 Revisions](#)
[Proposed Administrative Rule 109-001 109-007.pdf](#)

8. PUBLIC COMMENT: (Other than agenda items)

9. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsaalem.net at least two business days in advance.

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS

- a. [21-134](#) Due to the COVID-19 Pandemic, and until further notice, all meetings, public hearings, and work sessions will be conducted virtually. Real-time remote viewing is available online at CC:Media You Tube Channel and can also be viewed on Comcast Cable CC:Media Channel 21.

CITY COUNCIL PUBLIC HEARINGS:

Petitioner-Initiated Annexation of Territory at 2527 and 2547 Robins Lane SE -Annexation Case No. C-730
Monday, April 26, 2021 at 6:00 p.m.

Petitioner-Initiated Annexation of Territory Located at 3880 Croisan Creek Road South and City Owned Lands - Annexation Case No. C-738
Monday, April 26, 2021 at 6:00 p.m.

Climate Action Plan
Monday, December 6, 2021 at 6:00 p.m.

SALEM HOUSING AUTHORITY PUBLIC HEARINGS:

URBAN RENEWAL AGENCY PUBLIC HEARINGS:

WORK SESSIONS:

City Council
Long-Term Airport Planning
Monday, April 19, 2021 at 6:00 p.m.

City Council
Climate Action Plan
Monday, September 20, 2021 at 6:00 p.m.

BUDGET COMMITTEE MEETINGS

- City Manager Presents Proposed FY 2022 Budget
Wednesday, April 14, 2021 at 6:00 p.m.
- Budget Committee Review of Proposed FY 2022 Budget
Wednesday, April 21, 2021 at 6:00 p.m.
- Budget Committee Review of Proposed FY 2022 Budget
Wednesday, April 28, 2021 at 6:00 p.m.

- Budget Committee Recommendation of FY 2022 Budget
Wednesday, May 5, 2021 at 6:00 p.m.

SCHEDULE OF NEIGHBORHOOD ASSOCIATION ANNUAL MEETINGS

*Please check with the association to determine if the meeting will be held virtually or in-person.

Neighborhood - Annual Meeting Date - Councilor

Lansing - April 27 - Gonzalez

Grant - May 6 - Stapleton

Morningside - May 12 - Andersen, Phillips

MEETING PROCEDURES

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:
[http://www.cityofsalem.net/Pages/council rules.aspx](http://www.cityofsalem.net/Pages/council%20rules.aspx).

THE CONSENT CALENDAR

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

PUBLIC COMMENT

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6: Communications:
[https://www.cityofsalem.net/Pages/council rules.aspx](https://www.cityofsalem.net/Pages/council%20rules.aspx).

If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 220, Salem, OR, or by e mail to: manager@cityofsalem.net.

PUBLIC HEARINGS

The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi judicial hearings in non land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: lmanderson@cityofsalem.net.

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

