



CITY OF SALEM

Meeting Agenda

City Council

555 Liberty St SE
Salem, OR 97301

Monday, February 22, 2021

6:00 PM

Virtual Meeting

****Due to the COVID-19 Pandemic, this meeting is being conducted virtually, with remote attendance by the governing body. No in-person attendance is possible. Interested persons may view the meeting online at CC:Media YouTube Channel or watch on Comcast Cable CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net. Public comment and testimony may also be provided during the meeting via Zoom. Please pre-register between 8:00 a.m. and 2:00 p.m. on the day of the meeting at the following link: <https://www.cityofsalem.net/Pages/Public-Comment-at-Salem-City-Council-Meeting.aspx>**

EXECUTIVE SESSION

None.

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

Roll Call

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

1.2 COUNCIL AND CITY MANAGER COMMENT

1.3 PROCLAMATIONS

1.3a. [21-67](#) Proclamation recognizing Red Cross Month in Salem

Ward(s): All Wards

Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation: Information Only.

Attachments: [Proclamation -- Red Cross Month in Salem](#)

1.4 PRESENTATIONS

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

3.1 MINUTES

3.1a. [21-26](#) February 8, 2021 Draft City Council Minutes

Attachments: [2-8-21 Draft Council Minutes.pdf](#)

3.2 RESOLUTIONS

3.2a. [21-47](#) Dedication of City Property as Public Right-of-Way at the Northwest Corner of 12th Street SE and Fairview Avenue SE.

Ward(s): Ward 2
Councilor(s): Andersen
Neighborhood(s): Morningside
Result Area(s): Safe, Reliable, and Efficient Infrastructure.

Recommendation: Adopt Resolution No. 2021-4 dedicating a portion of the land acquired by the City of Salem at the northwest corner of 12th Street SE and Fairview Avenue SE as public right-of-way.

Attachments: [Resolution 2021-4](#)
[Exhibits A and B - Area to be Dedicated and Location Map.pdf](#)

3.2b. [21-64](#) Authorizing Refundings of General Obligation Bonds.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Recommendation: Adopt Resolution No. 2021-5 authorizing the issuance of general obligation refunding bonds and allow the City Manager, the Chief Financial Officer or a person designated by the City Manager or Chief Financial Officer, to negotiate the terms, covenants and pay costs in connection with the City of Salem refundings of the 2012 and 2013 Streets and Bridges general obligation bonds.

Attachments: [Resolution No. 2021-5](#)
[Estimated Savings for GO Bonds Refunding](#)

3.3 ACTION ITEMS

3.3a. [21-48](#) Intergovernmental Agreement with Marion County for the collection of survey control point information for the Oregon Map (ORMAP) Project.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Recommendation: Authorize the City Manager to execute an Intergovernmental Agreement between the City of Salem and Marion County for the collection of survey control point information for the ORMMap project.

Attachments: [Agreement between City of Salem and Marion County No. AO-3880-21](#)

3.3b. [21-49](#) Salem Municipal Airport Site Development Fee Waiver

Ward(s): 2
Councilor(s): Andersen
Neighborhood(s): SEMCA
Result Area(s): Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy

Recommendation: Authorize the City Manager to waive the Airport Site Development Fee for five years, effective March 1, 2021, and expiring February 28, 2026.

3.3c. [21-75](#) Ratification of the City Manager's Emergency Order relating to the February 13, 2021 storm event.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Recommendation: Ratify the City Manager's Emergency Order relating to the February 13, 2021 storm event

Attachments: [Emergency Declaration Weather Event 2021-02-14.pdf](#)
[Emergency Declaration February 2021 Extended 2021-02-18.pdf](#)

3.3d. [21-54](#) Priority bills for 2021 Oregon Legislative Session

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation: Approve the City of Salem's positions on legislative bills in the 2021 Oregon Legislative Session.

Attachments: [Bills Reviewed by Legislative Committee - February 19, 2021](#)
[Public Comments from J. Schepkke.pdf](#)

Add - Written Testimony.

4. PUBLIC HEARINGS

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

- 5.a. [21-34](#) Annual Historic Landmarks Commission Report

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Welcoming and Livable Community.

Recommendation: Information Only

Attachments: [HLC 2020 Accomplishments & 2021 Workplan.CC.pdf](#)

- 5.b. [21-17](#) Increasing patron access to the library with new parking policies

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Welcoming and Livable Community

Recommendation: Direct Staff to prepare for Council's consideration a resolution to adopt a Council Policy establishing that parking at the Main Library Parkade be provided at no cost to the public for a certain period of time while retaining the City Manager's authority to establish additional free parking events and future parking fees?

Attachments: [Attachment 1 - Council Policy L-2 Ninety-Minute Option.pdf](#)
[Attachment 2 - Council Policy L-2 Three-Hour Option.pdf](#)
[Comments received from D. Duren](#)
[Comments received from A. Schepkke.pdf](#)
[Additional Comments received by 5:00 p.m. 2-22-21.pdf](#)

Add - Written Testimony.

5.c. [21-52](#)

Our Salem Vision.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Natural Environment Stewardship; Safe Community;
Safe, Reliable and Efficient Infrastructure; Strong and Diverse
Economy; Welcoming and Livable Community; Good Governance.***Recommendation:*** Accept the Our Salem Vision***Attachments:*** [Our Salem Vision](#)[Cherriots Core Network Map](#)[Sensitivity Test](#)[Public Comments received by 3:00 p.m. 2-22-21.pdf](#)[Additional Public Comments received by 5:00 p.m. 2-22-21.pdf](#)*Add- Written Testimony.*

6. INFORMATION REPORTS: (Items that require no Council action)

6.a. [21-46](#)

Planning Administrator Decision - To expand an existing mobile home park - Approved.

Manufactured Home Park Permit / Class 2 Adjustment / Property Boundary Verification Case No. MHP-ADJ-PBV20-01 - Ross Rongner - 2200 Lancaster Dr SE.

Ward(s): 3

Councilor(s): Phillips

Neighborhood(s): SEMCA

Recommendation: Information Only.***Attachments:*** [Land Use Decision MHP-ADJ-PBV20-01](#)6.b. [21-68](#)

Purchases approved administratively from January 1, 2021 through January 31, 2021.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Recommendation: Information only.***Attachments:*** [Purchases approved administratively January 2021](#)6.c. [21-85](#)

Storm Update

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation:

Information Only.

City clean-up continues in the aftermath of an ice storm that is being considered one of the most damaging events in Salem history. Fortunately, there have been no deaths or serious injuries reported in Salem. Neighbors are helping neighbors with debris clean-up and removal. City Public Works employees continue to work long hours, safely and courteously, removing debris. Police and Fire are checking on those in need. While the City does not have a direct role in providing electricity or telecommunications, I appreciate the long hours of work by the utilities and businesses to restore service.

The City has 15 crews clearing streets and high priority locations. Citywide arterial streets, as well as downtown and inner neighborhoods remain the focus of the clean-up efforts, likely through the end of this week. There are three crews clearing debris from parks.

The four community debris collection sites have been heavily used, with an estimated 11,200 cubic yards of debris received over the past five days. To help you picture this amount, a City dump truck can carry about 10 cubic yards, so 1,120 dump truck loads of woody debris have been collected at our sites. The sites will remain open (McKay closed today so crews can catch up on disposal) through the weekend. The number of sites and duration will be evaluated throughout the week. All City water and wastewater pump stations are now operating on normal power. All but two traffic signals that are the responsibility of the City have power. The two without power are operating on generators.

The City is prepared to assist with tree clearance and removal at specific locations upon the request of PGE. City crews cannot remove trees or branches that are entangled with power lines.

City emergency response staff continue to work with the Marion County Emergency Operations Center regarding assistance to the community. Through the weekend, the resources available, supplemented by welfare checks by Salem Police and Fire, have met the needs of Salem residents. There are two daytime warming/power stations available in Salem,

455 Locus St NE - Salem Evangelical Church

4227 Lone Oak Rd SE - Queen of Peace Catholic Church

We will continue to evaluate the need for assistance as the power outage continues. We will continue to share information on assistance resources available in the community.

Center 50+ can help older residents through the WOW Van at 503-588-6349. Help may include:

* bringing debris curbside (Volunteers are unable to use saws but can help with stacking or loading trucks once debris is broken down.)

* food

* a friendly call or in-person check

Marion County's Call Center Help Line is 503-588-5108.

The best way to volunteer for storm recovery right now is to help in your own neighborhood. The City is not currently accepting volunteers to help in right-of-way or park clearing due to the danger involved. CERT and other volunteers are helping at the collection sites.

Attachments:

1. None

Add - New Report Added.

7. ORDINANCES

7.1 FIRST READING:

- 7.1a. [21-70](#) Amending Salem Revised Code Chapter 601 (Floodplain Overlay Zone).

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Natural Environment Stewardship

Recommendation:

Conduct first reading of Ordinance Bill No. 1-21 amending Chapter 601 (Floodplain Overlay Zone) of the Salem Revised Code and, after a public hearing, advance it to second reading for enactment.

Attachments: [SRC 601_075 Ordinance Bill No. 1-21](#)

[SRC 601_075 Exhibit A](#)

7.2 SECOND READING:

8. PUBLIC COMMENT: (Other than agenda items)

9. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsalem.net at least two business days in advance.

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS

a. [21-65](#) CITY COUNCIL PUBLIC HEARINGS

Due to the COVID-19 Pandemic, and until further notice, all meetings, public hearings, and work sessions will be conducted virtually. Real-time remote viewing is available online at CC:Media You Tube Channel and can also be viewed on Comcast Cable CC:Media Channel 21.

SALEM HOUSING AUTHORITY PUBLIC HEARINGS

URBAN RENEWAL AGENCY PUBLIC HEARINGS

WORK SESSIONS

Joint City Council and Community Engagement Audit Steering Committee
Audit Findings and Recommendations (Policing)
Monday, March 15, 2021 at 6:00 p.m.

BUDGET COMMITTEE MEETINGS

City Manager Presents Proposed FY 2022 Budget
Wednesday, April 14, 2021 at 6:00 p.m.

Budget Committee Review of Proposed FY 2022 Budget
Wednesday, April 21, 2021 at 6:00 p.m.

Budget Committee Review of Proposed FY 2022 Budget
Wednesday, April 28, 2021 at 6:00 p.m.

Budget Committee Recommendation of FY 2022 Budget
Wednesday, May 5, 2021 at 6:00 p.m.

SCHEDULE OF NEIGHBORHOOD ASSOCIATION ANNUAL MEETINGS
*Please check with the association to determine if the meeting will be held virtually or in-person.

Neighborhood - Annual Meeting Date - Councilor

MEETING PROCEDURES

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:
[http://www.cityofsalem.net/Pages/council rules.aspx](http://www.cityofsalem.net/Pages/council%20rules.aspx).

THE CONSENT CALENDAR

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

PUBLIC COMMENT

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6: Communications:
[https://www.cityofsalem.net/Pages/council rules.aspx](https://www.cityofsalem.net/Pages/council%20rules.aspx).

If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 220, Salem, OR, or by e mail to: manager@cityofsalem.net.

PUBLIC HEARINGS

The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi judicial hearings in non land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: lmanderson@cityofsalem.net.

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

