



CITY OF SALEM

Meeting Agenda

City Council

555 Liberty St SE
Salem, OR 97301

Monday, January 11, 2021

6:00 PM

Virtual Meeting

****Due to the COVID-19 Pandemic, this meeting is being conducted virtually, with remote attendance by the governing body. No in-person attendance is possible. Interested persons may view the meeting online at CC:Media YouTube Channel or watch on Comcast Cable CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsaalem.net. Public comment and testimony may also be provided during the meeting via Zoom. Please pre-register between 8:00 a.m. and 2:00 p.m. on the day of the meeting at the following link: <https://www.cityofsaalem.net/Pages/Public-Comment-at-Salem-City-Council-Meeting.aspx>.**

EXECUTIVE SESSION

None.

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

Roll Call

Pledge of Allegiance

1.1 OATHS OF OFFICE

- a. Mayor's Introduction**
- b. Ward 1, City Councilor - Virginia Stapleton**
- c. Ward 3, City Councilor - Trevor Phillips**

- d. Ward 5, City Councilor - Jose Gonzalez
- e. Ward 7, City Councilor - Vanessa Nordyke
- f. Mayor, Chuck Bennett

1.2 ELECTION OF COUNCIL PRESIDENT

1.3 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

1.4 COUNCIL AND CITY MANAGER COMMENT

1.5 PROCLAMATIONS

1.6 PRESENTATIONS

1.6a. Salem Public Works Accreditation

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

3.1 MINUTES

- 3.1a. [20-488](#) December 14, 2020 Draft Council Minutes

Attachments: [12-14-20. Draft Council Minutes](#)

3.2 RESOLUTIONS

- 3.2a. [20-489](#) Dedication of City Property as Public Right-of-Way Along Park Avenue NE between D Street NE and Tess Avenue NE.

Ward(s): Ward 6

Councilor(s): Councilor Hoy

Neighborhood(s): NESCA

Result Area(s): Safe, Reliable, and Efficient Infrastructure.

Recommendation: Adopt Resolution No. 2020-55 dedicating land acquired by the City of Salem along Park Avenue NE as public right-of-way.

Attachments: [Resolution 2020-55](#)[Exhibit A - Map](#)

- 3.2b.** [20-518](#) Amendments to the Parks, Transportation, and Wastewater System Development Charge Eligible Project Lists.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe, Reliable, and Efficient Infrastructure

Recommendation: Adopt Resolution No. 2021-1, amending the Parks, Transportation, and Wastewater System Development Charges Eligible Project Lists to specify eligibility of infrastructure projects.

Attachments: [Resolution 2021-1](#)[Resolution 2021-1 Exhibit](#)

3.3 ACTION ITEMS

- 3.3a.** [20-520](#) Addendum to the Purchase and Sale Agreement with Tim Bush for three acres at the Salem Business Campus

Ward(s): Ward 3

Councilor(s): Councilor Phillips

Neighborhood(s): Southeast Mill Creek Association

Result Area(s): Strong and Diverse Economy

Recommendation: Authorize the City Manager to execute the attached addendum to the Purchase and Sale Agreement with Tim Bush for 3 acres at the Salem Business Campus, extending the closing to June 1, 2021.

Attachments: [Subdivision Phasing Map](#)[PSA Addendum #3.pdf](#)

4. PUBLIC HEARINGS

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

- 5.a.** [21-4](#) Motion from Mayor Bennett regarding Community Inclusion

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Attachments: [Public Comments received by 11:30 a.m. 1-11-21.pdf](#)
[Public Comments received by 5:00 p.m. 1-11-21.pdf](#)

Add - Written Testimony.

- 5.b.** [21-9](#) Motion from Councilor Jackie Leung regarding declaring racism as a public health crisis.

Ward(s): Ward 4
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Attachments: [Public Comments received by 11:30 a.m. 1-11-21.pdf](#)
[Public Comments received by 5:00 p.m. 1-11-21.pdf](#)

Add - Written Testimony.

6. INFORMATION REPORTS: (Items that require no Council action)

- 6.a.** [20-470](#) Additional information regarding a potential path connecting Candalaria and Fairmount neighborhoods and involving Pioneer Cemetery, City View Cemetery, or both.

Ward(s): Ward 7
Councilor(s): Councilor Nordyke
Neighborhood(s): SWAN, SCAN, and Sunnyslope
Result Area(s): Safe, Reliable and Efficient Infrastructure;
Welcoming and Livable Community

Recommendation: Information only.

Attachments: [Council staff report, "A pedestrian connection between Candalaria and Fairmont neig](#)
[Conceptual map of connecting path – Pioneer Cemetery](#)
[Conceptual map of connecting path – City View Cemetery](#)
[Letter from SWAN, "Pedestrian Connection between Candalaria and Fairmont Neighbo](#)
[Letter from SCAN, "Motion from Councilor Nordyke regarding a potential trail connecti](#)
[Minutes from August 20, 2020 meeting of the Sunnyslope Neighborhood Association](#)
[Written Testimony](#)
[Written Testimony 1](#)
[Written Testimony 2](#)
[Written Testimony 3](#)
[Written Testimony 4](#)
[Public Comments received by 3:00 p.m. 1-7-21 .pdf](#)
[Public Comments received by 11:30 a.m. 1-11-21.pdf](#)
[Public Comments received by 5:00 p.m. 1-11-21.pdf](#)
[Public Comments received 1-8-20 from Friends of Pioneer Cemetery and Joyce Peters](#)

Add - Written Testimony.

6.b. [20-515](#)

Planning Administrator Decision - An application to validate and lawfully establish a unit of land which was unlawfully created through the recording of a deed. - Approved.

Validation of Units of Land Case No. VUL20-04 - Steve Freeburg - 867 Hawthorne Ave SE.

Ward(s): 2
 Councilor(s): Andersen
 Neighborhood(s): SESNA

Recommendation: Information Only.

Attachments: [Land Use Decision VUL20-04](#)

6.c. [20-521](#)

Planning Commission Decision - A Minor Comprehensive Plan Map Amendment, Neighborhood Map Amendment, and Zone Change from single family residential with RS zoning to multi-family residential with RM-II zoning - Approved.

Minor Comprehensive Plan Map Amendment / Neighborhood Map Amendment / Zone Change Case No. CPC-NPC-ZC20-09 - Brad Kilby, HHPR Inc., on behalf of Clutch Industries Inc. - 700 Block of Lockwood Lane S.

Ward(s): 7
 Councilor(s): Nordyke
 Neighborhood(s): Sunnyslope NA

Recommendation: Information Only.

Attachments: [Land Use Decision CPC-NPC-ZC20-09](#)

- 6.d. [20-522](#) Salem Parks and Recreation Advisory Board Annual Report 2020.

Ward(s): All Wards
 Councilor(s): All Councilors
 Neighborhood(s): All Neighborhoods
 Result Area(s): Safe Community, Good Governance; Natural Environment Stewardship; Strong and Diverse Economy; Safe, Reliable, and Efficient Infrastructure, Welcoming and Livable Community.

Recommendation: Information only.

Attachments: [SPRAB Annual Report 2020](#)

- 6.e. [20-523](#) Economic development quarterly report

Ward(s): All Wards
 Councilor(s): All Councilors
 Neighborhood(s): All Neighborhoods
 Result Area(s): Strong and Diverse Economy

Recommendation: Information only.

- 6.f. [20-525](#) Sheltering in Cascades Gateway Park and Wallace Marine Park

Ward(s): All Wards
 Councilor(s): All Councilors
 Neighborhood(s): All Neighborhoods
 Result Area(s): Natural Environment Stewardship; Safe Community; Safe, Welcoming and Livable Community.

Recommendation: Information Only

Attachments: [Safe Park Camping Unwind Plan.docx](#)

[Outreach Data.xls](#)

[Public Comments received by 3:00 p.m. 1-7-21.pdf](#)

[Public Comment received by 11:30 a.m. 1-11-21.pdf](#)

[Public Comments received by 5:00 p.m. 1-11-21.pdf](#)

Add - Written Testimony.

- 6.g. [20-531](#) Planning Administrator Decision - A modification to the East Park Estates Planned Unit Development Subdivision resulting in an adjustment to the northwestern property boundary. - Approved.

Modification of Phased Subdivision Case No.
 CPC-ZC-PUD-SUB-ADJ19-08MOD1 - Brandie Dalton, Multi-Tech Engineering Services Inc., on behalf of East Park LLC - 255 Cordon

Road NE.

Ward(s): 6

Councilor(s): Hoy

Neighborhood(s): East Lancaster NA

Recommendation: Information Only.

Attachments: [Land Use Decision CPC-ZC-PUD-SUB-ADJ19-08MOD1](#)

- 6.h. [21-14](#) Strategic approach to protests, assemblies and marches in our community

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): AllNeighborhoods

Recommendation: Information Only.

Please see the attached presentation (attachments 1 & 2).

Attachments: [Attachment 1- Salem Police Presentation 1-11-21.pdf](#)

[Attachment 2 - Statement from Police Chief Womack.pdf](#)

Add - New Report Added.

7. ORDINANCES

7.1 FIRST READING:

7.2 SECOND READING:

8. PUBLIC COMMENT: (Other than agenda items)

9. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsalem.net at least two business days in advance.

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS

a. [20-514](#) CITY COUNCIL PUBLIC HEARINGS

Due to the COVID-19 Pandemic, and until further notice, all meetings, public hearings, and work sessions will be conducted virtually. Real-time remote viewing is available online at CC:Media You Tube Channel and can also be viewed on Comcast Cable CC:Media Channel 21.

SALEM HOUSING AUTHORITY PUBLIC HEARINGS

URBAN RENEWAL AGENCY PUBLIC HEARINGS

WORK SESSIONS

City Council
Review of Strategic Plan Draft and Policy Agenda
Tuesday, January 19, 2021 at 6:00 p.m.

City Council
Long-Term Airport Planning
Tuesday, February 16, 2021 at 6:00 p.m.

BUDGET COMMITTEE MEETINGS

Budget Committee Five Year Forecast
Wednesday, January 20, 2021 at 6:00 p.m.

City Manager Presents Proposed FY 2022 Budget
Wednesday, April 14, 2021 at 6:00 p.m.

Budget Committee Review of Proposed FY 2022 Budget
Wednesday, April 21, 2021 at 6:00 p.m.

Budget Committee Review of Proposed FY 2022 Budget
Wednesday, April 28, 2021 at 6:00 p.m.

Budget Committee Recommendation of FY 2022 Budget
Wednesday, May 5, 2021 at 6:00 p.m.

SCHEDULE OF NEIGHBORHOOD ASSOCIATION ANNUAL MEETINGS

*Please check with the association to determine if the meeting will be held virtually or in-person.

Neighborhood - Annual Meeting Date - Councilor
SGNA - January 14 - Leung

MEETING PROCEDURES

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:
[http://www.cityofsalem.net/Pages/council rules.aspx](http://www.cityofsalem.net/Pages/council%20rules.aspx).

THE CONSENT CALENDAR

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

PUBLIC COMMENT

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6: Communications:
[https://www.cityofsalem.net/Pages/council rules.aspx](https://www.cityofsalem.net/Pages/council%20rules.aspx).

If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 220, Salem, OR, or by e mail to: manager@cityofsalem.net.

PUBLIC HEARINGS

The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi judicial hearings in non land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: lmanderson@cityofsalem.net.

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

