



# CITY OF SALEM

## Meeting Agenda

### City Council

555 Liberty St SE  
Salem, OR 97301

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**Tuesday, January 21, 2020**

**6:00 PM**

**Council Chambers**

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**Special Meeting / Council Policy Agenda Work Session**

**1. OPENING EXERCISES:**

**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**1.1 APPROVAL OF SPECIAL MEETING AGENDA**

**1.2 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA**

**1.3 COUNCIL AND CITY MANAGER COMMENT**

**2. PUBLIC COMMENT: (Comment on agenda items)**

**3. SPECIAL ORDERS OF BUSINESS:**

**3.a.**     [20-29](#)                      Declaration of emergency related to unsheltered residents

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe Community; Welcoming and Livable Community.

**Recommendation:**     Adopt resolution no. 2020-4, declaring a state of emergency within the city of Salem related to unsheltered residents.

**Attachments:**     [Resolution no 2020-4 Unsheltered resident emergency declaration](#)

[Written Testimony received by 3:30 p.m. 1-21-20](#)

[Written Testimony received by 5:00 p.m.](#)

*Add - Written Testimony.*

**3.b.**     [19-605](#)

A transfer of appropriation authority for the purpose of funding a temporary shelter at Pringle Community Hall and increasing shelter capacity

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment

Stewardship; Safe Community; Safe, Reliable and Efficient

Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

**Recommendation:**

Adopt Resolution No. 2020-1 transferring \$213,000 of appropriation authority from the General Fund, Non-Departmental, contingency to General Fund, Non-Departmental, materials and services for the purpose of funding a temporary shelter at Pringle Community Hall and increasing shelter capacity.

**Attachments:**   [Resolution No. 2020-1.docx](#)

**4. WORK SESSION - COUNCIL POLICY AGENDA****4.a.**     [20-20](#)

2020 Policy Agenda.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment

Stewardship; Safe Community; Safe, Reliable and Efficient

Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

**Recommendation:**

Provide policy direction on issues to include in the 2020 Policy Agenda.

**Attachments:**   [2019 Progress Report](#)

[Policy Agenda Issues for Consideration \(November 18, 2019\)](#)

[Policy Agenda Issues In Depth](#)

[Tentative 2020 City Council Work Session Schedule](#)

[Strategic Plan Result Areas](#)

[Written Testimony received by 3:30 p.m. 1-21-20](#)

[Written Testimony received by 5:00 p.m.](#)

*Add - Written Testimony.*

**5. ADJOURNMENT**

**Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: [cityrecorder@cityofsalem.net](mailto:cityrecorder@cityofsalem.net) at least two business days in advance.**

**Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.**

**UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS****a. [20-21](#)****CITY COUNCIL PUBLIC HEARINGS**

Held in the Council Chambers unless otherwise noted

Petitioner-Initiated Annexation of Territory Located at SE Corner of  
Kuebler Blvd SE and 36th Ave SE - 97317 (Annexation Case No. C-733  
Monday, January 27, 2020 at 6:00 p.m.)

Amended 2019-2020 Annual Action Plan for HOME Funding  
Monday, January 27, 2020 at 6:00 p.m.

Salem Revised Code Updates to Multifamily Housing Design Standards  
and Regulations  
Monday, January 27, 2020 at 6:00 p.m.

PLANNING COMMISSION INTERVIEWS Held in the Council Chambers  
Monday, February 10, 2020 at 5:30 p.m.

**SALEM HOUSING AUTHORITY PUBLIC HEARINGS****URBAN RENEWAL AGENCY PUBLIC HEARINGS**

WORK SESSIONS Held in the Council Chambers, unless otherwise  
noted

Joint Urban Renewal Agency and City Council  
Economic Development and Urban Renewal  
Monday, March 16, 2020 at 6:00 p.m.

**BUDGET COMMITTEE MEETINGS**

Held in the Council Chambers unless otherwise noted

City Manager Presents Proposed FY 2021 Budget to the Budget  
Committee  
Wednesday, April 15, 2020 at 6:00 p.m.

Budget Committee Review Meeting  
Wednesday, April 22, 2020 at 6:00 p.m.

Budget Committee Review Meeting  
Wednesday, April 29, 2020 at 6:00 p.m.

Budget Committee Recommends FY 2021 Budget to the City Council  
and Urban Renewal Agency  
Wednesday, May 6, 2020 at 6:00 p.m.

SCHEDULE OF NEIGHBORHOOD ASSOCIATION ANNUAL MEETINGS  
Neighborhood - Annual Meeting Date - Councilor

**MEETING PROCEDURES**

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:  
[http://www.cityofsalem.net/Pages/council rules.aspx](http://www.cityofsalem.net/Pages/council%20rules.aspx).

**THE CONSENT CALENDAR**

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

**PUBLIC COMMENT**

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

**HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA**

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6: Communications:  
[https://www.cityofsalem.net/Pages/council rules.aspx](https://www.cityofsalem.net/Pages/council%20rules.aspx).

If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 220, Salem, OR, or by e mail to: [manager@cityofsalem.net](mailto:manager@cityofsalem.net).

**PUBLIC HEARINGS**

The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi judicial hearings in non land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: [Imanderson@cityofsalem.net](mailto:Imanderson@cityofsalem.net).

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

