



CITY OF SALEM

Meeting Agenda

City Council

555 Liberty St SE
Salem, OR 97301

Monday, February 10, 2020

6:00 PM

Council Chambers

PLANNING COMMISSION INTERVIEWS

5:30 p.m. - Council Chambers

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

Roll Call

Pledge of Allegiance

1.1 PLANNING COMMISSION APPOINTMENTS

1.1a. [20-54](#) Planning Commission Appointments

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Recommendation:

Vote by ballot to appoint two applicants to full-terms position expiring on December 31, 2023.

- Attachments:** [Lisa Heller Application_Redacted](#)
[Planning Commission Candidate Questionnaire \(Heller\) - January 2020](#)
[Ann Lovejoy Application_Redacted](#)
[Planning Commission Candidate Questionnaire \(Lovejoy\) - January 2020](#)
[Stephan Price Application_Redacted](#)
[Planning Commission Candidate Questionnaire \(Price\) - January 2020](#)
[Michael Slater Application_Redacted](#)
[Planning Commission Candidate Questionnaire \(Slater\) - January 2020](#)

1.2 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

1.3 COUNCIL AND CITY MANAGER COMMENT

1.4 PROCLAMATIONS

1.5 PRESENTATIONS

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

3.1 MINUTES

3.1a. [20-37](#) January 21, 2020 Draft City Council Minutes

- Attachments:** [1-21-20 Draft Council Minutes](#)
[1-21-20 Draft Council Minutes - Corrected](#)
Revised - Revised Minutes.
Revised the Nay vote tally on the substitute motion on item 3.a.

3.1b. [20-45](#) January 27, 2020 Draft City Council Minutes

- Attachments:** [1-27-20 Draft Council Minutes](#)

3.2 RESOLUTIONS

3.3 ACTION ITEMS

4. PUBLIC HEARINGS

- 4.a. [20-50](#) Supplemental report for Multifamily Housing Design project.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment

Stewardship; Safe Community; Safe, Reliable and Efficient

Infrastructure; Strong and Diverse Economy; Welcoming and

Livable Community.

Recommendation: Refer the ordinance bill back to staff to incorporate one or more of the options set forth below in the facts and findings.

Attachments: [Central Salem Development Program map](#)

[Core Network map](#)

[Written Testimony received by 2-5-20](#)

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

- 5.a. [20-49](#) Revising restrictions on camping.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe Community; Welcoming and Livable

Community.

Recommendation: Information only.

Attachments: [Camping Areas](#)

[Downtown and surrounding area](#)

[Existing Park System Map](#)

[Public Comments received by 3:30 p.m. 2-10-20](#)

Add - Written Testimony.

6. INFORMATION REPORTS: (Items that require no Council action)

- 6.a. [19-484](#) Update on construction projects in Riverfront Park in 2020: The Gerry Frank | Salem Rotary Amphitheater and a new restroom in

the North Meadow

Ward(s): Ward 1

Councilor(s): Councilor Kaser

Neighborhood(s): CANDO

Result Area(s): Welcoming and Livable Community.

Recommendation: Information only.

Attachments: [Attachment 1 Amphitheater and Restroom Locations](#)

[Attachment 2 Grading Plan](#)

[Attachment 3 Seating View](#)

[Attachment 4 Restroom Site Plan](#)

[Attachment 5 Restroom Elevation](#)

[Attachment 6 Riverfront Park Map](#)

6.b. [20-19](#)

Salem 2019 Tree Reports

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Natural Environment Stewardship; Welcoming and Livable Community.

Recommendation: Information only.

Attachments: [Urban Tree Canopy Assessment 2019](#)

[Salem Street Trees: Sample Inventory 2019](#)

[Salem Tree Report: 2019 Summary of Tree Projects](#)

6.c. [20-38](#)

Planning Administrator Decision - A proposal to lawfully establish a unit of land that was created by sale through the recording of a deed in 1996. - Approved.

Validation of Unit of Land Case No. VUL19-09 - City of Salem - 4567 Campbell Dr SE.

Ward(s): Ward 3

Councilor(s): Nanke

Neighborhood(s): SEMCA

Recommendation: Information Only.

Attachments: [Land Use Decision VUL19-09](#)

6.d. [20-39](#)

Planning Administrator's Decision - Modification of the approval of SUB19-05 (6719 Devon Ave SE, the "Grantham Crest" subdivision) to add phasing.

Ward(s): 7

Councilor(s): Leung
Neighborhood(s): South Gateway Neighborhood Association
Recommendation: Information Only.

Attachments: [Land Use Decision SUB19-05MOD1](#)

- 6.e. [20-41](#) Planning Administrators Decision - A proposed partition to divide a property at 3290 Boone Rd SE into three parcels - Approved

Partition - Case No. PR19-12 - MWSH Boone Road LLC (Mountain West Senior Housing, LLC, Kelley D. Hamilton, Chris Jundt, Pam Gray) - 3290 Boone Rd SE

Ward(s): 4
Councilor(s): Leung
Neighborhood(s): SEMCA, South Gateway Neighborhood Association

Recommendation: Information Only.

Attachments: [Land Use Decision PAR19-12](#)

- 6.f. [20-43](#) Planning Administrator's Decision - Development of buildings and parking areas on two new parcels.

Partition / Site Plan Review Case No. PAR-SPR19-14 - Chad Montgomery - 3770 Fairview Industrial Dr SE, Salem, OR 97302.

Ward(s): 3
Councilor(s): Nanke
Neighborhood(s): Morningside

Recommendation: Information Only.

Attachments: [Land Use Decision PAR-SPR19-14](#)

- 6.g. [20-44](#) Planning Commission Decision - A development of a new multi-family apartment complex containing eight buildings and a total of 324 dwelling units.

Class 3 Design Review, Class 3 Site Plan Review and Class 2 Driveway Approach Permit Case No. DR-SPR-DAP19-12 - Northstar Communities, LLC (Karl Ivanov) - 4485 Kale St NE, Salem OR 97305

Ward(s): 5
Councilor(s): Ausec
Neighborhood(s): Northgate NA

Recommendation: Information Only.

Attachments: [Land Use Decision DR-SPR-DAP19-12](#)

- 6.h. [20-51](#) Update on the 2020 Oregon Legislative Session.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation: Information only.

Attachments: [2020 Legislative Policy Statements](#)

7. ORDINANCES

7.1 FIRST READING:

7.2 SECOND READING:

- 7.2a. [20-52](#) Issuance of Utility Revenue Bonds

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance; Natural Environment
Stewardship; Safe, Reliable and Efficient Infrastructure

Recommendation: Conduct a second reading of ordinance bill no. 4-20 authorizing the City Manager, or the City Manager's designee, to issue approximately \$60 million in Utility revenue bonds to finance the City of Salem's Utility capital needs and costs of the debt issuance.

Attachments: [Bond Ordinance-Bill \(City of Salem Water & Sewer Revenue Bonds 2020\)](#)

8. PUBLIC COMMENT: (Other than agenda items)

9. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsaalem.net at least two business days in advance.

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS

a. [20-42](#)

CITY COUNCIL PUBLIC HEARINGS

Held in the Council Chambers unless otherwise noted

FY 2021 Recommended City of Salem Budget

Monday, June 8, 2020 at 6:00 p.m.

State Revenue Sharing Funds

Monday, June 8, 2020 at 6:00 p.m.

SALEM HOUSING AUTHORITY PUBLIC HEARINGS

URBAN RENEWAL AGENCY PUBLIC HEARINGS

FY 2021 Recommended Urban Renewal Agency Budget

Monday, June 8, 2020 at 6:00 p.m.

WORK SESSIONS Held in the Council Chambers, unless otherwise noted

City Council

Council Policy Agenda

Tuesday, February 18, 2020 at 6:45 p.m.

** The work session will begin immediately following the Signing Ceremony for the Memorandum of Understanding between the Confederated Tribes of the Grand Ronde and the City of Salem**

Joint Urban Renewal Agency and City Council

Economic Development and Urban Renewal

Monday, March 16, 2020 at 6:00 p.m.

Joint City Council and Salem Planning Commission Work Session

Our Salem project update

Monday, April 20, 2020 at 6:00 p.m.

Meeting Location: Center 50+, 2615 Portland Rd NE, Classrooms A and B

BUDGET COMMITTEE MEETINGS

Held in the Council Chambers unless otherwise noted

City Manager Presents Proposed FY 2021 Budget to the Budget Committee

Wednesday, April 15, 2020 at 6:00 p.m.

Budget Committee Review Meeting
Wednesday, April 22, 2020 at 6:00 p.m.

Budget Committee Review Meeting
Wednesday, April 29, 2020 at 6:00 p.m.

Budget Committee Recommends FY 2021 Budget to the City Council
and Urban Renewal Agency
Wednesday, May 6, 2020 at 6:00 p.m.

SCHEDULE OF NEIGHBORHOOD ASSOCIATION ANNUAL MEETINGS
Neighborhood - Annual Meeting Date - Councilor

MEETING PROCEDURES

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:
[http://www.cityofsalem.net/Pages/council rules.aspx](http://www.cityofsalem.net/Pages/council%20rules.aspx).

THE CONSENT CALENDAR

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

PUBLIC COMMENT

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6: Communications:
[https://www.cityofsalem.net/Pages/council rules.aspx](https://www.cityofsalem.net/Pages/council%20rules.aspx).

If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 220, Salem, OR, or by e mail to: manager@cityofsalem.net.

PUBLIC HEARINGS

The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi judicial hearings in non land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: lmanderson@cityofsalem.net.

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

