



CITY OF SALEM

Meeting Agenda

City Council

555 Liberty St SE
Salem, OR 97301

Monday, January 13, 2020

6:00 PM

Council Chambers

EXECUTIVE SESSION

City Council

5:15 p.m. - City Manager's Conference Room

ORS 192.660(2)(e) Real Property Transactions

City Council

5:30 p.m. - 6:00 p.m. - City Manager's Conference Room

ORS 192.660(2)(f) To Consider information or records that are exempt by law from public inspection

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

Roll Call

Pledge of Allegiance

Election of Council President

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

1.2 COUNCIL AND CITY MANAGER COMMENT

1.3 PROCLAMATIONS

1.3a. [19-611](#)

Proclamation recognizing Rev. Martin Luther King, Jr. Day of Remembrance

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation: Information Only.

Attachments: [Proclamation - MLK Day of Remembrance 200113](#)

1.3b. [20-3](#) Proclamation honoring the life of former Salem Mayor Mike Swaim

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation: Information Only.

Attachments: [Proclamation - Mike Swaim Day in Salem](#)

Add - Added Report.

1.4 PRESENTATIONS

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

3.1 MINUTES

3.1a. [19-604](#) December 9, 2019 Draft City Council Minutes

Attachments: [12-9-19 Draft Council Minutes](#)

3.2 RESOLUTIONS

3.3 ACTION ITEMS

3.3a. [19-609](#) Amendment to the Motor Carrier Safety Assistance Program Intergovernmental Agreement with the Oregon Department of Transportation

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Safe Community.

Recommendation: Authorize the City Manager to execute the attached amendment to the Motor Carrier Safety Assistance Program IGA with ODOT.

Attachments: [IGA with ODOT 30637](#)
[Amendment to IGA 30637](#)

- 3.3b.** [19-621](#) Recommended appointments and reappointments to the Citizen Budget Committee, Citizens Advisory Traffic Commission, Community Police Review Board, Downtown Advisory Board, Salem Parks and Recreation Advisory Board, Salem Planning Commission, and Salem Public Art Commission.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Recommendation: Appoint, reappoint, and interview (Planning Commission) the applicants in the Facts and Findings section to the Citizen Budget Committee, Citizens Advisory Traffic Commission, Community Police Review Board, Downtown Advisory Board, Salem Parks and Recreation Advisory Board, Salem Planning Commission, and Salem Public Art Commission.

Attachments: [Dianne Domarco Application Redacted](#)
[Jonathan Castro Monroy Application Redacted](#)
[Jon-Michael D. McDaniel Application Redacted](#)
[Alan Alexander Application Redacted](#)
[Ann Lovejoy Application Redacted](#)
[Lisa Heller Application Redacted](#)
[Stephan Price Application Redacted](#)
[Michael Slater Application Redacted](#)
[Dianne Domarco Application Corrected and Redacted](#)
[Ann Lovejoy Application Corrected and Redacted](#)

Revision - Added revised attachments for Lovejoy and Domarco.

4. PUBLIC HEARINGS

- 4.a.** [19-602](#) City Council review of the Planning Administrator's decision approving a Tentative Phased Subdivision Review and Class 2 Adjustment for Permit Case No. SUB19-08 and Urban Growth Preliminary Declaration Modification Case No. UGA17-03MOD1 for property located at the 4700 Block of Battle Creek Road SE.

Ward(s): Ward 3
Councilor(s): Nanke
Neighborhood(s): Morningside Neighborhood Association
Result Area(s): Welcoming and Livable Community

Recommendation: That the City Council MODIFY the Planning Administrator's decision to correct two scrivener's errors and approve the application.

Attachments: [Vicinity Map](#)
[Tentative Subdivision Plan](#)
[Planning Administrator Decision](#)
[Written Testimony received by 3:30 p.m. 1-13-20](#)

Add - Written Testimony.

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

5.a. [20-18](#) Temporary nighttime shelter

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe Community; Safe, Welcoming and Livable Community.

Recommendation: Direct staff to prepare an emergency resolution allowing increased occupancy for the Safe Sleep shelter.

Add - Added new report.

6. INFORMATION REPORTS: (Items that require no Council action)

6.a. [19-597](#) Purchases approved administratively from November 1, 2019 through November 30, 2019.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Recommendation: Information only.

Attachments: [Purchases approved administratively November 2019](#)

6.b. [19-612](#) Planning Administrator Decision - A replat to reconfigure four existing properties located at 685-695 Court Street NE and 299 Cottage Street NE. - Approved.

Replat Case No. REP19-04 - CB Two Architects on behalf of the Young Men's Christian Association (YMCA) - 685-695 Court St NE

and 299 Cottage St NE.

Ward(s): 1
Councilor(s): Kaser
Neighborhood(s): CANDO

Recommendation: Information Only.

Attachments: [Land Use Decision REP19-04](#)

- 6.c.** [19-616](#) Planning Administrator Decision - A proposal to replace an existing light pole with a light pole with a top-mounted antenna and internally mounted equipment for wireless communications. - Approved.

Class 2 Wireless Siting Permit Case No. WS219-05 - Nohely Moreno and Melissa Juel, Mastec Network Solutions - 2000 Turner Rd SE.

Ward(s): 2
Councilor(s): Andersen
Neighborhood(s): SEMCA

Recommendation: Information Only.

Attachments: [Land Use Decision WS219-05](#)

- 6.d.** [19-617](#) Planning Administrator Decision - A proposal to replace an existing light pole with a light pole with a top-mounted antenna and internally mounted equipment for wireless communications. - Approved.

Class 2 Wireless Siting Permit Case No. WS219-06 - Nohely Moreno and Melissa Juel, Mastec Network Solutions -1302 Hawthorne Av SE.

Ward(s): 2
Councilor(s): Andersen
Neighborhood(s): SESNA

Recommendation: Information Only.

Attachments: [Land Use Decision WS219-06](#)

- 6.e.** [19-618](#) Planning Administrator Decision - A proposal to replace an existing light pole with a light pole with a top-mounted antenna and internally mounted equipment for wireless communications. - Approved.

Class 2 Wireless Siting Permit Case No. WS219-07 - Nohely Moreno and Melissa Juel, Mastec Network Solutions - 1130 Court St NE.

Ward(s): 1
Councilor(s): Kaser
Neighborhood(s): CANDO

Recommendation: Information Only.

Attachments: [Land Use Decision WS219-07](#)

- 6.f. [19-622](#) Announcing appointments and reappointments to the Airport Advisory Commission, Center 50+ Advisory Commission, Historic Landmarks Commission, and Human Rights Commission

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation: Information Only.

Attachments: [Kat Pence Application Redacted](#)

[David Rheinholdt Application Redacted](#)

- 6.g. [19-607](#) Allowing organized vehicle-camping.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Safe Community; Welcoming and Livable Community.

Recommendation: Information only.

Attachments: [Written Testimony received by 3:30 p.m. 1-13-20](#)

Add - Written Testimony.

7. ORDINANCES

7.1 FIRST READING:

- 7.1a. [19-613](#) Petitioner-Initiated Annexation of Territory Located at 1096 Hoffman Road NE - 97301 (Annexation Case No. C-734)

Ward(s): 6
Councilor(s): Hoy
Neighborhood(s): ELNA
Result Area(s): Good Governance; Safe Community; Safe, Reliable and Efficient Infrastructure

Recommendation: Conduct first reading of Ordinance Bill No. 2-20 annexing, applying City of Salem RA (Single Family Residential) zoning from Marion County UD (Urban Development) and UT-5 (Urban Transition - 5 Acres), and withdrawing from Marion County Fire District #1, for a 1.06-acre property located at 1096 Hoffman Road NE.

Attachments: [Vicinity Map](#)[Ordinance Bill No. 2-20](#)[Exhibit A - Territory Legal Description and Map](#)**7.1b.** [19-614](#)

Petitioner-Initiated Annexation of Territory Located at 4696 Center Street NE and 592 Hile Lane NE - 97301 (Annexation Case No. C-736)

Ward(s): 6

Councilor(s): Hoy

Neighborhood(s): ELNA

Result Area(s): Good Governance; Safe Community; Safe, Reliable and Efficient Infrastructure

Recommendation:

Conduct first reading of Ordinance Bill No. 3-20 annexing, changing the Salem Area Comprehensive Plan map designation of the southern part of the Territory (592 Hile Lane NE and Marion County Assessor Map and Tax Lot 072W29BC03801) from "Developing Residential" to "Multi-Family Residential," changing the zoning from Marion County UD (Urban Development) to City of Salem RM-II (Multiple Family Residential II), and withdrawing from the Marion County Fire District #1 and the East Salem Sewer and Drainage District, for a 5.04-acre property located at 4696 Center Street NE and 592 Hile Lane NE - 97301.

Attachments: [Vicinity Map](#)[Ordinance Bill No 3-20](#)[Exhibit A - Territory Legal Description and Map](#)**7.1c.** [19-615](#)

Salem Revised Code updates to multifamily housing design standards and regulations.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Recommendation:

Conduct first reading of Ordinance Bill No. 1-20, amending the Salem Revised Code to update design standards for multifamily housing and related regulations.

Attachments: [Summary of Proposed Code Amendment](#)[Planning Commission Recommendation](#)[Ordinance Bill No. 1-20](#)[Ordinance Bill No. 1-20 - Exhibit A \(Findings\)](#)[Attachment 5 - Ordinance Bill No. 1-20 -Exhibit B \(Proposed Code Amendment\)](#)[Core Network map](#)**7.2 SECOND READING:**

7.2a. [19-610](#)

Salem Transportation System Plan Amendment for Greencrest Street NE

Ward(s): 6

Councilor(s):Hoy

Neighborhood(s): East Lancaster NA

Result Area(s): Safe, Reliable, and Efficient Infrastructure

Recommendation:

Conduct second reading of Ordinance Bill No. 18-19 that amends the Salem Transportation System Plan to shift the alignment of the proposed Greencrest Street NE extension.

Attachments:

[Greencrest Vicinity Map](#)

[Ordinance Bill No. 18-19](#)

[Ordinance Bill No18-19 Exhibit1](#)

[Pictsweet Greencrest Street Alignment Memo, August 1, 2019, Transight Consulting, L](#)

[Greencrest Street Alignment Memo, October 11, 2019](#)

[Recommendation of Planning Commission, Code Amendment Case No. 19-06](#)

8. PUBLIC COMMENT: (Other than agenda items)**9. ADJOURNMENT**

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsaalem.net at least two business days in advance.

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS

a. [19-603](#)

CITY COUNCIL PUBLIC HEARINGS

Held in the Council Chambers unless otherwise noted

Petitioner-Initiated Annexation of Territory Located at SE Corner of Kuebler Blvd SE and 36th Ave SE - 97317 (Annexation Case No. C-733 Monday, January 27, 2020 at 6:00 p.m.)

Amended 2019-2020 Annual Action Plan for HOME Funding Monday, January 27, 2020 at 6:00 p.m.

SALEM HOUSING AUTHORITY PUBLIC HEARINGS

URBAN RENEWAL AGENCY PUBLIC HEARINGS

WORK SESSIONS Held in the Council Chambers, unless otherwise noted

City Council
Council Policy Agenda
Tuesday, January 21, 2020 at 6:00 p.m.

Joint Urban Renewal Agency and City Council
Economic Development and Urban Renewal
Monday, March 16, 2020 at 6:00 p.m.

BUDGET COMMITTEE MEETINGS

Held in the Council Chambers unless otherwise noted

Presentation of the FY 2021 - 2025 Five Year Forecast
Wednesday, January 15, 2020 at 6:00 p.m.

City Manager Presents Proposed FY 2021 Budget to the Budget Committee
Wednesday, April 15, 2020 at 6:00 p.m.

Budget Committee Review Meeting
Wednesday, April 22, 2020 at 6:00 p.m.

Budget Committee Review Meeting
Wednesday, April 29, 2020 at 6:00 p.m.

SCHEDULE OF NEIGHBORHOOD ASSOCIATION ANNUAL MEETINGS

Neighborhood - Annual Meeting Date - Councilor

MEETING PROCEDURES

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:
[http://www.cityofsalem.net/Pages/council rules.aspx](http://www.cityofsalem.net/Pages/council%20rules.aspx).

THE CONSENT CALENDAR

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

PUBLIC COMMENT

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6: Communications:
[https://www.cityofsalem.net/Pages/council rules.aspx](https://www.cityofsalem.net/Pages/council%20rules.aspx).

If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 220, Salem, OR, or by e mail to: manager@cityofsalem.net.

PUBLIC HEARINGS

The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi judicial hearings in non land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: lmanderson@cityofsalem.net.

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

