



CITY OF SALEM

Meeting Agenda

City Council

555 Liberty St SE
Salem, OR 97301

Monday, April 8, 2019

6:00 PM

Council Chambers

EXECUTIVE SESSION

None.

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

Roll Call

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

1.2 COUNCIL AND CITY MANAGER COMMENT

1.3 PROCLAMATIONS

1.4 PRESENTATIONS

1.4a. [19-151](#) Presentation to "Journaling Through Treatment" students

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Recommendation: (Information Only.)

Attachments: [Certificates](#)

Add - Report Added.

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

3.1 MINUTES

- 3.1a.** [19-163](#) March 25, 2019 Draft City Council Minutes

Attachments: [3-25-19 Draft Council Minutes](#)

3.2 RESOLUTIONS

- 3.2a.** [19-157](#) Property acquisition to install a 36-inch water transmission

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe, Reliable and Efficient Infrastructure.

Recommendation: Adopt Resolution 2019-10, declaring a public need to acquire and negotiate for the acquisition of property easements to install a 36-inch water transmission line that will connect the City's two existing transmission lines west of Stayton.

Attachments: [Vicinity Map](#)

[Identified Properties](#)

[Council Resolution 2019-10](#)

[Exhibit A to Resolution 2019-10](#)

3.3 ACTION ITEMS

- 3.3a.** [19-143](#) Intergovernmental Agreement with Salem-Keizer School District 24J for use of a portion of Columbia Street NE right of way adjacent to Highland Elementary School.

Ward(s): 1

Councilor(s): Kaser

Neighborhood(s): Highland

Result Area(s): Good Governance

Recommendation: Authorize the City Manager to execute the attached Intergovernmental Agreement with Salem-Keizer School District 24J for use of a portion of Columbia Street NE right of way adjacent to Highland Elementary School.

Attachments: [Proposed Agreement](#)

- 3.3b.** [19-162](#) Priority bills for 2019 Legislative Session

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods
Result Area(s): Result Areas - Good Governance; Natural Environment Stewardship; Safe Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Attachments: [Attachment 1 Bills Reviewed by Legislative Committee March 22, 2019](#)
[Attachment 2 2018-2019 Legislative Policy Statement.pdf](#)

4. PUBLIC HEARINGS

- 4.a. [19-159](#) Public hearing on Ordinance Bill No. 4-19, a Substantial Amendment to the North Gateway Urban Renewal Area

Ward(s): 5
Board Member(s): Ausec
Neighborhood(s): North Gate
Result Area(s): Strong and Diverse Economy; Welcoming and Livable Community; Safe, Reliable and Efficient Infrastructure

ISSUE:

Shall the City Council advance Ordinance Bill No. 4-19, which adopts a Substantial Amendment to increase the maximum indebtedness to the North Gateway Urban Renewal Area, to first reading?

RECOMMENDATION:

Recommendation: Advance Ordinance Bill No. 4-19, which adopts a Substantial Amendment to increase the maximum indebtedness to the North Gateway Urban Renewal Area, to first reading.

Attachments: [Ordinance Bill No. 4-19](#)
[Exhibit A - North Gateway URA Plan Amendment](#)
[Exhibit B - North Gateway URA Report](#)
[Salem Planning Commission Recommendation](#)
[Written Testimony received from Jason Cox](#)

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

- 5.a. [19-172](#) Motion from Councilor Kaser (Ward 1), Councilor Tom Andersen

(Ward 2), and Councilor Chris Hoy (Ward 6) to save the Salem Peace Mosaic

Ward(s): Ward 1
Councilor(s): Kaser
Neighborhood(s): CANDO
Result Area: Welcoming and Livable Community

Attachments: [Letter from Mayor Bennett supporting preservation of the Salem Peace Mosaic, dated](#)
[Written Testimony received by 3:30 pm on 4-8-19](#)

Add - Written Testimony.

6. INFORMATION REPORTS: (Items that require no Council action)

6.a. [19-124](#) 2018 Opportunity to Recycle Report

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Natural Environment Stewardship.

Recommendation: Information only

Attachments: [2018 Opportunity to Recycle Report](#)

6.b. [19-141](#) Blight to Bright Program

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Welcoming and Livable Community

Recommendation: Information only.

6.c. [19-145](#) Planning Administrator Decision - Subdivision / Class 2 Adjustment
Case No. SUB-ADJ18-04 - 2282 Claxter Road NE - MSC 2282
Claxter, LLC - APPROVED - A Tentative Subdivision to divide
property approximately 4.08 acres in size into four lots between
0.92 acres and 1.85 acres in size with an adjustment to allow two of
the lots to be flag lots.

Ward(s): 5
Councilor(s): Ausec
Neighborhood(s): Northgate

Recommendation: Information Only.

Attachments: [Land Use Decision SUB-ADJ18-04](#)

6.d. [19-152](#) Youth Development Services

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Welcoming and Livable Community

Recommendation:

Information only.

6.e. [19-154](#)

Mid Valley Homeless Initiative Update

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Strong and Diverse Economy ..end

ISSUE:

Information report on the Mid Valley Homeless Initiative

RECOMMENDATION:

Recommendation:

Information only.

Attachments:

[Work Plan](#)
[Service Inventory Map](#)
[2017-2018 Money Map](#)
[Issue Brief on Panhandling](#)
[Issue Brief on Continuum of Care](#)

7. ORDINANCES

7.1 FIRST READING:

7.1a. [19-48](#)

Revisions to Salem Revised Code Chapter 102- Parking

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Recommendation:

Conduct first reading of Ordinance Bill No. 2-19 amending Salem Revised Code Chapter 102 - Parking, and advance to second reading for enactment.

Attachments:

[Ordinance Bill No. 2-19](#)
[Exhibit A to Ordinance Bill No. 2-19](#)

7.1b. [19-128](#)

Substantial Amendment to the North Gateway Urban Renewal Area

Ward(s): 5

Board Member(s): Ausec

Neighborhood(s): North Gate

Result Area(s): Strong and Diverse Economy; Welcoming and Livable Community; Safe, Reliable and Efficient Infrastructure

ISSUE:

Shall the City Council conduct first reading and proceed to second reading of Ordinance Bill No. 4-19, adopting a Substantial Amendment to increase the maximum indebtedness to the North Gateway Urban Renewal Area?

RECOMMENDATION:

Recommendation:

Conduct first reading and proceed to second reading of Ordinance Bill No. 4-19, adopting a Substantial Amendment to increase the maximum indebtedness to the North Gateway Urban Renewal Area.

Attachments:

[Ordinance Bill No. 4-19](#)

[Exhibit A - North Gateway URA Plan Amendment](#)

[Exhibit B - North Gateway URA Report](#)

[Salem Planning Commission Recommendation](#)

7.2 SECOND READING:

8. PUBLIC COMMENT: (Other than agenda items)

9. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsalem.net at least two business days in advance.

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS**a. [19-160](#)****CITY COUNCIL PUBLIC HEARINGS**

Held in the Council Chambers unless otherwise noted

Proposed Amendments Updating the City's Unified Development Code (UDC)

Monday, May 13, 2019 at 6:00 p.m.

SALEM HOUSING AUTHORITY PUBLIC HEARINGS**URBAN RENEWAL AGENCY PUBLIC HEARINGS**

WORK SESSIONS Held in the Anderson Rooms at the Salem Public Library, 585 Liberty Street SE, unless otherwise noted

City Council

Aligning Services to Available Resources

Monday, April 15, 2019 at 6:00 p.m.

City Council

Homelessness: Continuum of Care

Monday, April 22, 2019 at 5:30 p.m. - Meeting Location: Council Chambers

BUDGET COMMITTEE MEETINGS

Held in the Council Chambers unless otherwise noted

Review Proposed FY 2019-20 Budget

Wednesday, April 24, 2019 at 6:00 p.m.

Public Hearings: Capital Improvement Plan and State Revenue Sharing

Wednesday, April 24, 2019 at 6:00 p.m.

Review Proposed FY 2019-20 Budget

Wednesday, May 1, 2019 at 6:00 p.m.

Recommend FY 2019-20 Budget to City Council

Wednesday, May 8, 2019 at 6:00 p.m.

SCHEDULE OF NEIGHBORHOOD ASSOCIATION ANNUAL MEETINGS

Neighborhood - Annual Meeting Date - Councilor

Lansing - April 23 - Ausec

MEETING PROCEDURES

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:
[http://www.cityofsalem.net/Pages/council rules.aspx](http://www.cityofsalem.net/Pages/council%20rules.aspx).

THE CONSENT CALENDAR

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

PUBLIC COMMENT

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6: Communications:
[https://www.cityofsalem.net/Pages/council rules.aspx](https://www.cityofsalem.net/Pages/council%20rules.aspx).

If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 220, Salem, OR, or by e mail to: manager@cityofsalem.net.

PUBLIC HEARINGS

The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi judicial hearings in non land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: Imanderson@cityofsalem.net.

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

