



CITY OF SALEM

555 Liberty St SE
Salem, OR 97301

Meeting Agenda

City Council

Monday, April 23, 2018

6:00 PM

Council Chambers

EXECUTIVE SESSION

None.

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

Roll Call

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

1.2 COUNCIL AND CITY MANAGER COMMENT

1.3 PROCLAMATIONS

1.3 a. [18-173](#) Proclamation recognizing Asian/Pacific American Heritage Month

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Recommendation:

Information Only.

Attachments: [Proclamation - Asian-Pacific American Heritage Month.pdf](#)

1.3 b. [18-174](#) Proclamation recognizing National Historic Preservation Month

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Recommendation:

Information Only.

Attachments: [Proclamation - National Historic Preservation Month.pdf](#)

1.4 PRESENTATIONS

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

3.1 MINUTES

3.1 a. [18-183](#) April 9, 2018 Draft City Council Minutes

Attachments: [4-9-2018 Draft Council Minutes](#)

3.1 b. [18-189](#) April 16, 2018 Draft City Council Work Session Minutes

Attachments: [4-16-18 Draft City Council Work Session Minutes](#)

3.2 RESOLUTIONS

3.3 ACTION ITEMS

3.3 a. [18-177](#) Modifying Salem-Keizer Area Transportation Study goals to include reducing greenhouse gas emissions.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Recommendation: Authorize the Mayor to sign the attached letter requesting that the proposed Regional Transportation Systems Plan, Goal 7, include "and to reduce greenhouse gas emissions" after the current language of "minimize the impact to the natural and built environment."

Attachments: [Draft letter to SKATS Policy Committee Chair](#)

[Written Testimony - Cortright](#)

Add - Written Testimony.

3.3 b. [18-179](#) Cable Television Franchise Extension.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Recommendation:

Authorize the City Manager to execute the cable television franchise extension agreement with Comcast of Oregon I, Inc. (Attachment 1) to allow staff, together with Marion County, sufficient time to complete approval of the cable television franchise agreement.

Attachments:

[Cable Television Franchise Extension Agreement](#)

[Attachment 2 CRC Comcast Extension Reso 18-01](#)

4. PUBLIC HEARINGS

4. a. [18-162](#)

West Salem Zone Code Clean-Up Amendments

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Recommendation:

Proceed to second reading for enactment of the West Salem Zone Code Clean-Up amendments, including various zoning code amendments, comprehensive plan map amendments, neighborhood plan map amendments, and zone map amendments to certain lands generally along Wallace Road NW, Edgewater Street NW, and Second Street NW.

Attachments:

[Attachment 2 - Planning Commission Recommendation](#)

[Attachment 1 - Map of New Zones](#)

[Attachment 3 - Ordinance Bill 3-18](#)

[Attachment 4 - Exhibit 1, CPCNPC for ESMU](#)

[Attachment 5 - Exhibit 2, CPCNPC for WSCB](#)

[Attachment 6 - Exhibit 3, ZC for ESMU](#)

[Attachment 7 - Exhibit 4, ZC for WSCB](#)

[Attachment 8 - Exhibit 5, ZC to SCI](#)

[Attachment 9 - Exhibit 6, Findings](#)

[Written Testimony - Gehlar](#)

[Written Testimony - Easterly](#)

[Written Testimony - Anderson](#)

Add- Written Testimony.

4. b. [18-178](#)

Appeal of Hearings Officer decision approving Conditional Use / Quasi-Judicial Zone Change Case No. CU-ZC17-14 for property located in the 700 to 800 blocks of Commercial Street NE.

Ward(s): Ward 1

Councilor(s): Kaser

Neighborhood(s): CANDO

Recommendation:

Affirm the February 9, 2018, Hearings Officer's decision approving the Union Gospel Mission of Salem's consolidated application for a conditional use permit to relocate their existing men's shelter from its current location at 345 Commercial Street NE to a proposed new location in the 700 to 800 blocks of Commercial Street NE and quasi-judicial zone change to change the zoning of that property from CO (Commercial Office) to CB (Central Business District) in order to make their existing retail store a conforming use.

Attachments:

[Attachment 1: Vicinity Map](#)

[Attachment 2: Applicant's Preliminary Site Plan](#)

[Attachment 3: Hearings Officer Decision for Conditional Use/Zone Change Case No. CI](#)

[Attachment 4: Notice of Appeal Submitted by David Glennie](#)

[Attachment 5: Public Comments](#)

[Attachment 6: Applicant's Rebuttal Testimony \(January 22, 2018\)](#)

[Attachment 7: Supplemental Findings by Staff \(January 5, 2018\)](#)

[Attachment 8: Revised Applicant's Written Statement \(January 4, 2018\)](#)

[Attachment 9: Staff Report to Hearings Officer \(December 20, 2017\)](#)

[Attachment 10: Appellant Testimony Submitted During Open Record Period \(January 5](#)

[Attachment 11: Ordinance Bill No. 19-14](#)

[Attachment 12: Planning Commission Staff Report for Ordinance Bill No. 59-93 \(October](#)

[Attachment 13: Ordinance Bill No. 59-93](#)

[Additional Written Testimony as of April 16, 2018](#)

[Letter to City from Applicant's Representative](#)

[Additional Written Testimony 1](#)

[Additional Written Testimony 2](#)

[Additional Written Testimony 3](#)

[Additional Written Testimony 4](#)

Add - Written Testimony.

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

6. INFORMATION REPORTS: (Items that require no Council action)

6. a. [18-171](#)

Planning Administrator Decision - Replat Case No. REP18-01 - Approved - City of Salem (Luke Gmazel, Public Works) - 750 Commercial Street NE - An application to consolidate existing lots and vacated rights-of-way into one lot approximately 3.68 acres in

size in order to accommodate future development of the City of Salem's new Police facility.

Ward(s): 1

Councilor(s): Kaser

Neighborhood(s): CAN-DO

Recommendation:

Information Only.

Attachments: [Land Use Decision REP18-01](#)

7. ORDINANCES

7.1 FIRST READING:

7.2 SECOND READING:

8. PUBLIC COMMENT: (Other than agenda items)

9. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsalem.net at least two business days in advance.

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS**a. [18-181](#)**

PUBLIC HEARINGS - Held in the Council Chambers unless otherwise noted

2018 Community Development Block Grant and HOME Investment Partnership Program Action Plan
Monday, May 14, 2018 at 6:00 p.m.

Deliberations - Reconsideration of Approval of the Formation of Lone Oak Road Reimbursement District
Monday, May 14, 2018 at 6:00 p.m.

2019-2020 Utility Rate Proposal
Monday, October 8, 2018 at 6:00 p.m.

WORK SESSIONS - Held in the Council Chambers unless otherwise noted

BUDGET COMMITTEE MEETING - Held in the Council Chambers unless otherwise noted

Proposed FY 2019 City of Salem Budget to the Budget Committee
Public Hearings - Capital Improvement Plan and State Revenue Sharing
Wednesday, April 25, 2018 at 6:00 p.m.

Budget Committee Review FY 2019 Budget
Wednesday, May 2, 2018 at 6:00 p.m.

Budget Committee Recommends FY 2019 Budget and FY 2019-23 Capital Improvement Plan to City Council
Wednesday, May 9, 2018 at 6:00 p.m.

SCHEDULE OF NEIGHBORHOOD ASSOCIATION ANNUAL MEETINGS

Neighborhood - Annual Meeting Date - Councilor
Lansing - April 24 - Ausec
Grant - May 3 - Kaser
Faye Wright - May 10 - Nanke, Cook
Highland - May 10 - Kaser, Ausec
Morningside - May 23 - Andersen, Nanke
ELNA - June 7 - Hoy
SCAN - June 12 - Andersen, Cook

MEETING PROCEDURES

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four-year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part-time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:
<http://www.cityofsalem.net/Pages/council-rules.aspx>.

THE CONSENT CALENDAR

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

PUBLIC COMMENT

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 5:00 pm on the day of the City Council meeting when the item will be considered. If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 205, Salem, OR, or by e-mail to: manager@cityofsalem.net.

PUBLIC HEARINGS

The City Council can hold public hearings to consider legislative, quasi-judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi-judicial hearings in non-land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

Time limits for quasi-judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503-588-6173 or email at: Imanderson@cityofsalem.net.

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

