



CITY OF SALEM

Meeting Agenda

City Council

555 Liberty St SE
Salem, OR 97301

Monday, March 12, 2018

6:00 PM

Council Chambers

EXECUTIVE SESSION

City Council

5:30 p.m. City Manager Conference Room

Current of Pending Litigation ORS 192.660(2)(h)

5:45 p.m. City Manager Conference Room

Real Property Transactions ORS 192.660(2)(e)

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

Roll Call

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

1.2 COUNCIL AND CITY MANAGER COMMENT

1.3 PROCLAMATIONS

1.3a. [18-97](#) Proclamation recognizing Cherry Blossom Day

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Recommendation:

Information Only.

Attachments: [Proclamation - Cherry Blossom Day .pdf](#)

1.4 PRESENTATIONS

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

3.1 MINUTES

3.1a. [18-110](#) February 26, 2018 Draft City Council Minutes

Attachments: [2-26-18 Draft Council Minutes](#)

3.2 RESOLUTIONS

3.2a. [18-88](#) Initiate the adoption process for new zoning and a new street design for the State Street corridor.

Ward(s): 1 and 2
Councilor(s): Kaser and Andersen
Neighborhood(s): NEN and SESNA

Attachments: [Resolution 2018-15](#)

[Map showing location of proposed zones](#)

[Map showing existing zoning](#)

[Proposed street design for State Street](#)

[State Street Corridor Plan Booklet FINAL](#)

[Written Testimony 1](#)

Add - Written Testimony

3.3 ACTION ITEMS

3.3a. [18-87](#) Authorizing a purchase and sale agreement to acquire real property located at 4493 Hayesville Drive NE

Ward(s): 5
Councilor(s): Ausec
Neighborhood(s): Northgate

Recommendation: Authorize the City Manager to execute the attached purchase and sale agreement to acquire real property located at 4493 Hayesville Drive NE.

Attachments: [Site Map](#)[Proposed Agreement](#)**3.3b. [18-96](#)**

Subordination of a HOME Investment Partnership single family rehabilitation loan.

Ward(s): 2

Councilor(s): Andersen

Neighborhood(s): Morningside

Recommendation:

Authorize the subordination of a HOME Investment Partnership (HOME) Single Family Rehabilitation deferred payment loan for a property located at 1350 Peace Street SE.

4. PUBLIC HEARINGS

None.

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)**5.a. [18-103](#)**

Motion from Councilor Sally Cook regarding adding an additional trail connection between Dogwood Street, SE and Croisan Scenic Trail

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Attachments: [Information Report, dated February 26, 2018](#)**5.b. [18-118](#)**

Alcohol in Parks During Permitted Events

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Attachments: [Letter to the Mayor](#)[Written Testimony 1](#)

Add- Written Testimony

6. INFORMATION REPORTS: (Items that require no Council action)**6.a. [18-61](#)**

Purchases approved administratively - January 1, 2018 through

January 31, 2018.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Recommendation: Information only.

Attachments: [Purchases approved administratively January 2018](#)

[18-125](#)

Planning Administrator Decision - Urban Growth Preliminary Declaration Case No UGA17-06 - Approved - HSF, LLC (Member - Kelley D. Hamilton; Managers - Kelley D. Hamilton, Chris Jundt, Anthony Kreitzberg) - 6719 Devon Avenue SE - An Urban Growth Preliminary Declaration request to determine the public facilities and infrastructure required to develop 19.89 acres at 6719 Devon Avenue SE.

Ward(s): 4

Councilor(s): McCoid

Neighborhood(s): South Gateway

Recommendation: Information Only.

Attachments: [Land Use Decision UGA17-06](#)

Add - Report Added

7. ORDINANCES

7.1 FIRST READING:

7.2 SECOND READING:

- 7.2a. [18-114](#) Petitioner-Initiated Annexation of Territory Located at 5500 Block of Skyline Road S 97306 (Annexation Case No. C-723)

Ward(s): 7

Councilor(s): Cook

Neighborhood(s): Sunnyslope

Recommendation: Conduct second reading of Ordinance Bill No. 2-18 annexing, applying the City of Salem RA (Residential Agriculture) zone, and withdrawing from the Salem Suburban Rural Fire Protection District, for a 3.57-acre property located at 5500 Block of Skyline Road S.

Attachments: [Vicinity Map](#)
[Ordinance Bill No 2-18](#)
[Exhibit A - Territory Legal Description and Map](#)

8. PUBLIC COMMENT: (Other than agenda items)**9. ADJOURNMENT**

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsalem.net at least two business days in advance.

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS**a. [18-109](#)**

PUBLIC HEARINGS - Held in the Council Chambers unless otherwise noted

Appeal of Hearings Officer Decision - Conditional Use/Quasi-Judicial
Zone Change Case No. CU-ZC17-14 for the proposed relocation of the
Union Gospel Mission of Salem Men's Shelter
Monday, March 26, 2018 at 6:00 p.m.

Reconsideration of Approval of the Formation of Lone Oak Road
Reimbursement District
Monday, March 26, 2018 at 6:00 p.m.

2018 Community Development Block Grant and HOME Investment
Partnership Program Action Plan
Monday, April 9, 2018 at 6:00 p.m.

WORK SESSIONS - Held in the Council Chambers unless otherwise
noted

Downtown Salem Streetscape Design Plan
Monday, May 21, 2018 at 6:00 p.m.

BUDGET COMMITTEE MEETING - Held in the Council Chambers unless
otherwise noted

SCHEDULE OF NEIGHBORHOOD ASSOCIATION ANNUAL MEETINGS

Neighborhood - Annual Meeting Date - Councilor
Northgate - March 13 - Ausec

MEETING PROCEDURES

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four-year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part-time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:
<http://www.cityofsalem.net/Pages/council-rules.aspx>.

THE CONSENT CALENDAR

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

PUBLIC COMMENT

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 5:00 pm on the day of the City Council meeting when the item will be considered. If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 205, Salem, OR, or by e-mail to: manager@cityofsalem.net.

PUBLIC HEARINGS

The City Council can hold public hearings to consider legislative, quasi-judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi-judicial hearings in non-land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

Time limits for quasi-judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503-588-6173 or email at: lmanderson@cityofsalem.net.

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

