



CITY OF SALEM

555 Liberty St SE
Salem, OR 97301

Meeting Agenda

Urban Renewal Agency

Monday, June 10, 2024

6:00 PM

**Council Chambers /
Hybrid Meeting**

This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Council Chambers or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net. If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 4:00 p.m. on the day of the meeting using this link: <https://www.cityofsalem.net/comment-at-council>

1. OPENING EXERCISES:

(Includes call to order, roll call, pledge of allegiance, announcements, ceremonial presentations, and reports from boards, commissions, or committees)

Call to Order

Roll Call

Pledge of Allegiance

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

2. PUBLIC COMMENT

3. CONSENT CALENDAR:

(Includes approval of minutes, adoption of routine resolutions, and items of business requiring Board action)

3.1 MINUTES:

3.1a. [24-241](#) May 28, 2024 Draft Urban Renewal Agency Minutes

Attachments: [5-28-24 Draft URA Minutes.pdf](#)

3.2 RESOLUTIONS:

3.3 ACTION ITEMS:

4. PUBLIC HEARINGS:

- 4.a. [24-215](#) Supplemental Budget 1 for unanticipated Urban Renewal Agency expenses related to the operation of the Salem Convention Center.

Ward(s): Ward 2
Councilor(s): Nishioka
Neighborhood(s): CANDO
Result Area(s): Strong and Diverse Economy

Recommendation:

Adopt Resolution No. 24-09 URA, Fiscal Year 2024 Supplemental Budget 1, increasing the Convention Center Fund budget for unanticipated revenue and expenses related to operation of the Convention Center.

Summary:

The Salem Convention Center is experiencing more events and activities than projected during the development of the FY 2024 budget resulting in an increase in both revenues and expenditures. Approval of this resolution will increase budget authority for revenues and expenditures for the Salem Convention Center to accommodate this unanticipated increase in activity.

Attachments: [Resolution No. 24-09 URA](#)

[Resolution No. 24-09 URA, Exhibit A](#)

[Resolution No. 24-09 URA, Exhibit B](#)

- 4.b. [24-229](#) Public hearing on the FY 2025 Salem Urban Renewal Agency Budget

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance; Natural Environment Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Recommendation:

Direct staff to return on June 24, 2024 with a resolution to adopt the Budget Committee recommended FY 2025 Urban Renewal Agency budget with amendments.

Summary:

The Urban Renewal Agency Budget Committee recommended a budget to the Urban Renewal Agency Board (Board) on May 8, 2024. The Board is required to hold a public hearing on the recommended budget and adopt a final budget prior to July 1, 2024. The Board may amend the Urban Renewal Agency Budget Committee's recommended budget with the following restrictions:

- Property tax levies cannot be increased in total beyond the amount approved by the Urban Renewal Agency Budget Committee.
- The recommended expenditures for each fund cannot be increased by more than ten percent (10%).

Attachments: [Recommended FY 2025 Salem Urban Renewal Agency Budget](#)

5. SPECIAL ORDERS OF BUSINESS

(includes consideration of items deferred from the consent calendar, unfinished business from a previous meeting, and any action item which requires a selection among options, consideration of matters of special importance to the Board, new business, and management reports)

6. INFORMATION REPORTS:

(items that require no Board action)

- 6.a.** [24-220](#) Purchases approved administratively from April 1, 2024 through April 30, 2024.

Ward(s): All Wards
Councilor(s): All Board Members
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Recommendation:

Information only.

Summary:

Specific awards and the sources of funds for all contracts administratively awarded, renewed, or modified during the month of April. Included in the report are procurement contracts and public contracting activities with a current fiscal year impact and annual contracts.

Attachments: [Purchases approved administratively April 2024 URA.pdf](#)

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsalem.net at least two business days in advance.