

Meeting Agenda**City Council**

Monday, November 13, 2023 6:00 PM Hybrid Meeting / Council Chambers

This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Council Chambers or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net. If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 4:00 p.m. on the day of the meeting using this link <https://www.cityofsalem.net/comment-at-council>.

EXECUTIVE SESSIONS**City Council****5:00 p.m. - 5:15 p.m. - City Manager's Conference Room
Current or Pending Litigation - ORS 192.660(2)(h)****City Council****5:15 p.m. - 5:30 p.m. - City Manager's Conference Room
Real Property Transactions - ORS 192.660(2)(e)****City Council****5:30 p.m. - 5:45 p.m. - City Manager's Conference Room
Real Property Transactions - ORS 192.660(2)(e)****WORK SESSION***None.***1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)****Call to Order**

Roll Call**Pledge of Allegiance****1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA****1.2 COUNCIL AND CITY MANAGER COMMENT****1.3 PROCLAMATIONS**

- 1.3a.** [23-402](#) Proclamation - Native American Heritage Month 2023
Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation:

Information Only.

Attachments: [Proclamation - Native American Heritage Month 2023](#)

- 1.3b.** [23-404](#) Proclamation - National Runaway Prevention Month
Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation:

Information Only.

Attachments: [Proclamation - National Runaway Prevention Month](#)

- 1.3c.** [23-405](#) Proclamation - Ruby Bridges Day 2023
Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation:

Information Only.

Attachments: [Proclamation - Ruby Bridges Day 2023](#)

1.4 PRESENTATIONS**2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)**

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

3.1 MINUTES

- 3.1a.** [23-406](#) October 23, 2023 Draft City Council Minutes

Attachments: [10-23-23 Draft Council Minutes](#)

- 3.1b.** [23-423](#) October 25, 2023 Draft City Council Work Session Minutes

Attachments: [10-25-23 Draft Council Work Session Minutes.pdf](#)

3.2 RESOLUTIONS

3.3 ACTION ITEMS

- 3.3a.** [23-355](#) Intergovernmental Agreement with the Oregon Department of Transportation for implementation of Climate Friendly and Equitable Communities Scenario Planning.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Recommendation:

Authorize the City Manager to execute the attached Intergovernmental Agreement with ODOT to undertake the required regional scenario planning.

Summary:

The City is required by new State rules to conduct regional scenario planning to identify options for reducing greenhouse gas emissions from light vehicle travel in order to meet the State's climate pollution reduction targets. The Oregon Department of Transportation (ODOT) is providing consultant support to undertake the required regional scenario planning. The attached Intergovernmental Agreement includes a scope of work that specifies responsibilities for the City and ODOT to carry out that work. City responsibilities are limited to contributing staff time.

Attachments: [Proposed Intergovernmental Agreement with ODOT](#)
[City Council Staff Report, June 26, 2023, Agenda Item 6.a. \(without attachments\)](#)

- 3.3b.** [23-424](#) Recommended policy statements and priorities to guide Salem's Federal and State agenda, and Salem's response to proposed

legislation during the 2024 Oregon Legislative Session.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment

Stewardship; Safe Community; Safe, Reliable and Efficient

Infrastructure; Strong and Diverse Economy; Welcoming and

Livable Community.

Recommendation:

1. Approve policy statements and priorities to guide Salem's Federal and State agenda, and Salem's response to proposed legislation during the 2024 Oregon Legislative Session positions on specific bills for the 2023 Oregon Legislative Session; and
2. Authorize the City Council's Legislative Committee to act on behalf of the Council during the 2024 Legislative Session, adopting positions on bills outside the scope of the policy statements.

Summary:

During the interim between State legislative sessions, the City Council's Legislative Committee meets monthly to consider priorities to guide Salem's Federal and State agendas. The Oregon State Legislature will convene February 5, 2024 for a short session.

Before any official representing the City of Salem can attempt to influence legislation on a particular matter, during the interim or a legislative session, the City Council must adopt an official position related to that matter. To make the best use of Council and staff resources and position the City to respond more expeditiously to moving legislation, the Council approves policy statements which are intended to guide public officials and the City's contracted lobbyists in responding to and formulating positions on issues expected to come before the Oregon Legislature or topics anticipated to be addressed at the Federal level. During the short session and due to the speed at which legislation moves, the City Council often delegates authority to adopt official City positions on legislation to the Council's Legislative Committee.

On October 20, 2023, the City Council Legislative Committee met to consider Legislative priorities and policies to form Salem's State and Federal agenda (Attachment 1). The Legislative Committee is comprised of Mayor Hoy and Councilors Stapleton, Nordyke, and Phillips, with Councilor Nishioka serving as alternate.

Attachments: [2024 State and Federal Agenda - 10.30.23.pdf](#)

3.3c. [23-409](#) Claim Settlement Authorization

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Recommendation:

Authorize the City Manager to resolve civil litigation brought by Jose Carmona-Perez with a payment not to exceed \$95,000.00 and other terms and conditions.

Summary:

The matter of Jose Carmona-Perez v. City of Salem, et al, is pending before the Federal Court in Portland. The matter involves the arrest made by the City of Salem Police Department of Mr. Carmona-Perez, who claimed damages related to injuries sustained during his arrest. Through court supervised mediation conducted on October 13, 2023, the City has agreed to resolve all claims associated with the matter for a payment to Mr. Carmona-Perez not to exceed \$95,000.00.

3.3d. [23-427](#) Claim Settlement Authorization

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance.

Recommendation:

Authorize the City Manager to resolve civil litigation brought by Tim McCloud with a payment not to exceed \$85,000.00 and other terms and conditions.

Summary:

The matter of Tim McCloud v. City of Salem Public Works is pending before the Federal Court in Eugene. This is an employment matter brought by Mr. McCloud who claimed damages related to his separation from employment. Through court supervised mediation conducted on October 19, 2023, the City has agreed to resolve all claims associated with the matter for a payment to Mr. McCloud not to exceed \$85,000.00.

4. PUBLIC HEARINGS

4.a. [23-382](#) An Annexation of an approximately 48-acre territory located at 7006 Sunnyside Road SE and 7102 Cains Place SE.

Ward(s): 4
Councilor(s): Gwyn
Neighborhood(s): South Gateway
Result Area(s): Welcoming and Livable Community

Recommendation:

Approve the annexation of the territory located at 7006 Sunnyside Road SE and 7102 Cains Place SE, including the withdrawal from the Salem Suburban Rural Fire Protection District and the application of RA (Residential Agriculture) zoning and forward to first reading.

Summary:

Annexation of an approximately 48-acre territory located at 7006 Sunnyside Road SE and 7102 Cains Place SE.

Attachments:

[Vicinity Map](#)
[Territory Legal Description and Map](#)
[Development Services Memo](#)
[Finance Memo](#)
[Salem-Keizer School District Memo](#)
[Public Comments received by 3:00 p.m., November 13, 2023](#)

Add- Written Testimony.

4.b. [23-387](#)

Public Hearing of a Code Amendment to Implement the State's Climate Friendly and Equitable Communities Parking Lot Requirements and Allow Single-Room Occupancy Housing More Broadly

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Natural Environment Stewardship; Safe, Reliable and Efficient Infrastructure; Welcoming and Livable Community.

Recommendation:

Advance Ordinance Bill No. 7-23 for the purpose of amending Salem Revised Code (SRC) to comply with the State's Climate Friendly and Equitable Communities rules related to parking lot regulations, allow single-room occupancy housing more broadly, and make other related code changes to second reading.

Summary:

Amendments, Case No. CA23-04, are proposed to the Unified Development Code (UDC) to comply with new state requirements resulting from the Climate Friendly and Equitable Communities rulemaking process, as well as recently-approved State legislation aimed at allowing single-room occupancy housing more broadly in Oregon communities. The proposed code amendment will require

climate mitigation when developing new parking lots larger than one-half acre; allow existing parking lots citywide to be converted by a public agency to park and rides; allow single-room occupancy housing in all residential, commercial, and mixed-use zones; and make other clarifying changes to the UDC.

Attachments: [Ordinance Bill No. 7-23](#)

[Exhibit A to Ordinance Bill No. 7-23 - Proposed Code Changes](#)

[Exhibit B to Ordinance Bill No. 7-23 - Findings](#)

[Comments Received](#)

[Additional Public Comments received by 5:00 p.m., November 7, 2023](#)

4.c. [23-412](#)

Resolution No. 2023-31 Establishing New Solid Waste Collection Rates and Charges.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment

Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Recommendation:

Adopt Resolution No. 2023-31 establishing new solid waste collection rates effective January 1, 2024 and January 1, 2025, and rescinding Resolution No. 2022-47.

Summary:

Solid Waste Committee

In June 2023 Mayor Hoy appointed members to the new Salem City Council Solid Waste Committee (Committee). This newly formed Salem City Council sub-committee is comprised of Councilors Stapleton (Chair), Gwyn, Nishioka, Varney, and Hoy as alternate. Starting in July, the Committee met monthly to learn about the integrated solid waste system Salem works within, participate in solid waste facility tours, and engage in discussion with city staff, the city consultant, Mid-Valley, and Marion County staff about the solid waste system and rate setting process. The rate increases described in this report were presented to the Committee on October 19, 2023. The Committee approved a motion to recommend to the Salem City Council staff's proposal of solid waste rates effective January 1, 2024 and January 1, 2025.

Mid-Valley Garbage and Recycling Association (Mid-Valley), a body comprised of the six solid waste management Franchisees (haulers) serving the City of Salem is requesting the following rate increases

effective January 1, 2024:

- Marion County - Increase of 5.35 percent for roll cart services.
- Polk County - Increase of 5.61 percent for roll cart services, 8.19 percent for container services, and 7.98 percent for drop box services.
- Medical Waste - Increase of 21.5 percent for low-volume collection, 32.3 percent for high-volume collection, and 29.9 percent for hospital collection.

Mid-Valley also is requesting the following rate increases effective January 1, 2025:

- Marion County - Increase of 3.35 percent for roll cart services, 2.85 percent for container services, and 0.27 percent for drop box services.
- Polk County - Increase of 3.79 percent for roll cart services, 4.33 percent for container services, and 4.79 percent for drop box services.
- Medical Waste - Increase of 2.8 percent for low-volume collection, 6.5 percent for high-volume collection, and 14.3 percent for hospital collection.

Attachments: [Resolution No. 2023-31](#)

[Resolution Exhibit A - Schedule of Monthly Solid Waste Collect Rates Effective January](#)

[Resolution Exhibit B - Schedule of Monthly Solid Waste Collect Rates Effective January](#)

[Comparison of Current Rates and Proposed Rates Effective January 1, 2024 and January](#)

[Comparable Rate Summary](#)

[Public Comments received by 3:00 p.m., November 13, 2023](#)

Add - Written Testimony.

4.d. [23-416](#)

Continued Public Hearing. Proposed amendment to Salem Revised Code Chapter 900 (Sign Code) and Chapter 300 (Procedures for Land Use Applications and Legislative Land Use Proposals).

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community

Recommendation:

Advance Ordinance Bill No. 16-23 for the purpose of amending Salem Revised Code Chapter 900 (Sign Code) and Chapter 300 (Procedures for Land Use Applications and Legislative Land Use Proposals) to first reading.

Summary:

The proposed code amendment, Case No. CA23-03, to Salem

Revised Code Chapter 900 (Sign Code) is needed to update, clarify, correct, and simplify development standards and definitions; remove sign variances, adjustments, and conditional uses; and delete old references to zones that have been previously eliminated.

Attachments: [Ordinance Bill No. 16-23](#)

[Code Amendment Highlights Memo](#)

[Public Comments](#)

[Sign Code Questions and Answers](#)

[Public Comments received by 5:00 p.m., November 13, 2023](#)

Add - Written Testimony.

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

5.a. [23-426](#)

Update on the Emerging Issues Regarding Per- and Polyfluoroalkyl Substances (PFAS), also Known as Forever Chemicals

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment

Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Recommendation:

Information only.

Summary:

To provide information to the City Council on the current state of legislation pertaining to PFAS within drinking water, wastewater, and wastewater solids/biosolids; and provide an update on actions the Public Works Department is taking to address the emerging issues related to PFAS. A more extensive report on the Salem's Water/Wastewater/Stormwater Utility will be presented later this winter.

Attachments: [Attachment 1 City Staff Recommendations for Actions and Strategies.docx](#)

5.b. [23-419](#)

Transformational Habitat Restoration and Coastal Resilience Grant

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe, Reliable and Efficient Infrastructure; Good Governance, Natural Environment Stewardship

Recommendation:

Authorize the City Manager to apply for the NOAA Transformational Restoration and Coastal Resilience Grant funds and, if successful, authorize the City Manager to enter into an agreement with NOAA to accept the funds.

Summary:

The National Oceanic and Atmospheric Administration's (NOAA) Transformational Habitat Restoration and Coastal Resilience Grant program through the Bipartisan Infrastructure Law (BIL) and Inflation Reduction Act (IRA) makes federal funds available to U.S. territories, states, local governments, Indian Tribes, institutions of higher education, non-profits and commercial organizations for transformational habitat restoration and coastal resilience. This provides an opportunity to begin funding needed improvements to the Upper and Lower Bennett Dams, which control flow in the North Santiam River at the Geren Island Water Treatment Facility (GIWTF). These improvements will restore critical habitat in the North Santiam River and protect the long-term water supply for the City of Salem (City) and Santiam Water Control District (SWCD).

Attachments: [City of Salem Geren Island Facilities.pdf](#)
[NOAA-NMFS-HCPO-2023-2008081 NOFO Report.pdf](#)

6. INFORMATION REPORTS: (Items that require no Council action)

6.a. [23-400](#)

Purchases approved administratively from September 1, 2023 through September 30, 2023.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Recommendation:

Information only.

Summary:

Specific awards and the sources of funds for all contracts administratively awarded, renewed, or modified during the month of September. Included in the report are procurement contracts and public contracting activities with a current fiscal year impact and annual contracts.

Attachments: [Purchases approved administratively September 2023.pdf](#)

6.b. [23-410](#)

Planning Administrator Decision - A replat to consolidate five existing properties into one lot - Approved.

Replat Tentative Plan Case No. REP23-05 - Britany Randall - 1710, 1720, 1704 13th St SE and the 1300 block of Rural Ave SE.

Ward(s): 2
Councilor(s): Nishioka
Neighborhood(s): SESNA

Recommendation:

Information Only.

Attachments: [Land Use Decision REP23-05](#)

6.c. [23-425](#)

Appointments to the Salem Cultural and Tourism Promotion Advisory Board, Center 50+ Advisory Commission, and Salem Human Rights Commission.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Summary:

Announcing appointments to the Salem Cultural and Tourism Promotion Advisory Board, Center 50+ Advisory Commission, and Salem Human Rights Commission

Attachments: [Robert Marshall Application - Redacted](#)
[Erin Zysett Application - Redacted](#)
[Robert Rooney Application - Redacted](#)

7. ORDINANCES**7.1 FIRST READING:****7.2 SECOND READING:****8. PUBLIC COMMENT: (Other than agenda items)****9. ADJOURNMENT**

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsalem.net at least two business days in advance.

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS

- a. [23-413](#) Unless otherwise noted, all meetings and public hearings will be conducted in Council Chambers, located at City Hall, 555 Liberty Street SE, Room 240, with the option for remote attendance. Please see the meeting agenda header for more details on remote attendance. The meetings are also available to watch in real-time online at CC:Media YouTube Channel, as well as Comcast Cable CC:Media Channel 21.

CITY COUNCIL PUBLIC HEARINGS:

Transportation System Plan Amendment relating to Colorado Drive NW and Landaggard Drive NW (Ordinance Bill No. 15-23)
Monday, November 27, 2023 at 6:00 p.m.

Community Development Block Grant and HOME Investment Partnership Programs Consolidated Annual Performance Evaluation Report (CAPER)
Monday, November 27, 2023 at 6:00 p.m.

Exemption from Competitive Bidding Process and Authorization of an Alternative Contracting Method for the Willow Lake Water Pollution Control Facility North Primary Anaerobic Digesters No. 1 and No. 2
Monday, November 27, 2023 at 6:00 p.m.

Annexation of an approximate 0.78-acre territory located at 572 Hile Lane NE with a Minor Comprehensive Plan Map Amendment to Multi-Family Residential and Zone Change to RM-II (Multiple Family Residential), and withdrawal from the Marion County Fire District #1 and East Salem Sewer and Drainage District (Annexation No. C-756 CPC-ZC23-03)
Monday, December 4, 2023 at 6:00 p.m.

Exemption from Competitive Bidding Process and Authorization of an Alternative Contracting Method for the Construction of the Geer Park Skate Park
Monday, December 11, 2023 at 6:00 p.m.

Exemption from Competitive Bidding Process and Authorization of an Alternative Contracting Method for the Civic Center Seismic Upgrade
Monday, December 11, 2023 at 6:00 p.m.

SALEM HOUSING AUTHORITY PUBLIC HEARINGS:**URBAN RENEWAL AGENCY PUBLIC HEARINGS:**

CITY COUNCIL WORK SESSIONS: (Unless otherwise noted, work sessions are held in the Anderson Rooms at Salem Public Library, 585 Liberty St SE)

Joint City Council Work Session with Marion County Board of Commissioners - Gun Violence Problem Analysis Report
Monday, November 20, 2023 at 6:00 p.m.

2024 City Council Policy Agenda - Kick Off
Monday, November 20, 2023 at 7:00 p.m. (or immediately following the Joint City Council Work Session on Gun Violence Problem Analysis Report)

BUDGET COMMITTEE MEETINGS: (Budget Committee meetings are held in Council Chambers, 555 Liberty Street SE, Room 240)

Presentation of the Five-Year Financial Forecast
Wednesday, January 10, 2024 at 6:00 p.m.

SCHEDULE OF NEIGHBORHOOD ASSOCIATION ANNUAL MEETINGS:

Neighborhood - Annual Meeting Date - Time - Councilor
NEN November 14, 2023 6:30 p.m. - Councilors Nishioka, Stapleton
SESNA November 28, 2023 7:00 p.m. - Councilor Nishioka

MEETING PROCEDURES

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:
[http://www.cityofsalem.net/Pages/council rules.aspx](http://www.cityofsalem.net/Pages/council%20rules.aspx).

THE CONSENT CALENDAR

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

PUBLIC COMMENT

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6: Communications:
[https://www.cityofsalem.net/Pages/council rules.aspx](https://www.cityofsalem.net/Pages/council%20rules.aspx).

If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 220, Salem, OR, or by e mail to: manager@cityofsalem.net.

PUBLIC HEARINGS

The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi judicial hearings in non land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: Imanderson@cityofsalem.net.

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

