

*555 Liberty St SE
Salem, OR 97301*



Final Action Agenda - Minutes - Final

Monday, January 27, 2025

6:00 PM

Council Chambers / Hybrid Meeting

City Council

This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Council Chambers or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net. If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 4:00 p.m. on the day of the meeting using this link: <https://www.cityofsalem.net/comment-at-council>

EXECUTIVE SESSION

None.

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)**Call to Order**

6:15 p.m.

Roll Call

Present: 8 - Councilor Nordyke, Councilor Varney, Councilor Nishioka, Councilor Gwyn, Councilor Brown, Councilor Matthews, Councilor Tigan, and Mayor Hoy

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

Comments by Dan Atchison, City Attorney.

A motion was made by Councilor Nishioka to approve the additions to the agenda. The motion was seconded by Councilor Varney.

The additions and revisions consisted of:
Item 1.4a., Siletz Tribal Council, was added under the Presentation section of the agenda; and
Item 1.4b., West Salem Sewer Repair Response Update, was added under the Presentation section of the agenda; and
Item 3.3a, Memorandum of Understanding with Siletz Tribe, the Issue and Recommendation sections of the report were revised; and
Item 5.b., Discussion period related to Ordinance Bill No. 1-25, was added to Special Orders of Business; and
Item 7.1b., Designation of the Criterion Schoolhouse as a Salem Local Historic Resource, the Issue and Recommendation sections of the report were revised.

Comments by Councilor Nishioka.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, and Hoy

Nay: 0

Abstain: 0

1.2 COUNCIL AND CITY MANAGER COMMENT

Comments by: Councilors Linda Nishioka, Deanna Gwyn, Vanessa Nordyke, and Mayor Julie Hoy.

1.3 PROCLAMATIONS

None.

1.4 PRESENTATIONS

1.4a. Siletz Tribal Council Chair Delores Pigsley and members of the Siletz Tribal Council concerning the Memorandum of Understanding between Salem and the Siletz Tribe for the provision of City services to Siletz Tribal Trust land (agenda item 3.3a).

Comments by: Delores Pigsley, Siletz Tribal Council Chair, and Mayor Julie Hoy.

1.4b. West Salem Sewer Repair Response Update and Staff Recognition

Brian Martin, Public Works Director, provided an update on the response to the West Salem sewer repair that occurred in December 2024, and he thanked those involved with the repairs.

Questions or Comments by: Representative with Emery and Sons Construction, Mayor Julie Hoy, Councilor Gwyn, Director Martin, and Councilors Brown and Nordyke.

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

The following individuals provided comments:

Kathleen George, Confederated Tribes of Grand Ronde, Item 3.3a, File 24-510.

Mark Wigg, Ward 2, Item 3.3a, File 24-510.

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

A motion was made by Councilor Nishioka to approve the consent calendar. The motion was seconded by Councilor Gwyn.

Question or Comments by Councilor Tigan, Mayor Julie Hoy, and City Attorney Atchison.

Councilor Tigan requested that Item 3.3a be moved to Special Orders of Business.

A motion was made by Councilor Nishioka to approve the consent calendar with the pull of Item 3.3a by Councilor Tigan. The motion was seconded by Councilor Tigan.

Comments by Councilor Nishioka.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, and Hoy

Nay: 0

Abstain: 0

3.1 MINUTES

3.1a. [25-20](#) January 13, 2025, Draft City Council Minutes

Action: Approved.

3.2 RESOLUTIONS

None.

3.3 ACTION ITEMS

3.3a. [24-510](#)

Memorandum of Understanding with the Siletz Tribe concerning City services to Siletz Tribal Trust land.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

This item was pulled by Councilor Tigan - See Item 5.c.

3.3b. [25-4](#)

Intergovernmental Agreement (IGA) with Marion County for the design and construction of the State Street Southside Sidewalk Improvements project.

Ward(s): Ward 6

Councilor(s): Vacant

Neighborhood(s): East Lancaster (ELNA) (6)

Result Area(s): Safe, Reliable and Efficient Infrastructure

Authorized the City Manager to execute the IGA between the City of Salem and Marion County for the State Street Southside Sidewalk Improvements project.

3.3c. [25-5](#)

Mid-year budget adjustment for Geer Park Skatepark and Pathway Improvements Project

Ward(s): Ward 2

Councilor(s): Councilors Nishioka

Neighborhood(s): North East Salem Community Association (NESCA)

Result Area(s): Welcoming and Livable Community, Safe and Reliable Infrastructure

Approved a mid-year adjustment to allocate \$1,440,000 from Parks System Development Charges Unspecified to the Geer Park Skatepark and Pathway Improvements project budget.

4. PUBLIC HEARINGS

- 4.a. [25-11](#) Resolution No. 2025-1 amending commercial medical waste collection rates and charges.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship;
Safe and Healthy Community; Safe, Strong and Diverse Economy;
Welcoming and Livable Community.

Staff presentation by Ryan Zink, Franchise Administrator, City of Salem.

Individuals testifying: None.

Questions or Comments by: Councilor Tigan, Ryan Zink, Councilors Nishioka and Brown, Mayor Julie Hoy, and Councilors Nordyke, Matthews, Varney, and Gwyn.

A motion was made by Councilor Nordyke to adopt Resolution No. 2025-1, amending commercial medical waste collection rates and charges. The motion was seconded by Councilor Nishioka.

Additional comments by: Councilor Nordyke.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, and Hoy

Nay: 0

Abstain: 0

4.b. [25-12](#)

Annexation of a 1.43-acre territory located at 5725 Skyline Road S and Land Adjacent (ANXC-759).

Ward(s): 7

Councilor(s): Nordyke

Neighborhood(s): Sunnyslope

Result Area(s): Welcoming and Livable Community

Staff presentation by Jamie Donaldson, Planner, Community Planning and Development Department.

Questions or Comments by: Councilor Tigan, Jamie Donaldson, and Councilor Nishioka.

Individuals testifying:

Britany Randall, BRAND Land Use, Applicant's Representative, 1720 Liberty Street SE.

Questions or Comments by: Mayor Julie Hoy and Councilor Gwyn and Jamie Donaldson.

A motion was made by Councilor Nordyke to approve the annexation of the territory located at 5725 Skyline Road S and Land Adjacent. The motion was seconded by Councilor Gwyn.

Comments by Councilor Nordyke.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, and Hoy

Nay: 0

Abstain: 0

Item 2, Public Comment, was continued at this time. The following individual provided comments remotely:

Deanna Garcia, Ward 6, Item 3.3a, File 24-510.

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

5.a. [25-7](#)

Public Works Reaccreditation and Presentation

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe, Reliable and Efficient Infrastructure.

Introductory remarks by Brian Martin, Public Works Director.

Kristina Nelson, American Public Works Association (APWA), National Board of Directors, Region 9 Director, provided an overview about APWA and presented a plaque to Public Works to acknowledge their compliance with APWA best practices and for their excellence in the operation and management of essential public services. APWA also recognized Salem Public Works as a model practice to be considered as an excellent example by other agencies seeking accreditation.

Comments by Mayor Julie Hoy.**This Informational Report was received and filed.****5.b.** [25-30](#)

Discussion: First Reading of Ordinance Bill No. 1-25 to amend SRC Chapter 9 to modify the collection of aircraft landing fees and overnight parking fees.

Ward(s): 2

Councilor(s): Nishioka

Neighborhood(s): SEMCA, SESNA

Result Area(s): Strong and Diverse Economy

Brian Martin, Public Works Director, introduced John Paskell, Airport Manager, who provided an overview of Ordinance Bill No. 1-25.**Questions or Comments by: Councilor Nordyke, John Paskell, and Councilors Nishioka and Varney, and Mayor Julie Hoy.**

5.c. [24-510](#)
(3.3a.)

Memorandum of Understanding with the Siletz Tribe concerning City services to Siletz Tribal Trust land.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Dan Atchison, City Attorney, provided an overview of the non-binding Memorandum of Understanding (MOU) with the Siletz Tribe concerning City services.

Questions and Comments by: Councilor Tigan, Mayor Julie Hoy, Councilors Nishioka and Matthews, City Attorney Atchison, and Councilor Nordyke.

A motion was made by Councilor Nordyke to table agenda Item 3.3a., the MOU with the Siletz Tribe concerning City Services to Siletz Tribal Trust Land, until after the City of Salem has had further time to confer with the Tribes and the City Attorney's Office (and to bring this item back to Council at the appropriate time). The motion was seconded by Councilor Gwyn.

Additional Comments by: Councilor Nishioka, City Attorney Atchison, and Councilors Varney and Gwyn, Mayor Julie Hoy, and Councilor Nordyke.

The motion to table this item CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, and Hoy

Nay: 0

Abstain: 0

6. INFORMATION REPORTS: (Items that require no Council action)

6.a. [24-529](#)

Purchases approved administratively from November 1, 2024 through November 30, 2024.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

This Informational Report was received and filed.

6.b. [25-15](#)

Planning Administrator Decision - A Replat, Class 3 Site Plan Review with Class 2 Adjustments for two proposed short-term lodging (hotel) buildings - Approved.

Replat Tentative Plan / Class 3 Site Plan Review / Class 2 Adjustment / Class 2 Driveway Approach Permit Case No. REP-SPR-ADJ-DAP24-06 - Salem Land Group, LLC (Hiren Patel) - 383 Farm Credit Dr SE.

Ward(s): 2
Councilor(s): Nishioka
Neighborhood(s): SESNA

This Informational Report was received and filed.

6.c. [25-17](#)

Salem City Council Committee assignments for 2025.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance; Natural Environment Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

This Informational Report was received and filed.

7. ORDINANCES

7.1 FIRST READING:

7.1a. [24-453](#)

First Reading of Ordinance Bill No. 1-25 to amend SRC Chapter 9 to modify the collection of aircraft landing fees and overnight parking fees.

Ward(s): 2
Councilor(s): Nishioka
Neighborhood(s): SEMCA, SESNA
Result Area(s): Strong and Diverse Economy

A motion was made by Councilor Nishioka to advance Ordinance Bill No. 1-25, to second reading. The motion was seconded by Councilor Gwyn.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, and Hoy

Nay: 0

Abstain: 0

7.1b. [24-528](#)

Designation of the Criterion Schoolhouse as a Salem Local Historic Resource.

Ward(s): 5

Councilor(s): Brown

Neighborhood(s): None (State Fairgrounds)

Result Area(s): Welcoming and Livable Community

A motion was made by Councilor Nishioka to advance Ordinance Bill No. 2-25 designating the Criterion Schoolhouse as a local historic resource to a public hearing. The motion was seconded by Councilor Matthews.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, and Hoy

Nay: 0

Abstain: 0

7.2 SECOND READING:

None.

8. PUBLIC COMMENT: (Other than agenda items)

The following individuals provided comments:

Pamela Crites, Ward 4, Bias and discrimination

Nolan Wright, 900 State Street, Willamette University Best Buddies

Hannah Mack, Lead Program Manager, Best Buddies Oregon

9. ADJOURNMENT

8:23 p.m.