

*585 Liberty St SE
Salem, OR 97301*



Final Action Agenda - Minutes - Draft

Monday, July 14, 2025

6:00 PM

Virtual Meeting Only - No In-Person Attendance is Possible

City Council

1. OPENING EXERCISES:

Call to Order

This meeting was held exclusively via Zoom.

Council President Nishioka called the meeting to order at 7:23 p.m.

Roll Call

Present: 8 - Councilor Nordyke, Councilor Varney, Councilor Nishioka, Councilor Gwyn, Councilor Brown, Councilor Matthews, Councilor Tigan, and Councilor Vang

Absent: 1 - Mayor Hoy

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

None.

1.2 COUNCIL AND CITY MANAGER COMMENT

Comments from: Interim City Manager Krishna Namburi, Councilors Vang, Gwyn, Nordyke, and Council President Nishioka.

1.3 PROCLAMATIONS

None.

1.4 PRESENTATIONS

None.

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

None.

3. CONSENT CALENDAR:

A motion was made by Councilor Gwyn, seconded by Councilor Nordyke, to approve the Consent Calendar with the pull of items 3.3a. and 3.3b. by Council President Nishioka.

Comments by: Councilor Gwyn.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, and Vang

Nay: 0

Absent: 1 - Hoy

Abstain: 0

3.1 MINUTES

3.1 a. June 23, 2025, Draft City Council Minutes

Attachments: [6-23-25 Draft Council Minutes](#)

Action: approved.

3.2 RESOLUTIONS

None.

3.3 ACTION ITEMS

3.3 a. Primary Funding Agreement with Circular Action Alliance which allows City of Salem to access funding linked to the implementation of the Oregon Plastic Pollution and Recycling Modernization Act.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Attachments: [Primary Funding Agreement - Circular Action Alliance Oregon LLC](#)
[Contamination Reduction Reimbursement Funding Addendum](#)

This item was pulled from the Consent Calendar; See item 5.a.

3.3 b. Oregon State University PFAS Study Funding Contribution.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Natural Environment Stewardship; Safe, Reliable and Efficient Infrastructure.

This item was pulled from the Consent Calendar: See item 5.b.

3.3 c.

Intergovernmental agreement with Marion County for the design and construction of additional missing sidewalk improvements on 49th Avenue SE (PW-6627-25).

Ward(s): No Wards

Councilor(s): No Councilors

Neighborhood(s): No Neighborhoods

Result Area(s): Safe, Reliable and Efficient Infrastructure

Attachments: [Attachment 1 - Exhibit A - Original Proposed and Additional Sidewalk Improvements.pdf](#)
[Attachment 2 - Intergovernmental Agreement \(PW-6627-25\).pdf](#)

Authorized the City Manager to execute Intergovernmental Agreement PW-6627-25, between the City of Salem and Marion County, for additional sidewalk improvements along the east side of 49th Avenue SE.

3.3 d.

Appointments and reappointments to the Budget Committee, Library Advisory Board, and the Travel and Tourism Promotion Advisory Board.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Attachments: [Russell Allen Application \(4\) \(redacted\).pdf](#)
[Application - Kristi Reed \(redacted\).pdf](#)
[Application - Anton Cobb \(redacted\).pdf](#)
[Application - Melissa O'Shea \(redacted\).pdf](#)
[Application - Moses Keener \(redacted\).pdf](#)
[Application - Kirstie Rudich \(redacted\).pdf](#)

Approved the recommendations for appointments and reappointments of the Board and Commission Appointments Committee to the Budget Committee, Library Advisory Board, and Travel and Tourism Promotion Advisory Board.

Budget Committee:

- Reappoint Ward 6 representative Stacey Vieyra-Braendle to a Term #2 expiring on 6/30/28.
- Appoint Russell Allen as the At-Large representative to a Term #1 expiring on 6/30/28.

Cultural and Tourism Promotion Advisory Board:

- Reappoint Carlee Wright to a Term #2 expiring on 6/30/28.
- Appoint Kristi Reed to a Term #1 expiring on 6/30/27, filling the for-profit tourism position
- Appoint Anton Cobb to a Term #1 expiring on 6/30/28.
- Appoint Melissa O'Shea to Term #1 expiring on 6/30/28.
- Appoint Moses Keener to a Term #1 expiring on 6/30/27.

Library Advisory Board:

- Reappoint David Levy to a Partial Term expiring on 6/30/26.
- Appoint Kirstie Rudich to a Term #1 expiring on 6/30/28.

4. PUBLIC HEARINGS

4. a. 2025-2029 US HUD Consolidated Plan (ConPlan), 2025 Annual Action Plan (AAP) and Analysis of Impediments to Fair Housing (AIFH)

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Welcoming and Livable Community

Attachments: [Draft ConPlan 06.30.2025.pdf](#)
[6.28.25 Salem AI Draft.pdf](#)
[Staff Presentation](#)

Presentation by: Michael Brown, Urban Development Financial Services Manager, joined by Shyle Ruder, Fair Housing Council of Oregon Education and Outreach Director.

Comments and questions from: Councilors Nordyke, Tigan, Community Planning and Development Director Kristin Retherford, Councilors Matthews and Nishioka.

Public comment from: Rick Gaupo with Marion Polk Foodshare, 1660 Salem Industrial Drive NE.

A motion was made by Councilor Gwyn, seconded by Councilor Tigan, to advance the 2025-2029 ConPlan, 2025 Annual Action Plan, Prior Year Annual Action Plan amendments and Analysis of Impediments to Fair Housing for approval at the July 28, 2025 meeting.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, and Vang

Nay: 0

Absent: 1 - Hoy

Abstain: 0

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

**5.a.
(3.3a)**

Primary Funding Agreement with Circular Action Alliance which allows City of Salem to access funding linked to the implementation of the Oregon Plastic Pollution and Recycling Modernization Act.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Attachments: [Primary Funding Agreement - Circular Action Alliance Oregon LLC](#)
[Contamination Reduction Reimbursement Funding Addendum](#)

A motion was made by Council President Nishioka, seconded by Councilor Tigan, to authorize the Interim City Manager to sign and submit the Primary Funding Agreement and any related addenda and amendments with Circular Action Alliance Oregon LLC.

Comments from: Fiscal Analyst Ryan Zink, Council President Nishioka, Councilors Tigan and Vang.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, and Vang

Nay: 0

Absent: 1 - Hoy

Abstain: 0

**5.b.
(3.3b)**

Oregon State University PFAS Study Funding Contribution.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Natural Environment Stewardship; Safe, Reliable and Efficient Infrastructure.

A motion was made by Council President Nishioka, seconded by Councilor Gwyn, to authorize the contribution of \$10,000 from the City's Utility Fund to support a study of PFAS in wastewater treatment biosolids, to be conducted by Oregon State University.

Comments from: Council President Nishioka, Public Works Director Brian Martin, Councilors Tigan, Vang, Varney, Public Works Manager Nitin Joshi.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, and Vang

Nay: 0

Absent: 1 - Hoy

Abstain: 0

6. INFORMATION REPORTS:

- 6. a.** Purchases approved administratively from April 1, 2025 through April 30, 2025.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Attachments: [Purchases approved administratively April 2025](#)

This Informational Report was received and filed.

Comments from: Councilor Matthews, Interim City Manager Krishna Namburi, Councilor Brown.

- 6. b.** Planning Administrator Decision - A three parcel Tentative Partition Plan - Approved.
Tentative Partition Plan / Class 2 Adjustment Case No.
PAR-ADJ-DAP25-09 - Brandie Dalton - 2375 Davis Rd S

Ward(s): 7

Councilor(s): Nordyke

Neighborhood(s): Sunnyslope

Attachments: [Land Use Decision PAR-ADJ-DAP25-09](#)

This Informational Report was received and filed.

6. c. Planning Administrator Decision - Proposed Subdivision Tentative Plan to divide approximately 1.59 acres into 22 lots with associated site improvements - Approved.
Subdivision Tentative Plan / Class 2 Adjustment / Class 1 Adjustment / Class 2 Driveway Approach Permit - Stephen Parker and Michael Smith - 5831 Woodside Dr SE.

Ward(s): 4
Councilor(s): Gwyn
Neighborhood(s): SGNA

Attachments: [Land Use Decision SUB-ADJ-DAP25-03](#)

This Informational Report was received and filed.

6. d. Planning Administrator Decision - Conditional Use Permit Modification for a vehicle use area reconfiguration for existing Motor Vehicle Services use - Approved.
Modification of Conditional Use Permit / Class 3 Site Plan Review / Class 2 Adjustment Case No. CU88-10MOD1-SPR-ADJ25-04 - Mark Hanna - 4096 Commercial St SE.

Ward(s): 3
Councilor(s): Matthews
Neighborhood(s): Morningside

Attachments: [Land Use Decision CU88-10MOD1-SPR-ADJ25-04](#)

This Informational Report was received and filed.

Comments from: Councilor Matthews, Planning Administrator Lisa Anderson-Ogilvie.

7. ORDINANCES

None.

7.1 FIRST READING:

None.

7.2 SECOND READING:

None.

8. PUBLIC COMMENT: (Other than agenda items)

Council went into recess at 9:18 p.m. and reconvened at 9:25 p.m.

Public comments from:

Jean Hendron, 687 Citation Dr NE; Livability for all
Kathleen Thorpe, 2943 Tess Ave NE; Public Safety
Lynelle Wilcox, 1785 Norway Street NE; Livability for all
Lorrie Walker, Ward 2; Safe Downtown
Christina Ballard, Ward 7; Public Safety Downtown
Scott Russell, Ward 1; Livability for all
Manny Martinez, Ward 2; Public Safety

A motion was made by Councilor Gwyn, seconded by Councilor Tigan, to extend the meeting by 15 minutes. The motion passed unanimously.

Public comment continued:

Laura Crofoot, 2356 Benjamin Ave NW; Downtown Livability
Ron Pereira, Ward 3; Lawsuit over speed traffic camera and Eleanor Beatty
Jackie Roche, Ward 4; Downtown Safety
Tom Hoffert, 1110 Commercial Street NE; Downtown Safety

9. ADJOURNMENT

10:05 p.m.

Minutes prepared by:

Rachael Gangelhoff, CMC
Deputy City Recorder