

*585 Liberty St SE
Salem, OR 97301*



Final Action Agenda - Minutes - Draft

Monday, January 12, 2026

6:00 PM

Loucks Auditorium / Salem Public Library

City Council

This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Loucks Auditorium at Salem Public Library or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net. If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 3:00 p.m. on the day of the meeting using this link: <https://www.cityofsalem.net/comment-at-council>

EXECUTIVE SESSION

None.

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

6:02 p.m.

Roll Call

Present: 9 - Councilor Nordyke, Councilor Varney, Councilor Nishioka, Councilor Gwyn, Councilor Brown, Councilor Matthews, Councilor Tigan, Mayor Hoy, and Councilor Vang

Pledge of Allegiance

Led by Mayor Julie Hoy.

Election of Council President

Councilor Tigan nominated Councilor Linda Nishioka to serve as Council President. Councilor Nordyke seconded the nomination.

Comments by: Councilors Tigan and Nishioka.

The nomination CARRIED by the following vote:

Aye: 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang

Nay: 0

Abstain: 0

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

A motion was made by Councilor Nishioka to approve the additions and deletion to the agenda. The motion was seconded by Councilor Gwyn.

Comments by Councilor Nishioka.

The additions and deletion to the agenda consisted of:

Deleted Item 3.3e, Addition of four ambulance medic positions to the Fire Department's EMS Division;

Added Item 5.a., Report (Presentation) from the Salem Area Chamber of Commerce on the

economic conditions facing Salem small businesses;

Added Item 6.d., Motion from Mayor Julie Hoy to direct staff to coordinate with ODOT to formulate a plan to address cleaning and maintenance of ODOT right-of-way within Salem.

The motion CARRIED by the following vote:

Aye: 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang

Nay: 0

Abstain: 0

1.2 COUNCIL AND CITY MANAGER COMMENT

Comments by: Councilors Nordyke and Brown and Mayor Julie Hoy.

1.3 PROCLAMATIONS

None.

1.4 PRESENTATIONS

None.

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

No one signed up to comment under item 2.

Public Comment #8 was heard at this time with comments from the following individuals:

Milah Moore, Ward 4, Downtown safety
Victor Hernandez Lopez, Ward 1, Safety

Comments by Mayor Julie Hoy.

Phillip Devan, 615 Commercial Street, Homelessness
Kathleen Trepa, Ward 7, Procurement process
Jonás, No last name and no address provided, ICE
Scotty Nowning, President, Salem Police Employees Union, Ward 7,
Community Police Review Board
Lynelle Wilcox, Ward 1, Homelessness

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

A motion was made by Councilor Nishioka to approve the consent calendar.
The motion was seconded by Councilor Gwyn.

Comments by Councilor Nishioka.

The motion **CARRIED** by the following vote:

Aye: 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang

Nay: 0

Abstain: 0

3.1 MINUTES

3.1a. [25-527](#) December 8, 2025, Draft City Council Minutes

Action: Approved.

3.2 RESOLUTIONS

3.2a. [25-507](#)

Resolution Updating Council Policy No. C-9 for the Capital Improvement Program

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Adopted Resolution No. 2026-1, to update Council policy No. C-9.

3.3 ACTION ITEMS**3.3a.** [25-510](#)

Fairview Park Development Grant Agreement with the Oregon Department of Administrative Services.

Ward(s): Ward 3

Councilor(s): Matthews

Neighborhood(s): Morningside

Result Area(s): Welcoming and Livable Community; Safe, Reliable and Efficient Infrastructure

Authorized the City Manager to enter into Grant Agreement with Oregon Department of Administrative Services to support improvements at Fairview Park.

3.3b. [25-512](#)

Salem Police Department Domestic Violence Response Team STOP Violence Against Women Act Grant Application

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe and Healthy Community

Authorized the City Manager to apply for, and if selected, accept awarded grant funds from the federal STOP Violence Against Women Act grant program in an amount of \$130,993.00 to help support the Domestic Violence Response Team (DVRT) program.

3.3c. [25-517](#)

Governance assessment recommendations for Boards and Commissions

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Adopted a guideline limiting the number of boards or commissions an individual may serve on to two.

3.3d. [25-523](#)

Approve a request from the North Santiam Watershed Council for City Council representation on the Mill Creek-Waller Advisory Committee.

Ward(s): Ward 1 and Ward 2

Councilor(s): Councilor Tigan, Councilor Nishioka

Neighborhood(s): NEN, CANDO, SESNA

Result Area(s): Natural Environment Stewardship; Reliable and Efficient Infrastructure

Appointed Councilor Linda Nishioka (Ward 2) to serve as a member of the Mill Creek-Waller Advisory Committee and Councilor Paul Tigan (Ward 1) to serve as the alternate member of the Mill Creek-Waller Advisory Committee.

3.3e. *Item Deleted* Addition of four ambulance medic positions to the Fire Department's EMS Division (File 25-535)-

4. PUBLIC HEARINGS

4.a. [25-518](#)

Public hearing to consider a Class 2 vacation in the vicinity of Landaggard Drive NW.

Ward(s): 8

Councilor(s): Varney

Neighborhood(s): West Salem Neighborhood Association

Result Area(s): Safe, Reliable, and Efficient Infrastructure

Staff presentation by Hayden Dentinger, Transportation Planner, Public Works.

Persons testifying: None.

Questions or Comments by: Councilor Tigan, Hayden Dentinger, Councilors Brown, Varney, Gwyn, Matthews, and Nishioka, and Mayor Julie Hoy.

A motion was made by Councilor Varney to approve the vacation of right-of-way in the vicinity of Landaggard Drive NW, as described in Resolution 2025-32. The motion was seconded by Councilor Gwyn.

The motion CARRIED by the following vote:

Aye: 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang

Nay: 0

Abstain: 0

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

5.a. [26-5](#)

Report from the Salem Area Chamber of Commerce on the economic conditions facing Salem small businesses.

Presentation by Tom Hoffert, CEO, Salem Chamber of Commerce, Ward 1.

Questions or Comments by: Councilor Nordyke, Tom Hoffert, Councilors Nishioka, Brown, and Tigan, City Manager Krishna Namburi, and Mayor Julie Hoy.

6. INFORMATION REPORTS: (Items that require no Council action)

6.a. [25-513](#)

Purchases approved administratively from November 1, 2025 through November 30, 2025.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

This Informational Report was received and filed.

6.b. [25-521](#)

Hearings Officer Decision - A Zone Change from RM-I (Multiple Family Residential) to RM-II (Multiple Family Residential) - Approved

Zone Change Case No. ZC25-01 - Hayesville Properties, LLC (Andrew Fields, James Fields, Caleb Fields); Paul and Michelle Duchateau - 5042, 5052, and 5092 Hayesville Drive NE.

Ward(s): 5

Councilor(s): Brown

Neighborhood(s): Northgate

This Informational Report was received and filed.

6.c. [25-522](#)

Hearings Officer Decision - Conditional Use Permit to allow a short-term rental in an existing single-family dwelling located at 3130 Eagle Ray Court, NW - Approved.

Ward(s): 8

Councilor(s): Varney

Neighborhood(s): West Salem

This Informational Report was received and filed.

6.d. [26-2](#)

Motion from Mayor Julie Hoy to direct staff to coordinate with ODOT to formulate a plan to address cleaning and maintenance of ODOT right-of-way within Salem

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

This Informational Report was received and filed.

7. ORDINANCES

7.1 FIRST READING:

None.

7.2 SECOND READING:**7.2a. [25-508](#)**

Annexation of an approximately 1.91-acre territory located at 4952 Center St NE.

Ward(s): 6

Councilor(s): Vang

Neighborhood(s): ELNA

Result Area(s): Welcoming and Livable Community

Second reading was conducted.

Comments from Councilor Vang.

Ordinance Bill No.10-25, approving annexation, applying City zoning, and approving withdrawal from the Marion County Fire District #1, for a territory at 4952 Center St NE, PASSED by the following vote:

Aye: 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang

Nay: 0

Abstain: 0

7.2b. [25-520](#)

Annexation of an approximate 48.02-acre territory, including public street right-of-way, located at 3741 Langley Street SE and the 3700 to 3800 Blocks of Langley Street SE and Timbet Drive SE.

Ward(s): Ward 3

Councilor(s): Matthews

Neighborhood(s): Southeast Mill Creek Association

Result Area(s): Welcoming and Livable Community

Second reading was conducted, and Ordinance Bill No. 11-25, approving the annexation of territory located at 3741 Langley Street SE and the 3700 to 3800 Blocks of Langley Street SE and Timbet Drive SE, applying IP (Industrial Park) zoning, and withdrawing the territory from the Turner Rural Fire Protection District, PASSED by the following vote:

Aye: 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang

Nay: 0

Abstain: 0

8. PUBLIC COMMENT: (Other than agenda items)

See also Item 2, Public Comment.

Additional comments by Sheri Shaw, Torque Automotive, Ward 8, Sign code and permitting process.

Questions or Comments by: Councilor Brown and Sheri Shaw.

9. ADJOURNMENT

7:53 p.m.

Minutes prepared by Amy Johnson, City Recorder.