



MEMORANDUM

2/4/2026

Re: Budget Narrative

To: City of Salem, Community Planning and Development, Federal Programs

From: Rick Gaupo, President & CEO

Marion Polk Food Share has submitted a request for \$650,000 from City of Salem CDBG funding to support the acquisition of a new facility. While we have received enthusiastic support for our project, we have donors whose support is contingent upon the Food Share securing a building. Our community funds earmarked for site acquisition have been lowered, therefore we are requesting an additional \$550,000 from the City of Salem to help us complete the acquisition phase of this project.

With funds for building purchase in place we anticipate successfully meeting the remainder of our fundraising goals.

Respectfully submitted,

Rick Gaupo  
President and CEO