

*585 Liberty St SE  
Salem, OR 97301*



## **Final Action Agenda - Minutes - Draft**

**Monday, August 11, 2025**

**6:00 PM**

**Loucks Auditorium / Salem Public Library**

**City Council**

This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Loucks Auditorium at Salem Public Library or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at [cityrecorder@cityofsalem.net](mailto:cityrecorder@cityofsalem.net). If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 3:00 p.m. on the day of the meeting using this link: <https://www.cityofsalem.net/comment-at-council>

## **EXECUTIVE SESSION**

**City Council - 5:30 p.m. - 6:00 p.m.**  
**Salem Public Library, Plaza Room**  
**ORS 192.660(2)(h), Current / Pending Litigation**

## **WORK SESSION**

None.

### **1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)**

#### **Call to Order**

6:02 p.m.

#### **Roll Call**

**Present:** 9 - Councilor Nordyke, Councilor Varney, Councilor Nishioka, Councilor Gwyn, Councilor Brown, Councilor Matthews, Councilor Tigan, Mayor Hoy, and Councilor Vang

#### **Pledge of Allegiance**

Led by Councilor Nordyke.

## 1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

A motion was made by Councilor Nishioka to approve two additions to the agenda. The motion was seconded by Councilor Gwyn.

Comments by: Councilor Nishioka.

The additions consisted of a revised Land Use Decision for item 6.d., and two attachments were added to item 5.a.

The motion CARRIED by the following vote:

**Aye:** 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang

**Nay:** 0

**Abstain:** 0

## 1.2 COUNCIL AND CITY MANAGER COMMENT

Comments by: Councilors Vang, Nishioka, Nordyke, and Mayor Julie Hoy.

## 1.3 PROCLAMATIONS

None.

## 1.4 PRESENTATIONS

None.

## 2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

The following individuals provided comments:

Lorrie Walker, Ward 2, Item 5.a (file 25-298)

Lynelle Wilcox, Ward 1, Item 5.a (file 25-298)

Ashley Cunningham, Ward 2, Item 5.a (file 25-298)

## 3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

A motion was made by Councilor Nishioka to approve the consent calendar. The motion was seconded by Councilor Gwyn.

Comments by Councilor Nishioka.

The motion CARRIED by the following vote:

**Aye:** 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang

Nay: 0

Abstain: 0

### 3.1 MINUTES

3.1a. [25-292](#) July 28, 2025, Draft City Council Minutes

**Action: Approved.**

### 3.2 RESOLUTIONS

3.2a. [25-271](#) Transfer of appropriations within the City's Fiscal Year (FY) 2026 Budget in the General Fund for tree planting.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship;  
Safe, Reliable and Efficient Infrastructure.

**Adopted Resolution No. 2025-9, authorizing a transfer of \$70,000 in appropriations within the City's FY 2026 budget for tree planting.**

3.2b. [25-290](#) Supplemental Budget 1 for unanticipated expenses in the Local Option Levy Fund.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Welcoming and Livable  
Community.

**Adopted Resolution No. 2025-19, Fiscal Year Supplemental Budget 1, increasing expenditure appropriation authority and revenues in the Local Option Levy Fund for Center 50+.**

### 3.3 ACTION ITEMS

**3.3a.** [25-285](#)

Application for funding under Community Renewable Energy Grant Program issued by the Oregon Department of Energy.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Natural Environment Stewardship; Safe, Reliable and Efficient Infrastructure.

**Authorized the Interim City Manager to submit an application to the Community Renewable Energy Grant Program and, if successful, enter into an agreement with the Oregon Department of Energy to accept the funds.**

**4. PUBLIC HEARINGS**

None.

**5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)****5.a.** [25-298](#)

Improving safety and livability in high response areas: downtown and northeast Salem

Ward(s): 1, 2, 5, and 6

Councilor(s): All Councilors

Neighborhood(s): CANDO, ELNA, NESCA, NOLA, Northgate, SCAN, WSNA

Result Area(s): Safe and Healthy Community, Strong and Diverse Economy, and Welcoming and Livable Community.

**Presentation by Interim City Manager Krishna Namburi.**

**Questions or Comments by: Councilors Tigan, Interim City Manager Namburi, Councilor Varney, Mayor Julie Hoy, Councilor Nordyke, Police Chief Womack, Councilors Matthews, Nishioka, Brown, and Vang.**

**This Informational Report was received and filed.**

**5.b.**     [25-296](#)

Motion from Councilor Linda Nishioka concerning a performance evaluation for the interim City Manager

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

**A motion was made by Councilor Nishioka that City Council conduct a performance evaluation of interim City Manager Krishna Namburi and direct the City Attorney to distribute a City Manager Evaluation Form to each member of Council. The motion was seconded by Councilor Gwyn.**

**Questions or Comments by: Councilors Nishioka and Brown, City Attorney Dan Atchison, Councilor Matthews, Mayor Julie Hoy, Interim City Manager Krishna Namburi, Councilors Vang and Tigan.**

**A motion was made by Councilor Nishioka to amend the motion to conduct an evaluation of Interim City Manager Krishna Namburi to include the Executive Leadership Team filling out the form. The motion was seconded by Councilor Tigan.**

**Additional Comments by: Councilors Tigan and Gwyn.**

**The amendment to the motion CARRIED by the following vote:**

**Aye: 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang**

**Nay: 0**

**Abstain: 0**

**The main motion, as amended, CARRIED by the following vote:**

**Aye: 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang**

**Nay: 0**

**Abstain: 0**

## **6. INFORMATION REPORTS: (Items that require no Council action)**

**6.a.     [25-229](#)**

Appointment of City Councilors to the Riparian Advisory Committee

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Natural Environment Stewardship; Welcoming and Livable Community.

**Comments by Mayor Julie Hoy..**

**Mayor Julie Hoy appointed City Councilors Micki Varney and Deanna Gwyn to the Riparian Advisory Committee.**

**This Informational Report was received and filed.**

**6.b.     [25-281](#)**

Planning Administrator Decision - A replat to consolidate four lots into one property - Approved.

Replat Tentative Plan Case No. REP25-06 - RMH Properties LLC (Miriam and Richard Hoach) - 2390 Commercial St SE.

Ward(s): 2

Councilor(s): Nishioka

Neighborhood(s): SCAN

**This Informational Report was received and filed.**

**6.c.     [25-282](#)**

Planning Administrator - A validation of unit of land, then a tentative partition to divide the land area to create two parcels - Approved.

Partition Tentative Plan / Validation of Units of Land / Class 2 Adjustment Case No. PAR-VUL-ADJ25-11 - 4720 Ridge Dr NE - M3 Capital LLC (Brian Spencer, Steven Schimmel, Irwin Schimmel).

Ward(s): 5

Councilor(s): Brown

Neighborhood(s): Northgate

**This Informational Report was received and filed.**

**6.d.**     [25-286](#)

Revised Hearings Officer Decision - A Conditional Use Permit for a short-term rental within an existing single-family dwelling - Approved.

Conditional Use Permit Case No. CU25-05 - Brittany Finley - 925 Terrace Dr NW.

The decision was revised to correct a typographical error in Condition #4.

Ward(s): 1  
Councilor(s): Tigan  
Neighborhood(s): WSNA

**This Informational Report was received and filed.**

**6.e.**     [25-291](#)

Hearings Officer Decision - An application for site alterations and tree and vegetation removal associated with the establishment of temporary construction and staging areas required for proposed seismic improvements to the Center Street Bridge; and the future repaving of a portion of the north parking lot of Riverfront Park following its use as a temporary construction staging area - Approved

Class 2 Willamette Greenway Development Permit / Class 2 Site Plan Review / Tree and Vegetation Removal Permit - ODOT - 314 Water St NE, 116 Marion St NE, and 200 to 300 Blocks of Musgrave Ln NW.

Ward(s): 1  
Councilor(s): Tigan  
Neighborhood(s): CANDO; WSNA

**This Informational Report was received and filed.**

**6.f.**     [25-297](#)

Hearings Officer Decision - To remove Condition 1, related to street requirements, from CPC-NPC-ZC12-03 - Approved.

Variance Case No. VAR25-01 - Lane Shetterly, Peter Bragdon, Vanessa Wilkins, Bill Berg, Lisa Mensah, Erica D. Daley, Ray Klinke - 1656 Davis Rd S.

Ward(s): 4  
Councilor(s): Gwyn  
Neighborhood(s): Sunnyslope

**This Informational Report was received and filed.**



**6.g.**     [25-287](#)

City of Salem Fiscal Year 2025 Quarter 4 Financial Report - Preliminary

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

**This Informational Report was received and filed.**

**6.h.**     [25-264](#)

Purchases approved administratively from May 1, 2025 through May 31, 2025.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

**Comments by: Councilor Matthews and City Attorney Dan Atchison, and Mayor Julie Hoy.**

**A motion was made by Councilor Matthews to request that City staff bring back a full informational report on how the current procurement process works including, and not limited to, contractors of record. The motion was seconded by Councilor Gwyn.**

**Additional Comments by: City Attorney Dan Atchison and Councilor Matthews.**

**Councilor Matthews withdrew his motion.**

**This Informational Report was received and filed.**

## **7. ORDINANCES**

### **7.1 FIRST READING:**

None.

### **7.2 SECOND READING:**

None.

## **8. PUBLIC COMMENT: (Other than agenda items)**

**No individuals signed up to comment.**

**Comments by Councilors Vang and Brown and Mayor Julie Hoy.**

**9. ADJOURNMENT**

7:49 p.m.

Minutes prepared by:  
Amy Johnson, City Recorder