

Category I: Current Fiscal Year Procurement Contracts

	Business Entity	Dept.	Description	Contract Amount	Fund
1	Avelo Airlines, Inc.	PW	Revenue Guarantee Reimbursement (Change Order No. 3) ¹	\$902,500.00	A
2	Compass Project Solutions, Inc.	PW	Salem Civic Center Project (Change Order No. 1) ²	\$451,587.00	CI
3	Gelco Construction Co.	PW	State Street Force Main Abandonment (Change Order No. 1) ³	\$27,743.05	CI
4	Harper Houf Peterson Righellis, Inc.	PW	Preliminary Engineering and Right of Way Services for Commercial St: Vista Ave SE to Ratcliff Dr SE	\$1,061,665.54	CI
5	Otak, Inc.	PW	Shelton Ditch Improvements Project (Change Order No. 1) ⁴	\$49,969.70	CI
6	General Equipment	ES-Fleet Services	Miscellaneous Parts and Accessories for Aquatech Hydrocleaners, FY 24/25 (Change Order No. 1) ⁵	\$33,128.86	CS
7	Paul Brothers, Inc.	PW	Design Build Services for Salem Geer Park Skatepark Project (Change Order No. 1) ⁶	\$257,361.66	ECF
8	Slayden Constructors Inc.	PW	Willow Lake Hydraulic Improvements (Change Order No. 6) ⁷	\$80,000.00	ECF
9	BMW Motorcycles	ES-Fleet Services	Police Motorcycle (Cooperative Agreement)	\$33,974.41	ERR
10	Gresham Ford	ES-Fleet Services	Ford F550 Pickup (Cooperative Agreement). This truck will be used by Public Works Water Distribution for the operation of the water distribution system daily.	\$124,494.19	ERR
11	Stryker	Fire	9 each Stair Chairs (Cooperative Agreement)	\$42,112.89	ERR
12	InfoTech Research Group	Enterprise Services	InfoTech Renewal, FY 24/25 (Cooperative Agreement). Provides extensive research services and executive coaching services.	\$99,470.35	G
13	Overhead Door of Salem	ES-Facilities	Overhead Door Contractor of Record, FY 24/25 (Change Order No. 1) ⁸	\$50,000.00	G
14	Regional Automated Information Network (RAIN)	Enterprise Services	RAIN Annual Software Renewal (Sole Source). This allows the Police Dept to search a centralized data source called CopLink, containing selected data elements from police records systems.	\$29,013.00	G

15	SWARCO McCain, Inc.	PW	Illumination, Traffic Signal, and Intelligent Transportation Systems Equipment, FY 24/25 (Change Order No. 1) ⁹	\$115,000.00	PW
16	AKS Engineering & Forestry	PW	Devon Water Pump Station (Change Order No. 2) ¹⁰	\$39,073.00	U
17	Carollo Engineers, Inc.	PW	Per- and Polyfluoroalkyl Substances (PFAS) Response Plan (Change Order No. 2) ¹¹	\$100,000.00	U
18	DHI Water & Environmental, Inc.	PW	Willow Lake Automation Study. This study will look at optimizing the operation of Willow Lake, reducing energy consumption, and maximize capacity.	\$75,000.00	U
19	Gresham Ford	ES-Fleet Services	Ford F350 Pickup with Dump Body and Tool Boxes (Cooperative Agreement). This truck will be used by Public Works for hauling debris, gravel, rock, and tree branches for storm quality.	\$84,902.71	U
20	Pacific Habitat Services, Inc.	PW	Goal 5 Riparian Corridor Project. This project will provide an inventory of riparian corridor inventory, planning, and public engagement work.	\$215,135.00	U
21	Knox Company	Fire	Knox Keysecure Products (Sole Source) Secure lock boxes that provide keypad access with full audit trail documentation.	\$150,000.00	Various

160 A = Airport Fund	\$902,500.00
255 CI = Capital Improvement Fund	\$1,590,965.29
355 CS = City Services Fund	\$33,128.86
260 ECF = Extra Capacity Facilities Fund	\$337,361.66
388 ERR = Equipment Replacement Reserve Fund	\$200,581.49
101 G = General Fund	\$178,483.35
155 PW = Public Works Fund	\$115,000.00
310 U = Utility Fund	\$514,110.71
Various = Various	\$150,000.00
TOTAL, CATEGORY 1	\$4,022,131.36

END NOTES TO CHANGE ORDERS:

- 1. Change Order No. 3 adds \$902,500:** Provides for a three year period and is the full amount of the minimum revenue guarantee agreement with Dept of Transportation and the local match with Travel Salem. These expenses are fully reimbursed during the period of this agreement.
- 2. Change Order No. 1 adds \$451,587:** Provides for the necessary services to continue the project through executing Construction Documents getting the City ready for construction next summer.
- 3. Change Order No. 1 adds \$27,743.05:** Provides for City directed changes due to limited as-built information available during design, which caused unknowns during construction resulting in more construction work required to complete the project.
- 4. Change Order No. 1 adds \$49,969.70:** Provides for the development of the Stream Function Assessment Method, additional negotiations with resource agencies, and updates to the project plans reflecting the current design modifications.
- 5. Change Order No. 1 adds \$33,128.86:** Underestimated usage for this fiscal year.
- 6. Change Order No. 1 adds \$257,361.66:** Provides for the tasks and deliverables through the development of the construction documents and establishment of the Guaranteed Maximum Price (GMP).
- 7. Change Order No. 6 adds \$80,000:** Provides for the completion of all work necessary to operate the South Primary Effluent pump station during the NPDES permitted wet weather season directing flow to the aeration basin which includes the installation of all valves, and installation of one 24-inch valve including its testing and commissioning.
- 8. Change Order No. 1 adds \$50,000:** Underestimated usage for this fiscal year.
- 9. Change Order No. 1 adds \$115,000:** Underestimated usage for this fiscal year.
- 10. Change Order No. 2 adds \$39,073:** Provides for additional assistance needed with commissioning, final walkthrough, and review.
- 11. Change Order No. 2 adds \$100,000:** Provides for City directed additional effort needed for a contract extension and amendment for the PFAS Response Plan work.

Category II: Annual Requirement Contracts

The following Category II Annual Requirement Contracts were approved administratively during the month of September 2024. The not-to-exceed contract amounts are competitively set by applying bidder's/proposer's per unit price(s) to estimated annual requirement quantities. These contracts carry no guarantee for quantity of units purchased or services performed during any annual contract period. Both the bids and the contracts themselves state that the City retains the right to not award contracts and/or change contract amounts, both dollar and quantity, based on specific Council/Budget Committee actions/decisions. These are non-exclusive, one-year contracts that may be renewed for up to four additional one-year renewal periods.

	Business Entity	Dept.	Description	Contract Amount	Fund
1	Star Oil Co.	ES-Fleet Services	Fuel: Diesel and Unleaded, FY 24/25	\$250,000.00	CS
2	Lexipol	Police	Annual Law Enforcement Policy Manual and Daily Training Bulletins, FY 24/25 (Cooperative Agreement)	\$31,069.87	G

355 CS = City Services Fund	\$250,000.00
101 G = General Fund	\$31,069.87
TOTAL, CATEGORY 2	\$281,069.87