

Category I: Current Fiscal Year Procurement Contracts

	Business Entity	Dept.	Description	Contract Amount	Fund
1	Saif Corporation	Finance	Lease Agreement for 18 months (Change Order No. 1) ¹	\$60,571.07 \$222,207.05	B & S CI
2	Friends of Deepwood	CS	Facility Operations Grant for Deepwood Museum and Gardens (Grant Agreement)	\$53,125.55	C & T
3	Friends of the Visual Arts	CS	Facility Operations Grant for Willamette Art Center (Grant Agreement)	\$53,125.55	C & T
4	Gilbert House Children's Museum	CS	Facility Operations Grant for Gilbert House Children's Museum (Grant Agreement)	\$53,125.55	C & T
5	Hallie Ford Museum of Art	CS	Facility Operations Grant for Hallie Ford Museum of Art (Grant Agreement)	\$53,125.55	C & T
6	Oregon State Fair and Exposition Show	CS	4th of July Spectacular Fireworks Show (Grant Agreement)	\$47,500.00	C & T
7	Salem Art Association	CS	Facility Operations Grant for Salem Art Association (Grant Agreement)	\$53,125.55	C & T
8	Salem Multicultural Institute	CS	Facility Operations Grant for Salem Multicultural Institute (Grant Agreement)	\$53,125.55	C & T
9	Salem Riverfront Carousel	CS	Facility Operations Grant for Salem Riverfront Carousel (Grant Agreement)	\$53,125.55	C & T
10	The Historic Elsinore Theatre	CS	Facility Operations Grant for the Historic Elsinore Theatre (Grant Agreement)	\$53,125.55	C & T
11	Willamette Heritage Center	CS	Facility Operations Grant for Willamette Heritage Center (Grant Agreement)	\$53,125.55	C & T
12	Avaap USA, LLC	Finance	Enterprise Resource Planning (ERP) Implementation Services (Change Order No. 1 and 2) ²	\$180,502.31	CI
13	Box Gang Manufacturing LLC	CS	Waste Recycling Equipment and Containers (Cooperative Agreement). The City currently manages disposal of park garbage received in the 92 park properties through various stages which currently requires staff to manually haul and dispose of garbage throughout various location in the City. The addition of the compactor would provide a safer, more cost effective, and efficient manner of transposition and disposal of garbage by providing a central location for transportation and disposal.	\$52,999.00	CI

14	Emery and Sons Construction Group LLC	PW	Silverton Road NE Improvements. 6 bids received. The Work under this contract includes approximately 7,000 feet of street improvements including curbs, sidewalk, street reconstruction, asphalt pavement removal and replacement, storm sewer, pedestrian crossings, traffic signal replacement and modifications, traffic signal interconnect modifications, illumination, striping, signing, fencing, landscaping, and other appurtenant work. Total Project with URA funds: \$6,248,396.25.	\$3,901,966.63	CI
15	Howard S. Wright	PW	Design Build Services for Civic Center Improvements (Change Order No. 3) ³	\$87,546.73	CI
16	Otak, Inc.	PW	Pringle Creek Path Connection (Salem). 4 proposals received. Phase 1 Preliminary Engineering & Design Acceptance and Phase 2 Final Design & Advertisement/Bid/Award. The project includes construction of a shared-use path, connecting existing Pringle Creek paths between the Riverfront Park and the Salem Civic Center. The path will be located along the north bank of Pringle Creek, crossing under the railroad bridge, and crossing Pringle Creek via a proposed pedestrian bridge in the vicinity of the Commercial St. SE Bridge. The project will include construction of approximately 850 feet of shared-use path with creek overlooks, retaining walls, railroad underpass structure, pedestrian bridge structure, illumination, signing, pavement markings, irrigation, landscaping, and other urban design features.	\$1,395,455.66	CI
17	Roy Houck Construction	PW	2024 Pavement Rehabilitation Project (Change Order No. 4) ⁴	\$79,028.38	CI
18	Willamette Construction Services, Inc.	PW	Salem Civic Center Improvements Demolition and Abatement. 7 bids received. The Work under this contract includes soft demolition, abatement including handling, removal, and testing of hazardous materials within the interior space and the roof of the Salem's Civic Center.	\$1,127,752.00	CI

19	Pihl, Inc.	PW	Geer Park Sports Field Improvements and Dog Park. 6 bids received. The Work under this contract includes soccer field regrading and drainage improvements, construction of a fenced dog park, prefabricated picnic shelters, and associated site furnishings. Improvements will also be made to the path, pedestrian crossing, irrigation, sidewalk extension, and associated stormwater improvements.	\$2,041,730.00 \$306,270.00	CI ECF
20	Lawrence's Auto Parts, Inc.	ES-Fleet Services	Integrated Business Solutions for Auto, Truck, and Equipment, FY 24/25 (Change Order No. 2) ⁵	\$25,090.00	CS
21	North Santiam Paving Co.	PW	McGilchrist St SE Phase 2: Ford St SE to 25th St SE (Change Order No. 2) ⁶	\$41,112.65	ECF
22	Bound Tree Medical	Fire	First Aid and Medical Training Supplies, FY 24/25 (Change Order No. 3) ⁷	\$213,230.59	ES
23	Greystone Tactical	Fire	EMS Uniforms. 3 quotes requested.	\$25,000.00	ES
24	Carahsoft Technology Corporation	Police	Cellebrite Inseyets Software (Cooperative Agreement). Software used to facilitate the forensic analyses of cellular telephones, tablets, and other mobile devices.	\$29,106.00	G
25	ConvergeOne, Inc.	Enterprise Services	Cisco Systems-Telecommunications and Networking Services, FY 24/25 (Change Order No. 2) ⁸	\$170,000.00	G
26	Dell Marketing	Enterprise Services	Software Purchases, Licenses, Services, and Maintenance, FY 24/25 (Change Order No. 1) ⁹	\$130,000.00	G
27	DKS Associates	PW	Salem Downtown Signal Timing Study. 2 proposals received. Provide a study concerning pedestrian and bicycle safety in downtown. Specifically, an analysis of pedestrian lead times and the feasibility of retiming the traffic signals to allow for vehicle progression speeds of 20 mph as well as other operational and safety improvements. Total Project with URA funds: \$279,940.	\$89,945.00	PW
28	GT Landscape Solutions	PW	Parks and Right-of-Way Vegetation Management Program, FY 24/25 (Change Order No. 1) ¹⁰	\$30,000.00	PW
29	Swarco McCain	PW	Illumination, Traffic Signal, and Intelligent Transportation System, FY 24/25 (Change Order No. 2) ¹¹	\$67,000.00	PW

30	Ingersoll Rand Industrial US Inc.	PW	Ingersoll Rand RS30-37N Air Compressor (Sole Source). The current air compressor was installed in 2012 and is 13 years old. This air compressor is beginning to fail from age and operating hours. This new air compressor includes start-up services and training.	\$42,707.30	U
31	Sentry Water Monitoring and Control, Inc.	PW	Software as a Service (SaaS) 19-month Subscription Wastewater Monitoring Probes at three locations (Sole Source).	\$58,400.00	U
32	Xylem Water Solutions USA, Inc.	PW	Flygt Influent Pump Rebuild (Sole Source). Installed in 2009, Willow Lake utilizes seven Flygt Model 3800 submersible pumps located in the Influent Pump Station to transfer influent directly to the headworks and primary clarifiers. As the primary influent pumps, one or more of these 25 million gallons per day pumps operate continuously, with all seven required to be available for high flow events. The last inspection of all influent pumps revealed that No. 4 pump had considerable wear to the impellers and is exhibiting a significant decrease in the rated pumping capacity. This condition coincides with the significant amount of operating hours on No. 4 pump. This purchase is for the required off-site rebuild of Influent Pump No. 4, including a new impeller, wear rings, mechanical seal, seals, gaskets, O-rings, and labor associated with the rebuild.	\$115,805.40	U
33	Emery and Sons Construction Group LLC	PW	General Contractor of Record, Alternate Contractor, FY 24/25 (Change Order No. 1) ¹²	\$48,024.82	Various
34	Portland General Electric	All City	Electricity, FY 24/25 (Change Order No. 2) ¹³	\$250,000.00	Various

185 B & S = Building and Safety Fund	\$60,571.07
175 C & T = Cultural and Tourism	\$525,629.95
255 CI = Capital Improvement Fund	\$9,089,187.76
355 CS = City Services Fund	\$25,090.00
260 ECF = Extra Capacity Facilities Fund	\$347,382.65
320 ES = Emergency Services	\$238,230.59
101 G = General Fund	\$329,106.00
155 PW = Public Works Fund	\$186,945.00
310 U = Utility Fund	\$216,912.70

Various = Various	\$298,024.82
TOTAL, CATEGORY 1	\$11,317,080.54

END NOTES TO CHANGE ORDERS:

- 1. Change Order No. 1 adds \$282,778.12:** Provides for tenant improvements for Floors 4 & 5 at Parkview location.
- 2. Change Order No. 1 and No. 2 adds \$180,502.31:** Provides for the implementation of the Expense module and the removal/addition of various integrations.
- 3. Change Order No. 3 adds \$87,546.73:** Provides for roof demolition, signage, and peace plaza outreach.
- 4. Change Order No. 4 adds \$79,028.38:** Provides for additional mobilization, traffic control, temporary signs, flagger station lighting, flaggers, and re-wire intersection at Commerical St SE and Madras SE.
- 5. Change Order No. 2 adds \$25,090:** Underestimated annual usage for fiscal year 2024-25.
- 6. Change Order No. 2 adds \$41,112.65:** Provides for enhance traffic safety and wayfinding on McGilchrist Street SE during construction, the Contractor will pave a 2-inch thick temporary asphalt roadway on the southside of the street (12-feet wide by 1,400 linear feet) as well as maintaining, removing and disposing of the roadway materials after use. This will partially address project delays incurred from ongoing franchise utility relocation work and will facilitate acceleration of contract work.
- 7. Change Order No. 3 adds \$213,230.59:** Provides for increased medical supplies due to EMS transport onboarding.
- 8. Change Order No. 2 adds \$170,000:** Underestimated annual usage for fiscal year 2024-25.
- 9. Change Order No. 1 adds \$130,000:** Underestimated annual usage for fiscal year 2024-25.
- 10. Change Order No. 1 adds \$30,000:** Provides for additional landscape needed for traffic island improvements.
- 11. Change Order No. 2 adds \$67,000:** Underestimated annual usage for fiscal year 2024-25.
- 12. Change Order No. 1 adds \$48,024.82:** Provides for increase needed to complete remaining programmed projects, which include the West Salem Force Main Emergency repair evaluation.
- 13. Change Order No. 2 adds \$250,000:** Underestimated annual usage for fiscal year 2024-25.

Category II: Annual Requirement Contracts

The following Category II Annual Requirement Contracts were approved administratively during the month of July 2025. The not-to-exceed contract amounts are competitively set by applying bidder's/proposer's per unit price(s) to estimated annual requirement quantities. These contracts carry no guarantee for quantity of units purchased or services performed during any annual contract period. Both the bids and the contracts themselves state that the City retains the right to not award contracts and/or change contract amounts, both dollar and quantity, based on specific Council/Budget Committee actions/decisions. These are non-exclusive, one-year contracts that may be renewed for up to four additional one-year renewal periods.

	Business Entity	Dept.	Description	Contract Amount	Fund
1	Outdoor Fence Co.	PW	Various Types of Fencing and Gates for the Airport, FY 25/26	\$35,000.00	A
2	US Digital Designs	WVCC	Renewal of Annual Maintenance of ATX G2 Fire Alerting System at Fire Stations (Sole Source)	\$52,168.44	CS
3	Darkhorse Emergency LP	Fire	Emergency Implementation, Training, and Annual Subscription, FY 25/26	\$40,000.00	ES
4	Info-Tech Research Group	Enterprise Services	Research and Advisory Services / Membership, FY 25/26 (Cooperative Agreement)	\$84,136.44	G
5	Lane Council of Governments	Finance	Hearings Officer, FY 25/26 (Intergovernmental Agreement)	\$25,000.00	G
6	Schneider Electric	PW	Annual Renewal of the DCS and SCADA Systems (Sole Source)	\$238,873.00	U
7	Moetivations, Inc.	WVCC	Quality Assurance / Quality Improvement Training and Feedback (Sole Source)	\$31,200.00	WVCC

160 A = Airport Fund	\$35,000.00
355 CS = City Services Fund	\$52,168.44
320 ES = Emergency Services	\$40,000.00
101 G = General Fund	\$109,136.44
310 U = Utility Fund	\$238,873.00
330 WVCC = Willamette Valley Communications Center	\$31,200.00
TOTAL, CATEGORY 2	\$506,377.88