



CITY OF SALEM

555 Liberty St SE
Salem, OR 97301

Meeting Agenda

City Council

Monday, May 13, 2024

6:00 PM

**Council Chambers /
Hybrid Meeting**

This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Council Chambers or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net. If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 4:00 p.m. on the day of the meeting using this link: <https://www.cityofsalem.net/comment-at-council>

EXECUTIVE SESSION

City Council

City Manager's Conference Room 5:15 p.m.

Real Property Transactions ORS 192.660 (2) (e)

WORK SESSION

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

Roll Call

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

1.2 COUNCIL AND CITY MANAGER COMMENT

1.3 PROCLAMATIONS

1.3a. [24-119](#) Proclamation - Fill the Boot Days 2024

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Recommendation:

Information Only.

Attachments: [Proclamation - Fill the Boot Days 2024](#)**1.3b. [24-193](#)** Proclamation - Public Works Week

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Recommendation:

Information Only.

Attachments: [Proclamation 2024 Public Works Week .docx](#)**1.4 PRESENTATIONS****2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)****3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)****3.1 MINUTES****3.1a. [24-162](#)** April 22, 2024 Draft City Council Minutes**Attachments:** [4-22-24 Draft Council Minutes.pdf](#)**3.2 RESOLUTIONS****3.2a. [24-174](#)** Acquisition of Property for the Pedestrian Safety Crossings Project

Ward(s): Wards 1, 2, 5, 6.

Councilor(s): Stapleton, Nishioka, Gonzalez, Hoy

Neighborhood(s): East Lancaster Neighborhood Association,

Highland Neighborhood Association, Northeast Neighbors

Neighborhood Association, Northeast Salem Community

Association, Southeast Salem Neighborhood Association

Result Area(s): Safe, Reliable and Efficient Infrastructure

Recommendation:

Adopt Resolution Nos. 2024-18, 2024-19, 2024-20, 2024-21, 2024-22, and 2024-23 declaring a public need to acquire; the City of Salem's intent to negotiate; and if necessary, authorizing the City Attorney to commence eminent domain proceedings for the acquisition of right-of-way and easements for the Pedestrian Safety Crossings Project.

Summary:

The Pedestrian Safety Crossings Project will construct enhanced pedestrian crossings at three locations which include River Road N near River Road City Park, State Street at 21st Street SE, and Lancaster Drive NE near Weathers Street NE. Design has progressed to the point where it is now necessary to begin the right-of-way acquisition process.

Attachments:

[Attachment 1 Project Location Map.pdf](#)

[Attachment 2 Identified Properties.pdf](#)

[Attachment 3 Property Ownership Summary.pdf](#)

[Resolution No. 2024-18 Property 1 2096 State Street.docx](#)

[Resolution No. 2024-18 Exhibits A and B.pdf](#)

[Resolution No. 2024-19 Property 1 3980 Manor Drive NE.docx](#)

[Resolution No. 2024-19 Exhibits A and B.pdf](#)

[Resolution No. 2024-20 Property 2 2110 State Street.docx](#)

[Resolution No. 2024-20 Exhibits A and B.pdf](#)

[Resolution No. 2024-21 Property 2 2865 Liberty St NE.docx](#)

[Resolution No. 2024-21 Exhibits A and B.pdf](#)

[Resolution No. 2024-22 Property 3 1292 Lancaster Drive NE.docx](#)

[Resolution No. 2024-22 Exhibits A and B.pdf](#)

[Resolution No. 2024-23 Property 5 2097 State Street.docx](#)

[Resolution No. 2024-23 Exhibits A and B.pdf](#)

3.2b. [24-191](#)

Internal Borrowing from the City's Building & Safety Fund to the Emergency Services Fund for capital improvements.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe and Healthy Community.

Recommendation:

Adopt Resolution No. 2024-24, approving an internal borrowing from the City's Building & Safety Fund to the Emergency Services Fund for capital expenses in an amount not to exceed \$6,000,000.

Summary:

In March 2024, the City Council provided direction to proceed to an ambulance services transport provider model operated and administered by City staff. This internal borrowing is required to fund the startup capital expenses for the of City-provided ambulance transport.

Attachments: [Resolution No. 2024-24.docx](#)

[Resolution No. 2024-24, Exhibit A, 2025 Building & Safety and Emergency Services Fu](#)

3.3 ACTION ITEMS

3.3a. [24-165](#)

Appointments to the Community Police Review Board, Salem Parks and Recreation Advisory Board, and Salem Public Library Advisory Board, and recommending an appointment to the Salem Planning Commission without an interview.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Recommendation:

Appoint applicants to the Community Police Review Board, Salem Parks and Recreation Advisory Board, Salem Public Library Advisory Board, and appointment of Benjamin Fryback to the Salem Planning Commission without an interview.

Summary:

Appointments to the Community Police Review Board, Salem Parks and Recreation Advisory Board, Salem Public Library Advisory Board, and appointment of Benjamin Fryback to the Salem Planning Commission without an interview.

Attachments: [Camryn Pickworth Redacted Application](#)

[Kyle Hedquist Redacted Application](#)

[Kelly Raths Redacted Application](#)

[Benjamin Fryback Redacted Application](#)

[Zachary Hammerle Redacted Application](#)

[Mauricio Flores Redacted Application](#)

3.3b. [24-171](#)

Third Amendment to the Lease Agreement between the City of Salem and Capitol Community Television.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe and Healthy Community.

Recommendation:

Authorize the City Manager to execute Third Amendment to the Lease Agreement with Capital Community Television to waive their rent obligation under the existing lease through April 30, 2026.

Summary:

Execution of the Third Amendment to the Lease Agreement with Capital Community Television to waive their rent obligation under the existing lease through April 30, 2026. In lieu of rent, the Lessee shall continue to provide radio content creation services requested by the city and up to 8 hours of English and Spanish radio broadcasting time per month as requested by the City. In all other respects, the terms of the original lease remain unchanged.

Attachments: [Amendment #3 to the Lease Agreement](#)
[Amendment #1 to the Lease Agreement](#)
[Amendment #2 to the Lease Agreement](#)
[Original Lease Agreement](#)

3.3c. [24-181](#)

Petition to vacate a public sanitary sewer easement located near Orchard Heights Road NW and Linwood Street NW.

Ward(s): Ward 8

Councilor(s): Councilor Varney

Neighborhood(s): West Salem Neighborhood Association

Result Area(s): Safe, Reliable and Efficient Infrastructure.

Recommendation:

Accept a petition to vacate a public sanitary sewer easement located near Orchard Heights Road NW and Linwood Street NW and direct the City Manager to set a public hearing to consider the request.

Summary:

The City of Salem received a petition from Bonaventure Development to vacate a public sanitary sewer easement located north of Orchard Heights Road NW and west of Linwood Street NW. Council may accept the petition and schedule a public hearing to consider the vacation or Council may reject the petition if it determines the vacation is not in the best interest of the City.

Attachments: [Attachment 1 - Legal Description and Map](#)

3.3d. [24-182](#)

Safe Streets and Roads for All grant application for pedestrian crossing improvement projects.

Ward(s): Wards 1, 2, 3, 5, 6

Councilor(s): Councilors Stapleton, Nishioka, Phillips, Gonzalez, and Hoy

Neighborhood(s): East Lancaster Neighborhood Association, Grant Neighborhood Association, Highland Neighborhood Association, Northeast Neighbors Neighborhood Association, North East Salem

Community Association, North Lancaster Neighborhood Association, Northgate Neighborhood Association, Morningside Neighborhood Association, South Central Association of Neighbors
Result Area(s): Safe, Reliable and Efficient Infrastructure.

Recommendation:

Authorize the City Manager to apply for federal funding up to \$10 million through the SS4A program, using up to \$2.5 million of Safety and Livability Bond funds as match, to construct a series of pedestrian crossing improvement projects and further authorize the City Manager to enter into an agreement with the US DOT to accept the funds.

Summary:

The United States Department of Transportation (US DOT) is offering grant funding through the Safe Streets and Roads for All (SS4A) program. The SS4A program is designed to fund initiatives that will prevent roadway deaths and serious injuries. Improving crossing facilities for pedestrians aligns with the objectives of the SS4A program. The SS4A program requires a 20 percent match based on the total cost of the projects. This match could be provided through funds allocated to Safer Pedestrian Crossings as part of the 2022 Safety and Livability General Obligation Bond.

Attachments: [Attachment 1 - FY24 SS4A Amended Notice of Funding Opportunity](#)
[Attachment 2 - Federal Safe Streets For All \(SS4A\) Grant Application Map](#)
[Written Testimony](#)

Add - Written Testimony

3.3e. [24-175](#)

Oregon Department of Transportation Local Agency Certification Program Agreement

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe, Reliable and Efficient Infrastructure

Recommendation:

Authorize the City Manager to execute a Local Agency Certification Program Agreement with the State of Oregon Department of Transportation as well as future Supplemental Project Authorizations after grants have been awarded.

Summary:

The City has achieved certification to deliver federal-aid projects through the ODOT Certification Program in the functional areas of consultant contracting, design, and construction contracting. This new intergovernmental agreement sets out the obligations and terms authorizing the City to deliver federal-aid projects as a certified agency.

Attachments: [Attachment 1 - Local Agency Certification Program Agreement.docx](#)

3.3f. [24-153](#)

Ground lease with WLS Enterprises, LLC for property located at Salem Municipal Airport.

Ward(s): 2

Councilor(s): Nishioka

Neighborhood(s): SEMCA

Result Area(s): Good Governance; Strong and Diverse Economy.

Recommendation:

Authorize the City Manager to execute the attached ground lease with WLS Enterprises, LLC for property at the Salem Municipal Airport.

Summary:

WLS Enterprises, LLC (Tenant) (Dany Sadakah, Manager) desires to enter into a ground lease with the City to construct a multi-hangar development and associated improvements at the south end of the airport.

Attachments: [Lease](#)

4. PUBLIC HEARINGS

4.a. [24-183](#)

City Council review of an appeal filed by a neighboring property owner following the Planning Administrator's decision approving a 405-unit multi-family residential development, Urban Growth Area Preliminary Declaration, Class 3 Site Plan Review, Class 1 and Class 2 Adjustments, Class 2 Driveway Approach Permit, Class 1 Design Review, and Property Line Adjustment Case No. UGA-SPR-ADJ-DAP-DR-PLA24-03 for property located at 4650 Hazelgreen Road NE.

Ward(s): 5

Councilor(s): Gonzalez

Neighborhood(s): Northgate Neighborhood Association

Result Area(s): Welcoming and Livable Community

Recommendation:

Affirm the Planning Administrator's decision approving Urban Growth Area Preliminary Declaration, Class 3 Site Plan Review, Class 1 and Class 2 Adjustments, Class 2 Driveway Approach Permit, Class 1 Design Review, and Property Line Adjustment Case No. UGA-SPR-ADJ-DAP-DR-PLA24-03.

Summary:

The Planning Administrator approved a request to develop a new thirty-three building multi-family residential development containing a total of 405-dwelling units for property located at 4650

Hazelgreen Road NE (**Attachment 1**). An appeal was filed by a neighboring property owner. The City Council will decide to affirm, modify, or reverse the decision of the Planning Administrator approving the consolidated application.

Attachments: [Vicinity Map](#)

[Planning Administrator's Decision dated February 29, 2024](#)

[Notice of Appeal dated March 14, 2024](#)

[Written Testimony](#)

Add - Written Testimony

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

5.a. [24-114](#)

Multiple Unit Housing Tax Incentive Program application by Deacon Development, LLC seeking a 10-year property tax exemption for a 105-unit apartment development located at 277 High Street NE.

Ward(s): Ward 1

Councilor(s): Stapleton

Neighborhood(s): CANDO

Result Area(s): Strong and Diverse Economy; Welcoming and Livable Community

Recommendation:

(1) Adopt Resolution No. 2024-15 approving an application by Deacon Development, LLC for tax exemption under the City's Multiple Unit Housing Tax Incentive Program; and

(2) Direct staff to make a request to boards of other taxing districts to adopt a resolution agreeing with the policy of providing a tax exemption for the project, therefore exempting the multiple family residential portion of the project's full property tax liability.

Summary:

On March 5, 2024, Deacon Development, LLC (Steve Deacon, Member) (Applicant), submitted an application for participation in the Multiple Unit Housing Tax Incentive Program (Program) for development of a multi-family building tentatively named "High Street Apartments" (Project) on an existing, privately-owned parking lot and the site of the former Salem City Hall in downtown Salem (demolished 1972). The Project will consist of one 23,164 square foot building containing 105 residential rental units.

The Applicant has submitted applications and materials asserting compliance with all Program requirements. The Project contains more than two dwelling units, is located within the Core Area, and meets 8 of the 19 public benefit requirements. Adoption of Resolution No. 2024-15 (Attachments 1, 2, 3) would approve the application by Deacon Development, LLC for tax exemption of the multiple family residential portion of the property under the Program.

Attachments: [Resolution 2024-15](#)
[Exhibit A to Resolution 2024-15](#)
[Exhibit B to Resolution 2024-15](#)
[Core Area Map](#)
[Public Comment received by 3:00 p.m., April 22, 2024](#)
[Written Testimony](#)
Add - Written Testimony

5.b. [24-134](#) Annual Historic Landmarks Commission Report.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Welcoming and Livable Community

Recommendation:

Information Only.

Summary:

The attached report contains the Salem Historic Landmarks Commission 2023 Accomplishments and 2024 Workplan.

Attachments: [HLC 2023 Accomplishments and 2024 Workplan.pdf](#)

5.c. [24-190](#) Information on Salem Fire Department Implementing the approved Ambulance Operator Model with Fire Department Oversight.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Safe and Healthy Community

Recommendation:

Information Only.

Summary:

The City of Salem is actively implementing the Ambulance Operator Model, set to launch on July 1, 2025, following City Council approval in March. Under the leadership of the Fire Department, significant progress includes initiating an external oversight committee with the Mayor, scheduling strategic planning meetings,

and enhancing operational capabilities, such as increasing annual billing calls and securing a new ambulance fleet. The transition aims to address longstanding challenges with the current service provider, Falck Ambulance, and to reinstate the Fire Department as the primary ambulance service provider, supported by the strategic use of Ground Emergency Medical Transport (GEMT) Funds and new staffing strategies. This move is part of a broader effort to ensure sustainable, efficient EMS service delivery that aligns with community healthcare needs.

Attachments: [SUMMARY OF AO TIMELINE](#)
[AMBULANCE OPERATOR TIME LINE](#)

6. INFORMATION REPORTS: (Items that require no Council action)

- 6.a. [24-161](#) Notice of proposed administrative rulemaking for the Watershed Protection and Preservation Grant Program.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Natural Environment Stewardship.

Recommendation:

Information Only.

Summary:

Administrative Rule 109-300 is proposed in order to clarify the program's purpose, eligible applicants and project types, funding limitations, the grant application process, and the grant approval process associated with the Watershed Protection and Preservation Grant Program.

Attachments: [Attachment 1 - Proposed Administrative Rulemaking 109-300.pdf](#)

- 6.b. [24-166](#) Appointments to the Salem Human Rights Commission, Center 50 Advisory Commission, Salem Cultural and Tourism Promotion Advisory Board, and Salem Public Art Commission.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Summary:

Announcing appointments to the Salem Human Rights Commission, Center 50 Advisory Commission, Salem Cultural and Tourism Promotion Advisory Board, and Salem Public Art Commission.

Attachments: [Brian Hart Redacted Application](#)
[Christine D'arcy Redacted Application](#)
[Eduardo Diaz-salazar Redacted Application](#)
[Betsy Vega Redacted Application](#)
[Kirra Pressey Redacted Application](#)
[Elana Lynn Redacted Application](#)
[Ashley Reis Redacted Application](#)
[Dianne Docarmo Redacted Application](#)

6.c. [24-167](#)

Planning Administrator Decision - A tentative partition plan to create three parcels - Approved.

Partition Tentative Plan Case No. PAR24-05 - Karl Goertzen - 3370 Darrin St NW.

Ward(s): 8
Councilor(s): Varney
Neighborhood(s): WSNA

Recommendation:

Information Only.

Attachments: [Land Use Decision PAR24-05](#)

6.d. [24-168](#)

Changes to City Council Committee Assignments

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Recommendation:

Information Only.

Effective Immediately, I am making the following changes:

Solid Waste Committee
Discharge Councilor Stapleton
Appoint Councilor Nishioka (Chair)

Mid-Willamette Area Commission on Transportation
Discharge Councilor Stapleton
Appoint Councilor Varney (Alternate)

Salem/Keizer Area Transportation Study Policy Committee
Discharge Councilor Stapleton
Appoint Councilor Nishioka (Alternate)

Water/Wastewater Task Force

Discharge Councilor Stapleton

Appoint Councilor Nishioka

Mid-Willamette Valley Homeless Alliance

Discharge Councilor Stapleton

Appoint Councilor Varney

Climate Action Plan Subcommittee

Discharge Councilor Stapleton

Appoint Councilor Varney

Downtown Advisory Board (Liaison)

Discharge Councilor Stapleton

Appoint Councilor Nishioka

Attachments: [Revised 2024 City Council Committee Assignments](#)**6.e.** [24-169](#)

The City of Salem is partnering with the University of Oregon's Sustainable City Year Program for the 2023 - 2024 academic year to advance City Council and community priorities.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Result Areas - Good Governance; Natural Environment Stewardship; Safe Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Recommendation:

Information.

Summary:

The City of Salem is partnering with the University of Oregon's Sustainable City Year Program for the 2023 - 2024 academic year to advance City Council and community priorities to include implementation of Climate Action Plan strategies, principles of equity, communications and civic engagement, active transportation and mobility, and furthering 2022 Community Safety and Livability Bond priorities.

Attachments: [Community invitation to Join UO Sustainable City Year Program end of year celebration](#)**6.f.** [24-173](#)

Planning Administrator Decision - To divide 21.55 acres into 100 lots - Approved.

Phased Subdivision Tentative Plan / Class 2 Adjustment Case No. SUB-ADJ24-02 - Andrew Fields, James Fields, Brenda A. Young,

Paul Duchateau, Oregon Conference Adventist Churches - 5012 to
5122 Hayesville Drive NE and 4625 Cordon Road NE

Ward(s): 5
Councilor(s): Gonzalez
Neighborhood(s): Northgate

Recommendation:

Information Only.

Attachments: [Land Use Decision SUB-ADJ24-02](#)

- 6.g.** [24-184](#) Planning Administrator Decision - To divide 0.46 acres into two
parcels - Approved.

Tentative Partition Plan Case No. PAR24-04 - Christopher Ream,
Karl Goertzen - 995 Fairview Ave SE.

Ward(s): 2
Councilor(s): Nishioka
Neighborhood(s): SCAN

Recommendation:

Information Only.

Attachments: [Land Use Decision PAR24-04](#)

- 6.h.** [24-189](#) Planning Administrator Decision - To remove eight significant trees
on a vacant lot to allow construction of one house - Approved.

Tree Variance Case No. TRV24-01 - Lisa Heller - 3924 Croisan
Mountain Dr S.

Ward(s): 7
Councilor(s): Nordyke
Neighborhood(s): SWAN

Recommendation:

Information Only.

Attachments: [Land Use Decision TRV24-01](#)

7. ORDINANCES

7.1 FIRST READING:

- 7.1a.** [24-176](#) Amending Salem Revised Code Chapter 41 (System Development
Charges) Relating to Accessory Dwelling Units Exemptions

Ward(s): All Wards
Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods
Result Area(s): Safe and Reliable Infrastructure
ISSUE:

Shall City Council conduct first reading of Ordinance Bill No. 5-24 amending Chapter 41 (System Development Charges) of the Salem Revised Code and advance it to second reading?

RECOMMENDATION:

Recommendation: Conduct first reading of Ordinance Bill No. 5-24 amending Chapter 41 (System Development Charges) of the *Salem Revised Code* and advance it to second reading.

Attachments: [Ordinance 5-24](#)
[Exhibit A](#)

7.1b. [24-170](#)

Annexation of an approximately 1.32-acre territory located at 4785 and 4815 Auburn Road NE (ANXC-757).

Ward(s): Ward 6
Councilor(s): Hoy
Neighborhood(s): ELNA
Result Area(s): Welcoming and Livable Community

Recommendation: Advance Ordinance Bill No. 4-24, approving annexation, applying City Zoning, and approving withdrawal from the Marion County Fire District #1 and the East Salem Sewer and Drainage District, for a territory located at 4785 and 4815 Auburn Road NE, and advance to second reading.

Summary:

Annexation of an approximately 1.32-acre territory located at 4785 and 4815 Auburn Road NE (ANXC-757).

Attachments: [Vicinity Map](#)
[Ordinance Bill No. 4-24](#)
[Exhibit A - Territory Legal Description and Map](#)

7.2 SECOND READING:

8. PUBLIC COMMENT: (Other than agenda items)

9. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsalem.net at least two business days in advance.

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS

- a. [24-172](#) Unless otherwise noted, all meetings and public hearings will be conducted in Council Chambers, located at City Hall, 555 Liberty Street SE, Room 240, with the option for remote attendance. Please see the meeting agenda header for more details on remote attendance. The meetings are also available to watch in real-time online at CC:Media YouTube Channel, as well as Comcast Cable CC:Media Channel 21.

CITY COUNCIL PUBLIC HEARINGS:

Appeal of the Planning Commission's Decision (Case No. CPC-ZC24-01) approving a Minor Comprehensive Plan Map Amendment and Quasi-Judicial Zone Change from Multiple-Family to Industrial and RM-II to IG zoning for two properties located at 650 15th Street SE
Tuesday, May 28, 2024 at 6:00 p.m.

A Petition to vacate a public sanitary sewer easement located near Orchard Heights Road NW and Linwood Street NW
Tuesday, May 28, 2024 at 6:00 p.m.

FY 2025 Recommended Budget
Monday, June 10, 2024 at 6:00 p.m.

State Revenue Sharing
Monday, June 10, 2024 at 6:00 p.m.

SALEM HOUSING AUTHORITY PUBLIC HEARINGS:

5 Year and Public Housing Agency Plan.
Monday, July 8, 2024 at 6:00 p.m.

URBAN RENEWAL AGENCY PUBLIC HEARINGS:

FY 2025 Recommended Budget
Monday, June 10, 2024 at 6:00 p.m.

CITY COUNCIL WORK SESSIONS: (Unless otherwise noted, work sessions are held in the Council Chambers, 555 Liberty Street SE.

Salem Governance Assessment Update
Monday, May 20, 2024 at 6:00 p.m.

Joint City Council and Salem Planning Commission - Housing Production Strategies
Monday, June 17, 2024 at 6:00 p.m.

Presentation of the 2024 Revenue Task Force Recommendations
Monday, July 15, 2024 at 6:00 p.m.

2024 NEIGHBORHOOD ASSOCIATION ANNUAL MEETING DATES:

Neighborhood - Annual Meeting Date - Time - Councilor

ELNA-----June 6-----7:00 p.m.----Hoy

Morningside-----June 12-----6:30 p.m.----Nishioka, Phillips

SCAN-----June 12-----6:30 p.m.----Nishioka, Nordyke

Faye Wright-----September 10---6:30 p.m.----Nordyke, Phillips

Northgate-----September 19---6:00 p.m.----Gonzalez

NOLA-----October 2-----6:30 p.m.----Hoy, Gonzalez

West Salem-----October 3-----6:30 p.m.----Stapleton, Varney

NESCA -----October 15-----7:00 p.m.----Hoy, Nishioka,
Stapleton

CANDO-----October 15-----6:00 p.m.----Nishioka, Stapleton

Sunnyslope-----October 17-----7:00 p.m.----Nordyke, Gwyn

SWAN-----November 5-----6:30 p.m.----Nishioka, Nordyke

NEN-----November 12----- 6:30 p.m.----Nishioka, Stapleton

SESNA -----November 26-----7:00 p.m.----Nishioka

MEETING PROCEDURES

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:
[http://www.cityofsalem.net/Pages/council rules.aspx](http://www.cityofsalem.net/Pages/council%20rules.aspx).

THE CONSENT CALENDAR

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

PUBLIC COMMENT

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6: Communications:
[https://www.cityofsalem.net/Pages/council rules.aspx](https://www.cityofsalem.net/Pages/council%20rules.aspx).

If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 220, Salem, OR, or by e mail to: manager@cityofsalem.net.

PUBLIC HEARINGS

The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi judicial hearings in non land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

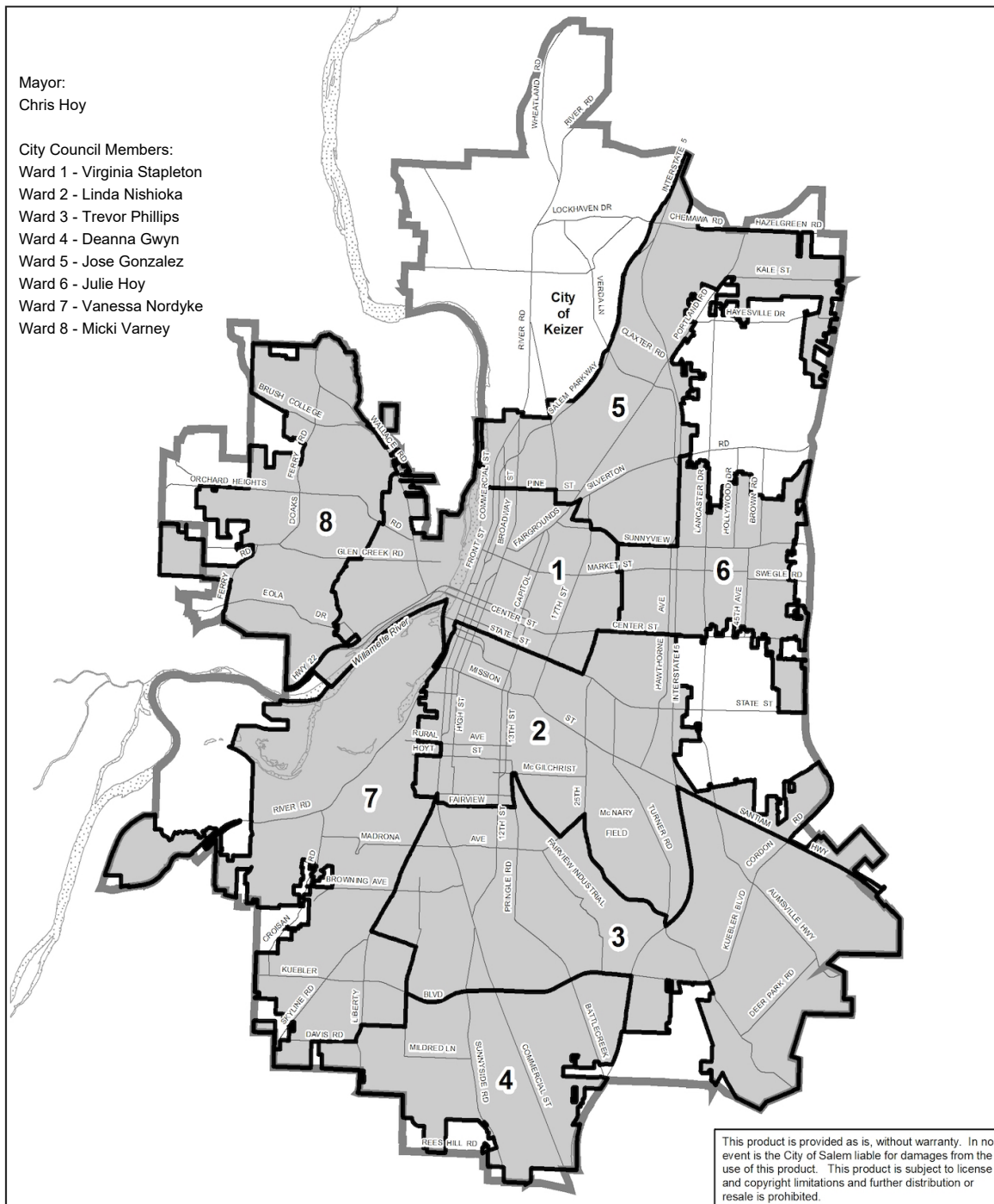
Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: Imanderson@cityofsalem.net.

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

City of Salem Wards

Mayor:
Chris Hoy

City Council Members:
Ward 1 - Virginia Stapleton
Ward 2 - Linda Nishioka
Ward 3 - Trevor Phillips
Ward 4 - Deanna Gwyn
Ward 5 - Jose Gonzalez
Ward 6 - Julie Hoy
Ward 7 - Vanessa Nordyke
Ward 8 - Micki Varney



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