



555 Liberty Street SE · Salem OR 97301-3503  
503-588-6211 · 503-588-6025 (FAX) · 503-588-6292 (T.T.Y.)

# **Salem Public Works Permit Charges and Service Fees**

**FY 2017/2018 Schedule**

**Proposed  
July 1, 2017**

**GENERAL POLICY**

- a) The fees and charges set out in this Fee Schedule are effective July 1, 2017, and apply to plans and applications submitted or services received after July 1, 2017. Recreation fees are effective January 1, 2018, unless otherwise indicated. The attached fees are adopted under Resolution 2017-30. Land use fees are adopted under Resolution 2017-34. System Development Charges and Connection Fees are updated annually based on the *Salem Revised Code*.
- b) Fees and charges must be paid at the time required by the *Salem Revised Code* for the particular fee. If no time is specified, then the fee must be paid in full prior to the time the City commences work on the application. Minimum fees are due at the time of permit issuance with full cost due upon completion.
- c) All fees and charges set out in this fee schedule are the responsibility of the applicant named on the permit or service form, regardless of ownership of the property involved.
- d) All fees and charges set out in the fee schedule expire as specified in *Salem Revised Code*. Any fees and charges eligible for extension are subject to an extension fee equal to 25 percent of the original permit or service fee.
- e) The amount of the fees and charges set out in this fee schedule are intended to recover the full costs of administration and inspection of the permitted activity or the service provided. Inspection fees include one inspection, one re-inspection if needed, and a final inspection.
- f) Where; (1) job site conditions or other requirements cause the City's costs to increase by more than 10 percent from the established fee; (2) additional inspections are required beyond those covered by the fee; or (3) the applicant requests a service or inspection not covered by the fee or charge, the City of Salem will base the fee on a determination of the amount of time and materials needed to perform the service or inspection.
- g) If work commences prior to issuance of required permits, an additional fee may be required due to increased costs. The additional fee shall not be more than the original permit fee.
- h) A single Site Development Fee, which includes Site Development Permit Fees, Site Development Plan Review Fees, and Single Family Development fees, is intended to simplify the calculation and collection of applicable fees shown in this fee schedule. Fees noted with an asterisk (\*) or plus sign (+) in this fee schedule are not collected individually, but instead are collected through one Site Development Fee, except as follows:
  - a. In addition to the Site Development Fee, permit and service fees are collected when the development application will be reviewed or the site development approval is issued as follows: (1) plans for multiple buildings on one site are submitted at separate times; (2) plans are submitted or permits are issued separately for foundation, site work, shell, and tenant improvements; or (3) plans are submitted or permits are issued separately for wastewater, water, stormwater, erosion control, street improvements, or additional lane closures.

- b. Site Development Fees for building infrastructure projects include the costs for one combined domestic/irrigation meter to serve each property.
    - i. When multiple meters are requested for one project, then additional fees are required to recover the difference in cost between the single meter and multiple meters.
    - ii. If the meter fee exceeds the Site Development Permit Fee by 10 percent, then additional fees will be required to recover the difference in costs.
  - c. Site Development Fees for subdivisions include all costs for the developer to provide public infrastructure to serve the subdivision, along with inspection and testing of all water, wastewater, and stormwater connections to individual lots. In some cases, existing water or wastewater mains are used to serve individual lots within the subdivision, which requires water meters or wastewater taps to be installed by Public Works staff at an additional fee.
- i) Franchise Utilities are those companies that have a signed agreement with the City of Salem per *Salem Revised Code* Chapter 35. Franchise permits simplify and combine excavation/fill, erosion control, encroachment, lane closure, and street opening permits to better accommodate the nature of franchise maintenance and construction work. Franchise permits are defined as follows:
- a. Franchise maintenance permit: One combined permit approval for a franchise utility project in the existing or future platted right-of-way that includes up to 100 linear feet of boring or excavation and no more than one Type A lane closure.
  - b. Franchise construction permit: One combined permit approval for a franchise utility project in the existing or future platted right-of-way that does not meet the definition of a franchise maintenance permit, limited to one Type A or Type B lane closure.
  - c. Franchise Maintenance Combination fees: Combination permit fees include Public Works fees that may apply to a specific maintenance project with the exception of expedited and additional time for work in right of way/lane closure permits. Franchise companies have the option of using either the traditional permit fee approach or the combination permit fee approach for all permits during the fiscal year.
- j) Habitat Enhancement fees simplify and combine excavation/fill, erosion control, and floodplain development permits. Normal permit fees apply, except the total fee shall not exceed 10 percent of the project costs.
- k) The City of Salem will give refunds or fee reductions only in the following situations:
- a. Applicants may be eligible for a refund of a pro-rata portion of the fees or charges, excluding the automation surcharge, upon request by the applicant if the permit or service order is canceled. The refund amount will be inversely proportional to the work performed by City staff at the time of cancellation. For park rental fees, refunds will be provided only when notice of cancellation is made prior to the cancellation deadline.

- b. Applicants undertaking development that is located in an Enterprise Zone that qualifies for Enterprise Zone benefits will receive a 10 percent reduction on applicable permit fees.
- c. Site development permit fees will be reduced by 10 percent of the site development plan review fee if Public Works staff does not approve or provide written comments that provide a status update to the applicant within 15 working days of the latest submittal of plans.
- d. Fees and charges may be reduced or refunded upon recommendation of the Public Works Director and approval by the City Manager in unusual situations when the fee does not reasonably represent City expenses, where the cost of collecting the fee exceeds the amount of the fee itself, or when an error by City staff causes undue hardship on the applicant.
- e. Parks and Recreation Fees:
  - i. The City reserves the right to cancel classes when minimum enrollment has not been met. Cancelled classes will be issued full refunds.
  - ii. If the Public Works Recreation Specialist approves a special circumstance; a partial refund may be issued after the first class. An administration charge of 50 percent of the registration fee will be assessed on refunds.
  - iii. City of Salem residents may qualify for Program Fee Waivers. Program Fee Waivers are administered as adopted by City Council resolution.
  - iv. The City Manager may authorize a special facility use fee or waiver for a City Facility based on an intergovernmental agreement or an agreement with a non-profit entity.
- l) Expedited services are performed outside the normal timeframes established and are available only as time and staff resources allow.
- m) Plan review and plat review fees are established to cover staff costs for projects that make continual progress from initial application to permit and/or final plat issuance. When projects are delayed over 180 days or when subsequent revisions are not progressing toward completion, City staff may review total City costs for a project and, if City expenses exceed fees collected for the service, require a payment of additional fees prior to continuing review services.

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

**UTILITY ACCOUNT AND SERVICE FEES - PROPOSED JULY 1, 2017**

Program/Fee	Current	Proposed	Description or Unit	Change	Method
<b>UTILITY CUSTOMER ACCOUNT FEES</b>					
New Account Activation	\$25	\$25	Per service		
Suspended Account Activation	\$25	\$25	Per service		
Service Disconnection	\$25	\$25	Per service		
Special Handling Reprocessing	\$15	\$15	Each occurrence		
Dishonored Payment Reprocessing	\$35	\$35	Maximum or as limited by state law. Each occurrence.		
<b>WATER SERVICE FEES</b>					
Water Fill Stations	\$0.75	\$0.75	Per 400 gallons		
Water Meter Removal	\$250	\$250	Per service		
Water Meter Reinstallation	\$150	\$150	Per service		
Water Meter Test	\$75	\$75	Per service		
Meter Master Test:					
First Test	No Fee	No Fee	Per service		
Each Test Thereafter	\$100	\$100	Per service		
Curb Stop Key Deposit	\$75	\$75	Deposit refunded if key is returned.		
Damaged/Replacement Curb Stop	\$300	\$300	Each occurrence		
Meter Tampering/Damaged	\$200	\$200	Per service		
Bypass Water Meter	\$200	\$200	Per service		
Water Meter Obstruction:					
First Occurrence	\$100	\$100	Per service		
Each Occurrence Thereafter	\$200	\$200	Per service		
<b>WASTEWATER SERVICE AND PERMIT FEES</b>					
Industrial Wastewater Permit - Initial Application	\$478	\$490	Per application	2.51%	CPI
Industrial Wastewater Permit - Renewal Application	\$159	\$163	Per application	2.52%	CPI
Significant Industrial User Annual Pretreatment (Established by DEQ)	\$637	\$706	Per significant industrial user	10.83%	Update
Effluent Test - Metallic or Cyanide	\$44	\$45	Each parameter or test	2.27%	CPI
Effluent Test - Oil and Grease	\$88	\$90	Per test	2.27%	CPI
Septic Hauler Missing Manifest:					
First Occurrence	\$25	\$26	Each occurrence	4.00%	CPI
Each Occurrence Thereafter	\$50	\$51	Each occurrence	2.00%	CPI
Liquid Biosolids Transport Fee	\$0.89	\$0.89	Per mile, for new customers after July 1, 2016.	0.00%	N/A
Manhole Installation	\$312	\$320	Per vertical foot	2.56%	CPI
Wastewater Flow Monitor	\$5,200	\$5,335	Per device	2.60%	CPI
Wastewater Flow Monitor Maintenance	\$1,000	\$1,026	Per year	2.60%	CPI
Wastewater Flow Monitor Wireless Transmitter	\$500	\$513	Per device	2.60%	CPI

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

DEVELOPMENT PERMIT AND SERVICE FEES - PROPOSED JULY 1, 2017

Program/Fee	Current	Proposed	Description or Unit	Change	Method
<b>DEVELOPMENT PLAN REVIEW FEES</b>					
<i>Site Development Plan Review Fees are collected in lieu of fees marked with asterisks (*) symbol. See policy (h) in the General Policy section.</i>					
<b>Single Family And Duplex</b>					
New Construction (excludes mobile home in park)	\$81	\$83	Per site	2.47%	CPI
Addition, Alteration or New Mobile Home in Park	\$40	\$41	Per site	2.50%	CPI
Grading, Erosion Control, and/or Excavation Fill	\$81	\$83	Per site	2.47%	CPI
<b>Commercial, Industrial, Multi-Family</b>					
Site Development Plan Review:					
Inside City Limits	\$340	\$349	Per each 0.1 acre of proposed development.	2.65%	CPI
Grading, Erosion Control, and/or Excavation Fill	\$113	\$116 *	Per each 0.5 acre of proposed development.	2.65%	CPI
<b>Subdivision Infrastructure</b>					
Site Development Plan Review:					
Inside City Limits	\$249	\$255	Per each 0.1 acre of proposed development.	2.41%	CPI
Grading, Erosion Control, and/or Excavation Fill	\$113	\$116 *	Per each 0.5 acre of proposed development.	2.65%	CPI
<b>Public Facilities Construction</b>					
Alley Paving	\$373	\$383 *	Per service	2.68%	CPI
Public Facility, Except Major Facilities per SRC 200.005(k)	\$550	\$564 *	Minimum, or 1% of engineer's estimated cost.	2.55%	CPI
Major Facilities per SRC 200.005(k)	Estimate	Estimate	Estimate, full cost charged.		Actual
<b>Plat Check/Master Plan</b>					
Condominium	Reso 2016-20	Reso 2017-34	Minimum per floor plus \$75.00 per unit. Full cost charged.		CPI
Lot Line Adjustment	\$454	\$466	Minimum per site. Full cost charged.	2.64%	CPI
Partitioning	\$1,607	\$1,649	Minimum per site. Full cost charged.	2.61%	CPI
Post Monumentation Subdivision	Reso 2016-20	Reso 2017-34 *	Minimum per site plus \$55.00 per lot. Full cost charged.		CPI
Standard Subdivision and Replat	Reso 2016-20	Reso 2017-34 *	Minimum per site plus \$38.00 per lot. Full cost charged.		CPI
Additional Field Survey	\$146	\$150	Per hour, one hour minimum.	2.74%	CPI
<b>Additional/Miscellaneous Review Fees</b>					
Traffic Impact/TPR Analysis (Comp Plan Change or Zone Change)	Reso 2016-20	Reso 2017-34	Each		CPI
Traffic Impact Analysis (Site Plan Review or Subdivision)	Reso 2016-20	Reso 2017-34 *	Each		CPI
Other Additional/Miscellaneous Plan Review	\$40	\$41	Minimum 1/2 hour, and 1/2 hour increment.	2.50%	CPI
Request for Installment Payments:					
Inside City Limits (SDC or Connection Fees)	No Fee	No Fee	Per agreement		
Outside City Limits (SDC or Connection Fees)	\$122	\$125	Per agreement	2.46%	CPI
Elevation Certificate Review	\$81	\$83	Per project	2.47%	CPI

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

DEVELOPMENT PERMIT AND SERVICE FEES - PROPOSED JULY 1, 2017

Program/Fee	Current	Proposed	Description or Unit	Change	Method
<b>DEVELOPMENT PERMIT AND SERVICE FEES</b>					
<i>Single Family Development Fees are collected in lieu of fees marked with a plus (+) symbol. Site Development Fees are collected in lieu of fees marked with asterisks (*) symbol. See policy (h) in the General Policy section.</i>					
<b>Single Family</b>					
Single Family Development Fee - Inside City Limits	\$544	\$562	Per site	3.31%	CPI
<b>Commercial, Industrial, Multi-Family</b>					
Site Development Fee Inside City Limits	\$708	\$736	Per each 0.1 acre of proposed development.	3.95%	ENR
<b>Subdivision Infrastructure</b>					
Site Development Fee: Inside City Limits	\$470	\$489	Per each 0.1 acre of proposed development.	4.04%	ENR
<b>Public Facilities Construction</b>					
Alley Paving	\$353	\$367	* Minimum, or 5% of engineer's estimated construction cost.	3.97%	ENR
Streets	\$1,172	\$1,218	* Minimum, or 4% of cost estimate to \$150,000, 3% for \$150,001 to \$500,000, 2% over \$500,000.	3.92%	ENR
Stormwater Facility	\$1,172	\$1,218	* Minimum, or 4% of cost estimate to \$150,000, 3% for \$150,001 to \$500,000, 2% over \$500,000.	3.92%	ENR
Wastewater Facility	\$1,172	\$1,218	* Minimum, or 4% of cost estimate to \$150,000, 3% for \$150,001 to \$500,000, 2% over \$500,000.	3.92%	ENR
Water Facility	\$1,172	\$1,218	* Minimum, or 4% of cost estimate to \$150,000, 3% for \$150,001 to \$500,000, 2% over \$500,000.	3.92%	ENR
Traffic Signal	\$1,172	\$1,218	Minimum, or 4% of cost estimate to \$150,000, 3% for \$150,001 to \$500,000, 2% over \$500,000.	3.92%	ENR
Major Facilities per SRC 200.005(k)	Estimate	Estimate	Estimate will be made on application and full cost will be charged.		Actual
<b>Stormwater Service</b>					
Service Connection	\$40	\$41	+/* Per service	2.50%	CPI
Repair	No Fee	No Fee			
Treatment or Flow Control Facility	\$81	\$83	* Per basin	2.47%	CPI
Disconnect/Cap	\$81	\$83	Per service	2.47%	CPI
Mainline Tap	\$287	\$294	* Per tap	2.44%	CPI
Manhole Tap	\$665	\$682	* Per tap	2.56%	CPI
Site Not Ready Charge (Tap Crew)	\$115	\$118	Per occurrence	2.61%	CPI
TV Inspection Service:					
Stormwater	\$419	\$430	* Minimum, or \$1.30 per linear foot, whichever is greater.	2.63%	CPI
Additional	\$213	\$219	* Minimum, or \$1.30 per linear foot, whichever is greater.	2.82%	CPI
Site Not Ready	\$115	\$118	Per occurrence	2.61%	CPI

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

DEVELOPMENT PERMIT AND SERVICE FEES - PROPOSED JULY 1, 2017

Program/Fee	Current	Proposed	Description or Unit	Change	Method
<b>Wastewater Service</b>					
<b>Service Connection</b>					
Inside City Limits	\$40	\$41 +/*	Per connection	2.50%	CPI
Outside City Limits - in ROW	\$81	\$83 *	Per connection	2.47%	CPI
Outside City Limits - Private Property	\$40	\$41 *	Per connection	2.50%	CPI
<b>Wastewater Miscellaneous</b>					
Repair (Residential)	No Fee	No Fee			
Repair (Commercial)	\$40	\$41 *	Per service	2.50%	CPI
Disconnect/Cap - Permanent	\$1,275	\$1,308	Per service	2.59%	CPI
Disconnect/Cap - Other (City approval required)	\$81	\$83	Per service	2.47%	CPI
Mainline Tap	\$287	\$294	Per tap	2.44%	CPI
Manhole Tap	\$618	\$634	Per tap	2.59%	CPI
Site Not Ready Charge (Tap Crew)	\$115	\$118	Per occurrence	2.61%	CPI
TV Inspection Service:					
Wastewater	\$419	\$430 *	Minimum, or \$1.30 per linear foot, whichever is greater.	2.63%	CPI
Additional	\$213	\$219 *	Minimum, or \$1.30 per linear foot, whichever is greater.	2.82%	CPI
Site Not Ready Charge (TV Crew)	\$115	\$118	Per occurrence	2.61%	CPI
<b>Water Services</b>					
Up to 1-inch Meter Installation Only	\$302	\$314 +/*	Per service	3.97%	ENR
Up to 1-inch Service Crossing with Meter Installation	\$1,986	\$2,064 *	Per service	3.93%	ENR
Up to 1-inch Service Crossing Only	\$1,722	\$1,790 *	Per service	3.95%	ENR
1.5-inch Meter Installation Only	\$1,025	\$1,065 *	Per service	3.90%	ENR
1.5-inch Service Crossing with Meter Installation	\$4,299	\$4,468 *	Per service	3.93%	ENR
2-inch Meter Installation Only	\$1,289	\$1,340 *	Per service	3.96%	ENR
2-inch Service Crossing with Meter Installation	\$5,028	\$5,226 *	Per service	3.94%	ENR
3-inch Meter Installation Only	\$6,161	\$5,660 *	Per service	-8.13%	Update
4-inch Meter Installation Only	\$7,373	\$6,425 *	Per service	-12.86%	Update
6-inch Meter Installation Only	\$9,549	\$8,930 *	Per service	-6.48%	Update
8-inch Meter Installation Only	Estimate	Estimate	Estimate will be made on application. Full cost will be charged.		Actual
10-Inch Meter Installation Only	Estimate	Estimate	Estimate will be made on application. Full cost will be charged.		Actual
Tapping Service for 4-inch Mains	\$1,212	\$1,260 *	Minimum, full cost charged.	3.96%	ENR
Tapping Service for 6-inch Mains	\$1,443	\$1,500 *	Minimum, full cost charged.	3.95%	ENR
Tapping Service for 8-inch Mains	\$1,699	\$1,766 *	Minimum, full cost charged.	3.92%	ENR
Tapping Service for 10-inch Mains	\$2,270	\$2,360 *	Minimum, full cost charged.	3.94%	ENR
Tapping Service for 12-inch Mains	\$2,478	\$2,575 *	Minimum, full cost charged.	3.93%	ENR
Over 12-inches and All CC Taps	Estimate	Estimate	Estimate will be made on application. Full cost will be charged.		Actual
Fire Flow Test and Report	\$181	\$186	Per test	2.76%	CPI
Fire Hydrant Water Meter Service	\$106	\$109	Per set and pull per location, plus water at current rates.	2.83%	CPI
Site Not Ready Charge (Water Tap Crew)	\$115	\$118	Per occurrence	2.61%	CPI

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

DEVELOPMENT PERMIT AND SERVICE FEES - PROPOSED JULY 1, 2017

Program/Fee	Current	Proposed	Description or Unit	Change	Method
<b>Chlorination of Water Mains</b>					
Setup and Chlorination Charge:					
4", 6", and 8"	\$687	\$714	* First 100 feet, plus \$.55 for each additional foot.	3.93%	ENR
10", 12", 24", 36", and larger			* Estimate will be made on application. Full cost will be charged.		Actual
Lab Analysis of Water Samples	\$28	\$29	* Per sample. Minimum one sample per connection.	3.57%	CPI
Site Not Ready Charge (Chlorination Crew)	\$115	\$118	Per occurrence	2.61%	CPI
<b>Site Preparation</b>					
<b>Single Family/Duplex</b>					
Grading, Erosion Control and/or Excavation Fill:					
Large Home Garden/Landscaping	\$81	\$83	+ Per site	2.47%	CPI
<b>Commercial</b>	\$40	\$41	Per site	2.50%	CPI
Erosion Control	\$242	\$248	* Per site	2.48%	CPI
Grading and/or Excavation Fill	\$81	\$83		2.47%	CPI
100 cu. yds. or less	\$81	\$83	* Per site	2.47%	CPI
101 to 1,000 cu. yds.	\$208	\$213	* Per site	2.40%	CPI
1,001 to 10,000 cu. yds.	\$426	\$437	* Per site	2.58%	CPI
10,001 to 100,000 cu. yds.	\$964	\$989	* Per site	2.59%	CPI
Over 100,000 cu. yds.	\$1,420	\$1,457	* Per site	2.61%	CPI
Landslide Hazard Permit	No Fee	No Fee			
Floodplain Development Permit:					
Underground Utility Installation	No Fee	No Fee	Per project		
Non-Ground Disturbing Activity	No Fee	No Fee	Per project		
Ground Disturbing Activity	\$81	\$83	Per project	2.47%	CPI
Community Determination Letter	\$81	\$83	Per project	2.47%	CPI
Floodplain Development Variance	Reso 2016-20	Reso 2017-34	Each		CPI
Letter of Map Change Community Acknowledgement:					
FEMA MT-EZ Form	\$81	\$83	Each	2.47%	CPI
FEMA MT-1 Form	\$339	\$348	Each	2.65%	CPI
FEMA MT-2 Form	\$339	\$348	Minimum, full cost charged.	2.65%	CPI
Habitat Enhancement	Varies	Varies	See General Policy (j).		
<b>TRANSPORTATION PERMIT AND SERVICE FEES</b>					
<b>Driveway/Sidewalk Permits</b>					
New/Replace Sidewalk, Driveway, or Both (Residential)	\$81	\$83	+ Per site	2.47%	CPI
Driveway Closure (Residential)	\$81	\$83	Per site	2.47%	CPI
New/Replace Sidewalk (Commercial)	\$81	\$83	* First 100 feet, plus \$.72 for each additional foot.	2.47%	CPI
New/Replace Driveway or Closure (Commercial)	\$81	\$83	* Per access	2.47%	CPI
Driveway/Sidewalk Variance	Reso 2016-20	Reso 2017-34	Per site		CPI
Class 2 Driveway Access Permit	Reso 2016-20	Reso 2017-34	Per site		CPI
Driveway Repair	No Fee	No Fee			
Sidewalk Repair	No Fee	No Fee			

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

DEVELOPMENT PERMIT AND SERVICE FEES - PROPOSED JULY 1, 2017

Program/Fee		Current	Proposed	Description or Unit	Change	Method
<b>Street/Right-of-Way Permits</b>						
Street Opening: (Available only to Contractor bonded with the City)						
Local Streets		\$173	\$180	* Per street cut	4.05%	ENR
Collector/Arterial Streets		\$259	\$269	* Per street cut	3.86%	ENR
Traffic Lane Closures/Working in Right-of-Way:						
Sidewalk - Repair	Type A	No Fee	No Fee	Valid for 30 days.	0.00%	N/A
Sidewalk - Replacement/Closure	Type A	\$40	\$41	* Valid for 30 days.	2.50%	CPI
Local Street, ROW, Lane or Alley	Type A	\$81	\$83	* Valid for 30 days.	2.47%	CPI
Collector/Arterial maintaining all travel lanes	Type A	\$81	\$83	* Valid for 30 days.	2.47%	CPI
1 Lane Collector	Type B	\$170	\$174	Valid for 10 closure days within a 30-day period.	2.35%	CPI
2+ Lanes Collector Lane	Type B	\$226	\$232	Valid for 10 closure days within a 30-day period.	2.65%	CPI
1 Lane Arterial	Type B	\$170	\$174	Valid for 10 closure days within a 30-day period.	2.35%	CPI
2+ Lanes Arterial Lane	Type B	\$226	\$232	Valid for 10 closure days within a 30-day period.	2.65%	CPI
Expedited Traffic Lane Closures/Working in the Right-of-Way:						
Sidewalk - Repair	Type A	\$40	\$41	See General Policy (I). Valid for 30 days.	2.50%	ENR
Sidewalk - Replacement	Type A	\$80	\$82	Valid for 30 days.	2.50%	ENR
Local Street, ROW, Lane or Alley	Type A	\$162	\$166	Valid for 30 days.	2.47%	CPI
Collector/Arterial maintaining all travel lanes	Type A	\$162	\$166	Valid for 30 days.	2.47%	CPI
1 Lane Collector	Type B	\$340	\$348	Valid for 10 closure days within a 30-day period.	2.35%	CPI
2+ Lanes Collector Lane	Type B	\$452	\$464	Valid for 10 closure days within a 30-day period.	2.65%	CPI
1 Lane Arterial	Type B	\$340	\$348	Valid for 10 closure days within a 30-day period.	2.35%	CPI
2+ Lanes Arterial Lane	Type B	\$452	\$464	Valid for 10 closure days within a 30-day period.	2.65%	CPI
House Move Plan Review		\$64	\$66	Each	3.13%	CPI
House Move Support:						
Class I		\$70	\$72	Minimum, full cost charged.	2.86%	CPI
Class II and III		\$215	\$221	Minimum, full cost charged.	2.79%	CPI
Sign Review:						
Ground Mounted Signs		\$110	\$113	Per service	2.73%	CPI
Street Directional Signs		\$44	\$45	Per sign	2.27%	CPI
Street Directional Sign Permit		\$215	\$221	Per sign	2.79%	CPI
Street Sign Annual Maintenance		\$45	\$46	Per sign per year.	2.22%	CPI
Awning Over Public Sidewalk		\$39	\$40	Per awning	2.56%	CPI
Right-of-Way Sidewalk Sign Permit		\$39	\$40	Per sign	2.56%	CPI
Art Wrap Permit		\$75	\$77	Per utility box	2.67%	CPI

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

DEVELOPMENT PERMIT AND SERVICE FEES - PROPOSED JULY 1, 2017

Program/Fee	Current	Proposed	Description or Unit	Change	Method
<b>Street/Right-of-Way Permits cont.</b>					
Petition for Vacation of Public Property	Reso 2016-20	Reso 2017-34	Full cost charged		CPI
Petition for Street Naming	Reso 2016-20	Reso 2017-34	Deposit, full cost charged.		CPI
Right-of-Way Encroachment Filing:					
Permanent or Temporary	\$311	\$319	Per filing	2.57%	CPI
Encroachment Permit:					
Groundwater Monitoring	\$181	\$186	Per permit	2.76%	CPI
Single Family/Duplex Residential	\$69	\$71	Per permit, permanent, fixed, or temporary.	2.90%	CPI
Permanent/Fixed Structure					
1) 8% of the street ROW value occupied at the main floor level, but not less than \$109 for non-single family residential property.					
2) 20% of the main floor level fee for footing below grade, basements & vaults, but in no case less than \$109.					
3) 20% of the main floor level fee for appendages, projections & roof overhangs between the 2nd & 3rd floor, but in no case less than \$109.					
4) 10% of the main floor level fee for appendages, projections & roof overhangs above the third floor.					
5) Provided, however, in no case shall the fee for fixed encroachments exceed \$1,112.					
Temporary/Nonfixed Structure					
8% of the value of the street ROW for the area occupied but not less than \$109 for non-single family residential property.					
<b>OTHER DEVELOPMENT PERMITS AND SERVICES</b>					
<b>Franchise Utility Fees</b>					
Review Fees					
Franchise Utilities Construction	\$81	\$83	Per service	2.47%	CPI
Permit and Service Fees					
Franchise Utility			See General Policy (i).		
Construction	\$419	\$430	Minimum per project, see General Policy (i).	2.63%	CPI
Maintenance	\$112	\$115	Per project, see General Policy (i).	2.68%	CPI
Maintenance Combination	\$146	\$150	Per project, see General Policy (i).	2.74%	CPI
City Capital Improvement Projects	No Fee	No Fee	Per project, see General Policy (i).	0.00%	N/A
Annual Type A Closures	\$2,672	\$2,741	Per Year	2.58%	CPI
Annual Franchise Tree Pruning	\$480	\$492	Annually	2.50%	CPI
<b>Street Tree Fees</b>					
Voluntary Tree Planting by Owner	No Fee	No Fee	Per street tree		
Voluntary Tree Planting by City					
Bare Root Planting	\$51	\$52	Per street tree	1.96%	CPI
Balled & Burlapped Planting	\$135	\$139	Per street tree	2.96%	CPI
Construction Project in Critical Tree Zone	81	\$83	Per project	2.47%	CPI
Tree Removal without Alternatives Analysis	120	\$123	\$40.00 per additional tree	2.50%	CPI
Tree Removal with Alternatives Analysis	200	\$205	\$40.00 per additional tree	2.50%	CPI
Fee in Lieu of Planting	250	\$257	Per tree	2.80%	CPI
Tree Treatment	40	\$41	Per project	2.50%	CPI
Removal of Plant Material	\$51	\$52	Per project	1.96%	CPI
Decorative Lighting Permit for Street Trees:					
1-5 Trees	\$45	\$46	Per application	2.22%	CPI
6-10 Trees	\$60	\$62	Per application	3.33%	CPI
11-20 Trees	\$75	\$77	Per application	2.67%	CPI
21-50 Trees	\$170	\$174	Per application	2.35%	CPI

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

**DEVELOPMENT PERMIT AND SERVICE FEES - PROPOSED JULY 1, 2017**

Program/Fee	Current	Proposed	Description or Unit	Change	Method
Removal of Protection Device	40	\$41	Per project	2.50%	CPI
Tree Pruning	40	\$41	Per tree	2.50%	CPI
Variance	515	\$528	Per case	2.52%	CPI
Appeal	515	\$528	Per case	2.52%	CPI
<b>MISCELLANEOUS PERMITS AND FEES</b>					
Development Agreements:					
Temporary Facilities Access Agreement or Amendment	\$5,173	\$5,307	Per agreement	2.59%	CPI
Development District Agreement or Amendment	\$5,173	\$5,307	Per agreement	2.59%	CPI
Reimbursement District Agreement or Amendment	\$5,173	\$5,307	Per agreement	2.59%	CPI
Improvement or Deferral Agreement	\$268	\$275 *	Minimum, full cost charged.	2.61%	CPI
Other Agreement or Amendment	\$268	\$275	Minimum, full cost charged.	2.61%	CPI
Temporary Facilities Expansion	Estimate	Estimate	Estimate will be made on application. Full cost will be charged.	N/A	Actual
Additional Inspection Fee	\$81	\$83	Per inspection above minimum, regardless of permit type.	2.47%	CPI
Expedited Inspection Surcharge	\$81	\$83	Per inspection, see General Policy (I).	2.47%	CPI
Youth Environmental Education Program (YEEP):					
Class Fee	\$25	\$25	Per class presentation	0.00%	N/A
After School Program	-	\$25	Per hour	New	N/A
Field Trip Fee (Discovery Hike)	\$6	\$6	Per student per field trip	0.00%	N/A
Title 1 Schools Field Trip Fee (Discovery Hike)	\$4	\$4	Per student per field trip	0.00%	N/A
Bike Locker Rental:					
Quarterly Rental	\$18	\$18	Per locker	0.00%	N/A
Semi Annual Rental	\$30	\$30	Per locker	0.00%	N/A
Rental key deposit	\$45	\$45	Per locker	0.00%	N/A
Scanning plans to PDF:					
Sizes up to and including 11" x 17"	\$1	\$1	Per sheet	0.00%	N/A
Sizes larger than 11" x 17"	\$2	\$2	Per sheet	0.00%	N/A
Electronic Recording of Documents with County Recorder					
First page	\$50	\$51	Per filing	2.00%	CPI
Each additional page	\$5	\$5	Per page	0.00%	CPI

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

**PARKS FACILITIES AND SPECIAL EVENT FEES - PROPOSED JULY 1, 2017**

Program/Fee	Current	Proposed	Unit	Description	Change	Method
<b>SPECIAL EVENTS</b>						
Hot Air Balloon Permit	\$20	\$21	Day	Special use permit fee also applies.	5.00%	CPI
Load In/Load Out Rates						
Prior to Event	\$203	\$208	Day		2.46%	CPI
1st & 2nd Day After Event	\$203	\$208	Day		2.46%	CPI
Each Day After Day #2	\$304	\$312	Day		2.63%	CPI
Irrigation Locate	\$50	\$51	Area		2.00%	CPI
Model Rockets Permit Fee	\$20	\$21	Permit	Approved permit from Salem Fire Department required.	5.00%	CPI
Daily Concessions Fee	\$30	\$31	Day		3.33%	CPI
Multiple Day Concessions Fee	\$100	\$103	Event/Year	Must be part of an approved special event exceeding three dates in a calendar year.	3.00%	CPI
Vendor in City Parks Fee	\$51	\$52	Month	Plus permit application/processing fee.	1.96%	CPI
Parade/Community Event (Within Public Right-of-Way)						
Local Street, ROW, Lane or Alley	\$81	\$83	Event	Additional City staff costs charged if required to close and reopen public rights-of-way, direct/manage pedestrian or vehicular traffic, clean up of litter or other debris left on the public rights-of-way.	2.47%	CPI
Collector/Arterial Outside Travel Lane	\$81	\$83	Event		2.47%	CPI
1 Lane Collector	\$170	\$174	Event		2.35%	CPI
2+ Lanes Collector Lane	\$226	\$232	Event		2.65%	CPI
1 Lane Arterial	\$170	\$174	Event		2.35%	CPI
2+ Lanes Arterial Lane	\$226	\$232	Event		2.65%	CPI
Community Event - National Night Out	No Fee	No Fee	Event	No fee charged for neighborhood street closures for related events occurring on the nationally recognized day.		
Community Event - Lemonade Stand Day Concessions Permit	No Fee	No Fee	Event	No fee charged for park use permits or daily concessions fee for related events occurring on the nationally recognized day.		
Community Event - Make Music Day	No Fee	No Fee	Event	No fee charged for park use or noise permits for related events occurring on the nationally recognized day.		
<b>FACILITY RENTALS*</b>						
<i>*Permit processing fees, alcohol permits and noise (audio level) permits may be charged in addition to rental fees listed.</i>						
Permit Application/Processing Fees	\$20	\$21	Area	Non-refundable, excludes Pringle Hall/ Riverfront Park rentals.	5.00%	CPI
Permit Application/Processing Fees (Expedited)	\$40	\$41	Area	Less than 15 business days prior to event. Non-refundable, excludes Pringle Hall and Riverfront Park facility rentals	2.50%	CPI
Alcohol Permit (optional)	\$50	\$51	Event		2.00%	CPI
Ballfield Rental (facilities outside Wallace Softball Complex)						
Hourly	\$21	\$22	Field	Plus permit application/processing fee.	4.76%	CPI
2 Day Tournament	\$336	\$345	Field	Plus permit application/processing fee.	2.68%	CPI
3 Day Tournament	\$525	\$539	Field	Plus permit application/processing fee.	2.67%	CPI
Tournaments (Non-Profits)	\$200	\$205	Day/Park	Applies to tournaments hosted by non-profits with out-of-town participants. Plus permit application/processing fee.	2.50%	CPI
Disc Golf Tournaments						
Hourly	\$10	\$10	Hour/Park	Plus permit application/processing fee.	0.00%	CPI
Tournament	\$131	\$134	Day/Park	Plus permit application/processing fee.	2.29%	CPI
Tennis Court Rental (including Pickleball use)	\$13	\$13	Hour/Court	Plus permit application/processing fee.	0.00%	CPI
Special Use Permit including Walks/Runs	\$131	\$134	Day/Park	Plus permit application/processing fee.	2.29%	CPI

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

**PARKS FACILITIES AND SPECIAL EVENT FEES - PROPOSED JULY 1, 2017**

Program/Fee	Current	Proposed	Unit	Description	Change	Method
Bush Park						
Amphitheater	\$25	\$26	Hour	4 hour minimum	4.00%	CPI
Rose Garden	\$25	\$26	Hour	2 hour minimum	4.00%	CPI
Lower Lefelle Picnic Site	\$30	\$31	Hour	4 hour minimum	3.33%	CPI
Cascades Gateway						
Beaver Grove	\$30	\$31	Hour	4 hour minimum	3.33%	CPI
Blue Gill "A"	\$25	\$26	Hour	4 hour minimum	4.00%	CPI
Blue Gill "B"	\$25	\$26	Hour	4 hour minimum	4.00%	CPI
Minto-Brown Island Park	\$25	\$26	Hour	4 hour minimum	4.00%	CPI
Woodmansee Park Shelter	\$25	\$26	Hour	4 hour minimum	4.00%	CPI
River Road Park Shelter	\$30	\$31	Hour	4 hour minimum	3.33%	CPI
Pringle Hall:						
Permit Application/Processing Fees	\$50	\$51	Application	15 or more business days prior to event.	2.00%	CPI
Permit Application/Processing Fees	\$100	\$103	Application	Less than 15 business days prior to event.	3.00%	CPI
Refundable Security Deposit	\$200	\$205	Rental	Required except Rate V.	2.50%	CPI
Large Meeting Room (Monday - Thursday)	\$40	\$41	Hour		2.50%	CPI
Small Meeting Room (Monday - Thursday)	\$28	\$29	Hour		3.57%	CPI
Entire Facility						
Monday - Thursday	\$68	\$70	Hour		2.94%	CPI
Monday - Thursday	\$575	\$590	Day		2.61%	CPI
Friday - Sunday	\$85	\$87	Hour	4 hour minimum	2.35%	CPI
Friday - Sunday	\$725	\$744	Day		2.62%	CPI
Riverfront Park						
Permit Application / Processing Fees	\$50	\$51	Area	15 or more business days prior to event	2.00%	CPI
Permit Application / Processing Fees	\$100	\$103	Area	Less than 15 business days to event.	3.00%	CPI
North Meadow, Boat Dock or Dock Overlook (when utilized as event site)						
Rate I (no sales)	\$25	\$26	Hour		4.00%	CPI
Rate II (private)	\$300	\$308	Day		2.67%	CPI
Rate III (commercial w/sales)	\$500	\$513	Day		2.60%	CPI
Rate IV (contests, walks, runs)	\$160	\$164	Event		2.50%	CPI
South Meadow						
Rate I (no sales)	\$50	\$51	Hour		2.00%	CPI
Rate II (private)	\$500	\$513	Day		2.60%	CPI
Rate III (commercial w/sales)	\$1,000	\$1,026	Day		2.60%	CPI
Rate IV (contests, walks, runs)	\$160	\$164	Event		2.50%	CPI
Amphitheater						
Rate I (no sales)	\$50	\$51	Hour		2.00%	CPI
Rate II (private)	\$400	\$410	Day		2.50%	CPI
Rate III (commercial w/sales)	\$1,000	\$1,026	Day		2.60%	CPI
Rate IV (contests, walks, runs)	\$160	\$164	Event		2.50%	CPI

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

**PARKS FACILITIES AND SPECIAL EVENT FEES - PROPOSED JULY 1, 2017**

Program/Fee	Current	Proposed	Unit	Description	Change	Method
Rotary Pavilion						
Rate I (no sales)	\$35	\$36	Hour	4 hour minimum	2.86%	CPI
Rate II (private)	\$35	\$36	Hour	4 hour minimum	2.86%	CPI
Rate III (commercial w/sales)	\$50	\$51	Hour	4 hour minimum	2.00%	CPI
Rate III (commercial w/sales)	\$500	\$513	Day		2.60%	CPI
Rate IV (contests, walks, runs)	\$160	\$164	Event		2.50%	CPI
Other (Parking lots etc. used as event site)						
Rate I (no sales)	\$25	\$26	Hour		4.00%	CPI
Rate II (private)	\$300	\$308	Day		2.67%	CPI
Rate III (commercial w/sales)	\$500	\$513	Day		2.60%	CPI
Rate IV (contests, walks, runs)	\$160	\$164	Event		2.50%	CPI
<b>MISCELLANEOUS PERMITS AND FEES</b>						
Outdoor Movie Screen Rental	\$500	\$513	Use	Calculation based on four staff working a four hour time period. Additional City labor and fleet costs may be charged. Fee does not include audio/visual production.	2.60%	CPI
Commercial Photography Activities <sup>1</sup>						
Still Photography	\$50	\$51	Year	Plus permit application / processing fee.	2.00%	CPI
Film/Video Photography <sup>1</sup>	\$100	\$103	Day	Plus permit application / processing fee.	3.00%	CPI
Long-term Shoot <sup>2</sup>	\$131	\$134	Day	Considered special use area permit.	2.29%	CPI

<sup>1</sup> Permit Fees exempt for any News Production, Cable Access, PSA Production, or Company providing promotion for the City of Salem.

<sup>2</sup> If City staff/services are required to accommodate or escort photography/film operations, cost recovery amount will be billed to user after project completion.

**ADDITIONAL NOTES:**

**Rate I** - Events open to the public without sales, admission fees, or concessions.

**Rate II** - Closed to the public, with or without a fee (i.e. catered private parties, conventions, company picnics, etc.).

**Rate III - Commercial:** the purpose of the event is to distribute information and/or introduce a product that may result in any future donations or sales. **Sales:** events where concessions and/or sales are part of the event, or **Runs, walks, contests:** where entry fees are charged in order to participate and the end event is combined with a festival type

**Rate IV** - Riverfront Park Only: Runs/walks/contests where entry fees are charged in order to participate and race memorabilia may be sold on site. Race memorabilia is limited to T-shirts/sweatshirts or the race related items which have a per item cost of \$20.00 or less.

**Rate V** - Riverfront Park Only: These are events which may or may not fence the area(s) and charge an admission fee.

**Rate V** - Pringle Hall Only: Defined as a group reserving the facility once per month for nine months within a calendar year.

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

**RECREATION FEES - EFFECTIVE JANUARY 1, 2018 (UNLESS OTHERWISE NOTED)**

Program/Fee	Current	Proposed	Unit	Description	Change	Method
<b>SPORTS PROGRAMS</b>						
COUNTRY Kids Relay	\$50	\$50	School			
Summer Parks Program	\$38	\$38	Participant/Week	Approved City waivers pay no registration fee.		
Youth Sports Camp - Ages 3 - 4	\$38	\$38	Participant	Approved City waivers pay 50% of registration fee.		
Youth Sports Camp - Ages 5 - 7	\$42	\$42	Participant	Approved City waivers pay 50% of registration fee.		
Youth Sports Camp - Ages 8 -12	\$48	\$48	Participant	Approved City waivers pay 50% of registration fee.		
Tennis Ages 10 and under	\$42	\$42	Participant	Approved City waivers pay 50% of registration fee.		
Tennis Ages 11 - 17	\$48	\$48	Participant	Approved City waivers pay 50% of registration fee.		
Tennis League	\$40	\$40	Participant	Approved City waivers pay 50% of registration fee.		
All Comer Track and Field Meets	\$15	\$15	Participant/Meet	Approved City waivers pay 50% of registration fee for meet.		
All Comer Track and Field Events	\$4	\$4	Participant/Event	Approved City waivers pay 50% of registration fee for event.		
<b>RECREATIONAL DISTANCE RUNS</b>						
5 Kilometer	\$5	\$5	Person			
10 Kilometer	\$0	\$10	Person			New
<b>SOFTBALL - LEAGUE (SPRING, SUMMER, FALL)</b>						
16 Week / 32 Game League - Paid in Full		\$1,628	Team			New
16 Week / 32 Game League - Installments		\$1,828	Team	\$300 deposit + \$200 installment fee at signup, \$1328 balance due by deadline date.		New
16 Week / 32 Game League - Late Fee		\$328	Team	\$10 per game		New
16 Week / 32 Game League Free Agent		\$137	Person			New
14 Week / 28 Game League - Paid in Full		\$1,425	Team			New
14 Week / 28 Game League - Installments		\$1,625	Team	\$300 deposit + \$200 installment fee at signup, \$1125 balance due by deadline date.		New
14 Week / 28 Game League - Late Fee		\$287	Team	\$10 per game		New
14 Week / 28 Game League Free Agent		\$120	Person			New
12 Week / 24 Game League - Paid in Full	\$1,190	\$1,221	Team		2.6%	CPI
12 Week / 24 Game League - Installments	\$1,390	\$1,426	Team	\$300 deposit + \$200 installment fee at signup, \$926 balance due by deadline date.	2.6%	CPI
12 Week / 24 Game League - Late Fee	\$240	\$246	Team	\$10 per game	2.5%	CPI
12 Week / 24 Game League Free Agent	\$100	\$103	Person		3.0%	CPI
10 Week / 20 Game League - Paid in Full	\$990	\$1,016	Team		2.6%	CPI
10 Week / 20 Game League - Installments	\$1,190	\$1,221	Team	\$300 deposit + \$200 installment fee at signup, \$721 balance due by deadline date.	2.6%	CPI
10 Week / 20 Game League - Late Fee	\$200	\$205	Team	\$10 per game	2.5%	CPI
10 Week / 20 Game League Free Agent	\$85	\$87	Person		2.4%	CPI
8 Week / 16 Game League - Paid in Full	\$810	\$831	Team		2.6%	CPI
8 Week / 16 Game League - Installments	\$1,010	\$1,036	Team	\$300 deposit + \$200 installment fee at signup, \$536 balance due by deadline date.	2.6%	CPI
8 Week / 16 Game League - Late Fee	\$160	\$164	Team	\$10 per game	2.5%	CPI
8 Week / 16 Game League Free Agent	\$70	\$72	Person		2.9%	CPI
6 Week / 12 Game League - Paid in Full	\$610	\$626	Team		2.6%	CPI
6 Week / 12 Game League - Installments	\$810	\$831	Team	\$300 deposit + \$200 installment fee at signup, \$331 balance due by deadline date.	2.6%	CPI
6 Week / 12 Game League - Late Fee	\$120	\$123	Team	\$10 per game	2.5%	CPI
6 Week / 12 Game League Free Agent	\$55	\$56	Person		1.8%	CPI
5 Week / 10 Game League - Paid in Full	\$520	\$534	Team		2.7%	CPI
5 Week / 10 Game League - Installments	\$720	\$739	Team	\$300 deposit + \$200 installment fee at signup, \$239 balance due by deadline date.	2.6%	CPI
5 Week / 10 Game League - Late Fee	\$100	\$103	Team	\$10 per game	3.0%	CPI
5 Week / 10 Game League Free Agent	\$50	\$51	Person		2.0%	CPI
Cancellation Fee	\$75	\$77	Transaction	Partial refund of fee due to participant(s) cancellation of event prior to deadline.	2.7%	CPI

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

RECREATION FEES - EFFECTIVE JANUARY 1, 2018 (UNLESS OTHERWISE NOTED)

Program/Fee	Current	Proposed	Unit	Description	Change	Method
<b>SOFTBALL - SINGLE GAME LEAGUE (SPRING, SUMMER, FALL)</b>						
12 Week / 12 Game League - Paid in Full	\$600	\$616	Team		2.7%	CPI
12 Week / 12 Game League - Late Fee	\$120	\$123	Team	\$10 per game	2.5%	CPI
12 Week / 12 Game League Free Agent	\$50	\$51	Person		2.0%	CPI
10 Week / 10 Game League - Paid in Full	\$500	\$513	Team		2.6%	CPI
10 Week / 10 Game League - Late Fee	\$100	\$103	Team	\$10 per game	3.0%	CPI
10 Week / 10 Game League Free Agent	\$43	\$44	Person		3.5%	CPI
8 Week / 8 Game League - Paid in Full	\$410	\$421	Team		2.7%	CPI
8 Week / 8 Game League - Late Fee	\$80	\$82	Team	\$10 per game	2.5%	CPI
8 Week / 8 Game League Free Agent	\$35	\$36	Person		2.9%	CPI
6 Week / 6 Game League - Paid in Full	\$310	\$318	Team		2.6%	CPI
6 Week / 6 Game League - Late Fee	\$60	\$62	Team	\$10 per game	3.3%	CPI
6 Week / 6 Game League Free Agent	\$28	\$28	Person		1.8%	CPI
5 Week / 5 Game League - Paid in Full	\$265	\$272	Team		2.6%	CPI
5 Week / 5 Game League - Late Fee	\$50	\$51	Team	\$10 per game	2.0%	CPI
5 Week / 5 Game League Free Agent	\$25	\$26	Person		4.0%	CPI
Cancellation Fee	\$75	\$77	Transaction	Partial refund of fee due to participant(s) cancellation of event prior to deadline.	2.7%	CPI
<b>SOFTBALL 6V6V6</b>						
6 Week / 6 Game League		\$325	Team	\$54 per game per team		New
8 Week / 8 Game League		\$433	Team	\$54 per game per team		New
10 Week/10 Game League		\$542	Team	\$54 per game per team		New
12 Week/12 Game League		\$650	Team	\$54 per game per team		New
Cancellation Fee		\$75	Transaction	Partial refund of fee due to participant(s) cancellation of event prior to deadline.		New
<b>SOFTBALL - TOURNAMENT</b>						
Tournament Application Processing Fee	\$20	\$21	Tournament		5.0%	CPI
Tournament Reservation Fee - Non Refundable	\$100	\$103	Tournament		3.0%	CPI
Tournament Fee Deposit	\$250	\$257	Tournament	Deposit applied to full tournament fees charged, 100% refundable if tournament cancelled more than 30 days in advance, non-refundable if cancelled less than 30 days in advance.	2.8%	CPI
Tournament Fees 2 - 10 Teams/Game	\$55	\$60	Game		9.1%	Update
Tournament Fees 11 - 16 Teams/Game	\$30	\$35	Game		16.7%	Update
Tournament Fees 17 - 20 Teams/Game	\$28	\$33	Game		17.9%	Update
Tournament Fees 21 - 24 Teams/Game	\$26	\$31	Game		19.2%	Update
Tournament Fees 25 + Teams/Game	\$25	\$30	Game		20.0%	Update
Tournament Canopy Fee (optional)	\$50	\$50	Tournament		0.0%	Update
Temporary Fence Installment	\$25	\$34	Field		36.0%	Update
City Hosted Tournament Entry Fee	Variable	Variable	Team	Fee set by market rate. Variables include number of games, number of teams, level of play, and quality of tournament.		Market
National Tournament Entry Fee	Variable	Variable	Team	Fee set by bidding process.		Market
National Tournament Event Fees	Variable	Variable	Person	Fee set by bidding process.		Market
National Tournament Practice Games	Variable	Variable	Game	Fee set by market rate.		Market
Tournament Gate Fee Adult	Variable	Variable	Day	Rate set by national associations and type of tournament.		Market
Tournament Gate Fee Youth Ages 6 - 18 or Seniors	Variable	Variable	Day	Rate set by national associations and type of tournament.		Market
Tournament Gate Fee Adult	Variable	Variable	Week	Rate set by national associations and type of tournament.		Market
Tournament Gate Fee Youth Ages 6 - 18 or Seniors	Variable	Variable	Week	Rate set by national associations and type of tournament.		Market
Cancellation Fee	Variable	Variable	Transaction	Partial refund of fee due to participant(s) cancellation of event prior to deadline.		Market

SALEM PUBLIC WORKS DEPARTMENT  
PROPOSED FEE SCHEDULE  
FY 2017-18

**RECREATION FEES - EFFECTIVE JANUARY 1, 2018 (UNLESS OTHERWISE NOTED)**

Program/Fee	Current	Proposed	Unit	Description	Change	Method
<b>SOFTBALL - MISCELLANEOUS</b>						
Vendor Fee (cost plus 10% of revenue)	\$30	\$31	Vendor	Excluding paid sponsors.	3.3%	CPI
Softball Sponsorships	Variable	Variable	Variable	Variable rate based on level of sponsorship.		
Wallace Softball Field Facility Rental - League	\$15	\$15	Hour		0.0%	CPI
Wallace Softball Field Facility Rental - Non League	\$25	\$26	Hour		4.0%	CPI
Wallace Softball Field Facility Rental - Colleges & High Schools	\$125	\$128	Game		2.4%	CPI
Quick Dry - Field Product Above Standard Amount	\$15	\$20	Per bag	Fee per bag over standard amount of 4 bags per field.	33.3%	Update
<b>KICKBALL LEAGUE</b>						
6 Week / 6 Game League	\$230	\$236	Team		2.6%	CPI
6 Week / 6 Game League Free Agent	\$20	\$30	Person		50.0%	Update
8 Week / 8 Game League	\$305	\$313	Team		2.6%	CPI
8 Week / 8 Game League Free Agent	\$25	\$40	Person		60.0%	Update
10 Week/10 Game League	\$380	\$390	Team		2.6%	CPI
10 Week/10 Game League Free Agent		\$50	Person		New	
12 Week/12 Game League		\$472	Team		New	
12 Week/12 Game League Free Agent		\$60	Person		New	
Cancellation Fee	\$75	\$77	Transaction	Partial refund of fee due to participant(s) cancellation of event prior to deadline.	2.7%	CPI
<b>SOFTBALL COMPLEX RENTAL</b>						
Level 1		\$200	Hour	500 people or less / facility permit required	New	
Level 2		\$300	Hour	500 -1000 people / facility permit required	New	
Level 3		\$400	Hour	1001- 1500 People / facility permit required	New	

SALEM PUBLIC WORKS DEPARTMENT  
ADOPTED FEE SCHEDULE  
FY 2016-17

**CENTER 50+ FEES - PROPOSED JULY 1, 2017**

Program/Fee	Current	Proposed	Description and/or Unit	Change	Method
<b>Artisan Shops:</b>					
Lapidary	\$30	\$30	Seven - three hour classes.		
Woodshop	\$3	\$3	Per day		
<b>Arts and Crafts:</b>					
Woodcarving Open Lab*	\$3	\$3	Each Friday		
Woodcarving Class*	\$15	\$15	Each Saturday		
Bob Ross "Joy of Painting" Workshop*	\$35	\$35	Each workshop		
Supplies	\$15	\$15	Each workshop		
A "Brush" with Watercolor Art*	\$3	\$3	Per class		
Pine Needle Basket*	\$35	\$35	Per session		
Stamping*	\$8	\$8	Per class		
<b>Computer Lab:</b>					
Various Courses/Seminars	\$30	\$30	Five weeks		
<b>Fitness:</b>					
Memberships	\$20	\$20	Per month		
Memberships	\$150	\$150	Annual		
Line dancing	\$3	\$3	Per class		
Clogging	\$30	\$30	Ten - one hour lessons.		
Energy hour	\$5	\$5	Per class		
Nia	\$65	\$65	Eight sessions		
Nia	\$10	\$10	Drop-in fee		
Pace	\$3	\$3	Per class		
Pace x2	\$3	\$3	Per class		
Tai Chi	\$70	\$70	Eight weeks - sixteen sessions.		
Tai Chi	\$5	\$5	Drop-in fee		
Yoga	\$65	\$65	Sixteen sessions		
Yoga	\$5	\$5	Drop-in fee		
Zumba	\$35	\$35	Ten sessions		
Zumba	\$5	\$5	Drop-in fee		
Belly Dancing	\$60	\$60	Ten sessions		
Belly Dancing	\$7	\$7	Drop-in fee		
<b>History:</b>					
Various Topics*	\$30	\$30	Per session		
<b>Languages:</b>					
Beginning Spanish*	\$100	\$100	Ten weeks		
Intermediate I & II Spanish*	\$80	\$80	Eight weeks plus cost of textbook.		

SALEM PUBLIC WORKS DEPARTMENT  
ADOPTED FEE SCHEDULE  
FY 2016-17

**CENTER 50+ FEES - PROPOSED JULY 1, 2017**

Program/Fee	Current	Proposed	Description and/or Unit	Change	Method
<b>Music:</b>					
Beginning Ukulele*	\$56	\$56	Per session		
	\$5	\$5	One-time instructor fee.		
Intermediate Ukulele*	\$56	\$56	Per session		
	\$5	\$5	One-time instructor fee.		
Beginning Ukulele note reading class*	\$56	\$56	Per session		
	\$5	\$5	One-time instructor fee.		
Beginning Guitar*	\$100	\$100	Ten weeks		
Intermediate Guitar*	\$100	\$100	Ten weeks		
<b>Personal Enrichment:</b>					
Writing Poetry/Improving Your Writing/Writing Your Life Story	\$3	\$3	Per class		
Writing Class/Elements and Techniques of Good Writing*	\$40	\$40	Per session		
Philosophy*	\$3	\$3	Per class		
Book Club*	\$3	\$3	Per session		
Miscellaneous Personal Enhancement*	\$3	\$3	Per contact hour		
<b>Health and Wellness:</b>					
Haircuts*	\$12	\$12	Per haircut		
Massage*	\$15	\$15	Per massage		
Nutrition - The Mediterranean Diet*	\$20	\$20	Per session		
<b>Memory Loss, Alzheimer's and Dementia:</b>					
Among Friends Adult Day Respite Program	\$45	\$45	Per session		
Time with Friends*	\$20	\$20	Per session		
<b>Room Rentals</b>					
Lecture	\$35	\$40	Weekdays/Weekends - per hour.	14.3%	Update
Class A, B, Respite	\$30	\$35	Weekdays/Weekends - per hour.	16.7%	Update
Great Hall - Half	\$75	\$80	Weekdays/Weekends - per hour.	6.7%	Update
Lecture	\$50	\$55	Weekends after 5:00 PM - per hour.	10.0%	Update
Class A, B, Respite	\$45	\$50	Weekends after 5:00 PM - per hour.	11.1%	Update
Great Hall - Full	\$100	\$110	Weekends after 5:00 PM - per hour.	10.0%	Update
Room Rental Discount - Non-profit	20%	20%	Rentals for non-profit agencies.		
Room Rental Discount - Annual Rental		10%	When 10 or more rental dates paid in advance.	New	N/A

\* Fees established by contract with instructor. Fees shown are approved under current contract but may be subject to change.