



CITY OF SALEM

Meeting Agenda

City Council

585 Liberty St SE
Salem, OR 97301

Monday, February 9, 2026

6:00 PM

**Loucks Auditorium /
Salem Public Library**

This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Loucks Auditorium at Salem Public Library or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net. If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 3:00 p.m. on the day of the meeting using this link: <https://www.cityofsalem.net/comment-at-council>

EXECUTIVE SESSION

City Council

5:15 p.m. - 5:45 p.m. - Salem Public Library, Plaza Room
Real Property Transactions ORS 192.660(2)(e)

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

Roll Call

Pledge of Allegiance

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

1.2 COUNCIL AND CITY MANAGER COMMENT

1.3 PROCLAMATIONS

1.4 PRESENTATIONS

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

3.1 MINUTES

3.1a. [26-36](#) January 26, 2026, Draft City Council Minutes

Attachments: [01-26-26 Draft Council Minutes.pdf](#)

3.2 RESOLUTIONS

3.2a. [26-32](#) Amendments to the Stormwater, Water, and Wastewater System Development Charge Eligible Project Lists.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe, Reliable and Efficient Infrastructure

Recommendation:

Adopt Resolution No. 2026-4, amending the Stormwater, Water, and Wastewater System Development Charges Eligible Project Lists to establish eligibility of funding for infrastructure projects.

Summary:

System Development Charges (SDCs) fund the construction of parks, transportation, water, wastewater, and stormwater infrastructure needed to serve developable land. Oregon Revised Statutes 223.309 requires the City to maintain project lists ("309 Lists") identifying eligible SDC-funded projects. Resolution 2026-4 updates the Water, Sewer and Stormwater 309 Lists to reflect changing development patterns and provide funding eligibility for necessary public improvements.

Attachments: [Resolution 2026-4.docx](#)
[Resolution 2026-4, Exhibit 1.docx](#)

3.3 ACTION ITEMS

- 3.3a. [26-28](#) Request to create a mid-year project to perform a mechanical upgrade to the elevator at the Bush House.

Ward(s): Ward 2
Councilor(s): Councilor Nishioka
Neighborhood(s): SCAN
Result Area(s): Good Governance; Safe, Reliable and Efficient Infrastructure; Welcoming and Livable Community.

Recommendation:

Authorize the creation of a mid-year construction project to provide companion funding for a complete mechanical upgrade to the elevator at Bush House.

Summary:

The Bush House elevator has been out of public use due to its deteriorated condition. In November 2025, the elevator ceased functioning entirely, requiring a repair estimated at \$25,300. The Salem Art Association (SAA), a primary user of the building and elevator, secured grant funding and private donations to cover a significant portion of the costs for a comprehensive mechanical upgrade. This mid-year project would enable the City to contribute the remaining funds needed to complete the upgrade.

Attachments: [Public Comment received February 3, 2026](#)

[Additional Public Comment](#)

Added - Written Testimony.

4. PUBLIC HEARINGS

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

- 5.a. [26-8](#) Motion from Councilor Mai Vang regarding renter protection.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Attachments: [Public Comments received February 6, 2026](#)

[Public Comments received by 3:30 p.m., February 9, 2026](#)

Revised - The discussion section of the motion was modified to correct a typographical error, replacing "ORS 90.255" with "ORS 91.255" and adding a reference to ORS 90.600.

Added - Written Testimony.

5.b. [26-26](#)

Recommendation to create a social service pilot program.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Safe and Healthy Community.

Recommendation:

Authorize the creation of a social service pilot program and approve resolution no. 2026-5 transferring \$200,000 within the General Fund to fund the pilot program.

Summary:

If approved by City Council, a one-time social service pilot program in the amount \$200,000 would be created before June 30, 2026. Funds would be granted directly to area partners to provide needed services to the community. Eligible uses for the pilot program would include housing assistance, access to healthcare, reducing food insecurity, and legal aid.

Attachments: [Resolution No. 2026-5](#)

[Public Comments](#)

[Public Comments received by 3:30 p.m., February 9, 2026](#)

Added - Written Testimony.

5.c. [25-480](#)

City Council Policy on Acceptance of Donations.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance.

Recommendation:

Adopt Resolution No. 2025-31, adopting a City Council Policy on acceptance of donations.

Summary:

A draft City Council Policy on acceptance of donations is presented for Council's consideration in response to Council's direction from the November 10, 2025 Council Meeting (Resolution No. 2025-31).

Attachments: [Resolution No. 2025-31 Council Policy acceptance of donations.docx](#)

[Draft donation policy V3.docx](#)

[Public Comment](#)

[Public Comments received by 3:30 p.m., February 9, 2026](#)

Added - Written Testimony.

6. INFORMATION REPORTS: (Items that require no Council action)

- 6.a. [26-4](#) Final evaluation of the Design-Build alternative contracting method used for the Salem Public Works Operations Building.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe, Reliable and Efficient Infrastructure

Recommendation:

Information only.

Summary:

Oregon Revised Statute 279C.355 (ORS) requires contracting agencies to submit evaluations for public contracts that have been exempted from the competitive bidding process to the local contract review board, which is the City Council, after the projects are complete. The project is now complete, and the Post Project Evaluation Report is attached (Attachment 1).

The Report concludes that the Salem Public Works Operations Building project successfully realized the intended benefits of the PDB method, including:

- **Enhanced cost control** through early contractor involvement and iterative value engineering
- **Improved decision-making** supported by accurate cost, schedule, and constructability information
- **Stronger teamwork and communication** across all project partners
- **Reduced risk of disputes** due to a unified contract structure and collaborative approach
- **Minimized change orders** and associated administrative costs

The project was delivered efficiently and resulted in a modern, functional facility that supports the operational needs of the City of Salem's staff and the community they serve.

Attachments: [Post Project Evaluation Report.docx](#)

- 6.b. [26-21](#) Purchases approved administratively from December 1, 2025 through December 31, 2025.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Recommendation:

Information only.

Summary:

Specific awards and the sources of funds for all contracts administratively awarded, renewed, or modified during the month of December. Included in the report are procurement contracts and public contracting activities with a current fiscal year impact and annual contracts.

Attachments: [Purchases approved administratively December 2025](#)

- 6.c. [26-24](#) City of Salem Fiscal Year 2026 Quarter 2 Financial Report

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment

Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Recommendation:

Information Only.

Summary:

The Fiscal Year (FY) Quarter 2 (Q2) Financial Report for the City of Salem reflects activity posted in the current fiscal year through December 31, 2025.

Attachments: [City of Salem FY 2026 Quarter 2 Financial Report](#)

- 6.d. [26-31](#) Update on City activities following Council's adoption of the December 1, 2025 Emergency Declaration related to community impacts of federal immigration enforcement (Resolution No. 2025-33).

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe and Healthy Community.

Recommendation:

Information only.

Summary:

On December 1, 2025, Salem City Council adopted an Emergency Declaration related to community impacts of federal immigration enforcement activities. The Emergency Declaration followed public testimony from community members who expressed concerns about U.S. Immigration and Customs Enforcement (ICE) officers engaging in conduct that infringes on the constitutional rights of

members of the Salem community. The Emergency Declaration reaffirmed City policy and its commitment to Oregon sanctuary laws and our residents affected by federal immigration enforcement.

This quarterly report to the Salem City Council is provided, as outlined in the [December 1, 2025 Emergency Declaration <https://salem.legistar.com/LegislationDetail.aspx?ID=7766423&GUID=D55D5E9C-B866-4A80-9982-866B8F07A908>](https://salem.legistar.com/LegislationDetail.aspx?ID=7766423&GUID=D55D5E9C-B866-4A80-9982-866B8F07A908) related to community impacts of federal immigration enforcement (Attachment 1). Since the December 1 Emergency Declaration, staff have conducted community listening sessions, developed and distributed pocket-sized Family Resource Guide, recorded Know Your Rights training, installed signage to delineate non-public spaces at City-owned facilities, prepared and released required staff training, and updated the City's lobbying platform.

Attachments: [COS E Declaration Resolution Immigration.pdf](#)
[Family Resources Card print ready version](#)
[Public Comments received by 3:30 p.m., February 9, 2026](#)

Add- Written Testimony.

- 6.e. [26-44](#) Update on Air Service Recruitment and Operations at the Salem-Willamette Valley Airport.

Ward(s): Ward 2
 Councilor(s): Nishioka
 Neighborhood(s): Southeast Mill Creek Neighborhood Association (SEMCA), Southeast Salem Neighborhood Association (SESNA)
 Result Area(s): Strong and Diverse Economy

Recommendation:

Information Only

Summary:

Air service recruitment for the Salem-Willamette Valley Airport remains active, supported by a community and local government-sponsored Minimum Revenue Guarantee (MRG) totaling \$1.5 million. While recruitment efforts are ongoing, the airport's TSA federalization status has changed after exceeding 90 days without commercial service.

Attachments: [Public Comments received by 3:30 p.m., February 9, 2026](#)

Add - Written Testimony.

7. ORDINANCES

7.1 FIRST READING:

- 7.1a.** [26-17](#) Revisions to the Salem Revised Code Sections 58.001, 58.003, 58.004, 58.190, 58.305, 58.455, and 58.457 related to the Fire Prevention Code.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Safe and Healthy Community.

Recommendation:

Conduct the first reading of Ordinance No. 2-26 for the purpose of amending SRC Sections 58.001, 58.003, 58.004, 58.190, 58.305, 58.455, and 58.457 to enforce the most current Oregon Fire Code adopted by the State of Oregon with local modifications and advance to second reading.

Summary:

The Fire Prevention Code currently adopted is from the 2022 edition of the Oregon Fire Code. The State has adopted a new code, the 2025 Oregon Fire Code, based on the International Fire Code with Oregon amendments. Revisions to the City's Fire Prevention Code will align it with the code adopted by the State of Oregon, with local modifications.

Attachments: [Ordinance Bill No. 2-26](#)
[Exhibit A \(CHAPTER 58\) to Ordinance Bill No. 2-26](#)

- 7.1b.** [26-23](#) Vacation of right-of-way in the vicinity of Landaggard Drive NW, north of Orchard Heights Road NW.

Ward(s): 8
Councilor(s): Varney
Neighborhood(s): West Salem Neighborhood Association
Result Area(s): Safe, Reliable, and Efficient Infrastructure

Recommendation:

Advance Ordinance Bill No. 3-26, which vacates right-of-way in the vicinity of Landaggard Drive NW, north of Orchard Heights Road NW, to second reading for enactment.

Summary:

City Council initiated the vacation of redundant right-of-way in the vicinity of Landaggard Drive NW, north of Orchard Heights Road NW, with adoption of Resolution 2025-32 on December 8, 2025. Vacating this area does not affect the underlying platted right-of-way for Landaggard Drive NW. Vacation of this right-of-way is a condition of a land-use approval for the Titan Hill development located north of Orchard Heights Road NW and west of Doaks Ferry Road NW.

Attachments: [Ordinance Bill No. 3-26](#)
[Resolution 2025-32](#)
[Northeast Section of Vacation Proposal](#)

7.2 SECOND READING:

7.2a. [26-33](#) Second Reading of Ordinance Bill No. 1-26 to amend SRC Chapters 7 and 102 to repeal the Downtown Parking District Tax.

Ward(s): Ward 1, 2
Councilor(s): Tigan, Nishioka
Neighborhood(s): CANDO, SCAN
Result Area(s): Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy.

Recommendation:

Pass Ordinance Bill No. 1-26 to amend SRC chapters 7 and 102 to repeal the Downtown Parking District Tax.

Summary:

On July 10, 2025, the City launched a paid on-street parking system within the Downtown Parking District. Revenue projections for downtown parking have shown promising results. The total revenue for the first six months reached \$1,194,063.69. Revenues from paid on-street parking in the Downtown Parking District are sufficient to warrant repeal of the Downtown Parking Tax.

Attachments: [Downtown Parking District Ordinance Bill No. final.docx](#)
[Downtown Parking District Ordinance BII Exhibit A final.docx](#)
[Public Comments received by 11:00 a.m., January 26, 2026](#)

8. PUBLIC COMMENT: (Other than agenda items)

9. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsaalem.net at least two business days in advance.

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS

- a. [26-25](#) Until further notice, all Salem City Council meetings will be conducted in Loucks Auditorium, located at Salem Public Library, 585 Liberty Street SE, with the option for remote attendance. Please see the meeting agenda header for more details on remote attendance. The meetings are also available to watch in real-time online at CC:Media YouTube Channel, as well as Comcast Cable CC:Media Channel 21.

CITY COUNCIL PUBLIC HEARINGS:

Tourism Promotion Area (TPA) Continuation
Monday, March 9, 2026, at 6:00 p.m.

SALEM HOUSING AUTHORITY PUBLIC HEARINGS:

URBAN RENEWAL AGENCY PUBLIC HEARINGS:

CITY COUNCIL WORK SESSIONS: (Unless otherwise noted, work sessions are held in Loucks Auditorium.)

Operations Fee Restructuring and Funding Priorities
Tuesday, February 17, 2026, at 6:00 p.m.

PFAS in Salem (Biosolids to landfills; leachate from landfills)
Monday, March 16, 2026, at 6:00 p.m.

Parks Systems Plan (Proposal for update, relates to SDCs)
Monday, April 20, 2026, at 6:00 p.m.

BUDGET COMMITTEE MEETINGS: (Unless otherwise noted, Budget Committee will meet in Loucks Auditorium.)

2025 NEIGHBORHOOD ASSOCIATION ANNUAL MEETING DATES:

Neighborhood	- Annual Meeting Date -	Time -	Councilor
SEMCA	-----April 14-----	10:00 a.m.----	Nishioka, Matthews
Grant	-----May 7-----	6:15 p.m.----	Tigan
Highland	-----May 14-----	6:30 p.m.----	Brown, Tigan
ELNA	-----June 4-----	6:30 p.m.----	Vang
Morningside	-----June 10-----	6:30 p.m.----	Nishioka, Matthews
SCAN	-----June 10-----	6:30 p.m.----	Nishioka, Nordyke
Faye Wright	-----September 8-----	6:30 p.m.----	Nordyke, Matthews

Northgate-----September 17---6:00 p.m.-----Brown
NOLA-----October 1-----6:30 p.m.-----Brown
West Salem-----October 1-----6:30 p.m.-----Tigan, Varney
Sunnyslope-----October 15-----7:00 p.m.-----Nordyke, Gwyn
NESCA-----October 20-----7:00 p.m.-----Nishioka, Tigan
CANDO-----October 20-----6:00 p.m.-----Nishioka, Tigan
SESNA-----October 24-----7:00 p.m.-----Nishioka
SWAN----- November 3-----6:30 p.m.-----Nishioka, Nordyke

MEETING PROCEDURES

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in Loucks Auditorium Salem Public Library, 585 Liberty Street SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four-year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:
<https://www.cityofsaalem.net/government/city-council-mayor/about-city-council/council-rules>.

THE CONSENT CALENDAR

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

PUBLIC COMMENT

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. Please sign up on the Speakers Roster prior to the start of the meeting. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. Please stop speaking when your time has expired.

Individuals that would like to provide comments during the meeting but are not able to attend the meeting in person may provide testimony virtually. To do so, please sign up online on the day of the meeting between the hours of 8:00 a.m. and 3:00 p.m. at
<https://www.cityofsaalem.net/government/city-council-mayor/about-city-council/comment-and-participate-in-a-city-council-meeting>.

HOW TO GET YOUR WRITTEN COMMENTS INCLUDED AS PART OF THE AGENDA

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder at cityrecorder@cityofsalem.net by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6:

Communications:

<https://www.cityofsalem.net/government/city-council-mayor/about-city-council/council-rules>.

If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at P.O. BOX 14300, Salem, OR, 97309-3986 or by email to: manager@cityofsalem.net.

PUBLIC HEARINGS

The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located in the lobby of at Loucks Auditorium before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit for QUASI JUDICIAL LAND USE CASES are as follows:

1. Staff Presentation – 10 minutes
2. Affected Party – 10 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 5 minutes

The time limit is 3 minutes per person for LEGISLATIVE AND ADMINISTRATIVE hearings. Please stop speaking when your time has expired.

The time limits for QUASI JUDICIAL HEARINGS IN NON LAND use cases are as follows:

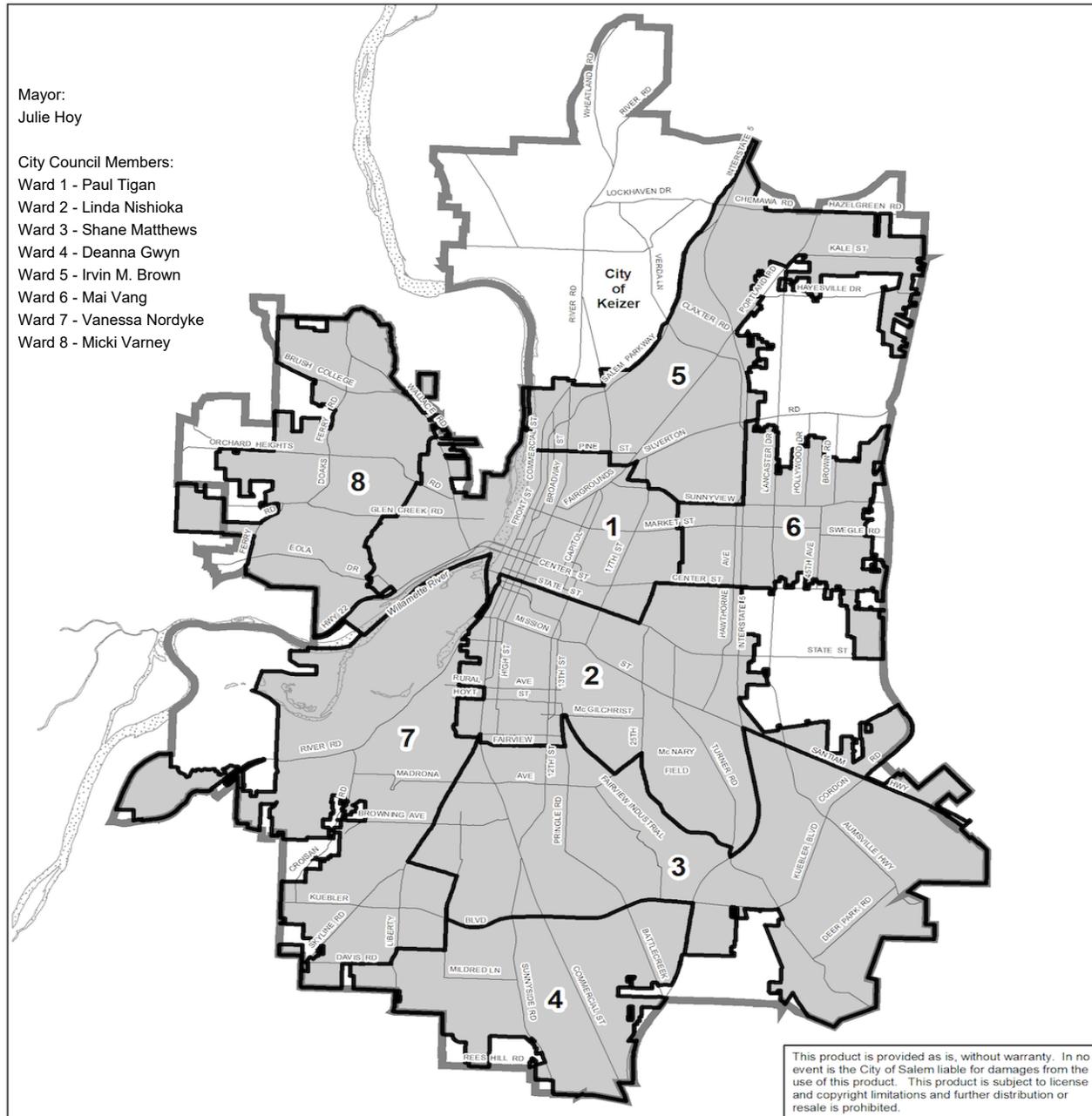
- 1. Staff Presentation – 15 minutes**
- 2. Affected Party – 15 minutes**
- 3. Neighborhood Associations – 5 minutes**
- 4. Other Interested Persons – 3 minutes per person**
- 5. Rebuttal by Affected Party – 7 minutes**

Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: Imanderson@cityofsalem.net.

City of Salem Wards

Mayor:
Julie Hoy

- City Council Members:
- Ward 1 - Paul Tigan
 - Ward 2 - Linda Nishioka
 - Ward 3 - Shane Matthews
 - Ward 4 - Deanna Gwyn
 - Ward 5 - Irvin M. Brown
 - Ward 6 - Mai Vang
 - Ward 7 - Vanessa Nordyke
 - Ward 8 - Micki Varney



LEGEND

- Ward Boundary
- Urban Growth Boundary
- Salem City Limits
- Major Streets



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