

ORDINANCE BILL NO. 11-16

AN ORDINANCE RELATING TO CENTER 50+ ADVISORY COMMISSION; AMENDING SRC 20E.010, 20E.020, 20E.030, 20E.040, 20E.050, AND 20E.060.

The City of Salem ordains as follows:

Section 1. SRC 20E is amended to read as follows:

**CHAPTER 20E –
SALEM SENIOR CENTER CENTER 50+ ADVISORY COMMISSION**

20E.010. Policy

20E.020. Definitions

20E.030. ~~Salem Senior Center~~ Center 50+ Advisory Commission Created

20E.040. Composition and Appointment of Members

20E.050. Organization of Commission

20E.060. Functions and Duties

20E.010. Policy. It is hereby declared to be the policy of the eCouncil of the City of Salem that all matters relating to senior eCenters 50+ shall be submitted to the Salem Senior Center 50+ Advisory Commission created pursuant to SRC 20E.030.

20E.020. Definitions. As used in this chapter, the words "commission" shall mean the Salem Senior Center 50+ Advisory Commission, "senior" shall mean a person aged 50 years or older, and "senior center" shall mean the Salem Senior Center 50+.

20E.030. Salem Senior Center 50+ Advisory Commission Created. There is hereby created a commission to be known as the Salem Senior Center 50+ Advisory Commission for the purpose of acting as an advisory body to ~~the~~ the City Council and staff on issues pertaining to the senior center 50+ and serving as a point of reference for concerns of the senior population.

20E.040. Composition, Appointment and Terms of Office. The commission shall consist of nineteen members, nine of which shall be citizen members with six of the nine being 50 years of age or older, and ten shall be representatives of Senior Center partners: Chemeketa Community College, Mid Willamette Valley Senior Service Agency, Friends of the Salem Senior Center, Salem Hospital Foundation, Retired Senior Volunteers Program, Townhouse, Inc., Alzheimer's Association, Chamber of Commerce, AARP, and Salem Electric. Members other than those representing Senior Center partners shall be appointed by the mayor for a term of three years, and the terms of not more than three thereof shall expire in any one year. Members representing Senior Center partners shall be appointed by the mayor for a term of three years. No appointive member shall serve more than two full consecutive terms and those representing senior center partners may serve any number of consecutive terms.

(a) The commission shall consist of fifteen (15) members. Seven (7) commission members shall be persons drawn from the community at large (“community members”). Six (6) of the seven (7) community members shall be 50 years of age or older at the time of their appointment. The eight

1 (8) other commission members shall be representatives of Center 50+ partners (“partner
2 members”). A Center 50+ partner is a community agency that has a shared mission and vision
3 with Center 50+, and has both an in-kind and financial investment in the success of shared
4 programming that exists at Center 50+ or throughout the community. A partner represents facets
5 of the aging sector and provides expertise and industry knowledge to the commission as it
6 creates initiatives and programming to better serve the growing population. Partners include:
7 Chemeketa Community College, Northwest Senior & Disability Services, Friends of the Salem
8 Senior Center, Marion-Polk Food Share, Alzheimer’s Association Oregon Chapter, Salem
9 Electric, a representative from the healthcare industry, and a representative from either the faith
10 community or business community.

11 (b) Community members shall be appointed by the Mayor for a term of three years, and the
12 terms of not more than three members thereof shall expire in any one year. Partner members
13 shall be appointed, and may be removed, by the Mayor and remain as long as partnership meets
14 the Center 50+ mission. No community member shall serve more than two full consecutive
15 terms, and partner members may serve any number of consecutive terms.

16 (c) In the case of vacancy, the mayor shall appoint a successor to fill out the unexpired term. The
17 senior Ceenter 50+dDirector shall be an ex-officio participating non-voting member of the
18 advisory commission. Members of the commission shall receive no compensation for their
19 services, but may be reimbursed for expenses incurred in the performance of their duties.

20E.050. Organization of Commission.

21 (a) The commission shall annually elect from among its members a chairperson and vice
22 chairperson. Ten-Eight members of the commission shall constitute a quorum.

23 (b) The commission shall meet at least quarterly at a time and place that it specifies at —least
24 five days in advance. The commission may meet at other times in accordance with its bylaws.
25 The Ceity Mmanager shall make available to the commission a convenient meeting place. All
26 meetings of the commission shall be open to the public.

27 (c) A record of the commission’s proceedings shall be filed with the eCeity fRecorder.

20E.060. Functions and Duties.

28 (a) It shall be the function of the commission to serve in an advisory capacity to the senior
29 Chapter 20E eCenter 50+ staff and the City eCouncil, and to give support, assistance, and advice
30 on senior center Center 50+ issues and issues related to the senior population.

28 (b) Day-to-day decision making, program operation, and senior Ceenter 50+ facility use in
29 accordance with adopted policy and budget is the responsibility of the senior eCenter 50+
30 dDirector. The commission shall act as liaison between the senior eCenter 50+ staff, and seniors
31 participating within the senior eCenter 50+. The commission’s duties shall include the following:

- 32 (1) Serve in an advisory capacity to the City eCouncil and senior eCenter 50+ staff to carry out
33 the goals and objectives of the senior eCenter 50+.
- 34 (2) Operate within the stated purposes of this Chapter and the commission bylaws.
- 35 (3) Focus attention on and identify the needs of the senior eCenter 50+ userspatrons and
36 community.
- 37 (4) Represent the needs of all senior eCenter 50+ userspatrons, in order to ensure a well-rounded,
38 diverse activity base.

1 (5) Educate senior eCenter 50+ userspatrons of the commission's roles and responsibilities,
2 senior eCenter 50+ policies and procedures, and user patron responsibilities.

2 (6) Become a channel of information and serve as a mechanism to assist senior eCenter 50+
3 userspatrons.

4 (7) Work with staff in developing and implementing the senior eCenter 50+ 's programs with
5 particular emphasis on the desires and needs of the userspatrons and community.

5 (8) Evaluate input from program chairpersons, committees, volunteers, and userspatrons
6 when considering establishing or changing senior centerCenter 50+ -policies or programs.

7 (9) Review requests and recommend action on nonroutine use of space in the senior center by
various agencies and organizations.

8 (10) Recommend program goals and objectives for the senior centerCenter 50+ staff and City
eCouncil consideration when preparing the annual budget.

9 (11) Recommend and review acquisition and disposition of gifts and donations.

10 (12) Recommend senior centerCenter 50+ policies whichthat define the entire scope of
services
offered to senior centerCenter 50+ userspatrons.

11 (13) Assist and support the senior centerCenter 50+ by developing and implementing fund
raising activities to secure adequate financial resources for the operation of the senior
centerCenter 50+ to offset finances derived from the general fund of the e City budget.

12 (14) Ensure that the senior centerCenter 50+ -is effectively integrated into the community and
with other related organizations by assisting in public relation functions.

13 (15) Support senior centerCenter 50+ -activities in the community.

14 (16) Periodically review and evaluate programs and services to ensure consistency with the
mission statement of the senior centerCenter-50+.

15 (17) Submit an annual report and work plan in writing to the City eCouncil using the mission
statement and goals and objectives established at the beginning of each fiscal year in accordance
to the Center's adopted Strategic Operation Plan.

16 (18) Advise and assist staff in the development of both short-range and long-range plans for
the senior eCenter 50+ programs and the facility.

21 **Section 2. Codification.** In preparing this ordinance for publication and distribution, the City
22 Recorder shall not alter the sense, meaning, effect, or substance of this ordinance, but within
23 such limitations, may:

24 (a) Renumber sections and parts of sections of the ordinance;

25 (b) Rearrange sections;

26 (c) Change reference numbers to agree with renumbered chapters, sections, or other parts;

27 (d) Delete references to repealed sections;

28 (e) Substitute the proper subsection, section, chapter, or other division numbers;

29 (f) Change capitalization and spelling for the purpose of uniformity;

30 (g) Add headings for purposes of grouping like sections together for ease of reference; and

(h) Correct manifest clerical, grammatical or typographical errors.

Section 3. Severability. Each section of this ordinance, and any part thereof, is severable, and if any part of this ordinance is held invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

PASSED by the City Council this _____ day of _____, 2016.

ATTEST:

City Recorder

Approved by City Attorney: _____

Checked by: A. Blalock