

AN ORDINANCE RELATING TO CENTER 50+ ADVISORY COMMISSION; AMENDING SRC 20E.010, 20E.020, 20E.030, 20E.040, 20E.050, AND 20E.060.

Section 1. SRC 20E is amended to read as follows:

20E.010. Policy
20E.020. Definitions
20E.030. ~~Salem Senior Center~~Center 50+ Advisory Commission Created
20E.040. Composition and Appointment of Members
20E.050. Organization of Commission
20E.060. Functions and Duties

20E.020. Definitions. As used in this chapter, the words "commission" shall mean the ~~Salem Senior Center~~ 50+ Advisory Commission, "senior" shall mean a person aged 50 years or older, and "senior center" shall mean the ~~Salem Senior Center~~ 50+.

20E.040. Composition, Appointment and Terms of Office. The commission shall consist of nineteen members, nine of which shall be citizen members with six of the nine being 50 years of age or older, and ten shall be representatives of Senior Center partners: Chemeketa Community College, Mid-Willamette Valley Senior Service Agency, Friends of the Salem Senior Center, Salem Hospital Foundation, Retired Senior Volunteers Program, Townhouse, Inc., Alzheimer's Association, Chamber of Commerce, AARP, and Salem Electric. Members other than those representing Senior Center partners shall be appointed by the mayor for a term of three years, and the terms of not more than three thereof shall expire in any one year. Members representing Senior Center partners shall be appointed by the mayor for a term of three years. No appointive member shall serve more than two full consecutive terms and those representing senior center partners may serve any number of consecutive terms.

(a) The commission shall consist of fifteen (15) members. Seven (7) commission members shall be persons drawn from the community at large (“community members”). Six (6) of the seven (7) community members shall be 50 years of age or older at the time of their appointment. The eight

(8) other commission members shall be representatives of Center 50+ partners (“partner members”). A Center 50+ partner is a community agency that has a shared mission and vision with Center 50+, and has both an in-kind and financial investment in the success of shared programming that exists at Center 50+ or throughout the community. A partner represents facets of the aging sector and provides expertise and industry knowledge to the commission as it creates initiatives and programming to better serve the growing population. Partners include: Chemeketa Community College, Northwest Senior & Disability Services, Friends of the Salem Senior Center, Marion-Polk Food Share, Alzheimer’s Association Oregon Chapter, Salem Electric, a representative from the healthcare industry, and a representative from either the faith community or business community.

(b) Community members shall be appointed by the Mayor for a term of three years, and the terms of not more than three members thereof shall expire in any one year. Partner members shall be appointed, and may be removed, by the Mayor and remain as long as partnership meets the Center 50+ mission. No community member shall serve more than two full consecutive terms, and partner members may serve any number of consecutive terms.

(c) In the case of vacancy, the mayor shall appoint a successor to fill out the unexpired term. The senior-Ceenter 50+dDirector shall be an ex-officio participating non-voting member of the advisory commission. Members of the commission shall receive no compensation for their services, but may be reimbursed for expenses incurred in the performance of their duties.

20E.050. Organization of Commission.

(a) The commission shall annually elect from among its members a chairperson and vice chairperson. Ten-Eight members of the commission shall constitute a quorum.

(b) The commission shall meet at least quarterly at a time and place that it specifies at —least five days in advance. The commission may meet at other times in accordance with its bylaws. The Ceity Mmanager shall make available to the commission a convenient meeting place. All meetings of the commission shall be open to the public.

(c) A record of the commission’s proceedings shall be filed with the eCity rRecorder.

20E.060. Functions and Duties.

(a) It shall be the function of the commission to serve in an advisory capacity to the senior Chapter 20E eCenter 50+ staff and the City eCouncil, and to give support, assistance, and advice on senior-center Center 50+ issues and issues related to the senior population.

(b) Day-to-day decision making, program operation, and senior-Ceenter 50+ facility use in accordance with adopted policy and budget is the responsibility of the senior eCenter 50+ dDirector. The commission shall act as liaison between the senior eCenter 50+ staff, and seniors participating within the senior eCenter 50+. The commission's duties shall include the following:

(1) Serve in an advisory capacity to the City eCouncil and senior eCenter 50+ staff to carry out the goals and objectives of the senior eCenter 50+.

(2) Operate within the stated purposes of this Chapter and the commission bylaws.

(3) Focus attention on and identify the needs of the senior eCenter 50+ userspatrons and community.

(4) Represent the needs of all senior eCenter 50+ userspatrons, in order to ensure a well-rounded, diverse activity base.

- (5) Educate ~~senior eCenter 50+ users~~patrons of the commission's roles and responsibilities, ~~senior eCenter 50+~~ policies and procedures, and ~~user~~ patron responsibilities.
- (6) Become a channel of information and serve as a mechanism to assist ~~senior eCenter 50+ users~~patrons.
- (7) Work with staff in developing and implementing ~~the senior eCenter 50+ 's~~programs with particular emphasis on the desires and needs of the ~~users~~patrons and community.
- (8) Evaluate input from program chairpersons, committees, volunteers, and ~~users~~patrons when considering establishing or changing ~~senior eCenter 50+ -~~policies or programs.
- ~~(9) Review requests and recommend action on nonroutine use of space in the senior center by various agencies and organizations.~~
- ~~(10)~~ Recommend program goals and objectives for ~~the senior center~~Center 50+ staff and City eCouncil consideration when preparing the annual budget.
- ~~(11)~~ Recommend and review acquisition and disposition of gifts and donations.
- ~~(12)~~ Recommend ~~senior center~~Center 50+ policies ~~which~~that define the entire scope of services offered to ~~senior center~~Center 50+ ~~users~~patrons.
- ~~(13)~~ Assist and support ~~the senior center~~Center 50+ by developing and implementing fund raising activities to secure adequate financial resources for the operation of ~~the senior center~~Center 50+ to offset finances derived from the general fund of the e City budget.
- ~~(14)~~ Ensure ~~that the senior center~~Center 50+ -is effectively integrated into the community and with ~~other~~ related organizations by assisting in public relation functions.
- ~~(15)~~ Support ~~senior center~~Center 50+ -activities in the community.
- ~~(16)~~ Periodically review and evaluate programs and services to ensure consistency with the mission statement of ~~the senior center~~Center-50+.
- ~~(17)~~ Submit an annual report and work plan in writing to ~~the~~ City eCouncil using the mission statement and goals and objectives established at the beginning of each fiscal year in accordance to the Center's adopted Strategic Operation Plan.
- ~~(18)~~ Advise and assist staff in the development of both short-range and long-range plans for ~~the senior eCenter 50+ programs and the~~ facility.

Section 2. Codification. In preparing this ordinance for publication and distribution, the City Recorder shall not alter the sense, meaning, effect, or substance of this ordinance, but within such limitations, may:

- (a) Renumber sections and parts of sections of the ordinance;
- (b) Rearrange sections;
- (c) Change reference numbers to agree with renumbered chapters, sections, or other parts;
- (d) Delete references to repealed sections;
- (e) Substitute the proper subsection, section, chapter, or other division numbers;
- (f) Change capitalization and spelling for the purpose of uniformity;
- (g) Add headings for purposes of grouping like sections together for ease of reference; and

1 (h) Correct manifest clerical, grammatical or typographical errors.

2 **Section 3. Severability.** Each section of this ordinance, and any part thereof, is severable, and
3 if any part of this ordinance is held invalid by a court of competent jurisdiction, the remainder of
4 this ordinance shall remain in full force and effect.

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6 PASSED by the City Council this _____ day of _____, 2016.

7 ATTEST:

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10 City Recorder

11 Approved by City Attorney: _____
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14 Checked by: A. Blalock
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