

*585 Liberty St SE  
Salem, OR 97301*



## **Final Action Agenda - Minutes - Draft**

**Monday, December 8, 2025**

**6:00 PM**

**Loucks Auditorium / Salem Public Library**

**Housing Authority of the City of Salem**

## **1. OPENING EXERCISES:**

### **Roll Call**

**Resident Commissioner Villegas attended remotely.**

**Present** 9 - Commissioner Varney, Chairperson Nishioka, Vice Chair Gwyn, Commissioner Villegas, Commissioner Brown, Commissioner Tigan, Commissioner Matthews, Commissioner Nordyke, and Commissioner Vang

### **Pledge of Allegiance**

**Led by: Commissioner Brown.**

## **1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA**

**None.**

## **2. PUBLIC COMMENT**

**None.**

## **3. CONSENT CALENDAR:**

**A motion was made by Commissioner Gwyn, seconded by Commissioner Tigan, to approve the Consent Calendar.**

**Comments by: Commissioner Gwyn, Chair Nishioka.**

**The motion CARRIED by the following vote:**

**Aye:** 9 - Varney, Nishioka, Gwyn, Villegas, Brown, Tigan, Matthews, Nordyke, and Vang

**Nay:** 0

**Abstain:** 0

### **3.1 MINUTES:**

**3.1a. [25-494](#)** November 24, 2025, Draft SHA Minutes

**Attachments:** [11-24-25 Draft SHA Minutes](#)

**Action: approved.**

### **3.2 ACTION ITEMS:**

**None.**

### **3.3 RESOLUTIONS:**

**None.**

### **4. PUBLIC HEARINGS**

**None.**

### **5. SPECIAL ORDERS OF BUSINESS:**

**None.**

### **6. INFORMATION REPORTS:**

- 6.a. [25-476](#)** Program Management Report | December 2025

Ward(s): All Wards

Commissioners(s): All Commissioners

Neighborhood(s): All Neighborhoods

Result Area(s): Safe and Healthy Community; Welcome and Livable Neighborhoods

**Attachments:** [December PMR 2025.pdf](#)

**This Informational Report was received and filed.**

**Presentation by: Nicole Utz, Salem Housing Authority Director of Housing.**

**Questions from: Chair Nishioka.**

- 6.b. [25-477](#)** Informational Report - U.S. Department of Housing and Urban Development announcement of Continuum of Care Competition Notice of Funding Opportunity for the coming year.

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Neighborhood(s): All Neighborhoods

Result Area(s): Safe and Healthy Community; Welcome and Livable Neighborhood

**This Informational Report was received and filed.**

**7. ADJOURNMENT**

**6:14 p.m.**

**Minutes prepared by:  
Rachael Gangelhoff, CMC  
Deputy City Recorder**