

*585 Liberty St SE
Salem, OR 97301*



Final Action Agenda - Minutes - Draft

Monday, September 22, 2025

6:00 PM

Loucks Auditorium / Salem Public Library

City Council

EXECUTIVE SESSION

City Council

5:00 p.m. - 5:30 p.m. Salem Public Library Plaza Room

ORS 192.660(2)(h) Current/Pending Litigation

Salem Housing Authority Board of Commissioners

5:30 p.m. - 6:00 p.m. Salem Public Library Plaza Room

ORS 192.660(2)(e) Real Property Transactions

1. OPENING EXERCISES:

Call to Order

7:17 p.m.

Roll Call

Councilor Varney attended remotely.

Present: 8 - Councilor Nordyke, Councilor Varney, Councilor Nishioka, Councilor Gwyn,
Councilor Brown, Councilor Matthews, Mayor Hoy, and Councilor Vang

Absent: 1 - Councilor Tigan

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

A motion was made by Council President Nishioka, seconded by Councilor Gwyn, to approve the revisions to the agenda:

Item 1.2, a letter from Mayor Julie Hoy, was added.

Item 1.4b was revised, correcting the "through" and "from" sections of the staff report.

Item 1.4c, a presentation from Cherriots, was added and then moved to item 5.c.

Comments by: Council President Nishioka.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Hoy, and Vang

Nay: 0

Absent: 1 - Tigan

Abstain: 0

1.2 COUNCIL AND CITY MANAGER COMMENT

Comments from: Councilors Gwyn, Nordyke, Mayor Julie Hoy, and Councilors Varney, and Matthews.

- 1.2 25-367 Mayor Julie Hoy will be making remarks under item 1.2, Council and City Manager Comment, regarding the attached letter that she sent to members of the Joint Interim Committee on Transportation Funding.

Attachments: Mayor Letter 251

1.3 PROCLAMATIONS

- 1.3a. [25-357](#) Proclamation recognizing National Hispanic Heritage Month.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Attachments: [Proclamation - National Hispanic Heritage Month.pdf](#)

Presented by: Mayor Julie Hoy.

Received by:
Robert Garcia, the "West Salem Lightning Rod" for Salem Leadership Foundation
Yuriana Coronado, Communications Outreach Coordinator for Salem-Keizer Public Schools
Gema Barragan Cruz, North Salem High School alumna

Comments from: Gema Barragan Cruz.

- 1.3b. [25-358](#) Proclamation recognizing Filipino-American History Month.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods

Attachments: [Proclamation - Filipino-American History Month.pdf](#)

Presented by: Mayor Julie Hoy.

Received by:
Maribel Ramillosa, President of the Greater Salem Filipino American Association
Marilou Salazar, Vice President
Joey Dubrovsky, Sergeant-at-Arms and incoming president

Comments from: Maribel Ramillosa.

- 1.3c. [25-359](#) Proclamation recognizing Domestic Violence Awareness Month.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Attachments: [Proclamation - Domestic Violence Awareness Month.pdf](#)

Presented by: Councilor Vang.

Received by:

Paige Clarkson, Marion County District Attorney

Ashley Carson, Executive Director of the Center for Hope and Safety

Comments by: Paige Clarkson and Ashley Carson.

1.4 PRESENTATIONS

- 1.4a. [25-342](#) The Human Rights Commission presents community belonging survey results.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe and Healthy Community; Welcoming and Livable Community.

Attachments: [WOU Student Presentation.pdf](#)
[WOU Final Report.pdf](#)
[Survey Data Compilation Closed Ended Questions.pdf](#)
[Survey Data Compilation Open Ended Questions_Redacted.pdf](#)
[Presentation to City Council meeting.pdf](#)
[Written Testimony received by 5pm 9/22/25](#)

This informational report was received and filed.

Presented by: Robert Marshall, Human Rights Commission Vice Chair.

Comments from: Councilors Nordyke, Nishioka, Vang, and Western Oregon University Professor Marianne Bradshaw.

1.4b. [25-356](#)

Presentation by Beth Schmidt, Program Coordinator for Salem-Keizer Safe Routes to School, highlighting the Safe Routes to School Program.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Presented by: Beth Schmidt, Program Coordinator for Salem-Keizer Safe Routes to School.

Comments from: Council President Nishioka, and Mayor Julie Hoy.

1.4.c This addition to the agenda (presentation from Salem Area Mass Transit District Board President, on Cherriots' proposed service enhancement and funding plan) was moved to Special Orders of Business item 5.c.

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

Public testimony provided by:

Lynelle Wilcox, Ward 1, Agenda Item No. 1.4a, File No. 25-342.

3. CONSENT CALENDAR:

A motion was made by Council President Nishioka, seconded by Councilor Gwyn, to approve the Consent Calendar.

Comments from: Council President Nishioka.

The motion CARRIED by the following vote.

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Hoy, and Vang

Nay: 0

Absent: 1 - Tigan

Abstain: 0

3.1 MINUTES

3.1a. [25-348](#)

September 8, 2025, City Council Draft Minutes

Attachments: [9-8-2025 Draft Council Minutes](#)

Action: approved.

3.1b. [25-361](#) September 15, 2025, Draft City Council Minutes

Attachments: [9-15-2025 Draft Council Minutes](#)

Action: approved.

3.2 RESOLUTIONS

3.2a. [25-352](#) Transfer of appropriations within the City's Fiscal Year (FY) 2026
Budget to fund HVAC replacements at Shops Building #24.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance.

Attachments: [Resolution No. 2025-20](#)

Adopted Resolution No. 2025-20 authorizing a transfer of \$42,700 in
appropriations within the City's FY 2026 budget and approving a project
for replacement of two HVAC units at Shops Building #24.

3.3 ACTION ITEMS

None.

4. PUBLIC HEARINGS

- 4.a. [25-346](#) Program Year 2024 Consolidated Annual Performance and Evaluation Report

Ward(s): Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Welcoming and Livable Community.

Attachments: [PY2024 CAPER draft 09.06.2025.pdf](#)
[Public comment J Poole.pdf](#)

Presentation by: Michael Brown, Manager of Housing Production Programs and Incentives.

Comments from: Councilors Vang and Nishioka.

No persons testified on this item.

A motion was made by Councilor Nishioka, seconded by Councilor Gwyn, to authorize submission of the draft Program Year 2024 CAPER to US Housing and Urban Development at the end of the public comment period.

Comments from: Council President Nishioka.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Hoy, and Vang

Nay: 0

Absent: 1 - Tigan

Abstain: 0

5. SPECIAL ORDERS OF BUSINESS:

- 5.a. [25-320](#) Planning Commission Annual Report.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Welcoming and Livable Community

Attachments: [Planning Commission Annual Report](#)
[Written Testimony received by 5pm 9/22/25](#)

This Presentation was received and filed.

5.b. [25-355](#)

Appointing the City of Salem's delegate to the League of Oregon Cities' annual business meeting.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Result Areas - Good Governance; Natural Environment Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

A motion was made by Mayor Julie Hoy, seconded by Councilor Nordyke, to designate Council President Nishioka to serve as the City of Salem's delegate to the League of Oregon Cities' annual business meeting.

Comments from: Mayor Julie Hoy.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Hoy, and Vang

Nay: 0

Absent: 1 - Tigan

Abstain: 0

5.c. [25-363](#)

Presentation by Maria Hinojos Pressey, Salem Area Mass Transit District Board President, on Cherriots' proposed service enhancement and funding plan.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Attachments: [Creating Community Connections, Cherriots' presentation to Salem City Council](#)

Presentation by: Maria Hinojos Pressey, Salem Area Mass Transit District Board President, and Shofi Ull Azum Shofi, Chief Planning and Development Officer.

Comments from: Councilors Gwyn, Matthews, Nishioka, Vang, Mayor Julie Hoy.

6. INFORMATION REPORTS:

- 6.a. [25-331](#) Purchases approved administratively from August 1, 2025 through August 31, 2025.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Attachments: [Purchases approved administratively August 2025](#)

This Informational Report was received and filed.

- 6.b. [25-335](#) Planning Administrator Decision - An application for a five-lot subdivision – Approved.

Subdivision Tentative Plan Case No. SUB25-04 – Cameron Li – 182 Linn Haven Dr SE.

Ward(s): 4
Councilor(s): Gwyn
Neighborhood(s): SGNA

Attachments: [Land Use Decision SUB25-04](#)

This Informational Report was received and filed.

- 6.c. [25-351](#) Planning Administrator Decision - A Tree Regulation Variance to remove one Significant tree and encroach into the critical root zone of three Significant trees, for development of a single-family dwelling - Approved.

Tree Regulation Variance Case No. TRV25-04 - David Holmes - 1230 21st St NE.

Ward(s): 1
Councilor(s): Tigan
Neighborhood(s): NEN

Attachments: [Land Use Decision TRV25-04](#)

This Informational Report was received and filed.

Comments from: Councilor Gwyn.

- 6.d. [25-339](#) Update on the pending deep drawdown of Detroit Reservoir in the fall of 2026.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Natural Environment Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Attachments: [Written Testimony received by noon 9/22/25](#)
[Additional Testimony received by 5pm 9/22/25](#)

This Informational Report was received and filed.

Comments from: Council President Nishioka, Public Works Director Brian Martin, Councilors Nordyke, Varney, Mayor Julie Hoy, Councilor Gwyn.

- 6.e. [25-347](#) Update on the North Santiam Sewer Project and Three Basin Rulemaking by the Oregon Environmental Quality Commission

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe, Reliable and Efficient Infrastructure

Attachments: [Attachment 1 - Salem Comments on Marion County's Three Basin Rule Petition.pdf](#)
[Salem Comments on TBR Rulemaking.docx](#)

This Informational Report was received and filed.

Comments from: Council President Nishioka, Public Works Director Brian Martin.

- 6.f. [25-354](#) Updated Salem City Council Committee assignments.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Attachments: [Updated 2025 City Council Committee Assignments](#)

This Informational Report was received and filed.

7. ORDINANCES

7.1 FIRST READING:

None.

7.2 SECOND READING:

None.

8. PUBLIC COMMENT: (Other than agenda items)

Public Testimony provided by:

Kathleen Trepka, Ward 7, Safety and Livability.

9. ADJOURNMENT

9:30 p.m.

Minutes prepared by:
Rachael Gangelhoff, CMC
Deputy City Recorder