

**RESOLUTION NO. 2024-36**

A RESOLUTION ADOPTING CITY COUNCIL POLICY C-23, CITY SERVICES FUND BALANCE / RESERVE POLICY FOR THE DOCUMENT SERVICES DIVISION

**Whereas**, the City Council has the authority and responsibility for developing and approving policies specific to the conduct of the City Council's business; and

**Whereas**, on June 17, 2024, the Finance Committee of the Salem City Council and the Urban Renewal Agency of the City of Salem approved and forwarded to City Council for adoption a City Services Document Services Division fund policy; and

**Whereas**, the City Council finds it necessary and proper to adopt this new Council Policy, based upon the recommendations of the Salem City Council Finance Committee.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SALEM RESOLVES AS FOLLOWS:

**Section 1.** City Council Policy No. C-23, "City Services Fund Balance / Reserve Policy for the Document Services Division" adopted on July 8, 2024, is adopted as set forth in Exhibit A.

**Section 2.** Notwithstanding the Introduction to the Council Policy Manual, the City Services Document Services Division Fund Policy shall be binding until rescinded, amended, or supplanted by another applicable policy.

**Section 3.** This resolution is effective upon adoption.

ADOPTED by the City Council this 8th day of July, 2024.

ATTEST:

City Recorder

Approved by City Attorney: \_\_\_\_\_

Checked by: K. Blechschmidt