

*585 Liberty St SE
Salem, OR 97301*



Final Action Agenda - Minutes - Draft

Monday, October 27, 2025

6:00 PM

Loucks Auditorium / Salem Public Library

City Council

EXECUTIVE SESSION

City Council

5:30 p.m. - 6:00 p.m. | | Salem Public Library Plaza Room

ORS 192.660(2)(h) Current/Pending Litigation

1. OPENING EXERCISES:

Call to Order

6:25 p.m.

Roll Call

Councilor Nordyke attended remotely.

Present: 9 - Councilor Nordyke, Councilor Varney, Councilor Nishioka, Councilor Gwyn, Councilor Brown, Councilor Matthews, Councilor Tigan, Mayor Hoy, and Councilor Vang

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

A motion was made by Council President Nishioka, seconded by Councilor Matthews, to approve the deletion of item 3.3.a, the pull of item 3.2a from the Consent Calendar by Councilor Tigan, and moving item 5.a. to follow item 2.

Comments by: Council President Nishioka.

The motion CARRIED by the following vote:

Aye: 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang

Nay: 0

Abstain: 0

1.2 COUNCIL AND CITY MANAGER COMMENT

Comments from: Councilors Vang, Brown, Nishioka, Matthews, and Nordyke.

1.3 PROCLAMATIONS

1.3a. [25-408](#)

Proclamation recognizing National Youth Substance Use Prevention Month & October 27-31 as Red Ribbon Week.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Attachments: [Proclamation - National Youth Substance Abuse Prevention Month and Red Ribbon Week.pdf](#)

Presented by: Councilor Brown.

Received by: Erin Oliver, CEO of Boys and Girls Club; Tony Stafford, Chief Operations Officer; Suzanna Floyd, Richmond Elementary School Extension Club Director.

Comments from: Erin Oliver.

1.3b. [25-409](#)

Proclamation recognizing Liam Bell.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Attachments: [Proclamation - Liam Bell.pdf](#)

Presented by: Mayor Julie Hoy.

Received by: Liam Bell.

Comments by: Fire Chief David Gerboth.

1.3c. [25-410](#)

Proclamation recognizing September 14 Fire First Responders.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Attachments: [Proclamation - September 14 Fire First Responders.pdf](#)

Presented by: Mayor Julie Hoy.

Received by: Captain Pat Shaw, Engineer Brent Stepman, Firefighter Desi Barringer, Captain Mark Hansen, Engineer Tyler Hordichok, Firefighter Jared Haag, Captain Paul Bridgehouse, Engineer Nick O'Tell, Captain Silas Ohlgren, Communications Specialist Ashley Pope, and Battalion Chief Shawn Barnes.

Comments from: Fire Chief David Gerboth.

1.4 PRESENTATIONS

None.

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

Testimony provided by:

Christina Ballard, Ward 7; Item No. 5.a., File No. 25-391
Lorrie Walker, Ward 2; Item No. 5.a., File No. 25-391
Lynelle Wilcox, Ward 1; Item No. 5.a., File No. 25-391
Ryan Erickson-Kulus, Ward 1; Item No. 5.a., File No. 25-391
Aimee Fritsch, Ward 2; Item No. 5.a., File No. 25-391
Holly Schiefelbein, Ward 1; Item No. 5.a., File No. 25-391
Megan Harper, Ward 4; Item No. 5.a., File No. 25-391
Kim Davis, Ward 4; Item No. 5.a., File No. 25-391
Lindsay Bigelow, Ward 4; Item No. 5.a., File No. 25-391
Melissa Lang-Bacho, 4723 Dakota Rd; Item No. 5.a., File No. 25-391
Clifford Eiffler-Rodriguez, 3485 Cresview Dr. S; Item No. 5.a., File No. 25-391
Jean Hendron, Ward 6; Item No. 5.a., File No. 25-391
Barbie Taylor, Kindness Closet, Ward 1; Item No. 5.a., File No. 25-391
Elise Strauss, Ward 8; Item No. 5.a., File No. 25-391
Ashish Puri, Salem Police Advisory Council to the Chief, Ward 8; Item No. 5.d., File No. 25-402
Kathleen Trepa, Ward 7; Item No. 5.a., File No. 25-391
Evelyn Bross, Ward 8; Item No. 5.a., File No. 25-391

Comments from: Mayor Julie Hoy.

**Agenda Item 5.a. was considered immediately following Public Comment.
See item 5.a.**

3. CONSENT CALENDAR:

Council went into recess at 9:03 p.m. and reconvened at 9:13 p.m.

A motion was made by Council President Nishioka, seconded by Councilor Gwyn, to approve the Consent Calendar.

Note: Item 3.2.a was pulled by Councilor Tigan, which was noted and approved under item 1.1.

Comments from: Council President Nishioka.

The motion CARRIED by the following vote:

Aye: 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang

Nay: 0

Abstain: 0

3.1 MINUTES

- 3.1a. [25-405](#) October 13, 2025, Draft City Council Minutes

Attachments: [10-13-25 Draft Council Minutes](#)

Action: approved.

- 3.1b. [25-413](#) October 20, 2025, Draft City Council Work Session Minutes

Attachments: [10-20-25 Draft Council Minutes](#)

Action: approved.

3.2 RESOLUTIONS

- 3.2a. [25-343](#) A proposal to establish a limited duration Lien Forgiveness Program authorizing the City's Health Officer to forgive liens in the City's Lien Docket resulting from unpaid civil penalties and derelict structure fees for violations of the Property Maintenance Code if all Property Maintenance Code Violations on the property are corrected.

Attachments: [Resolution No. 2025-25.docx](#)
[Attachment A to Resolution 2025-25.docx](#)
[Lien Forgiveness Program.pptx](#)

Pulled from Consent by Councilor Tigan. See item 5.f.

- 3.2b. [25-407](#) Supplemental Budget 3 for unanticipated expenses and grant revenue in the General Fund.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance; Safe and Healthy Community.

Attachments: [Resolution No. 2025-26](#)
[Resolution No. 2025-26, Exhibit A](#)
[Resolution No. 2025-26, Exhibit B](#)

Adopted Resolution No. 2025-26, Fiscal Year Supplemental Budget 3, increasing expenditure appropriation authority and revenues in the General Fund for the Police Department.

3.3 ACTION ITEMS

- 3.3a. Deleted - Item 3.3a (file 25-344), Consideration of Marion County regulations of street vendors - Marion County Code, Title 10: Vehicles and Traffic, was deleted from the agenda.

3.3b. [25-396](#)

Establish policy for annual reports, formation and review of Governance Groups (City Boards and Commissions).

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Attachments: [Annual Report Template.docx](#)
[Evaluating Governance Groups Framework.docx](#)
[COUNCIL POLICY NO.docx](#)

Adopted a Council Policy establishing an annual report framework and review of governance groups and a policy for the creation of new governance groups.

3.3c. [25-398](#)

2025-2026 Critical Oregon Airport Relief Program Grant Application for the Salem-Willamette Valley Airport.

Ward(s): Ward 2

Commissioners(s): Nishioka

Neighborhood(s): SEMCA, SESNA

Result Area(s): Strong and Diverse Economy; Safe and Reliable Infrastructure

Attachments: [FINAL COAR 2019 Agreement Sample.pdf](#)

Authorized the City Manager to apply for and accept 2025-2026 Critical Oregon Airport Relief (COAR) grants for the Salem-Willamette Valley Airport.

3.3d. [25-403](#)

Purchase and Sale Agreement with Jonathan Clark for Acquisition of Real Property

Ward(s): Ward 1

Councilor(s): Tigan

Neighborhood(s): West Salem

Result Area(s): Safe, Reliable and Efficient Infrastructure

Attachments: [Acquisition Location Map.pdf](#)
[Purchase and Sale Agreement.pdf](#)

Authorized the City Manager to execute the attached Purchase and Sale Agreement for the acquisition of real property located at 2060 Wallace Road NW.

3.3e. [25-406](#)

Municipal Judicial Compensation.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance.

**Approved a 5% salary increase for the Judges Pro Tempore effective
October 27, 2025.**

3.3f. [25-411](#)

Approval of the City Manager Employment Agreement.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Attachments: [City Manager Contract Krishna Namburi FINAL DRAFT 102025.docx](#)

Approved the employment agreement for the City Manager.

4. PUBLIC HEARINGS

None.

5. SPECIAL ORDERS OF BUSINESS:

5.a. [25-391](#)

Donation in support of the Safety and Livability Strategic Action Plan

Ward(s): All

Councilor(s): All Councilors

Neighborhood(s): All

Result Area(s): Safe, Clean and Healthy Community, Salem
Strong and Diverse Economy, and Welcoming and Livable
Community.

Attachments: [Proposal from Salem Mainstreet Street Association, Salem Area
Chamber of Commerce](#)
[Written Testimony received by 2pm 10/27/25](#)
[Additional Testimony received by 5pm 10/27/25](#)

This item was heard out-of-order, immediately following item number 2.

Presentation by: Krishna Namburi, Interim City Manager.

**Comments from: Fire Chief David Gerboth, Police Chief Trevor Womack,
Councilors Vang, Brown, Varney, and City Attorney Dan Atchison.**

**A motion was made by Councilor Nishioka, seconded by Councilor
Matthews, to accept the donation to fund two police officers for the HST
(Homeless Services Team) for six months, with the potential for an
additional six months of funding.**

**Comments from: Councilors Nishioka, Nordyke, Matthews, Acting in
Capacity Community Services Manager Gretchen Bennett, Councilors Vang,
Tigan, City Attorney Dan Atchison, Councilors Varney, Brown, and Gwyn.**

The motion CARRIED by the following vote:

Aye: 6 - Nordyke, Gwyn, Matthews, Tigan, Hoy, and Vang

Nay: 3 - Varney, Nishioka, and Brown

Abstain: 0

5.b. [25-380](#)

Provide a comprehensive overview of the City's procurement process.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance.

Attachments: [Procurement Overview Presentation](#)

This Informational Report was received and filed.

Presentation by: Josh Eggleston, Chief Financial Officer.

Comments by: Councilors Gwyn, Matthews, and Tigan.

A motion was made by Councilor Matthews, seconded by Councilor Gwyn, to direct staff to implement a pilot program to utilize Salem businesses and vendors for certain purchases when a comparable Salem option is available at the same or lesser cost.

Comments by: Councilors Matthews, Nishioka, Varney, Tigan, Nordyke, and Vang.

The motion CARRIED by the following vote:

Aye: 8 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, and Hoy

Nay: 1 - Vang

Abstain: 0

5.c. [25-386](#)

Selection of projects for the sidewalk infill portion of the 2022 Safety and Livability Bond.

Ward(s): Ward(s): 1, 2, 5, 6

Councilor(s): Councilor(s): Tigan, Nishioka, Brown, Vang

Neighborhood(s): Neighborhood(s): ELNA, Highland, NEN, NESCA, Northgate, SESNA

Result Area(s): Result Area(s): Safe, Reliable and Efficient Infrastructure.

Attachments: [Attachment 1 - City Council staff report, October 23, 2023, Agenda item 5b](#)
[Attachment 2 - Spreadsheet of recommended projects](#)
[Attachment 3 - Recommended projects vicinity map](#)
[Attachment 4 - Bond Category Funding.pdf](#)
[Attachment 5 - Presentation](#)

A motion was made by Councilor Nishioka, seconded by Councilor Matthews, to approve the sidewalk infill package recommended by the Bond Oversight Steering Committee, listed below:

- * Hawthorne Avenue SE (near the intersection of Hawthorne Avenue SE and State Street)**
- * Park Avenue NE (Fredrick Street NE to Center Street NE)**
- * Fisher Road NE (Ward Drive NE to White Oak Court NE) - grant matching funds only**
- * Kay Street NE (17th Street NE to 19th Street NE)**
- * Brenner Street NE (Cypress Street NE to Weathers Street NE)**
- * 38th Avenue NE (Manor Drive NE to D Street NE)**
- * Hickory Street NE (Liberty Street NE to 4th Street NE)**
- * Northgate Avenue NE (Intersection of Northgate Avenue NE and 30th Avenue NE)**
- * Church Street NE (Pine Street NE to Spruce Street NE).**

Presentation by: Hayden Dentinger, Transportation Planner, Public Works.

Comments from: Councilors Tigan, Gwyn.

The motion CARRIED unanimously.

A motion was made by Councilor Nishioka, seconded by Councilor Gwyn, to extend the meeting until 10:30 p.m.

Comments from: Councilor Nishioka.

The motion CARRIED by the following vote:

Aye: 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang

Nay: 0

Abstain: 0

5.d. [25-402](#)

Salem Police Department 2025-2027 Strategic Plan

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe Community; Welcoming and Livable Community

Attachments: [Salem Police Department 2025-2027 Strategic Plan](#)
[Attachment 2 Highlights from the Salem Police Department 2022-2024 Strategic Plan](#)
[Presentation](#)

This Informational Report was received and filed.**Presentation by: Police Chief Trevor Womack.****Comments from: Councilors Gwyn, Nishioka, Matthews, Tigan, and Varney.****5.e.** [25-366](#)

Recommended Sign Designs for Installation at the Salem-Keizer Together Entranceway.

Ward(s): Ward 5

Councilor(s): Brown

Neighborhood(s): Highland Neighborhood Association

Result Area(s): Safe, Reliable and Efficient Infrastructure; Welcoming and Livable Community.

Attachments: [Attachment 1 - Approximate Location of Entranceway Signs.pdf](#)
[Attachment 2 - Recommended Salem-Keizer Entranceway Sign Designs.pdf](#)
[Presentation](#)

Presented by: Mark Becketl, Public Works Assistant Director.**Comments from: Councilor Brown, Mayor Julie Hoy, and Councilor Nishioka.**

A motion was made by Councilor Nishioka, seconded by Councilor Gwyn, to approve the sign design for the Salem-Keizer Together Entranceway location at the intersection of River Road N, Broadway Street NE, and Stark Street N.

Comments from: Councilor Nishioka.**The motion CARRIED by the following vote:****Aye:** 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang**Nay:** 0**Abstain:** 0

**5.f. [25-343](#)
(3.2a)**

A proposal to establish a limited duration Lien Forgiveness Program authorizing the City's Health Officer to forgive liens in the City's Lien Docket resulting from unpaid civil penalties and derelict structure fees for violations of the Property Maintenance Code if all Property Maintenance Code Violations on the property are corrected.

Attachments: [Resolution No. 2025-25.docx](#)
[Attachment A to Resolution 2025-25.docx](#)
[Lien Forgiveness Program.pptx](#)

A motion was made by Councilor Nishioka, seconded by Councilor Tigan, to extend the meeting to 11:00 p.m. The motion CARRIED unanimously.

This item was pulled from the Consent Calendar, Item 3.2.a., by Councilor Tigan.

A motion was made by Council President Nishioka, seconded by Councilor Tigan, to adopt Resolution 2025-25 establishing a limited duration Lien Forgiveness Program authorizing the City's Health Officer to forgive liens in the City's Lien Docket, and the associated penalties, fees, and interest, resulting from violations of the Property Maintenance Code, if all Property Maintenance Code violations on the property are corrected.

Comments from: City Attorney Dan Atchison, Compliance Service Manager Mitch Nickolds, Councilors Gwyn, Brown, Matthews, Nordyke, Nishioka, and Tigan.

The motion CARRIED by the following vote:

Aye: 9 - Nordyke, Varney, Nishioka, Gwyn, Brown, Matthews, Tigan, Hoy, and Vang

Nay: 0

Abstain: 0

6. INFORMATION REPORTS: (Items that require no Council action)

None.

7. ORDINANCES

7.1 FIRST READING:

None.

7.2 SECOND READING:

None.

8. PUBLIC COMMENT: (Other than agenda items)

Testimony provided by:

Evelyn Brass, Ward 8; Epilepsy proclamation
Lex T., Ward 5; ORS 195.530

A motion was made by Councilor Nishioka, seconded by Councilor Gwyn, to extend the meeting to 11:30 p.m. The motion CARRIED unanimously.

Jesse Peone, Ward 1; Music and murals

Comments by: Councilors Nishioka and Vang.

Allan Roche, Ward 4, Safety
Manny Martinez, Ward 2; Addiction
Jackie Roche, Ward 4; Council meeting procedures
Kathleen Treppe, Ward 7; Councilor actions

9. ADJOURNMENT

11:12 p.m.

Minutes prepared by:
Rachael Gangelhoff, CMC
Deputy City Recorder