



# CITY OF SALEM

585 Liberty St SE  
Salem, OR 97301

## Meeting Agenda

### City Council

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**Wednesday, January 7, 2026    6:00 PM**

**Loucks Auditorium /  
Salem Public Library**

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#### **Special Meeting**

This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Loucks Auditorium at Salem Public Library or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at [cityrecorder@cityofsalem.net](mailto:cityrecorder@cityofsalem.net). If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 3:00 p.m. on the day of the meeting using this link: <https://www.cityofsalem.net/comment-at-council>

## **1. OPENING EXERCISES:**

### **Call to Order**

### **Roll Call**

### **Pledge of Allegiance**

#### **1.1 APPROVAL OF SPECIAL MEETING AGENDA**

#### **1.2 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA**

## **2. PUBLIC COMMENT: (Comment on agenda items only)**

## **3. SPECIAL ORDERS OF BUSINESS: (Items of special importance to Council)**

3.a. [25-533](#) Motion from Councilor Linda Nishioka for Council to adopt clear guidelines for consideration of criminal history in consideration of appointments to the Community Police Review Board and Civil Service Commission.

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods

**Attachments:** [Attachment 1: CPRB Criminal History Background Check staff report.pdf](#)  
[Attachment 2: Procedure for Background Checks.pdf](#)

**3.b. [25-531](#)** Motion from Councilor Vanessa Nordyke to reconsider the reappointment of Kyle Hedquist to the Community Police Review Board and appointment to the Civil Service Commission

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods

**3.c. [25-532](#)** Motion from Councilor Vanessa Nordyke to withdraw the reappointment of Kyle Hedquist to the Community Police Review Board and appointment to the Civil Service Commission.

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods

#### **4. INFORMATION REPORTS: (Items that require no Council action)**

**4.a. [25-534](#)** Background information on the Community Police Review Board and Civil Service Commission appointment process.

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods  
Result Area(s): Good Governance.

**Recommendation:**

Information only.

**Summary:**

This report provides background information on the appointment process for the Community Police Review Board (CPRB or Board) and Civil Service Commission (CSC).

**Attachments:** [CPRB Criminal History Background Check staff report.pdf](#)  
[Procedure for Background Checks.pdf](#)

#### **5. ADJOURNMENT**

**Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: [cityrecorder@cityofsalem.net](mailto:cityrecorder@cityofsalem.net) at least two business days in advance.**

**Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.**

**MEETING PROCEDURES**

**City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in Loucks Auditorium Salem Public Library, 585 Liberty Street SE.**

**The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four-year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.**

**Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.**

**The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:  
<https://www.cityofsalem.net/government/city-council-mayor/about-city-council/council-rules>.**

**THE CONSENT CALENDAR**

**The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."**

**PUBLIC COMMENT**

**There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. Please sign up on the Speakers Roster prior to the start of the meeting. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. Please stop speaking when your time has expired.**

**Individuals that would like to provide comments during the meeting but are not able to attend the meeting in person may provide testimony virtually. To do so, please sign up online on the day of the meeting between the hours of 8:00 a.m. and 3:00 p.m. at**

**<https://www.cityofsalem.net/government/city-council-mayor/about-city-council/comment-and-participate-in-a-city-council-meeting>.**

**HOW TO GET YOUR WRITTEN COMMENTS INCLUDED AS PART OF THE AGENDA**

**Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder at cityrecorder@cityofsalem.net by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6:**

**Communications:**

**<https://www.cityofsalem.net/government/city-council-mayor/about-city-council/council-rules>.**

**If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at P.O. BOX 14300, Salem, OR, 97309-3986 or by email to: manager@cityofsalem.net.**

**PUBLIC HEARINGS**

**The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located in the lobby of at Loucks Auditorium before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.**

**The time limit for QUASI JUDICIAL LAND USE CASES are as follows:**

- 1. Staff Presentation – 10 minutes**
- 2. Affected Party – 10 minutes**
- 3. Neighborhood Associations – 5 minutes**
- 4. Other Interested Persons – 3 minutes per person**
- 5. Rebuttal by Affected Party – 5 minutes**

**The time limit is 3 minutes per person for LEGISLATIVE AND ADMINISTRATIVE hearings. Please stop speaking when your time has expired.**

**The time limits for QUASI JUDICIAL HEARINGS IN NON LAND use cases are as follows:**

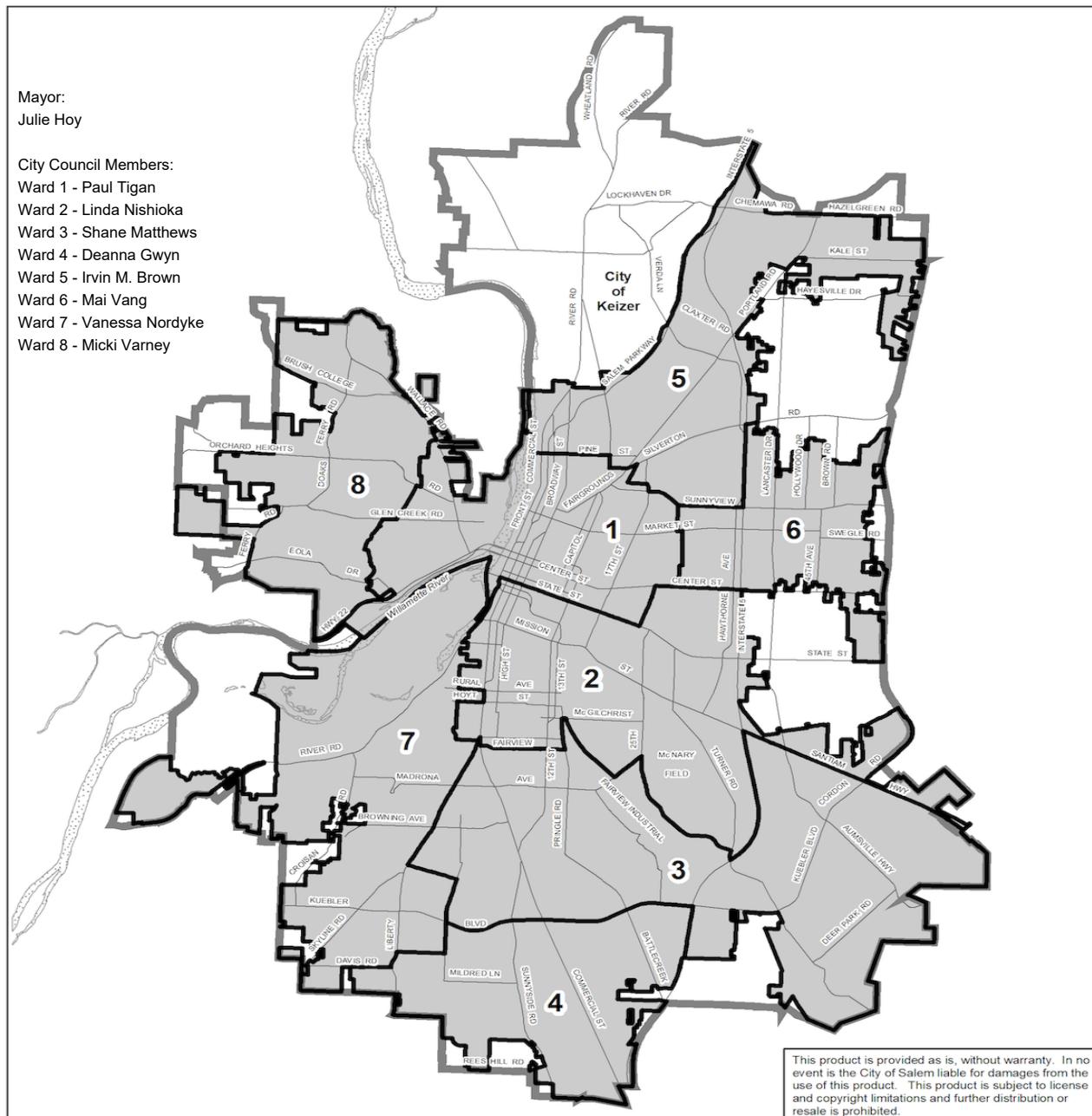
- 1. Staff Presentation – 15 minutes**
- 2. Affected Party – 15 minutes**
- 3. Neighborhood Associations – 5 minutes**
- 4. Other Interested Persons – 3 minutes per person**
- 5. Rebuttal by Affected Party – 7 minutes**

**Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: [Imanderson@cityofsalem.net](mailto:Imanderson@cityofsalem.net).**

## City of Salem Wards

Mayor:  
Julie Hoy

City Council Members:  
Ward 1 - Paul Tigan  
Ward 2 - Linda Nishioka  
Ward 3 - Shane Matthews  
Ward 4 - Deanna Gwyn  
Ward 5 - Irvin M. Brown  
Ward 6 - Mai Vang  
Ward 7 - Vanessa Nordyke  
Ward 8 - Micki Varney



### LEGEND

Ward Boundary

Urban Growth Boundary

Salem City Limits

Major Streets

0 0.5 1 Miles



CITY OF Salem  
AT YOUR SERVICE  
Community Planning and Development

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