

*555 Liberty St SE
Salem, OR 97301*



Final Action Agenda - Minutes - Draft

Monday, August 26, 2024

6:00 PM

Council Chambers / Hybrid Meeting

City Council

This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Council Chambers or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net. If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 4:00 p.m. on the day of the meeting using this link: <https://www.cityofsalem.net/comment-at-council>

EXECUTIVE SESSIONS

City Council

5:00 p.m. - 5:30 p.m. - City Manager's Conference Room

ORS 192.660(2)(h) - Current/Pending Litigation

City Council

5:30 p.m. - City Manager's Conference Room

ORS 192.660(2)(d) - Labor Negotiations

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

6:11 p.m.

Roll Call

Councilor Varney attended the meeting remotely.

Present: 9 - Councilor Hoy, Councilor Nordyke, Councilor Phillips, Councilor Stapleton, Councilor Gonzalez, Councilor Varney, Councilor Nishioka, Mayor Hoy, and Councilor Gwyn

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

A motion was made by Councilor Nishioka to approve the addition to the agenda. The motion was seconded by Councilor Phillips.

Comments by Councilor Nishioka.

The addition was a new staff report, item 5.a (file 24-353), Proposed work plan for initial steps to understand our community's priorities for City services.

The motion CARRIED by the following vote:

Aye: 9 - Hoy, Nordyke, Phillips, Stapleton, Gonzalez, Varney, Nishioka, Hoy, and Gwyn

Nay: 0

Abstain: 0

1.2 COUNCIL AND CITY MANAGER COMMENT

Comments by: Mayor Hoy and Councilor Nordyke.

1.3 PROCLAMATIONS

1.3a. [24-337](#) Proclamation - National Voter Registration Day

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Councilor Varney read the proclamation into the record. Mayor Hoy presented the proclamation to Alice LaViolette and other members from League of Women Voters.

Comments by Alice LaViolette.

1.4 PRESENTATIONS

None.

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

None.

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

A motion was made by Councilor Nishioka to approve the consent calendar.
The motion was seconded by Councilor Phillips.

Comments by Councilor Nishioka.

The motion CARRIED by the following vote:

Aye: 9 - Hoy, Nordyke, Phillips, Stapleton, Gonzalez, Varney, Nishioka, Hoy, and Gwyn

Nay: 0

Abstain: 0

3.1 MINUTES

3.1a. [24-346](#) August 12, 2024 Draft City Council Minutes

Action: Approved.

3.2 RESOLUTIONS

None.

3.3 ACTION ITEMS

3.3a. [24-334](#) Application for funding under the Project Development Assistance Incentives issued by the Energy Trust of Oregon.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Natural Environment Stewardship; and Safe, Reliable and Efficient Infrastructure.

Authorized the City Manager to submit an application to the Project Development Assistance Incentives of Renewable Energy Program and, if successful, enter into an agreement with Energy Trust of Oregon to accept the funds.

4. PUBLIC HEARINGS

4.a. [24-323](#)

Amending Salem Revised Code Chapter 70 (Utilities) and Chapter 71 (Stormwater)

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Natural Environment Stewardship; Safe, Reliable and Efficient Infrastructure.

Staff presentation by Robert Chandler, Assistant Public Works Director.

No individuals testified.

Questions or Comments by: Councilor Stapleton, Assistant Public Works Director Chandler, Councilor Phillips, City Manager Keith Stahley, Robin Dalke, Community Planning and Development Operations Manager and Floodplain Administrator, and Councilors Varney, Gwyn, Hoy, and Nishioka.

A motion was made by Councilor Nishioka to advance the ordinance to second reading for enactment. The motion was seconded by Councilor Stapleton.

The motion CARRIED by the following vote:

Aye: 9 - Hoy, Nordyke, Phillips, Stapleton, Gonzalez, Varney, Nishioka, Hoy, and Gwyn

Nay: 0

Abstain: 0

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

5.a. [24-353](#)

Proposed work plan and budget for initial steps to understand our community's priorities for City services.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance.

Opening remarks by City Manager Keith Stahley.

Presentation by Courtney Knox Busch, Chief Strategy Officer, City Manager's Office.

Elizabeth Kennedy-Wong, Chief Communications Officer, City Manager's Office, spoke about the community engagement-portion of the work plan.

Questions or Comments by: Councilors Nordyke and Phillips, City Manager Stahley, Councilors Varney, Gonzalez, Hoy, Stapleton and Nishioka.

A motion was made by Councilor Nishioka to authorize the City Manager to begin the work plan to understand our community's priorities for City services. The motion was seconded by Councilor Phillips.

The motion CARRIED by the following vote:

Aye: 9 - Hoy, Nordyke, Phillips, Stapleton, Gonzalez, Varney, Nishioka, Hoy, and Gwyn

Nay: 0

Abstain: 0

6. INFORMATION REPORTS: (Items that require no Council action)

6.a. [24-344](#)

Planning Administrator Decision - A tentative partition plan to create three parcels - Approved.

Partition Tentative Plan / Class 2 Adjustment Case No.

PAR-ADJ24-09 - Brandie Dalton - 6062 Sunnyside Rd SE.

Ward(s): 4

Councilor(s): Gwyn

Neighborhood(s): SGNA

This Informational Report was received and filed.

6.b. [24-348](#)

Planning Administrator Decision - An 18 unit residential multi-family building - Approved.

Class 3 Site Plan Review / Class 1 Willamette Greenway Permit /
Class 2 Adjustment Case No. SPR-WGP-ADJ24-21 - Tyrene
Bielenberg, Terence Blackburn, Sean Blackburn - 102 Pine St NE

Ward(s): 1
Councilor(s): Stapleton
Neighborhood(s): Highland

This Informational Report was received and filed.

Comments by Councilor Stapleton.

6.c. [24-347](#)

Hearings Officer Decision - For a room and board facility for up to 16 people - Approved.

Conditional Use / Class 3 Site Plan Review Case No. CU-SPR24-07 -
Anne Naccarato, Brent Baker, Sarah McBride - 1243-1245 Peace St
SE.

Ward(s): 2
Councilor(s): Nishioka
Neighborhood(s): Morningside

This Informational Report was received and filed.

7. ORDINANCES

7.1 FIRST READING:

None.

7.2 SECOND READING:

None.

8. PUBLIC COMMENT: (Other than agenda items)

None.

9. ADJOURNMENT

7:37 p.m.