

ATTACHMENT 5

ISSUE: Subdivision No. 08-4 – Oak Ridge Estates

DATE OF DECISION: September 15, 2008

APPLICANT: Garrett & Alice Berndt

PURPOSE OF REQUEST:

To subdivide approximately 9.95 acres into 38 lots ranging in size from approximately 7,500 square feet to approximately 13,789 square feet; with a concurrent variance request to allow street grades greater than the maximum 12 percent allowed under SRC 63.225(b). The subject property is zoned RA (Residential Agriculture) and located at 6617 Devon Avenue SE (Marion County Assessor's Map and Tax Lot Number: 083W22C/200).

ACTION: IT IS HEREBY ORDERED

That Subdivision Plat No. 08-4 to subdivide approximately 9.95 acres into 38 lots ranging in size from approximately 7,500 square feet to approximately 13,789 square feet; with a concurrent variance request to allow street grades greater than the maximum 12 percent allowed under SRC 63.225(b); for property zoned RA (Residential Agriculture) and located at 6617 Devon Avenue SE (Marion County Assessor's Map and Tax Lot Number: 083W22C/200) shall be GRANTED subject to the identified conditions of approval listed below prior to final plat approval unless otherwise indicated:

- Condition 1:** Comply with the conditions of UGA Preliminary Declaration 07-5.
- Condition 2:** Construct a 10-inch S-3 water line in Lone Oak Road SE to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.
- Condition 3:** Construct a public sanitary sewer system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.
- Condition 4:** Construct a complete storm drainage system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director. Provide an analysis that includes capacity calculations, detention requirements, pretreatment, and evaluation of the connection to the approved point of disposal.
- Condition 5:** Complete the construction of Lone Oak Road SE to the intersection of Muirfield Avenue SE.
- Condition 6:** Construct a 34-foot-wide street improvement of Lone Oak Road SE from the existing terminus near Sahalee Drive SE to the southern boundary of the public right-of-way adjacent to the subject property.
- Condition 7:** A street connection shall be provided to the abutting property to the south in an alignment approved by the Public Works Director.
- Condition 8:** Pave the flag lot accessway serving proposed Lots 26 and 27 to a minimum width of 15 feet. "No Parking" signs shall be posted on the flag lot accessway and the addresses for each of the proposed flag lots shall be posted at the street entrance to the flag lot accessway. Reciprocal and irrevocable access rights for all lots using the accessway shall be included on the final plat and deeds for the individual lots.
- Condition 9:** All necessary access and utility easements shall be shown on the plat as determined by the Public Works Director.

**SUBDIVISION REVIEW
COMMITTEE**

PLANNING DIVISION
555 LIBERTY ST. SE/ROOM 305
SALEM, OREGON 97301
PHONE: 503-588-6173
FAX: 503-588-6005



Condition 10: Obtain demolition permits and remove the existing buildings from the property.

Application Filing Date: June 16, 2008
State Mandated Decision Date: October 14, 2008
Decision Date: September 15, 2008

Decision Issued According to Salem Revised Code 63.046 and 63.332.

The Findings and Order of the Subdivision Review Committee for Subdivision 08-4, dated **September 15, 2008**, are hereby adopted as part of this decision, and by this reference, incorporated herein. This tentative decision is valid and remains in effect for a period of two years. Under SRC 63.049, this tentative decision is void after two years if not finalized. To finalize the subdivision the applicants must complete the conditions listed above and prepare a final plat for review and approval by the City of Salem, per SRC 63.052, before recordation. Approval of a final plat does not relieve the applicants from complying with other applicable provisions of the Salem Revised Code or the Oregon Revised Statutes that may govern development of this property.

This decision is final unless written appeal from an aggrieved party is received by the City of Salem Planning Division, Room 305, 555 Liberty Street SE, Salem, Oregon 97301, no later than **September 30, 2008, at 5:00 p.m.** The appeal must state where the decision failed to conform to the provisions of the subdivision ordinance (SRC Chapter 63). The appeal must be filed in duplicate with the City of Salem Planning Division. The appeal fee must be paid at the time of filing. If the appeal is untimely and/or lacks the proper fee, the appeal will be rejected. The Planning Commission will review the appeal at a public hearing. After the hearing, Planning Commission may amend, rescind, or affirm the action, or refer the matter to the staff for additional information.

A copy of the findings and conclusions for this decision may be obtained by calling the Salem Planning Division at (503)588-6173, or writing to the following address: Salem Planning Division; Room 305, Civic Center; 555 Liberty Street SE; Salem, Oregon 97301.

Case Planner: Bryce Bishop, Interim Senior Planner, Ext. 7599, or at bbishop@cityofsalem.net

**BEFORE THE SUBDIVISION REVIEW COMMITTEE
OF THE CITY OF SALEM
(TENTATIVE SUBDIVISION PLAT NO. 08-4)**

**IN THE MATTER OF
TENTATIVE SUBDIVISION
PLAT APPLICATION NO. 08-4;
6617 DEVON AVENUE SE**

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FINDINGS AND ORDER

PROCEDURAL FINDINGS

1. On February 22, 2007, the subject property was annexed into the City of Salem (Annexation Case No. C-608) after approval by the voters during the November 7, 2006, general election.

Subsequent to being annexed into the City, an Urban Growth Area (UGA) Development permit was filed and approved for the subject property. The approved UGA permit (Case No. UGA07-5) identifies the public facilities required to serve the subject property and its future development pursuant to the requirements of the City's Urban Growth Management Program, codified under SRC Chapter 66.
2. On June 16, 2008, an application to subdivide the subject property was submitted to the Community Development Department by Multi/Tech Engineering on behalf of the applicant and property owners Garret and Alice Berndt c/o Bruce Thorn.
3. On August 5, 2008, notice of filing of the proposed subdivision was sent to all property owners located within 250 feet of the subject property and to the South Gateway Neighborhood Association.

Public notice of the subdivision review conference to consider the proposed subdivision was also posted on the property by the applicant's representative pursuant to Salem Revised Code (SRC) requirements on August 14, 2008.
4. On August 26, 2008, a subdivision review conference was held to discuss the application and receive testimony from interested parties.

SUBSTANTIVE FINDINGS

1. Request

To subdivide approximately 9.95 acres into 38 lots ranging in size from approximately 7,500 square feet to approximately 13,789 square feet; with a concurrent variance request to allow street grades greater than the maximum 12 percent allowed under SRC 63.225(b). The subject property is zoned RA (Residential Agriculture) and located at 6617 Devon Avenue SE (Marion County Assessor's Map and Tax Lot Number: 083W22C/200).

A vicinity map of the subject property is made a part of this report as Attachment 1.

2. Salem Area Comprehensive Plan (SACP)

Land Use Plan Map: The subject property is designated as "Developing Residential" on the Salem Area Comprehensive Plan (SACP) Map.

Urban Growth Policies: The subject property is located within the Salem Urban Growth Boundary and inside the corporate city limits.

Growth Management: The subject property is located outside of the City's Urban Service Area. Pursuant to the requirements of the Urban Growth Management Program (SRC Chapter 66), an Urban Growth Area (UGA) Development Permit is required prior to development of property that is located outside the boundaries of the Urban Service Area.

Because the subject property is located outside the boundaries of the Urban Service Area a UGA permit is required. On June 13, 2007, a Preliminary Declaration for UGA permit No. 07-5 was approved for the subject property (Attachment 2) identifying the public facility improvements required to be provided with the development of the subject property. Development of the proposed subdivision must conform to the requirements of UGA permit No. 07-5.

3. Surrounding Zoning and Land Uses

The subject property is zoned RA (Residential Agriculture). Zoning and uses of surrounding properties include:

North: RS (Single Family Residential) / single family dwellings
East: Marion County UT-10 (Urban Transition) / single family dwelling
South: Marion County UT-10 (Urban Transition) / single family dwelling
West: RS (Single Family Residential); proposed subdivision & Marion County UT-10 (Urban Transition) / undeveloped

4. Existing Site Conditions

The subject property contains structures that are proposed for removal.

Trees: There are trees present on the subject property. Pursuant to the requirements of the City's Tree Preservation Ordinance, SRC Chapter 68.100(a), a tree conservation plan is required in conjunction with any development proposal for the creation of lots or parcels to be used for the construction of single family dwelling units or duplex dwelling units if the development proposal will result in the removal of trees. A tree conservation plan was submitted by the applicant (Case No. TCP 08-8) in conjunction with the subdivision application as required under SRC Chapter 68.

The tree conservation plan submitted by the applicant identifies a total of 203 trees on the subject property with a diameter-at-breast height (dbh) of 10 inches or greater. Of the 203 total trees present, 152 trees are proposed for removal and 51 (or 25.12 percent of the trees on the property) are proposed for preservation.

Of the total trees present on the property, the tree conservation plan identifies 19 "significant" Oregon White Oak trees with a diameter-at-breast-height (dbh) of 24 inches or greater. The tree conservation plan identifies 13 of the 19 significant oaks for removal and 6 for preservation. However, in review of the proposed tree conservation plan it appears that 3 of the 13 significant oaks designated for removal can reasonably be saved based on their location on the property relative to the likely building setbacks for the homes to be constructed on the proposed lots. Preservation of these three additional significant oak trees brings the total number of significant trees preserved within the development to 9 and the number to be removed down to 10.

Under the City's tree preservation ordinance, tree conservation plans are required to preserve all heritage trees, significant trees, trees and native vegetation in riparian corridors, and a minimum of 25 percent of the remaining existing trees on the property. If less than 25 percent of the existing trees are proposed for preservation and significant trees and native vegetation in riparian corridors are proposed for removal, the applicant must show that only those trees reasonably necessary to accommodate the development shall be designated for removal and that there are no reasonable design alternatives that would enable reservation of such trees.

The subject property contains no heritage trees. The significant trees located on the property that have been designated for removal are necessary based upon their location on the site and a lack of reasonable design alternatives that would enable their retention. There is no riparian corridor present on the property.

Of the total trees on the property with a dbh of 10 inches or greater, the tree conservation plan identifies more than 25 percent for preservation, therefore exceeding the minimum preservation requirements of SRC Chapter 68.

Wetlands: Designated wetlands are under the purview of the U.S. Army Corps of Engineers, with regulatory authority in Oregon delegated to the Oregon Department of State Lands (DSL). The City of Salem uses an adopted "Local Wetland Inventory" (LWI) in order to determine the locations of potential

or existing wetlands. According to the Salem-Keizer LWI the subject property does not contain mapped wetlands or waterways.

Landslide Susceptibility: The City's Landslide Hazard ordinance (SRC Chapter 69 - Landslide Hazards) sets forth applicable development and mitigation requirements if landslide hazards are present on a property. This is done primarily through establishing the sum of landslide hazard points (a combination of the mapped landslide hazard susceptibility points for property and those points associated with the type of proposed development) in order to determine what mitigation, if any, is required to ensure safe and healthful development.

The topography of the subject property generally slopes upward from the northwest to the southeast. According to the City's adopted landslide hazard susceptibility maps the subject property is mapped with areas of 2 landslide hazard points. There are 3 activity points associated with subdivisions. The cumulative total of 5 points indicates a moderate landslide hazard susceptibility risk and, therefore, pursuant to SRC Chapter 69 a geologic assessment is required for the development of the property.

The applicant submitted the required geologic assessment in conjunction with the subdivision application. The geologic assessment was reviewed by the City's Public Works Department for conformance with the requirements of SRC Chapter 69.

5. Site Analysis and Lot Layout

The applicant's tentative subdivision proposal results in a total of 38 lots ranging in size from approximately 7,500 square feet to approximately 13,789 square feet (Attachment 3). Two of the proposed lots within the development (Lots 26 and 27) are proposed as flag lots which do not have street frontage. The remainder of the lots have frontage on a public street.

The minimum lot size and dimension standards for subdivisions are established under SRC Chapter 63 (Subdivisions) and within the zoning district the property is located. For flag lots, the minimum standards apply exclusive of the proposed accessway and turnaround serving the lots.

The subject property is currently zoned RA (Residential Agriculture). However, SRC Chapter 113.160 (*Newly Developed Areas in an RA District*) provides that any land within an RA zone district that is subject to a subdivision approval shall automatically be re-classified to an RS zone district on the date the subdivision plat is recorded with the county clerk.

Because the property is zoned RA and the property is proposed to be subdivided the provisions of SRC 113.160 apply and the zoning of the property will automatically be changed to RS upon the date of recording the approved subdivision plat with the county clerk. Because the zoning of the property will be changed to RS with the recording of the plat the following analysis of the subdivision for conformance with the requirements of the subdivision and zoning codes will be based upon the property being rezoned to RS (Single Family Residential).

The following minimum standards apply to the proposed development:

Lot Area: SRC Chapters 63.145(c) and SRC 146.070(a) require a minimum lot area of 4,000 square feet. For flag lots in subdivisions, SRC Chapter 63.295(c) requires a minimum lot area of 4,000 square feet, exclusive of the accessway serving the lots.

The proposed areas of the lots within the subdivision, excluding the two proposed flag lots, range from approximately 7,500 square feet to approximately 13,789 square feet. The net areas of both proposed flag lots within the subdivision exclusive of the proposed flag lot accessway equal approximately 11,077 square feet. All of the proposed lots within the subdivision exceed minimum lot area requirements.

Lot Dimensions: SRC Chapters 63.145(a) & (b) and SRC 146.070(b) require a minimum lot width of 40 feet and a minimum lot depth of 70 feet.

For flag lots in subdivisions, SRC Chapter 63.295(b) requires a minimum lot width of 40 feet and a minimum lot depth of 70 feet, exclusive of the accessway serving the lots. All of the proposed lots within the subdivision satisfy minimum lot width and depth requirements.

SRC Chapter 63.145(b) and SRC 146.070(b) also establish a maximum lot depth requirement of 300 percent of the average lot width. All of the proposed lots within the subdivision comply with maximum lot depth requirements.

Street Frontage: SRC Chapter 63.145(d) establishes a minimum frontage requirement of 40 feet for lots adjacent to streets. All of the proposed lots satisfy the minimum 40-foot frontage requirement with the exception of the proposed flag lots (Lots 26 and 27) which are not required to have street frontage if a flag lot accessway is provided to the lots pursuant to the requirements of SRC Chapter 63, Table 63-1.

Maximum Number of Flag Lots: SRC Chapter 63.295(a) establishes a maximum limitation on the total number of flag lots allowed within a subdivision. Under this requirement, no more than 15 percent of the lots within a subdivision can be developed as flag lots without street frontage. The proposed subdivision includes a total of 38 lots. Pursuant to the requirements of SRC 63.295(a), a maximum of six flag lots would be allowed. The proposed subdivision includes a total of two flag lots and therefore complies with this standard.

Front Lot Line Designation: SRC Chapter 63.145(e) establishes front lot line designation requirements for corner lots, double frontage lots, flag lots, and all other lots.

For corner lots, the front lot line shall be the property line that has frontage on a street designated by the building permit applicant and approved by the Planning Administrator (SRC 63.145(e)(1)). Corner lots are lots located at the intersection of two streets.

For flag lots, the front lot line shall be that outside property line that is an extension of the accessway or the line separating the flag portion of the lot or parcel from the lot or parcel between it and the street from which access is provided to the flag lot, unless the Planning Administrator otherwise directs, in which case the front lot line for the parcel line shall be set forth in the conditions of approval, which shall be recorded on deeds conveying the lots (SRC 63.145(e)(3)). Within the proposed subdivision, Lots 26 and 27 are designated as flag lots. The front lot line designation for proposed Lots 26 and 27 shall be as required under SRC 63.145(e)(3).

For lots that have frontage on a public street, other than corner lots, the front lot line shall be the property line that has frontage on the public street (SRC 63.145(e)(4)).

Setback Requirements: For development within an RS (Single Family Residential) zone, SRC Chapter 146 establishes the following setback standards:

Front Yards and Yards Adjacent Streets:

-Minimum 12 feet (*Min. 20 feet when adjacent to a street designated 'Collector', 'Arterial', or 'Parkway'*); and

-Minimum 20 feet for garages

Rear Yards:

-Minimum 14 feet (*for any portion of a main building not more than one-story in height*); or

-Minimum 20 feet (*for any portion of a main building greater than one-story in height*)

Interior Side Yards:

Minimum 5 feet

Setback requirements for the lots within the proposed subdivision will be reviewed for compliance with all applicable code requirements at the time of application for building permits on the individual lots.

Garages and Setbacks:

The RS (Single Family Residential) zone under SRC Chapter 146.130 establishes requirements for the provision of garages for single family dwellings and the setbacks for those garages. SRC 146.130 specifically requires that:

Each dwelling constructed after February 8, 2006, within an RS district shall have, at the time of original construction, a garage that is constructed of like materials and color as the dwelling, and that may be attached or detached from the dwelling.

Setback requirements to the required garages are included under SRC Chapter 146.130(c), which establishes the following:

Garages for single family dwellings, or garages or carports for manufactured homes on individual lots, having a vehicle entrance facing a street or accessway shall be set back at least 20 feet from one of the following lines, whichever is closest to the proposed entrance of the garage or carport:

- (1) The right-of-way line, property line abutting an accessway, or most interior access easement line;
- (2) The outside curblineline; or
- (3) The edge of the sidewalk furthest from the street.

Because the future dwellings to be constructed within the proposed subdivision will be constructed after February 8, 2006, they will be required to have a garage meeting the setback requirements described above.

6. Transportation Facilities

Street standards for subdivisions are set forth in SRC 63.225, SRC 63.235, the Salem Area Transportation System Plan (STSP), and Public Works Design Standards. Adequate street system access for all lots must be provided and sufficient boundary and connecting streets must be provided or improved, if they are existing, in order to provide sufficient multi-modal transportation connectivity.

Access and Circulation: Principal access to the development is proposed via an internal street system that loops through the development and connects to Lone Oak Road SE. The proposed development also extends a street to the eastern boundary of the subject property for future extension into the neighboring property to the east when that property develops.

The applicant has requested a concurrent variance with the subdivision to allow street grades greater than the maximum 12 percent allowed under SRC 63.225(b). Staff's analysis of the requested variance for conformance with the variance approval criteria of SRC 63.332 is included within section 11 of this report.

Two of the lots within the subdivision (Lots 26 and 27) are proposed flag lots that will be accessed from a private flag lot accessway off the proposed internal street. SRC Chapter 63, Table 63-1, establishes the following development standards for flag lot accessways:

Accessways Serving 1 to 2 Lots:

- | | |
|-----------------|--|
| -Overall Width: | Min. 20 ft. |
| -Paved Width: | Min. 15 ft. |
| -Length: | Max. 150 ft. |
| -Turnaround: | Turnaround required for accessways greater than 150 ft. in length. |
| -Parking: | Not allowed in accessway. |

The applicant's proposed flag lot accessway serving Lots 26 and 27 is comprised of a 30-foot overall width. The overall length of the accessway is approximately 120 feet. The proposed width and length of the flag lot accessway conform to standards for accessways serving 1 to 2 lots. Because the accessway length does not exceed 150 feet a turnaround is not required.

The proposed flag lot accessway will be required to be paved to a minimum width of 15 feet. The accessway must conform to the requirements of SRC 63, Table 63-1.

7. Neighborhood Association and Citizen Comments

Notice of the subdivision review conference was provided to the neighborhood association and to all property owners within 250 feet of the subject property. In addition, notice of the subdivision review conference was also posted on the subject property pursuant to SRC requirements.

- A. The subject property is located within the boundaries of the South Gateway Neighborhood Association. No comments were received from the neighborhood association on the proposed development
- B. Prior to the subdivision review conference no comments had been submitted from area property owners on the proposed development. At the subdivision review conference testimony was provided from area property owners concerning, in summary, the following issues:

- **Construction of the Extension of Lone Oak Road SE:** At the subdivision review conference the question was posed whether Lone Oak Road would be extended to provide access to the proposed development. Concern was raised that if Lone Oak Road is not constructed the only means to access the development is via County Roads and the private streets of the Creekside subdivision.

Staff Response: The Urban Growth Area Development Permit previously approved for the subject property (Case No. UGA07-5), Attachment 2 requires the applicant to construct a full street improvement, including streetlights and sidewalks, along the City approved alignment of Lone Oak Road SE. The requirement to construct this linking street is further reiterated in the conditions of approval for the proposed subdivision as recommended by the Public Works Department. The Public Works Department recommends that as a condition of final subdivision plat approval that the applicant shall be required to complete the construction of Lone Oak Road SE to the intersection of Muirfield Avenue SE.

Requiring the construction of Lone Oak Road SE prior to subdivision plat approval ensures conformance with the requirements of the Preliminary Declaration for UGA Permit No. 07-5. It also ensures that the road will be in place prior to the construction of any homes on the proposed lots.

- **Traffic Issues at Intersections of Creekside Drive and Lone Oak Road and Sunnyside Road and Rees Hill Road:** At the subdivision review conference concern was expressed regarding traffic safety issues at the intersections of Creekside Drive and Lone Oak Road, and Sunnyside Road and Rees Hill Road. Specifically, at the intersection of Creekside Drive and Lone Oak Road, concern was expressed that cars currently pass quickly through this uncontrolled intersection posing a safety concern. The question was posed whether this intersection could be turned into a four-way stop.

The traffic concern expressed pertaining to the intersection of Sunnyside Road and Rees Hill Road involved the vision obstruction created by the Qwest utility boxes within the right-of-way of Sunnyside Road. It was explained that the vision obstruction created by the utility boxes coupled with the speed at which vehicles are traveling down Sunnyside Road creates a potentially hazardous situation that needs to be addressed.

Staff Response: As part of the subdivision application, the applicant submitted a trip generation estimate (TGE) form to determine the estimated average daily traffic increase resulting from the proposed development. The TGE submitted indicates that the proposed 38-lot subdivision will generate approximately 364 new average daily vehicle trips.

In order for a Transportation Impact Analysis to be required to assess the impact of the proposed development on the surrounding transportation system, a proposed development must generate 200 or more average daily vehicle trips onto a 'local' street and 1,000 or more average daily vehicle trips onto a 'collector' street. The proposed development will access Lone Oak Road SE which is designated as a 'Collector' street within the Salem Transportation System Plan (STSP). The estimated 364 average daily trips generated by the proposed development do not trigger the requirement for a Transportation Impact Analysis to identify offsite traffic mitigation requirements and therefore requiring a four-way

stop. The removal of vision obstructions at intersections outside of the proposed subdivision cannot be established as conditions of approval for the proposed development.

However, in order to address these identified concerns it is recommended that the City's Traffic Engineer be contacted to determine what appropriate measures can be taken to address these traffic safety issues.

- **Future Connection of Proposed Red Oak Avenue to Devon Avenue SE:** At the subdivision review conference concern was expressed over the location of the future connection of proposed Red Oak Avenue to Devon Avenue SE. The concern was raised in specific regards to whether the street would come out onto Devon Avenue in front of the existing property located at 6608 Devon Avenue SE or would it align with the intersection of Devon Avenue SE and Elkins Way SE?

Staff Response: The proposed subdivision extends Red Oak Avenue to the eastern boundary of the subject property to satisfy street connectivity requirements contained within the Salem Revised Code. SRC Chapter 63.225(p) requires applicants to provide for the extension of local streets to adjoining major undeveloped properties for the eventual connection with the existing street system. Connections to existing or planned streets and major undeveloped properties along the perimeter of a property are required to be provided generally at no greater than 600-foot intervals. Provisions for street connectivity ensure that there are multiple means to access a property and that vehicular traffic can be more easily dispersed throughout the area rather than being focused on one or two individual streets.

The property located directly to the east of the subject property is currently located outside of the Salem City limits. The extension of the Red Oak Avenue to this property is necessary to ensure that when the property is annexed into the City in the future it can be able to be served by this street. When the property is annexed and the owners of the property wish to subdivide it into individual lots they will have to submit a subdivision plan to the City for review and approval. During the review process the street system within the subdivision will be reviewed and the public will be afforded an opportunity to comment on the proposal.

How Red Oak Avenue will be extended through this property and where it will connect to Devon Avenue will be influenced by the topography of the site, the layout of the lots within the subdivision, and the need to provide for an orderly network of streets. This generally means that streets should intersect with other streets at intersections and therefore it would generally be desirable for Red Oak Avenue to intersect with Devon Avenue at the intersection of Devon Avenue and Elkins Way.

8. City Department Comments

- A. The Police Department and the Building and Safety Division reviewed the proposal and indicated that they have no comments.
- B. The City's Urban Forester reviewed the proposal and indicated that he has no comments.
- C. The Public Works Department - Construction Inspection/Survey Section commented that a field survey and subdivision plat are required pursuant to Oregon Revised Statutes and the Salem Revised Code and that a subdivision plat name certificate from the Marion County Surveyor must be submitted.
- D. The Fire Department reviewed the proposal and provided comments indicating that they do not have specific concerns with the proposed subdivision but do have concerns how this area is generally developing. The Fire Department indicates, in summary, that they are concerned about a lack of alternative street access points in this area and how it can have an effect on emergency response times. They explain that bridge and street improvements to Lone Oak Road will help to eliminate the current dead-end street system serving the area.

Staff Response: As a condition of subdivision plat approval the construction of Lone Oak Road SE to serve the subject property will be required. In addition, in order to satisfy the street connectivity requirements of the subdivision ordinance, Red Oak Avenue within the subdivision shall be extended to the property's eastern line. As a condition of plat approval the applicant will also be required to reconfigure the tentative subdivision plan to provide for a street connection to the south. The construction of Lone Oak Road and the provision for additional points of street connectivity to adjacent undeveloped properties will improve access to the area and the circulation of streets.

E. The Public Works Department - Development Services Section reviewed the proposal and provided comments pertaining to required street improvements and requirements for the provision of storm drainage, water, and sanitary sewer services. Comments from the Development Services Section are included as Attachment 4. In summary, it is recommended that the applicant, as a condition of plat approval, shall be required to:

- Comply with the conditions of UGA Preliminary Declaration 07-5.
- Modify the tentative plan to show a street connection to the property to the south in an alignment approved by the Public Works Director.
- Construct a 10-inch S-3 water line in Lone Oak Road SE to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.
- Construct a public sanitary sewer system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.
- Construct a complete storm drainage system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director. Provide an analysis that includes capacity calculations, detention requirements, pretreatment, and evaluation of the connection to the approved point of disposal.
- Complete the construction of Lone Oak Road SE to the intersection of Muirfield Avenue SE.
- Construct a 34-foot-wide street improvement of Lone Oak Road SE from the existing terminus near Sahalee Drive SE to the southern boundary of the public right-of-way adjacent to the subject property.

9. Public Agency Comments

A. The Salem-Keizer School District reviewed the proposal and provided comments that are included as Attachment 5. In summary, the School District indicates that the subject property is served by Sumpter Elementary School, Judson Middle School, and Sprague High School. Students are eligible for transportation to the elementary, middle, and high schools. The school district estimates that the proposed development will result in the addition of approximately 22 students for grades K through 12 with an estimated 9 students over enrollment capacity.

The school district explains that enrollment at Sprague High School is estimated to be at 101 to 103 percent of capacity when the estimated cumulative impact of 2007-2008 land use actions are considered. Enrollment at Judson Middle School is estimated to be at 107 to 108 percent of capacity when the estimated cumulative impact of 2007-2008 land use actions are considered. Enrollment at Sumpter Elementary School is estimated to be at 132 to 137 percent of capacity when the estimated cumulative impact of 2007-2008 land use actions are considered.

The school district also indicates that the developer should provide paved walking routes to allow pedestrian and bicycle access to schools from all residences within the new development and should provide all improvements required by the City of Salem where new transportation

routes are established or existing transportation routes change, such as school flashers, crosswalks, and signage.

The District would also like to see paved walking route(s) to allow pedestrian and bicycle access from the subject property to schools.

Staff Response: Sidewalks will be required on both sides of the internal streets proposed within the subdivision. Through the provision of sidewalks within the development paved walking routes will be provided to facilitate pedestrian access from the subject property to schools.

According to the Public Works Department, marked crosswalks and school flashers are traffic control devices governed by the Manual on Uniform Traffic Control Devices as well as City policies and must meet warrants to be installed. A development may be required to install flashers and crosswalks if they are located within 700 feet of a school and the school district determines the location is a "safe route to school." The School District may want to work with the City Traffic Engineer on these issues.

- B. The Mid-Willamette Valley Council of Governments reviewed the proposal and commented that street names should be verified by the Public Works Department and approved by the street name coordination team.
- C. The Marion County Public Works Department provided comments on the proposed subdivision that are included as Attachment 6. In summary, the County expresses concern that the subject property is currently served by County Roads as the only means to access the site. The County explains that Rees Hill Road has previously sustained significant damage from traffic related to construction within the City. The County also expresses concern that Devon Avenue is the sole access to an increasing number of residences and that the number of residences will exceed the number that can safely be served by one access if this, or any other subdivision, is approved. The County explains that the ability for emergency response vehicles to respond to an incident could be severely compromised if only one access is provided.

In order to address this concern the County recommends that a condition of approval be placed upon the subdivision requiring that an alternate connection to a public City Street be completed prior to any construction of the proposed development. The completion of Lone Oak Road from the development to Muirfield Street SE is an acceptable alternate connection. All construction traffic, including that required to construct the alternate connection and infrastructure related improvements, shall be required to use the alternate connection.

The County explains that if the City elects not to include the above referenced condition as a requirement for the proposed development, then the development should be conditioned so that it is the responsibility of the developer to preserve and protect the current PCI rating and structural integrity of County Roads in the area to the satisfaction of Marion County Public Works through all phases of development. Failure to preserve and protect the road may result in the developer being responsible for replacing or reconstructing the damaged road at the developer's expense.

Staff Response: Under the requirements of the City's Urban Growth Management Program (SRC Chapter 66), specifically SRC 66.100(a), developments must be linked to adequate public streets or streets. An adequate street is defined under SRC Chapter 66 as the nearest point on a collector or arterial street which has, at a minimum, a 34-foot-wide turnpike improvement within a 60-foot-wide right-of-way.

As previously discussed in this report the subject property is currently located outside of the City's Urban Service Area. As such, based on the requirements of SRC Chapter 66, an Urban Growth Area Development Permit Preliminary Declaration was required for development of the subject property. That UGA Permit Preliminary Declaration was approved (UGA No. 07-5). In that decision the applicant is required to construct a full street improvement of Lone Oak Road. This requirement is also required as a condition of approval of the proposed subdivision.

The Salem Revised Code (SRC) allows requiring off-site improvements as condition of plat approval, but not prior to any construction activity. The SRC also does not allow the City to require improvements outside the corporate limits.

The applicant will be required to construct Lone Oak Road prior to subdivision plat approval and before any single family dwellings can be constructed within the proposed subdivision. Construction of Lone Oak Road will provide a more direct alternative means of access to the proposed development and help to relieve the impact of traffic generated from development within the City, on County Roads.

10. Private Service Provider Comments

Northwest Natural reviewed the proposal and indicated that an extension of the main line will be needed.

11. Variance Criteria

The applicant has requested that consideration be given to a concurrent variance request from the provisions of SRC Chapter 63. The applicant requests a variance from the requirements of SRC 63.225(b) which limits street grades to a maximum of 12 percent without a variance.

A copy of the tentative subdivision plan showing the locations of the proposed streets where street grades may need to exceed 12 percent is included as Attachment 3.

The following is an analysis of the variance request. Each of the following approval criteria contained within SRC Chapter 63.332(a)(1-4) must be found to exist in order for the variance to be granted.

- (1) There are special conditions inherent in the property (such as topography, location, configuration, physical difficulties in providing municipal services, relationship to existing or planned streets and highways, soil conditions, vegetation, etc.) which would make strict compliance with a requirement of SRC 63.115 to 63.295 an unreasonable hardship, deprive the property of a valuable natural resource, or have an adverse effect on the public health, safety, and welfare;**

Applicant's Response: The applicant's representative indicates that the elevations of the subject property are shown on the tentative site plan and are inherent conditions of the subject property. Most of the underdeveloped south Salem area consists of hills, rolling terrain, or areas of steeper terrain. The subject property is typical in terms of the hilliness of the south Salem area and is a factor in the development of the subject property. The design and location of internal streets have to consider the natural terrain. The tentative site plan illustrates the areas that may exceed the finished street grade of 12 percent. The remainder of the streets within the subject property will meet the street grade standard.

There is some limitation with respect to the location of the subject property and the need to design the streets and lots that contribute to the need to consider a variance to street grades. The street connections into the subject property are limited to the extension of Lone Oak Road. Design and development of the streets within the subject property have to take into consideration the Salem Transportation System Plan (STSP) which controls access to the boundary streets, the underdeveloped land to the south and the existing and proposed development to the north and west. The proposed location of the internal streets has been designed to keep the cuts and fill to a minimum. This can only be achieved by granting the variance to allow portions of the street grade to exceed 12 percent. Failure to grant the variance will require street construction that will create excessive cuts and fill that will make driveway access to the adjoining lots difficult, expensive and increase safety hazards for access to the lots, or require that the streets be eliminated. Eliminating streets does not meet the City's other standards and policies for connectivity and accessibility.

Finding: Staff concurs with the statement provided by the applicant's representative. There are special conditions inherent within the property, as the applicant's representative identifies, that make strict compliance with the requirements of SRC 63.115 to 63.295 an unreasonable hardship. These special conditions include the topography of the site and the limited points of street access available to the subject property which forces the street leading into the

development to be located at the southwest corner of the property where slopes are greater. The requested variance conforms to this approval criterion.

(2) The variance is necessary for the proper development of the subdivision and the preservation of property rights and values;

Applicant's Response: The applicant's representative indicates that the existing conditions of the site must be considered so that the subject property can be developed with a network of interconnecting streets in a rectangular grid pattern. The property to the west is being fully developed with adequate access to Sahalee Drive. Prior development has precluded the ability to extend a public street through the subject property to the north and west. The proposal does provide a stub street to the east for future development of the vacant lot to the east. Property to the south will have adequate access via the Lone Oak Road extension. The proposal does provide the site with adequate improved pedestrian and vehicle access throughout the subdivision and to Lone Oak Road to the west of the site. A stub street will also be provided along the east property line for future development of the property to the east, which is currently vacant. A stub to the south is not provided since Lone Oak Road extension will provide adequate access to the south.

Service to the interior of the property would be severely impacted by the loss of the streets and would likely not comply with the State's Land Use Goal 12 and the Transportation Planning Rule.

Finding: The layout of the proposed subdivision follows a regular rectangular layout. Only two of the lots within the subdivision are proposed as flag lots without street frontage. The requested variance to allow sections of the proposed internal streets to exceed the maximum street grade of 12 percent is necessary to minimize the amount of grading that will be required in connection with the development of the property and is necessary for the proper development of the subdivision and the preservation of property rights and values. The requested variance conforms to this approval criterion.

(3) There are no reasonably practical means whereby the considerations found under (1) or (2) above can be satisfied without the granting of the variance; and

Applicant's Response: The applicant's representative indicates that the existing original topographic features of the site cannot be changed except through excavation or other similar means. The configuration of the subject property is as shown on the tentative site plan. The location of the internal streets meets acceptable engineering practices and the locations of existing local and major and planned local streets. No other location or construction method can be envisioned for the site that would not require a variance to the maximum street grades.

The streets will be engineered and constructed to provide safety, access for all modes of transportation and access to all lots. Therefore, there is no other practical means available to the applicant for the design of the site other than requesting a variance to permit the finished street grade to exceed 12 percent but be less than 15 percent for the portions of the streets shown on the tentative plan.

The proposal helps to minimize grading and fill requirements on the subject property's steeper slopes. All streets will be improved to City standards with curbs, paving, and drainage facilities.

Finding: Staff concurs with the statement provided by the applicant's representative. Because of the topography inherent to the site street grades exceeding 12 percent are necessary, unless more extensive grading were conducted on the site. The requested variance conforms to this approval criterion.

(4) It is unlikely that the variance will have adverse effect on the public health, safety, and welfare, or on the comfort and convenience of owners and occupants of land within and surrounding the proposed subdivision or partition.

Applicant's Response: The applicant's representative indicates that the location, width, and grade of the proposed streets have been carefully considered in relation to existing and

planned streets, topographical conditions, public convenience and safety, and the single-family residential use of the land to be served by these streets.

The variance is needed to access the site. The connections of the proposed street from Lone Oak Road and planned stub streets are necessary to provide alternate access routes into the development.

Vision clearance at street intersections, access to lots, maneuvering in and out of driveways, access for emergency service vehicles, buses and service vehicles are not hampered by the variance request. The paved traffic lanes are wide enough to accommodate two-way traffic.

The applicant cannot identify any adverse effects that will be created by granting the variance to increase street grades for the local streets. In fact, the construction of the new street system will provide needed alternate access points in and through the area now and in the future.

The proposal works to encourage site and building design that is consistent with the natural topography in order to minimize the cost of providing public infrastructure; provides for adequate access for emergency services; and otherwise protects the public health and safety.

Finding: Staff concurs with the applicant's representative. Approval of the variance to allow portions of the grades of the streets to exceed 12 percent will not have an adverse effect on the public health, safety, and welfare, or on the comfort or convenience of owners and occupants of land within and surrounding the proposed subdivision.

Fire Department access standards provide that fire apparatus access roadway grades shall not exceed 12 percent, except for short lengths not exceeding 15 percent. The Fire Department did not indicate any objections to the proposed street grades within the subdivision.

Comments provided from the City's Public Works Department stated that City of Salem Street Design Standards require residential streets to not exceed 12 percent and in no case shall exceed a 15 percent grade. The existing grade of the property is approximately 15 percent. To maintain a 12 percent grade would require a cut of approximately 6 feet in depth at the eastern property line and a fill of approximately 12 feet at the northeast corner of the proposed White Oak Loop SE.

Comments provided from the Public Works Department indicate that the City Fire Marshal and Public Works Director approve exceeding the 12 percent street grade standard for short distances to be reviewed and approved during the public construction plan review process.

The requested variance conforms to this approval criterion.

As is demonstrated in the Facts and Findings included within section 11 of this report, the requested variance to allow street grades exceeding 12 percent conforms to the variance approval criteria of SRC 63.332(a)(1-4).

12. **Subdivision Approval Criteria**

Salem Revised Code (SRC) Sections 63.046 and 63.051 set forth the criteria that must be met before approval can be granted to a subdivision request. This staff report addresses the approval criteria of SRC 63.046 (Decision of the Planning Administrator for a Subdivision) and evaluates the considerations of SRC 63.051 (Purpose of Tentative Plan Review; Requirements and Conditions).

The following subsections are organized with approval criteria shown in bold, followed by findings of fact upon which the Planning Administrator bases his decision. The requirements of SRC 63.051 are addressed within the specific findings which evaluate the proposal's conformance with the criteria of SRC 63.046. Lack of compliance with the following land division standards is grounds for denial of tentative plan approval, or for the issuance of certain conditions necessary to more fully satisfy such standards.

- A. SRC 63.046(b)(1): Approval of the tentative subdivision plan does not impede the future use of the remainder of the property under the same ownership, or adversely affect the**

safe and healthful development of the remainder or any adjoining land or access thereto:

The proposed subdivision divides the 9.95-acre property into 38 lots with no remainder. Existing single family homes abut the property on the north. A developing single family subdivision abuts the property on the west. Abutting properties to the east and south are located outside the City limits. Vehicular access to lots within the proposed subdivision is provided by an internal street that loops within the development. A street extension is provided to serve the abutting property to the east and an additional street extension will be required as a condition of approval to serve the abutting property to the south.

The lots within the proposed subdivision are of sufficient size and dimensions to permit the future development of one single family dwelling each, or development of other SRC Chapter 146 "permitted," "special," or "conditional" uses. There is no evidence that the subdivision, and subsequent development of the lots will adversely affect public services to any surrounding properties. Approval of the subdivision does not impede future use of the subject property or access to abutting properties. This criterion has been met.

B. SRC 63.046(b)(2): Provisions for water, sewer, streets, and storm drainage facilities comply with the city's public facility plan:

The Salem Public Works Department reviewed the proposal for compliance with the City's public facility plans pertaining to the provision of water, sewer, streets, and storm drainage facilities.

Previously approved Urban Growth Area Preliminary Declaration (UGA07-5)(Attachment 2) identifies a number of projects in the Transportation System Plan, Water System Plan, Wastewater Management Master Plan, and Storm water Master Plan needed to mitigate deficiencies in the streets, water, sewer, and storm drainage systems.

Currently this site's only access to a public street network is to Sunnyside Road SE via Sahalee Drive, a private street part of the Creekside subdivision, along Devon Avenue and Rees Hill Road. This route is not conducive to providing a safe and efficient transportation system especially with respect to fire and life safety, given its private street status; and this property is not part of the Creekside Planned Unit Development. The Salem Area Comprehensive Plan identifies a need for a "rapid and safe movement of fire, medical, and police vehicles" as part of the transportation system.

The nearest point of connection to the public owned transportation system that is not through a private street is at the intersection of Lone Oak Road SE and Muirfield Avenue SE.

In order to ensure that provision for water, sewer, streets, and storm drainage facilities to serve the proposed development comply with the City's public facility plans as is required by this approval criterion the following conditions of approval shall be established:

Condition 1: Comply with the conditions of UGA Preliminary Declaration 07-5.

Condition 2: Construct a 10-inch S-3 water line in Lone Oak Road SE to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.

Condition 3: Construct a public sanitary sewer system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.

Condition 4: Construct a complete storm drainage system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director. Provide an analysis that includes capacity calculations, detention requirements, pretreatment, and evaluation of the connection to the approved point of disposal.

Condition 5: Complete the construction of Lone Oak Road SE to the intersection of Muirfield Avenue SE.

Condition 6: Construct a 34-foot-wide street improvement of Lone Oak Road SE from the existing terminus near Sahalee Drive SE to the southern boundary of the public right-of-way adjacent to the subject property.

Compliance with the required conditions of approval and development of the site in accordance with the specifications contained in the September 15, 2008, memo from the Public Works Department ensures that development of public facilities within the proposed subdivision will comply with the City's public facility plans as is required under this criterion.

C. 63.046(b)(3): The tentative subdivision plan complies with all applicable provisions of the Salem Revised Code, including the Salem zoning ordinance:

The Salem Revised Code (SRC), including the Salem Zoning Code, implements the Salem Area Comprehensive Plan land use goals, and governs development of property within the city limits. The proposed subdivision has been reviewed for compliance with all applicable SRC provisions and, as conditioned, is found to be in compliance with the relevant criteria.

SRC Chapter 63 (Subdivisions): The intent of the SRC Chapter 63 subdivision code is to provide for orderly development through the application of appropriate standards and regulations. The applicant met all application submittal requirements necessary for adequate review of the proposed land division. As conditioned, the subdivision conforms to SRC Chapter 63 land division standards as follows:

Lot Configuration: SRC Chapters 63.145(c) and 146.070(a) establish a minimum lot area of 4,000 square feet. SRC 63.145(a) and (b) require a minimum lot width of 40 feet for standard lots and 30 feet for lots on cul-de-sac turnarounds and a minimum average lot depth of 70 feet. The depth of a lot cannot exceed 300 percent of the average lot width.

The proposed subdivision results in the creation of 38 lots. The proposed lot sizes within the subdivision range from approximately 7,500 square feet to approximately 13,789 square feet in size. Each of the lots within the proposed subdivision exceeds minimum lot size and dimension requirements of the subdivision code and the RS zone.

Each of the lots will also be suitable for the general purpose for which they are intended to be used, such as future development of one single family dwelling each, or development of other SRC Chapter 146 "permitted," "special," or "conditional" uses. The lots appear to be of size and design as not to be detrimental to the health, safety, or sanitary needs of the existing and/or future residents of the lots created.

Street Connectivity: SRC Chapter 63.225(p) requires that applicants submitting preliminary development plans shall provide for local streets oriented to or connecting with existing or planned streets, existing or planned schools, parks, shopping areas, transit stops, and employment centers located within one-half mile of the development. Applicants shall also provide for extension of local streets to adjoining major undeveloped properties and eventual connection with the existing street system. Connections to existing or planned streets and undeveloped properties along the border of the parcel shall be provided at no greater than 600-foot intervals unless the planning administrator determines that one or more of the following conditions exist:

1. Physical or topographic conditions make a street or accessway connection impracticable. Such conditions include but are not limited to freeways, railroads, steep slopes, wetlands or other bodies of water where a connection could not reasonably be provided; or
2. Buildings or other existing development on adjacent lands physically preclude a connection now or in the future considering the potential for redevelopment; or
3. Streets or accessways would violate provisions of leases, easements, covenants, restrictions or other agreements existing as of May 1, 1995, which preclude a required street or accessway connection.

Provision of street connectivity to the north and west from the proposed development is precluded based on the presence of existing homes to the north and a proposed new subdivision to the east. A street extension is proposed from the subject property to the undeveloped property to the east thereby satisfying connectivity requirements. A street extension, however, has not been provided within the

subdivision to the major undeveloped property to the south. Provision of street connectivity to the south is not impracticable based upon topography or other physical site conditions. Provision of street connectivity to the south will help to improve vehicular circulation in the area. In order to ensure that the proposed subdivision conforms to the street connectivity requirements of SRC Chapter 63.225(p) the following condition of approval shall apply:

Condition 7: A street connection shall be provided to the abutting property to the south in an alignment approved by the Public Works Director.

SRC Chapter 63, Table 63-1, establishes the following development standards for flag lot accessways:

Accessways Serving 1 to 2 Lots:

- Overall Width: Min. 20 ft.
- Paved Width: Min. 15 ft.
- Length: Max. 150 ft.
- Turnaround: Turnaround required for accessways greater than 150 ft. in length.
- Parking: Not allowed in accessway.

The applicant's proposed flag lot accessway serving Lots 26 and 27 is comprised of a 30-foot overall width. The overall length of the accessway is approximately 120 feet. The proposed width and length of the flag lot accessway conform to standards for accessways serving 1 to 2 lots. Because the accessway length does not exceed 150 feet a turnaround is not required.

The proposed flag lot accessway will be required to be paved to a minimum width of 15 feet. The accessway must conform to the requirements of SRC 63, Table 63-1.

In order to ensure conformance with the requirements of SRC Chapter 63 pertaining to flag lot accessway development standards, the following condition of approval shall apply:

Condition 8: Pave the flag lot accessway to a minimum width of 15 feet. "No Parking" signs shall be posted on the flag lot accessway and the addresses for each of the proposed flag lots shall be posted at the street entrance to the flag lot accessway. Reciprocal and irrevocable access rights for all lots using the accessway shall be included on the final plat and deeds for the individual lots.

Adequate Utilities: The subdivision, as conditioned, can be adequately served with water supply, sewage disposal, and storm drainage facilities, as detailed in the Public Works Memo incorporated herein as Attachment 4. The subdivision can also be served with other utilities appropriate to the nature of the development. Costs for the installation and extension of adequate utilities to serve the subject property, without impeding service to the surrounding area, is the responsibility of the developer. SRC Chapter 63.165 requires provision of public construction and maintenance easements for maintenance of all public utilities. In order to ensure conformance with this standard, the following condition of approval shall apply:

Condition 9: All necessary access and utility easements shall be shown on the plat as determined by the Public Works Director.

Hazards, Site Disruption, and Limitations to Development: The proposed subdivision has been reviewed to ensure that adequate measures have been planned to alleviate natural or fabricated hazards and limitations to development, including topography and vegetation of the site, in order that no additional variances from the Salem Zoning Code are required for development of the lots created, that buildings may be reasonably sited thereon, and the least disruption of the site, topography, and vegetation will result from reasonable development of the lots.

According to the Salem-Keizer Local Wetland Inventory (LWI) the subject property does not contain mapped wetlands or waterways.

The topography of the subject property generally slopes upward from the northwest to the southeast. According to the City's adopted landslide hazard susceptibility maps the subject property is mapped with areas of 2 landslide hazard points. There are 3 activity points associated with subdivisions. The

cumulative total of 5 points indicates a moderate landslide hazard susceptibility risk and, therefore, pursuant to SRC Chapter 69 a geologic assessment is required for the development of the property.

The applicant submitted the required geologic assessment in conjunction with the subdivision application. The geologic assessment was reviewed by the City's Public Works Department for conformance with the requirements of SRC Chapter 69.

The City of Salem requires an erosion control permit for ground disturbance involving 25 cubic yards of material, 2,000 square feet of land, or on slopes 25 percent or greater. These requirements are applied at the time of development of the property. Therefore, there are no significant impacts anticipated related to sediment or erosion control.

SRC Chapter 64 (Comprehensive Planning): The subdivision, as conditioned, conforms to the Salem Area Wastewater Management Master Plan, the Stormwater Master Plan, the Water System Master Plan, and the Salem Transportation System Plan, adopted under SRC 64.230, as detailed in the findings of this report.

SRC Chapter 65 (Excavations and Fills): The provisions of SRC Chapter 65 insure that any excavation or fill adjacent to public right-of-way or within a public easement, designated waterway, or floodplain overlay zone creates no imminent danger to public safety or public facilities and does not create a public nuisance. SRC Chapter 65 also prohibits excavation or fill that causes surface drainage to flow over adjacent public or private property in a volume or location materially different from that which existed before the grading occurred. Development of the property is required to conform to the requirements of SRC Chapter 65. There is no evidence that the subject property cannot be developed consistent with the provisions of SRC Chapter 65.

SRC Chapter 66 (Urban Growth Management): The Urban Growth Management Program, detailed in SRC Chapter 66, requires that prior to subdivision of property outside of the Salem Urban Service Area (USA), an Urban Growth Area (UGA) Development Permit must be obtained. The subject property is located outside of the Urban Service Area, therefore, a UGA development permit was required for the proposed development. Development of the property must conform to the requirements of the Preliminary Declaration for UGA Development Permit No. 07-5 (Attachment 2).

SRC Chapter 68 (Preservation of Trees and Vegetation): A tree conservation plan was submitted by the applicant (Case No. TCP 08-8) in conjunction with the subdivision application as required under SRC Chapter 68.

The tree conservation plan submitted by the applicant identifies a total of 203 trees as being present on the subject property with a diameter-at-breast height (dbh) of 10 inches or greater. Of the 203 total trees present, 152 trees are proposed for removal and 51 (or 25.12 percent of the trees on the property) are proposed for preservation.

Of the total trees present on the property, the tree conservation plan identifies 19 "significant" Oregon White Oaks with a diameter-at-breast-height (dbh) of 24 inches or greater. The tree conservation plan identifies 13 of the 19 significant oaks for removal and 6 for preservation. However, in review of the proposed tree conservation plan it appears that 3 of the 13 significant oaks designated for removal can reasonably be saved based on their location on the property relative to the likely building setbacks for the homes to be constructed on the proposed lots. Preservation of these three additional significant oaks brings the total number of significant oaks preserved within the development to 9 and the number to be removed down to 10.

Under the City's tree preservation ordinance, tree conservation plans are required to preserve all heritage trees, significant trees, trees and native vegetation in riparian corridors, and a minimum of 25 percent of the remaining existing trees on the property. If less than 25 percent of the existing trees are proposed for preservation and significant trees and native vegetation in riparian corridors are proposed for removal, the applicant must show that only those trees reasonably necessary to accommodate the development shall be designated for removal and that there are no reasonable design alternatives that would enable reservation of such trees.

The subject property contains no heritage trees. The significant trees located on the property that have been designated for removal are necessary based upon their location on the site and a lack of reasonable design alternatives that would enable their retention. There is no riparian corridor present

on the property.

Of the total trees on the property with a dbh of 10-inches or greater, the tree conservation plan identifies more than 25 percent for preservation, therefore exceeding the minimum preservation requirements of SRC Chapter 68.

SRC Chapter 69 (Landslide Hazards): The proposed subdivision has been reviewed for conformance with the requirements of SRC Chapter 69 in order to assess whether the proposed activity will adversely affect the stability and landslide susceptibility of the area.

The topography of the subject property generally slopes upward from the northwest to the southeast. According to the City's adopted landslide hazard susceptibility maps the subject property is mapped with areas of 2 landslide hazard points. There are 3 activity points associated with subdivisions. The cumulative total of 5 points indicates a moderate landslide hazard susceptibility risk and, therefore, pursuant to SRC Chapter 69 a geologic assessment is required for the development of the property.

The applicant submitted the required geologic assessment in conjunction with the subdivision application. The geologic assessment was reviewed by the City's Public Works Department for conformance with the requirements of SRC Chapter 69.

SRC Chapter 132 (Landscaping): The provisions of SRC Chapter 132 require that all significant trees located within required yards (e.g., setback areas) be retained. If trees are removed from required yards, the removal is mitigated through replanting measures. This provision of the code is a standard requirement that is applied ministerially during the building permit review process, thus no additional conditions of approval are required to ensure compliance with SRC Chapter 132 requirements.

SRC Chapter 146 (Single Family Residential Zone): The subdivision code, SRC 63.145(i), requires that lots be suitable for the general purpose for which they are likely to be used. No lots can be of such a size or configuration that is detrimental to public health, safety, or welfare; or sanitary needs of users of the lot. The proposed lots are of sufficient size and dimensions to permit the future development of one single family dwelling each, or development of other SRC Chapter 146 "permitted," "special," or "conditional" uses.

Because there are existing structures on the site that will not conform to the standards of the zoning code, once the subdivision plat is recorded they must be removed. Therefore, the following condition of approval shall apply:

Condition 10: Obtain demolition permits and remove the existing buildings from the property.

Final review of site plans for individual dwellings to be constructed within the proposed subdivision is done as part of the building permit process where compliance with the requirements of the SRC Chapter 146 and all other applicable code requirements is determined. Construction plans for facilities within the development will be reviewed for compliance with conditions of approval and design standards.

D. 63.046(b)(4): The proposed subdivision provides safe and convenient bicycle and pedestrian access from within the subdivision to adjacent residential areas and transit stops, and to neighborhood activity centers within one-half mile of the development.

Transportation Planning Rule Review: Oregon Administrative Rule (OAR) 660-012-0055(4)(b) states:

Affected cities and counties that do not have acknowledged plans and land use regulations as provided in subsection (a) of this section, must apply relevant sections of this rule to land use decisions and limited land use decisions until land use regulations complying with this amended rule have been adopted.

The City of Salem has not adopted code amendments to fully comply with OAR 660-012-0045(3) or (4), the Oregon Transportation Planning Rule (TPR). The city is currently under periodic review for compliance with those sections of the TPR. Thus, the City of Salem must apply the relevant sections of OAR 660-012-0055(4)(b) to all land use and limited land use decisions. The TPR encourages a reduction in automobile trips by capitalizing on transit opportunities and by creating an environment that encourages people to walk. The proposed subdivision is a "limited land use decision" pursuant to

Oregon Revised Statutes (ORS) 197.015, and has therefore been reviewed for consistency with the State's TPR multi-modal connectivity requirements, and is consistent as follows:

- (a) Mass Transit: The nearest transit service available to the site is provided via Route 1, South Commercial, on Sunnyside Road SE.
- (b) Pedestrian Connectivity: In order to provide for pedestrian connectivity sidewalks will be required to be provided on both sides of the internal streets within the proposed subdivision. Construction of Lone Oak Road SE will also require the provision of sidewalks.

The subdivision, as proposed and conditioned, is served with adequate transportation infrastructure, and the street system adjacent to the subdivided property will conform to the Salem Transportation System Plan and the State Transportation Planning Rule, and provide for safe, orderly, and efficient circulation of traffic into, through, and out of the subdivision.

13. Based upon the review of SRC 63.046(b) & SRC 63.332, the Findings set forth in Sections 11 and 12, and the comments and modifications described, the tentative plan complies with the applicable provisions of the Subdivision Code and the Salem zoning ordinance, and is in conformance with the purpose expressed in SRC 63.020 and the Salem Area Comprehensive Plan.

IT IS HEREBY ORDERED

That Subdivision Plat No. 08-4 to subdivide approximately 9.95 acres into 38 lots ranging in size from approximately 7,500 square feet to approximately 13,789 square feet; with a concurrent variance request to allow street grades greater than the maximum 12 percent allowed under SRC 63.225(b); for property zoned RA (Residential Agriculture) and located at 6617 Devon Avenue SE (Marion County Assessor's Map and Tax Lot Number: 083W22C/200) shall be GRANTED subject to the identified conditions of approval listed below prior to final plat approval unless otherwise indicated:

- Condition 1:** Comply with the conditions of UGA Preliminary Declaration 07-5.
- Condition 2:** Construct a 10-inch S-3 water line in Lone Oak Road SE to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.
- Condition 3:** Construct a public sanitary sewer system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.
- Condition 4:** Construct a complete storm drainage system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director. Provide an analysis that includes capacity calculations, detention requirements, pretreatment, and evaluation of the connection to the approved point of disposal.
- Condition 5:** Complete the construction of Lone Oak Road SE to the intersection of Muirfield Avenue SE.
- Condition 6:** Construct a 34-foot-wide street improvement of Lone Oak Road SE from the existing terminus near Sahalee Drive SE to the southern boundary of the public right-of-way adjacent to the subject property.
- Condition 7:** A street connection shall be provided to the abutting property to the south in an alignment approved by the Public Works Director.
- Condition 8:** Pave the flag lot accessway serving proposed Lots 26 and 27 to a minimum width of 15 feet. "No Parking" signs shall be posted on the flag lot accessway and the addresses for each of the proposed flag lots shall be posted at the street entrance to the flag lot accessway. Reciprocal and irrevocable access rights for all lots using the accessway shall be included on the final plat and deeds for the individual lots.
- Condition 9:** All necessary access and utility easements shall be shown on the plat as determined by the Public Works Director.

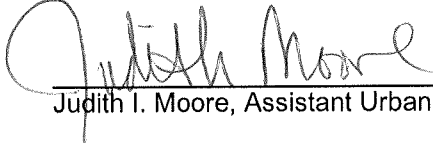
Condition 10: Obtain demolition permits and remove the existing buildings from the property.

This tentative decision is valid and remains in effect for a period of two years. Under SRC 63.049, this tentative decision is void after two years if not finalized. To finalize the subdivision the applicants must complete the conditions listed above and prepare a final plat for approval by the City of Salem, per SRC 63.052, before recordation. Approval of the final plat does not relieve the applicants complying with other applicable provisions of the Salem Revised Code or the Oregon Revised Statutes that may govern development of this property.

Decision issued according to Salem Revised Code 63.046 and 63.332.

Application Filing Date: June 16, 2008
State Mandated Decision Date: October 14, 2008
Decision Date: September 15, 2008

This decision is final unless written appeal from an aggrieved party is received by the City of Salem Planning Division, Room 305, 555 Liberty Street SE, Salem, OR 97301, not later than September 30, 2008, 5:00 p.m. The appeal must state where the decision failed to conform to the provisions of the subdivision ordinance (SRC Chapter 63). The appeal is to be filed in duplicate with the City of Salem Planning Division. The appeal fee is to be paid at the time of filing. The Salem Planning Commission will review the appeal at a public hearing. After the hearing, the Planning Commission may amend, rescind, or affirm the action, or refer the matter to staff for additional information.



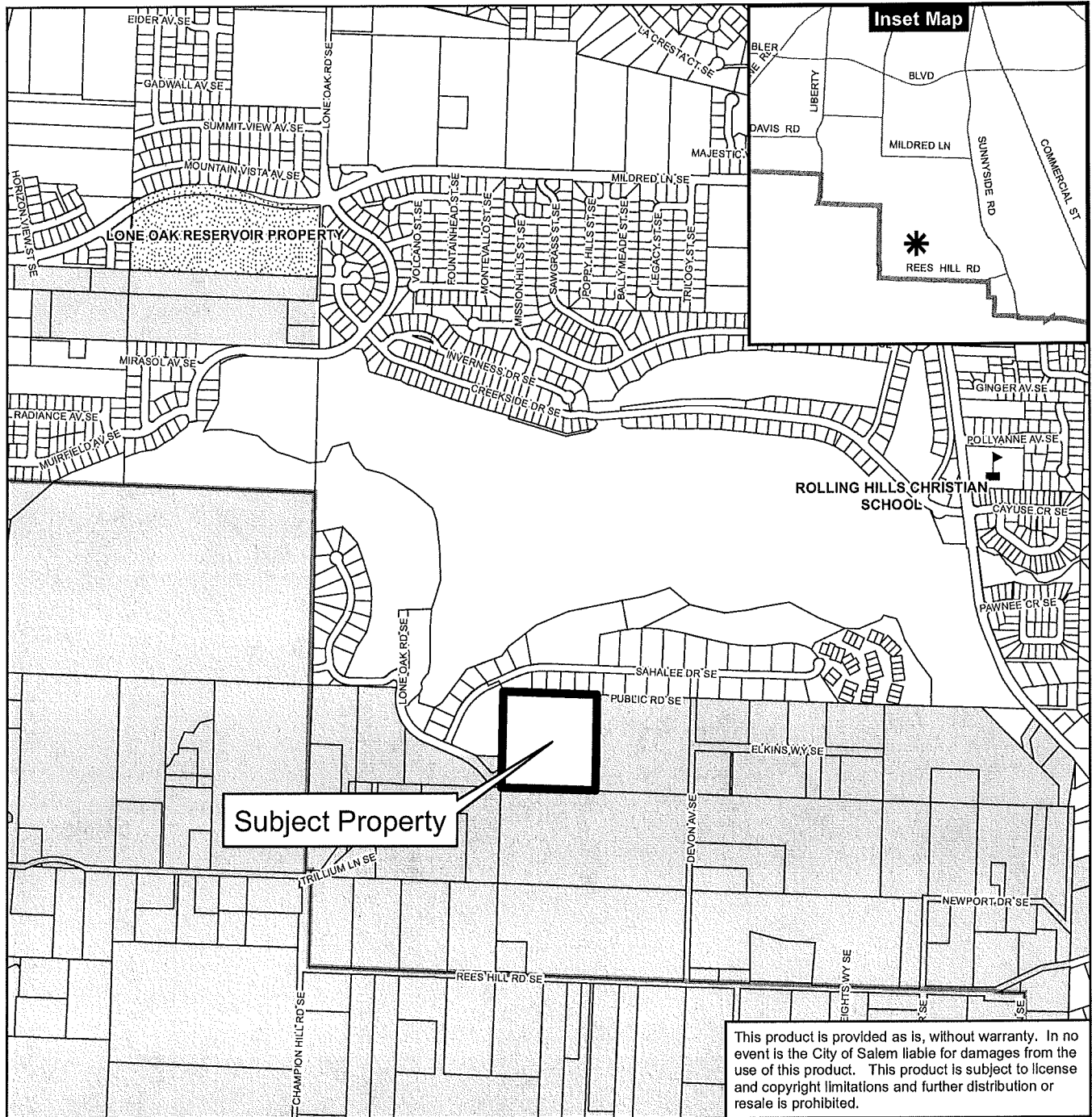
Judith I. Moore, Assistant Urban Planning Administrator

- Attachments:
1. Vicinity Map
 2. Preliminary Declaration for UGA Development Permit No. UGA07-5
 3. Applicant's Tentative Subdivision Plan
 4. Public Works Department Comments (Dated: September 15, 2008)
 5. Salem-Keizer School District Comments
 6. Comments from Marion County Public Works Department (Dated: August 25, 2008 & August 27, 2008)

Prepared by Bryce Bishop, Interim Senior Planner

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Vicinity Map 6617 Devon Avenue SE



This product is provided as is, without warranty. In no event is the City of Salem liable for damages from the use of this product. This product is subject to license and copyright limitations and further distribution or resale is prohibited.

Legend

- Outside Salem City Limits
- Urban Growth Boundary
- Taxlots
- Historic District
- Schools
- Parks

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CITY OF *Salem*
AT YOUR SERVICE
Community Development Dept

**UGA DEVELOPMENT
REVIEW COMMITTEE**

PLANNING DIVISION
555 LIBERTY ST. SE/ROOM 305
SALEM, OREGON 97301
PHONE: 503-588-6173
FAX: 503-588-6005



ISSUE: Preliminary Declaration for Urban Growth Area Development Permit No. 07-5

DATE OF DECISION: June 13, 2007

APPLICANT: Garret and Alice Berndt

PURPOSE OF REQUEST:

To determine the public facilities required by the Urban Growth Management Program to develop approximately 9.95 acres, zoned RA (Residential Agriculture) and located inside the City of Salem outside the USA (Urban Service Area) and located at 6617 Devon Avenue SE.

ACTION:

The following is a Preliminary Declaration of the facility improvements required to obtain an Urban Growth Area (UGA) Development Permit for the subject property. The Preliminary Declaration is subject to the terms of Salem Revised Code (SRC) Chapter 66, the Salem Transportation System Plan (STSP), the City of Salem Stormwater Management Master Plan, City of Salem Water System Master Plan, Salem Wastewater Management Master Plan, Public Works Design Standards, Comprehensive Parks System Master Plan, and conditioned on the provision of the public facilities as listed below.

This Preliminary Declaration for a UGA permit addresses only those facility requirements necessary to link the development to adequate facilities and boundary requirements abutting the property (SRC 66.140). All internal facility improvement requirements will be addressed at the time of development of the property. Salem Revised Code (SRC) Chapter 66 "Urban Growth Management" sets forth the City's authority for imposing linking and boundary facility improvement requirements.

The Facts and Findings of the Departments of Public Works and Community Services are attached as Exhibits 1 and 2. The applicant has the responsibility to provide the following facilities pursuant to the requirements of the UGA Development Permit and according to SRC Chapter 66:

A. Linking Street Requirements

1. Along the City-approved Lone Oak Road SE alignment, the applicant shall convey land for dedication of sufficient right-of-way to provide 60 feet (SRC 66.140(a)(4); SRC 63.237).
2. Along the city approved Lone Oak Road SE alignment, the applicant shall construct a full street improvement to the satisfaction of the Public Works Director (SRC 66.100(c); SRC 63.225; SRC 63.235). These improvements shall include streetlights and sidewalks (SRC 63.225(a); PWDS Streets 2.21).

B. Boundary Street Requirements

1. Because there is no other right-of-way along the boundary of the property, no boundary street improvements are required.

C. Storm Drainage Requirements

1. The applicant shall be required to design and construct a complete storm drainage system at the time of development. The applicant shall provide an analysis that includes capacity calculations, detention requirements, and evaluation of the connection to the approved point of disposal (SRC 63.195). The applicant shall link the onsite system to existing facilities that are defined as adequate under SRC 66.020(a).

ATTACHMENT 2

D. Water Service Requirements

1. The proposed development shall be linked to adequate facilities by the construction of water distribution lines, reservoirs, and pumping stations that connect to such existing water service facilities (SRC 66.120).
 - a. Construct the Champion Hill Reservoir (S-3) and the Water System Master Plan piping from the Reservoir to the subject property in an alignment approved by the Public Works Director.

E. Sanitary Sewer Requirements

1. The proposed development shall be linked to adequate facilities by the construction of sewer lines and pumping stations, which are necessary to connect to such existing sewer facilities (SRC 66.110).
 - a. The applicant shall construct a Master Plan sewer line to the end of the proposed Lone Oak Road SE improvements as approved by the Director of Public Works.

F. Parks Requirements

Based on the policies of the Comprehensive Park System Master Plan, the provisions of SRC 66.125, and the finding, no neighborhood park land, access route, or other park linkages are required as a part of this UGA Development Permit Application.

Date of Preliminary Declaration: June 13, 2007

This decision is final unless written appeal from an aggrieved party is filed with the City of Salem Planning Division, Room 305, 555 Liberty Street SE, Salem OR 97301, not later than **June 28, 2007, 5:00 p.m.** The appeal must state where the decision failed to conform to the provisions of the Urban Growth Management Ordinance (SRC Chapter 66). The appeal must be filed in duplicate with the City of Salem Planning Division. The appeal fee must be paid at the time of filing. If the appeal is untimely and/or lacks the proper fee, the appeal will be rejected. The Salem City Council will review the appeal at a public hearing. After the hearing, the City Council may amend, rescind, or affirm the action, or refer the matter to staff for additional information.

This Preliminary Declaration will expire on June 13, 2009

Attachments: Exhibit 1: Facts and Findings of the Department of Public Works
Exhibit 2: Facts and Findings of the Department of Community Services
Exhibit 3: Vicinity Map

Prepared by Jennifer Brown, Assistant Planner

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CITY OF *Salem*
AT YOUR SERVICE

WORKS

COMMUNITY
DEVELOPMENT
MEMO

TO: Jennifer Brown, Assistant Planner
Department of Community Development *JBrown*

FROM: Tony C. Martin, P.E., Senior Development Services Engineer
Public Works Department

DATE: April 24, 2007

SUBJECT: **PUBLIC WORKS RECOMMENDATIONS
UGA NO. 07- 5 PRELIMINARY DECLARATION
6617 DEVON AVENUE SE
RESIDENTIAL DEVELOPMENT**

PROPOSAL

To determine the public facilities required by the Urban Growth Management Program to develop a residential subdivision on approximately 9.95 acres in a RA (Residential Agricultural) zone at 6617 Devon Avenue SE.

RECOMMENDED CONDITIONS

1. Linking Street - Construct a linking street connection from the west line of the subject property to the nearest adequate facility along the Lone Oak Road SE alignment as approved by the Public Works Director.
2. Linking Storm - Submit an engineered drainage study and capacity calculations from the proposed development to the approved points of disposal, and construct the necessary improvements to provide adequate capacity as specified in the Stormwater Management Design Standards.
3. Linking Water - Link the proposed development to adequate facilities by the construction of the Champion Hill Reservoir (S-3) and the *Water System Master Plan* piping from the Reservoir to the subject property in an alignment approved by the Public Works Director.
4. Linking Sewer - Construct a Master Plan sewer line to the end of the Lone Oak Road SE improvements as approved by the Director of Public Works.

EXHIBIT 1

Code authority references are abbreviated in this document as follows: *Public Works Design Standards* (PWDS); *Salem Transportation System*, *Stormwater Management Plan* (SMP).

UGA INFRASTRUCTURE DETAIL

Urban Growth Area Development (UGA) Permit

The subject property is located outside of the Urban Service Area (USA), or inside the USA in an area without required facilities. An Urban Growth Area Development (UGA) Permit is required (SRC 66.050). A UGA permit requires an applicant to provide linking and boundary facilities to their property under the standards and requirements of SRC Chapter 66.

CURSORY REVIEW OF DEVELOPMENT REQUIREMENTS

Streets

1. Linking Streets - The subject property is not currently linked to an adequate linking street. An adequate linking street is defined as: (1) The nearest point on a street that has a minimum 34-foot improvement within a 60-foot-wide right-of-way (collectors or arterials); or (2) a street which has a minimum 30-foot-wide improvement within a 60-foot-wide right-of-way (local) (SRC 66.100(b)).
 - a. Lone Oak Road SE Extension - The applicant shall be required to provide a linking street connection from the west line of the subject property to the nearest adequate facility as approved by the Public Works Director.
 - i. Existing Conditions - Lone Oak Road SE is an under improved boundary street identified in the Salem TSP as a north/south collector street. Lone Oak Road SE is being built within phases to the north as part of the Creekside Development. There is a street section that will need to be constructed from Sahalee Drive SE to the west line of the subject property.
 - ii. Standard - This street is designated as **collector** street in the *Salem Transportation System Plan*. The linking street standard for this street is a 34-foot turnpike improvement within a 60-foot-wide right-of-way (SRC 66.100(b)).
 - iii. Improvement Requirements

Dedication - Along the City-approved Lone Oak Road SE alignment, the applicant shall convey land for dedication of sufficient right-of-way to provide 60 feet (SRC 66.140(a)(4); SRC 63.237).

Improvements - Along the City-approved Lone Oak Road SE alignment, the applicant shall construct a full-street improvement to the satisfaction of the Public Works Director (SRC 66.100(c); SRC 63.225; SRC 63.235). These improvements shall include streetlights and sidewalks (SRC 63.225(a); PWDS Streets 2.21).

2. Boundary Streets - All streets abutting the property boundaries shall be designed to the greater of the standards of SRC 63.225 and SRC 63.235 and the standards of linking streets in SRC 66.100(c). There was a 25-foot right-of-way section of Devon Avenue SE along the north line of the subject property. Because there is no other right-of-way along the boundary of the property, no boundary street improvements are required. The internal streets shall provide the connection to Lone Oak Road SE from the subject property.
3. Right-of-Way Acquisition - Right-of-way required for boundary and linking street improvements is the obligation of the applicant. If the applicant is unable to obtain the required right-of-way after good faith attempts, they shall prepare the legal descriptions thereof and transmit them to the City Attorney, who shall proceed to acquire them through exercise of the City's power of eminent domain as though the public improvements were to be funded by the City. All costs incurred as a part of this procedure shall be paid by the applicant (SRC 66.090). All rights-of-way, easements, and titles to property acquired by the developer shall be deeded or dedicated, free of all liens and encumbrances, to the City prior to commencement of any construction of required facilities (SRC 66.090).
4. Rees Hill Road SE and Devon Avenue SE are under the jurisdiction of Marion County. Marion County has requested improvements to Rees Hill Road SE if alternate routes for construction traffic are not available. Applicant shall coordinate with Marion County regarding the use and any improvements to Rees Hill Road SE and Devon Avenue SE.

Traffic

Transportation Impact Analysis (TIA) - As a requirement of development, the applicant may be required to provide a Transportation Impact Analysis (TIA) to identify the impacts of this proposed development on the public transportation system in the area, and construct any necessary mitigation measures identified in that report (OAR 660-12-0000 et seq.; PWDS Bulletin No. 19). The City Traffic Engineer will determine the need for a TIA based on the development proposed for the site, and review and approve the TIA for conformance with City Standards. Construction plans for the development will not be reviewed without an approved TIA or a waiver from the City Traffic Engineer. Pending completion of the TIA, the applicant is advised that the following are minimum requirements.

Storm Drainage

1. Existing Conditions
 - a. The subject property is located within the Battle Creek Drainage Basin. The drainage from this site will go to Battle Creek.
 - b. The Champion Drainage Swale is just to the west of the subject property. This swale will be affected by the proposed construction of the Lone Oak Road SE alignment.
2. Linking Storm Facilities - The applicant shall be required to design and construct a complete storm drainage system at the time of development. The applicant shall

provide an analysis that includes capacity calculations, detention requirements, and evaluation of the connection to the approved point of disposal (SRC 63.195) The applicant shall link the onsite system to existing facilities that are defined as adequate under SRC 66.020(a).

Water

1. Existing Conditions
 - a. The subject property is located within the S-3 water service level.
 - b. There is a 10-inch S-3 public water line in Sahalee Court S. The S-3 water system is currently at or near capacity and is not adequate to serve this site.
2. Linking Water Facilities - The proposed development shall be linked to adequate facilities by the construction of water distribution lines, reservoirs, and pumping stations that connect to such existing water service facilities (SRC 66.120).
 - a. Construct the Champion Hill Reservoir (S-3) and the *Water System Master Plan* piping from the Reservoir to the subject property in an alignment approved by the Public Works Director.
3. Any existing unused wells shall be abandoned to meet the requirements of the Oregon State Board of Water Resources.

Sanitary Sewer

1. Existing Sewer
 - a. There is a 12-inch public sanitary sewer line is located within the Creekside Golf Course.
 - b. There is an 8-inch public sanitary sewer line in Sahalee Court S.
 - c. There is an 8-inch public line under construction in Lone Oak Road SE that terminates just past Sahalee Drive SE.
2. Linking Sewer Facilities - The proposed development shall be linked to adequate facilities by the construction of sewer lines and pumping stations, which are necessary to connect to such existing sewer facilities (SRC 66.110).
 - a. The applicant shall construct a Master Plan sewer line to the end of the proposed Lone Oak Road SE improvements as approved by the Director of Public Works.
3. Any existing septic tank systems shall be abandoned (SRC 73.110).

Prepared by: Leta Gay Snyder, Development & Inspection Specialist
Public Works Department

MEMORANDUM

TO: Jennifer Brown, Assistant Planner, Dept. of Community Development
THROUGH: Thom Kaffun, Parks Project Section Manager, Dept. of Community Services
FROM: Lisa Tyler, Landscape Architect, Dept. of Community Services
DATE: 5 June 2007
SUBJECT: UGA Development Permit Application No. 07-05
6617 Devon Avenue SE

ISSUE: What park facilities would be required by Chapter 66, the Urban Growth Management Program, to develop the subject property?

FACTS AND FINDINGS:

1. The approximately 9.95 acre subject property is located outside the Urban Service Area (USA). Because the development is proposed before becoming part of the USA, an Urban Growth Area Development Permit is required and must conform to the requirements of the Urban Growth Management Plan, SRC Chapter 66. This means that certain public facilities may be required. Park requirements are based on policies in the adopted Comprehensive Park System Master Plan (CPSMP).
2. SRC 66.125, Standards for Park Sites, stipulates that the Development Review Committee shall require that an Urban Growth Area (UGA) Development Permit applicant reserve property necessary for an adequate neighborhood park, access to park sites, recreation route or similar uninterrupted linkage based upon the CPSMP.
3. Neighborhood park locations are based on average service areas having a radius of 1/3 mile, a middle distance used to implement the 1/4 to 1/2 mile service area radius required in the CPSMP.
4. The subject property is zoned Residential Agriculture (RA).
5. Policy states that to determine if a property is served it should be within 1/2 mile of a neighborhood park. The 1/2 mile distance is measured from the nearest point on the park property to the farthest point on the subject property. The farthest point on the property is approximately 4025 feet (0.76 mile) from Lone Oak Reservoir Park, an undeveloped neighborhood park. The subject property is not within the service area of a neighborhood park.
6. A series of detailed park land siting criteria, known as "administrative procedures," are used to assist in determining the location of the neighborhood Preferred Park Area and also generally described in the CPSMP as policy 1.7, which delineates "preferred" neighborhood park locations. The site selection criteria states: "Site selection criteria shall be used to evaluate and select new park and recreation sites. These criteria should address the following issues: 1. Central location; 2. Neighborhood access; 3. Location of complimentary public facilities (e.g. schools); 4. Population distribution within the service area; 5. Available sites; 6. Land acquisition costs 7. Location of other park and recreation facilities in adjoining service areas; and 8. Unique features and/or natural assets.
7. A response to each of the park siting criteria is as follows:
 1. *Central location:* The 9.95 acre subject property is partially wooded with some outbuildings on the property. The property is located in the area south of the Creekside Golf Course and residential development.

2. *Neighborhood access:* The subject property is in an area of underdeveloped properties. The majority of the properties are outside the Salem City Limits. The area to the northeast is developed into 1/2 acre residential lots and a multi-family condominium. Until new roads are developed in the area there is not good pedestrian access.

3. *Location of complimentary public facilities (e.g. schools):* The closest elementary school is Rosedale Elementary (Outside the UGB) and Sumpter Elementary. (Both over 1 mile) The closest Middle school is Crossler, located approximately 1.3 miles to the northwest. Sprague High School is approximately 2 miles to the northwest.

4. *Population distribution within the service area:* Residential development exists mainly to the north and east.

5. *Available sites:* Vacant, undeveloped, and/or underdeveloped land is available in the area. At this time opportunities for purchase have not been identified.

6. *Land acquisition costs:* The subject property and surrounding properties are underdeveloped and zoned for residential development. The county zoning for the area is Urban Transition (UT-10). The property costs would reflect residential development potential. The properties outside the City Limits may appraise at a lower cost.

7. *Location of other park and recreation facilities in adjoining service area:* Rees Park a 1 acre developed neighborhood park is located to the east across Sunnyside Road; 3 acres of undeveloped park land is located to the northeast on Wiltsey Road and approximately 12 acres of undeveloped park land is located to the northwest at the Lone Oak Water Reservoir.

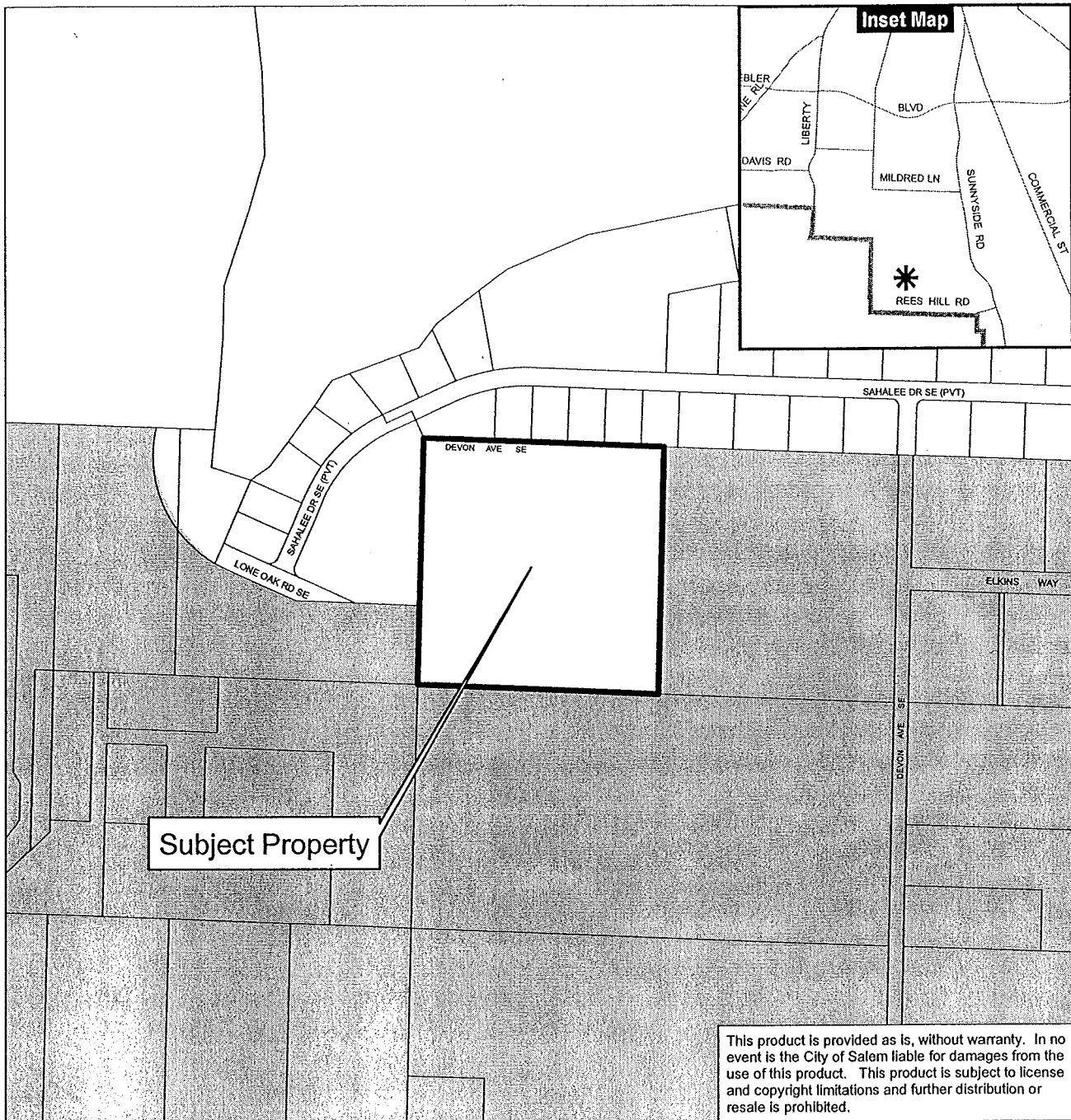
8. *Unique features and/or natural assets.* No know unique features or natural assets. The property contains mature trees and has an average 12% slope.

8. The Park System Master Plan does indicate the need for two neighborhood parks within 1/2 mile of the subject property. There is approximately 223 acres, within the UGB, outside of any park service area. There are approximately 330 acres bounded by Sunnyside Road, Creek Side Golf Course, and the UGB that would be served by park(s) in this area. Approximately 10.7 acres would serve the 330 acres of unserved or under served area between Sunnyside Road and the Urban Growth Boundary.
9. Conclusion: The subject property is not served by park land. The property is in the preferred park service area, especially if it is determined that a single neighborhood park could service the unserved areas. Due to the property having average slopes of 12% and the availability of land with less slopes, Staff has determined that park land will not be required as part of this UGA permit. Access will be reviewed during application for subdivision.

RECOMMENDATION:

1. Based on the policies of the Comprehensive Park System Master Plan, the provisions of SRC 66.125, and the findings above, no neighborhood park land, access route, or other park linkages are required as a part of this UGA Development Permit Application.

Vicinity Map 6617 Devon Avenue SE



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Legend

- Outside Salem City Limits
- Urban Growth Boundary
- Taxlots
- Schools
- Parks

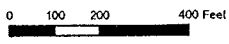



EXHIBIT 3

TO: Bryce Bishop, Associate Planner
Department of Community Development 
FROM: Tony C. Martin, P.E., Senior Development Engineer
Public Works Department
DATE: September 15, 2008
**SUBJECT: PUBLIC WORKS RECOMMENDATIONS
SUBDIVISION NO. 08-04 (08-109838)
6617 DEVON AVENUE SE
38-LOT SUBDIVISION**

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COMMUNITY DEVELOPMENT

PROPOSAL:

To subdivide approximately 9.95 acres into 38 lots ranging in size from 7,500 to 13,789 square feet with a concurrent variance request to allow street grades greater than the maximum 12 percent allowed under SRC 63.225(b). The subject property is within an RA (Residential Agriculture) zone, located at 6617 Devon Avenue SE.

RECOMMENDED CONDITIONS OF PLAT APPROVAL:

1. Comply with the conditions of UGA Preliminary Declaration 07-5.
2. Modify the tentative plan to show a street connection to the property to the south in an alignment approved by the Public Works Director.
3. Construct a 10-inch S-3 water line in Lone Oak Road SE to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.
4. Construct a public sanitary sewer system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.
5. Construct a complete storm drainage system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director. Provide an analysis that includes capacity calculations, detention requirements, pretreatment, and evaluation of the connection to the approved point of disposal.

6. Complete the construction of Lone Oak Road SE to the intersection of Muirfield Avenue SE.
7. Construct a 34-foot-wide street improvement of Lone Oak Road SE from the existing terminus near Sahalee Drive SE to the southern boundary of the public right-of-way adjacent to the subject property.

PUBLIC WORKS DISCUSSION:

FACTS

Streets

Lone Oak Road SE is designated as a **collector** street in the Salem TSP. The standard for this street classification is a 34-foot-wide improvement within a 60-foot-wide right-of-way. Lone Oak Road SE has a 34-foot-wide improvement within a 60-foot-wide right-of-way west of the subject property, but does not abut the subject property. The necessary right-of-way to make the connection exists westerly of the subject property.

Lone Oak Road SE does not make a complete connection to Mildred Lane SE and to the public transportation network. Currently, access to the site is from Sunnyside Road SE to Rees Hill Road SE (Marion County) along Devon Avenue NE (Marion County) over Sahalee Drive SE (Private Creekside) to Lone Oak Road SE.

Storm

Champion Swale runs to the northwest and is located approximately 250 feet west of this property. Champion Swale crosses Sahalee Drive SE in a 36-inch culvert. There is a 10-inch PVC public storm line in Sahalee Drive SE that connects into Champion Swale.

Water

There is a 10-inch S-3 public water line in Lone Oak Road SE that terminates just south of Sahalee Drive SE. The 10-inch S-3 waterline continues in Sahalee Drive SE to the east.

Sewer

There is an 8-inch public sanitary sewer line Lone Oak Road SE that terminates just south of Sahalee Drive SE.

CRITERIA

Salem Revised Code 63.046(b) and 63.051 indicate the criteria that must be found to exist before an affirmative decision may be made. These criteria and the corresponding findings are as follows:

SRC 63.046(b)(1): Approval does not impede the future use of the remainder of the property under the same ownership, or adversely affect the safe and healthful development of the remainder or any adjoining land or access thereto.

Findings:

The tentative plan shows the extension of public water, public sewer, and public storm drainage to serve this parcel and upstream properties. (SRC 63.175, SRC 63.185, SRC 63.195, SRC 63.237, PWDS Sewer 2.00, PWDS Water 2.00, PWDS Storm I.F)

The tentative plan does not show adequate street connectivity to the south as required in SRC 63.225(p).

Conditions:

1. *Modify the tentative plan to show a street connection to the property to the south in an alignment approved by the Public Works Director.*
2. *Construct a 10-inch S-3 water line in Lone Oak Road SE to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.*
3. *Construct a public sanitary sewer system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.*
4. *Construct a complete storm drainage system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director. Provide an analysis that includes capacity calculations, detention requirements, pretreatment, and evaluation of the connection to the approved point of disposal.*

SRC 63.046(b)(2): Provisions for water, sewer, streets, and storm drainage facilities comply with the city's public facility plan.

Findings:

Previously approved Urban Growth Area Preliminary Declaration (UGA 07-5) identifies a number of projects in the *Transportation System Plan*, *Water System Master Plan*, *Wastewater Management Master Plan*, and *Stormwater Master Plan* needed to mitigate deficiencies in the streets, water, sewer, and storm drainage systems.

Currently, this site's only access to the public street network is to Sunnyside Road SE, via Sahalee Drive SE, a private street owned by Creekside, along Devon Avenue SE and Rees Hill Road SE.

This route is not conducive to providing a safe and efficient transportation system, especially with respect to fire-life-safety given the private street and this property is not part of the Creekside Planned Unit Development. The Salem Area Comprehensive Plan identifies the need for "rapid and safe movement of fire, medical, and police vehicles" as part of the transportation system.

The nearest point of connection to the publicly owned transportation system that is not through a private street is at the intersection of Lone Oak Road SE and Muirfield Avenue SE.

In a letter dated August 27, 2008, Marion County expressed concerns about the additional construction traffic on Devon Avenue SE and Rees Hill Road SE and the potential for significant damage to the pavement on the County transportation system. The County requested that the City of Salem either require the development to complete the construction of Lone Oak Road SE prior to any subdivision construction activity or require the developer to reconstruct County facilities if damaged.

Salem Revised Code (SRC) allows off-site improvements as a requirement of plat approval, not prior to any construction activity, and the SRC does not allow the City to require improvements outside the corporate limits.

Conditions:

1. *Complete the construction of Lone Oak Road SE to the intersection of Muirfield Avenue SE.*
2. *Construct a 34-foot-wide street improvement of Lone Oak Road SE from the existing terminus near Sahalee Drive SE to the southern boundary of the public right-of-way adjacent to the subject property.*

SRC 63.046(b)(3): The tentative plan complies with all applicable provisions of this Code, including the Salem zoning ordinance, except as may be waived by variance granted as provided in this chapter.

Findings:

Public Works staff has analyzed the proposed development for compliance with applicable provisions of SRC Chapters 63, 65, 66, 68, 69, 70, 72, 73, 74, 75, 76, 77, 78, 80, and 140. Any code provisions found to be out of compliance will be addressed in the recommended conditions of development.

The applicant has requested a variance to the 12 percent street grade for the proposed internal street system. City of Salem Street Design Standards indicate that residential streets shall not exceed 12 percent and in no case shall exceed a 15 percent grade. The existing grade of the property is approximately 15 percent. To maintain a 12 percent grade would require a cut of approximately 6 feet in depth at the eastern property line and a fill of approximately 12 feet at the northeast corner of White Oak Loop SE. *The City Fire Marshal and Public Works Director approve exceeding the 12 percent street*

grade standard for short distances to be reviewed and approved during the public construction plan review process.

The tentative plan shows a 50-foot-wide right-of-way for White Oak Loop SE. The standard for local streets is a 60-foot-wide right-of-way, but this may be reduced to 50 feet when the existing cross slope is greater than 8 percent. The existing cross slope of the north-south portions of White Oak Loop SE varies between 9 and 12 percent. *The reduction in right-of-way width for White Oak Loop to 50 feet is approved.*

SRC 63.046(b)(4): The proposed subdivision provides safe and convenient bicycle and pedestrian access from within the subdivision to adjacent residential areas and transit stops, and to neighborhood activity centers within one-half mile of the development.

Findings:

All boundary and internal streets will be constructed at widths specified in the *Salem Transportation System Plan* to provide safe vehicular, bicycle, and pedestrian access within and abutting the subdivision.



DAVID FRIDENMAKER, Director
Planning and Real Property Services
3630 State Street • Salem, Oregon 97301
503-399-3290 • FAX: 503-375-7847

Sandy Husk, Superintendent

August 14, 2008

Bryce Bishop, Interim Senior Planner
Planning Division, City of Salem
555 Liberty Street SE, Room 305
Salem OR 97301

FAX No. 503-588-6005

RE: Land Use Activity
Salem, Subdivision No. 08-4, 6617 Devon Ave. SE

Below are the District's comments regarding the proposed land use activity identified above. If you have questions, please call at (503) 399-3290.

ELEMENTARY SCHOOL INFORMATION (GRADES K TO 5)

1. School Name: Sumpter Elementary School
2. Estimated change in student enrollment due to proposed development: 11
3. Current school capacity: 534
4. Estimate of school enrollment including new development: 562
5. Ratio of estimated school enrollment to total capacity including new development: 105%.
6. Walk Zone Review: Eligible for transportation to Elementary School.
7. Estimate of additional students due to previous 2007 land use applications: 141
8. Estimate of additional students due to previous 2008 land use applications: 30
9. Estimated cumulative impact of 2007-2008 land use actions on school capacity: 132 to 137% of capacity
10. Nearest AM Bus Stop Location: 6508 Devon Ave. SE, 0.06 miles
11. Nearest PM Bus Stop Location: 6508 Devon Ave. SE, 0.06 miles

MIDDLE SCHOOL INFORMATION (GRADES 6 TO 8)

1. School Name: Judson Middle School
2. Estimated change in student enrollment due to proposed development: 5
3. Current school capacity: 941
4. Estimate of school enrollment including new development: 912
5. Ratio of estimated school enrollment to total capacity including new development: 97%
6. Walk Zone Review: Eligible for transportation to Middle School.
7. Estimate of additional students due to previous 2007 land use applications: 91
8. Estimate of additional students due to previous 2008 land use applications: 14
9. Estimated cumulative impact of 2007-2008 land use actions on school capacity: 107 to 108% of capacity
10. Nearest AM Bus Stop Location: Rees Hill Rd. SE & Rainbow Dr. SE, 0.5 miles
11. Nearest PM Bus Stop Location: Rees Hill Rd. SE & Devon Ave. SE, 0.23 miles

HIGH SCHOOL INFORMATION (GRADES 9 TO 12)

1. School Name: Sprague High School
2. Estimated change in student enrollment due to proposed development: 6
3. Current school capacity: 1,935
4. Estimate of school enrollment including new development: 1,739
5. Ratio of estimated school enrollment to total capacity including new development: 90%
6. Walk Zone Review: Eligible for transportation to High School.
7. Estimate of additional students due to previous 2007 land use applications: 222
8. Estimate of additional students due to previous 2008 land use applications: 34
9. Estimated cumulative impact of 2007-2008 land use actions on school capacity: 101 to 103% of capacity
10. Nearest AM Bus Stop Location: 6581 Devon Ave. SE, 0.02 miles
11. Nearest PM Bus Stop Location: Rees Hill Rd. SE & Devon Ave. SE, 0.23 miles

ESTIMATE SUMMARY (GRADES K TO 12):

1. Total estimated change in student enrollment: 22
2. Total estimated student enrollment over capacity: 9
3. Estimated short-term cost to District for new facilities, beyond current facility capacity, due to change in student enrollment: \$ 143,334
4. Total estimated additional income to District for new facilities due to change in student enrollment: \$ 0

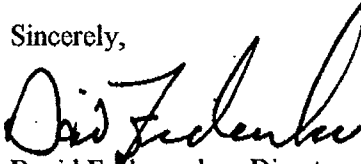
Developer should provide paved walk route(s) to allow pedestrian access and bicycle access to school(s) from all residences within the new development and should provide all improvements required by the City of Salem where new transportation routes are established or existing transportation routes change, such as school flashers, crosswalks, and signage. As per ORS 195.115, when the walk zone review indicates "eligible for transportation due to hazard" the District requests that the City initiate a planning process with the District to identify the barriers and hazards to children walking or bicycling to and from school, determine if the hazards can be eliminated by physical or policy changes and include the hazard elimination in the City's planning and budgeting process.

When new development location is eligible for transportation, developer should provide a safe pedestrian route to the nearest school bus stop. At large or remote developments, the developer should identify and provide new school bus stop locations acceptable to the School District.

ASSUMPTIONS:

1. When land use request is granted, 38 new residence(s) will be built.
2. Estimates are computed using the Student Rate per Dwelling Method described in the District's Facility Study for years 2001-2020.
3. If current capacity exists at the schools currently serving the parcel then an estimate of zero cost, or no significant impact, is made.
4. If current capacity does not exist at the schools currently serving the parcel then an estimate of cost for one-time capital improvements is made.
5. Income from the proposed land use for capital improvement is assumed to be zero since capital improvement funds come from voter approved bond measures that can be an unpredictable and irregular source of income.
6. Income from a State School Facilities grant may be available depending on state funding. The grant amount ranges from 0% to 8% of the construction cost. Since the funding is unpredictable, it has not been included as income. The current 2005-06 grant funding is estimated at 5.04%.
7. General Fund Budget Amount for the 2006-07 school year is \$7,811 per student (ADM). The State School Fund Revenue for 2006-07 is estimated to be \$6,983 per student (ADM). ADM is "Average daily membership" as defined in ORS 327.006 (3).

Sincerely,



David Fridenmaker, Director
Planning and Real Property Services

- c: Luis Caraballo, Director of Facilities
Kelly Carlisle, Director of Secondary Education
Melissa Cole, Director of Secondary Education
Ron Speck, Director of Elementary Education
Steve Larson, Director of Elementary Education
Mike Bednarek, Special Projects Coordinator
Oscar Vega, Risk Management Dept.
Michael Shields, Transportation Dept.



Marion County
OREGON

PUBLIC WORKS

August 25, 2008

RECEIVED

AUG 28 2008

COMMUNITY DEVELOPMENT

BOARD OF COMMISSIONERS

Sam Brentano
Janet Carlson
Patti Milne

DIRECTOR

Willis G. Worcester, P.E.

ADMINISTRATION

BUILDING INSPECTION

DOG CONTROL

EMERGENCY MANAGEMENT

ENGINEERING

ENVIRONMENTAL SERVICES

OPERATIONS

PARKS

PLANNING

SURVEY

Bryce Bishop
Planning Division, City of Salem
555 Liberty St. SE, Room 305
Salem, OR 97301

RE: Subdivision Review Conference No. 08-04 located at 6617 Devon Avenue SE

Dear Mr. Bishop:

Thank you for the opportunity to comment on this case. We understand the applicant has inquired about developing a 38-lot subdivision located at 6617 Devon Avenue SE. Development of this property has the potential to generate a significant amount of traffic on County roads in the area.

Currently the only access to this site is via Rees Hill Road to Devon Avenue, then Sahalee Drive to Lone Oak Road. Devon Avenue and Rees Hill Road are County roads. The Salem Transportation System Plan shows a planned extension of Lone Oak Road SE to serve this area. Rees Hill Road has previously sustained significant damage from traffic related to construction within the City. Prior to approval of this subdivision, a direct connection to a public City street that does not rely on a County road connection shall be provided. It appears that completing the construction of Lone Oak Road SE from the development to Muirfield Avenue SE will accomplish this requirement. If this development is not conditioned on an alternate access being provided, then the County would object to the approval of this subdivision.

Devon Avenue is the sole access to an increasing number of residences. We are very concerned that the number of residences will exceed the number that can safely be served by one access if this, or any other subdivision, is approved. The ability for emergency response vehicles could be severely compromised if only one access is provided. We strongly recommend that no further development be allowed in this area until adequate alternate access is available

If you have any questions please contact me at 503- 588-5036.

Sincerely,

Karen Odenthal
Civil Engineer Associate

KO:nv

c: John Rasmussen

ATTACHMENT 6

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Marion County
OREGON

PUBLIC WORKS

RECEIVED

SEP 02 2008

COMMUNITY DEVELOPMENT

August 27, 2008

**BOARD OF
COMMISSIONERS**

Sam Brentano
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DIRECTOR

Willis G. Worcester, P.E.

ADMINISTRATION

**BUILDING
INSPECTION**

DOG CONTROL

**EMERGENCY
MANAGEMENT**

ENGINEERING

**ENVIRONMENTAL
SERVICES**

OPERATIONS

PARKS

PLANNING

SURVEY

Bryce Bishop
Planning Division, City of Salem
555 Liberty St. SE, Room 305
Salem, OR 97301

RE: Subdivision Review Conference No. 08-04 located at 6617 Devon
Avenue SE

Dear Mr. Bishop:

Thank you for the opportunity to clarify comments made at the subdivision review conference on August 26, 2008 regarding this case. We want to reiterate our comments regarding the requirement for the Lone Oak Road connection and to clarify the discussion at the conference regarding the timing of that improvement.

Since the proposed development can currently only be accessed via private and County Roads, we are very concerned that construction traffic will impact County Roads in a negative manner. Rees Hill Road and Devon Avenue have previously sustained significant damage from development related construction traffic within the City. Completing the Lone Oak Road connection prior to *any* construction will diminish that concern. Therefore, we ask the City to add the following condition to the requirements imposed on this development:

1. An alternate connection to a public City Street shall be completed prior to any construction of the proposed development. The completion of Lone Oak Road from the development to Muirfield Street SE is an acceptable alternate connection. All construction traffic, including that required to construct the alternate connection and infrastructure related improvements, shall be required to use the alternate connection.

If the City elects not to include the previous condition as a requirement for the proposed development, then the following condition should be included:

2. It is the responsibility of the developer to preserve and protect the current PCI rating and the structural integrity of County Roads in the

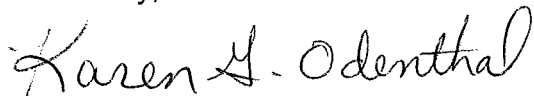
To Bryce Bishop, Planning Division, City of Salem
From Karen Odenthal, Civil Engineer Associate
RE: Subdivision Review Conference No. 08-04 located at 6617 Devon Avenue SE
August 27, 2008

Page 2

area to the satisfaction of Marion County Public Works throughout all phases of development. Failure to preserve and protect the road may result in the developer being responsible for replacing or reconstructing the damaged road at the developer's expense.

If you have any questions please contact me at 503-588-5036.

Sincerely,



Karen Odenthal
Civil Engineer Associate

KO:nv

c: John Rasmussen

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**BEFORE THE SUBDIVISION REVIEW COMMITTEE
OF THE CITY OF SALEM
(TENTATIVE SUBDIVISION PLAT NO. 08-4)**

**IN THE MATTER OF
TENTATIVE SUBDIVISION
PLAT APPLICATION NO. 08-4;
6617 DEVON AVENUE SE**

)
)
)
)

STAFF REPORT

PROCEDURAL FINDINGS

1. On February 22, 2007, the subject property was annexed into the City of Salem (Annexation Case No. C-608) after approval by the voters during the November 7, 2006, general election. Subsequent to being annexed into the City, an Urban Growth Area (UGA) Development permit (Case No. UGA07-5) was filed and approved for the subject property identifying the public facilities required to be provided under the City Urban Growth Management Program (SRC Chapter 66) in order to develop the subject property.
2. On June 16, 2008, an application to subdivide the subject property was submitted to the Community Development Department by Multi/Tech Engineering on behalf of the applicant and property owners Garret and Alice Berndt c/o Bruce Thorn.
3. On August 5, 2008, notification of filing for the proposed subdivision was sent to the owners of all property located within 250 feet of the subject property and to the South Gateway Neighborhood Association.

Public notice of the subdivision review conference was also posted on the property by the applicant's representative pursuant to Salem Revised Code (SRC) requirements.

4. The Subdivision Review Conference is scheduled for August 26, 2008, at 9:00 a.m. to hear the application and receive testimony from interested parties. The following sections provide information on the application materials submitted and comments received to date. Please feel free to contact Bryce Bishop, Interim Senior Planner, at (503) 588-6173 ext. 7599 if you have questions regarding this application.

SUBSTANTIVE FINDINGS

1. Request

To subdivide approximately 9.95 acres into 38 lots ranging in size from approximately 7,500 square feet to approximately 13,789 square feet; with a concurrent variance request to allow street grades greater than the maximum 12 percent allowed under SRC 63.225(b). The subject property is zoned RA (Residential Agriculture) and located at 6617 Devon Avenue SE (Marion County Assessor's Map and Tax Lot Number: 083W22C/200).

A vicinity map of the subject property is made a part of this report as Attachment 1.

2. Salem Area Comprehensive Plan (SACP)

Land Use Plan Map: The subject property is designated as "Developing Residential" on the Salem Area Comprehensive Plan (SACP) Map.

Urban Growth Policies: The subject property is located within the Salem Urban Growth Boundary and inside the corporate city limits.

Growth Management: The subject property is located outside of the City's Urban Service Area. Pursuant to the requirements of the Urban Growth Management Program (SRC Chapter 66), an Urban Growth Area (UGA) Development Permit is required prior to development of property that is located outside the boundaries of the Urban Service Area. Because the subject property is located outside the boundaries of the Urban Service Area a UGA permit is required. On June 13, 2007, a Preliminary Declaration for UGA permit No. 07-5 was approved for the subject property (Attachment

2) identifying the public facility improvements required to be provided with the development of the subject property. Development of the proposed subdivision must conform to the requirements of UGA permit No. 07-5.

3. Zoning and Land Uses

The subject property is zoned RA (Residential Agriculture). Zoning and uses of surrounding properties include:

North: RS (Single Family Residential) / single family dwellings
East: Marion County UT-10 (Urban Transition) / single family dwelling
South: Marion County UT-10 (Urban Transition) / single family dwelling
West: RS (Single Family Residential); proposed subdivision &
Marion County UT-10 (Urban Transition) / undeveloped

4. Existing Site Conditions

The subject property is currently vacant. There are, however, existing structures on the property that are proposed for removal.

Trees: There are trees present on the subject property. Pursuant to the requirements of the City's Tree Preservation Ordinance, SRC Chapter 68.100(a), a tree conservation plan is required in conjunction with any development proposal for the creation of lots or parcels to be used for the construction of single family dwelling units or duplex dwelling units if the development proposal will result in the removal of trees. A tree conservation plan was submitted by the applicant (Case No. TCP 08-8) in conjunction with the subdivision application as required under SRC Chapter 68.

The tree conservation plan submitted by the applicant identifies a total of 203 trees as being present on the subject property with 152 trees proposed for removal and 51 trees proposed for preservation. Of the total 203 trees present on the property 19 are "significant" Oregon White Oaks with a diameter-at-breast-height (dbh) of 24-inches or greater. Thirteen of the 19 "significant" Oregon White Oaks have been identified for removal.

The Tree Conservation Plan, if approved, will be binding on the subject property until notices of final completion are issued for the structures on lots containing the existing trees.

Wetlands: Designated wetlands are under the purview of the U.S. Army Corps of Engineers, with regulatory authority in Oregon delegated to the Oregon Department of State Lands (DSL). The City of Salem uses an adopted "Local Wetland Inventory" (LWI) in order to determine the locations of potential or existing wetlands. According to the Salem-Keizer LWI the subject property does not contain mapped wetlands or waterways.

Landslide Susceptibility: The City's Landslide Hazard ordinance (SRC Chapter 69 - Landslide Hazards) sets forth applicable development and mitigation requirements if landslide hazards are present on a property. This is done primarily through establishing the sum of landslide hazard points (a combination of the mapped landslide hazard susceptibility points for property and those points associated with the type of proposed development) in order to determine what mitigation, if any, is required to ensure safe and healthful development.

The topography of the subject property generally slopes upward from the northwest to the southeast. According to the City's adopted landslide hazard susceptibility maps the subject property is mapped with areas of 2 landslide hazard points. There are 3 activity points associated with subdivisions. The cumulative total of 5 points indicates a moderate landslide hazard susceptibility risk and, therefore, pursuant to SRC Chapter 69 a geologic assessment is required for the development of the property.

The applicant submitted the required geologic assessment in conjunction with the subdivision application. The geologic assessment will be reviewed by the City's Public Works Department for conformance with the requirements of SRC Chapter 69.

5. Site Analysis and Subdivision Layout

The applicant's tentative subdivision proposal results in a total of 38 lots ranging in size from

approximately 7,500 square feet to approximately 13,789 square feet (Attachment 3). Two of the proposed lots within the development (Lots 26 & 27) are proposed as flag lots which do not have street frontage. The remainder of the lots all have frontage on a public street.

Lot Size: Minimum lot size standards for subdivisions are established under SRC Chapter 63 (Subdivisions) and within the zoning district the property is located. For flag lots, the minimum standards apply exclusive of the proposed accessway serving the lots. Within the RA (Residential Agriculture) and RS (Single Family Residential) zones the following minimum lot area requirements apply.

-Lot Area (SRC 63.145(c)): Min. 4,000 ft.² (*single family dwellings*)
Min. 6,000 ft.² (*non-residential uses*)
Min. 7,000 ft.² (*duplexes, when located on corner lot*)

Lot Dimension: The minimum lot dimension standards for subdivisions are established under SRC Chapter 63 (Subdivisions) and within the zoning district the property is located. For flag lots, the minimum standards apply exclusive of the proposed accessway serving the lots. Within the RA and RS zones the following minimum lot dimension standards apply:

-Lot Width (SRC 63.145(a)): Min. 40 ft. (*on cul-de-sac turnarounds the front lot line width can be reduced to 30 ft. provided that the lot width at the front building setback line shall be 40 ft. (SRC 63.145(d))*)

-Lot Depth (SRC 63.145(b)): Min. 70 ft. / Max. 300 percent of the average lot width; or
Min. 120 ft. (*for double frontage lots*)

Setback Requirements (RS Zone):

Front Yards and

Yards Adjacent to Streets: -Min. 12 feet (*adjacent to 'local' street*)
-Min. 20 feet (*adjacent to 'collector' or 'arterial' streets*)

Rear Yards: -Min. 14 feet (*for a single-story building*)
-Min. 20 feet (*for a two-story building*)

Interior Side Yards: -Min. 5 feet

6. Transportation Facilities

Street standards for subdivisions are set forth in SRC 63.225, SRC 63.235, the Salem Area Transportation System Plan (STSP), and Public Works Design Standards. Adequate street system access for all lots must be provided and sufficient boundary and connecting streets must be provided or improved, if they are existing, in order to provide sufficient multi-modal transportation connectivity.

Access and Circulation: Principal access to the development is proposed via an internal street system that loops through the development and connects to Lone Oak Road SE. The proposed development also extends a street to the eastern boundary of the subject property for future extension into the neighboring property to the east when that property develops.

The applicant has requested a concurrent variance with the subdivision to allow street grades greater than the maximum 12 percent allowed under SRC 63.225(b). The variance approval criteria that must be satisfied in order for the variance to be granted are identified in section 13 of this report.

Two of the lots within the subdivision (Lots 26, & 26) are proposed flag lots that will be accessed from a private flag lot accessway off the proposed internal street. SRC Chapter 63, Table 63-1, establishes the following development standards for flag lot accessways:

Accessways Serving 1 to 2 Lots:

-Overall Width: Min. 20 ft.
-Paved Width: Min. 15 ft.
-Length: Max. 150 ft.
-Turnaround: Turnaround required for accessways greater than 150 ft. in length.
-Parking: Not allowed in accessway.

Transportation Planning Rule (TPR): The State Transportation Planning Rule (TPR) requires that developments provide for safe and convenient pedestrian access to transit, the public sidewalk system, and to neighboring developments. The subject property shall provide streets with safe and convenient bicycle and pedestrian access, and provide boundary street improvements where necessary in order to connect multi-modal transportation facilities with the existing transportation system. Transit is not currently available.

7. Neighborhood Association and Citizen Comments

- A. The subject property is located within the South Gateway Neighborhood Association. Notice of the proposal was provided to the Neighborhood Association. As of the date of completing this staff report no comments have been received.
- B. All property owners within 250 feet of the subject property were mailed notification of the proposed subdivision. Public notice was also posted on the subject property. As of the date of completing this staff report no comments have been received from area property owners or the public.

8. City Department Comments

- A. The Police Department and the Building and Safety Division reviewed the proposal and indicated that they have no comments.
- B. The City's Urban Forester reviewed the proposal and indicated that he has no comments.
- C. The Public Works Department, Construction Inspection/Survey Section, commented that a field survey and subdivision plat are required pursuant to Oregon Revised Statutes and the Salem Revised Code and that a subdivision plat name certificate from the Marion County Surveyor must be submitted.
- D. Preliminary comments from the Public Works Department, Development Services Section, regarding required street, storm water, sewer, and water improvements are included as Attachment 4.

9. Public Agency Comments

- A. The Salem-Keizer School District reviewed the proposal and provided comments that are included as Attachment 5. In summary, the School District indicates that the subject property is served by Sumpter Elementary School, Judson Middle School, and Sprague High School. Students are eligible for transportation to the elementary, middle, and high schools. The School District estimates that the proposed development will result in the addition of approximately 22 students for grades K through 12 with an estimated 9 students over enrollment capacity.

The school district explains that enrollment at Sprague High School is estimated to be at 101 to 103 percent of capacity when the estimated cumulative impact of 2007-2008 land use actions are considered. Enrollment at Judson Middle School is estimated to be at 107 to 108 percent of capacity when the estimated cumulative impact of 2007-2008 land use actions are considered. Enrollment at Sumpter Elementary School is estimated to be at 132 to 137 percent of capacity when the estimated cumulative impact of 2007-2008 land use actions are considered.

The school district also indicates that the developer should provide paved walking routes to allow pedestrian and bicycle access to schools from all residences within the new development and should provide all improvements required by the City of Salem where new transportation routes are established or existing transportation routes change, such as school flashers, crosswalks, and signage.

The District would also like to see paved walking route(s) to allow pedestrian and bicycle access from the subject property to schools.

- B. The Mid-Willamette Valley Council of Governments reviewed the proposal and commented

that street names should be verified by the Public Works Department and approved by the street name coordination team.

10. Private Service Provider Comments

Northwest Natural reviewed the proposal and indicated that an extension of the main line will be needed.

The Subdivision Review Committee will review the information presented above, along with information presented by the applicant and surrounding property owners at the Subdivision Review Conference scheduled for August 26, 2008, in order to determine compliance with the Subdivision approval criteria.

11. Criteria for Granting Approval to Tentative Subdivision

Salem Revised Code (SRC) 63.046 sets forth the criteria that must be met before approval can be granted to a tentative subdivision plat. The applicant's Tentative Subdivision Plat application shall be considered in light of the following approval criteria, and a decision thereon shall be issued.

- A. Approval of the tentative subdivision plan does not impede the future use of the remainder of the property under the same ownership, or adversely affect the safe and healthful development of the remainder or any adjoining land or access thereto; and
- B. Provisions for water, sewer, streets, and storm drainage facilities comply with the city's public facility plan; and
- C. The tentative subdivision plan complies with all applicable provisions of the Salem Revised Code, including the Salem zoning ordinance, except as may be waived by variance granted as provided in SRC Chapter 63; and
- D. The proposed subdivision provides safe and convenient bicycle and pedestrian access from within the subdivision to adjacent residential areas and transit stops, and to neighborhood activity centers within one-half mile of the development.
- E. The planning administrator shall adopt written findings and conclusions in connection with the approval or denial of a tentative plan, and shall serve by regular mail a copy of the decision on the applicant, the owners of the property subject of the application, and on all persons, organizations, and agencies entitled to a notice of filing under SRC 63.042.

12. Tentative Subdivision Plat Review

Pursuant to Salem Revised Code (SRC) 63.051, lack of compliance with the following land division standards is grounds for denial of tentative plat approval, or for the issuance of certain conditions necessary to more fully satisfy such considerations. The applicant's Tentative Subdivision Plat application shall be considered in light of the following land division standards in order to determine compliance with SRC 63.046 subdivision approval criteria.

- A. The proposal conforms to the requirements of SRC Chapter 63.
- B. The proposed street system in and adjacent to the subdivision conforms to the Salem Transportation System Plan adopted under SRC 64.230, and is designed in such a manner as to provide for the safe, orderly, and efficient circulation of traffic into, through, and out of the subdivision.
- C. The proposed subdivision will be adequately served with city water and sewer, and will be served by other utilities appropriate to the nature of the subdivision.
- D. The layout of lots, and their size and dimensions take into account topography and vegetation of the site so as not to require variances from the Salem Zoning Code in order that buildings may be reasonably sited thereon, and the least disruption of the site, topography, and vegetation will result from the reasonable development of the lots.
- E. The proposal conforms to the Salem Zoning Code (SRC Title X) and the excavation and fill provisions of SRC Chapter 65.

- F. If the tentative plan is for a subdivision subject to SRC 66.050(a), a UGA Development Permit has been issued and will be complied with.
- G. Adequate measures have been planned to alleviate identified natural or fabricated hazards and limitations to development, as identified by the Planning Administrator, including, but not limited to, wetlands, unstable areas, and stream side setback. For development in wetlands and unstable areas, the following measures shall apply:
 - (1) For wetlands these shall be the measures required by the Division of State Lands for regulatory wetlands.
 - (2) For unstable areas these measures shall be documentation, as approved by the department of public works, that streets and building sites are on geologically stable soil considering the stress and loads to which the soil may be subjected.

13. VARIANCE CRITERIA

The Subdivision Code (SRC 63.332) specifies the following criteria that must be found to exist before a variance can be granted:

- (1) There are special conditions inherent in the property (such as topography, location, configuration, physical difficulties in providing municipal services, relationship to existing or planned streets and highways, soil conditions, vegetation, etc.) which would make strict compliance with a requirement of SRC 63.115 to 63.295 an unreasonable hardship, deprive the property of a valuable natural resource, or have an adverse effect on the public health, safety, and welfare.
- (2) The variance is necessary for the proper development of the subdivision and the preservation of property rights and values.
- (3) There are no reasonably practical means whereby the considerations found under (1) or (2) above can be satisfied without the granting of the variance.
- (4) It is unlikely that the variance will have adverse effect on the public health, safety, and welfare, or on the comfort and convenience of owners and occupants of land within and surrounding the proposed subdivision or partition.

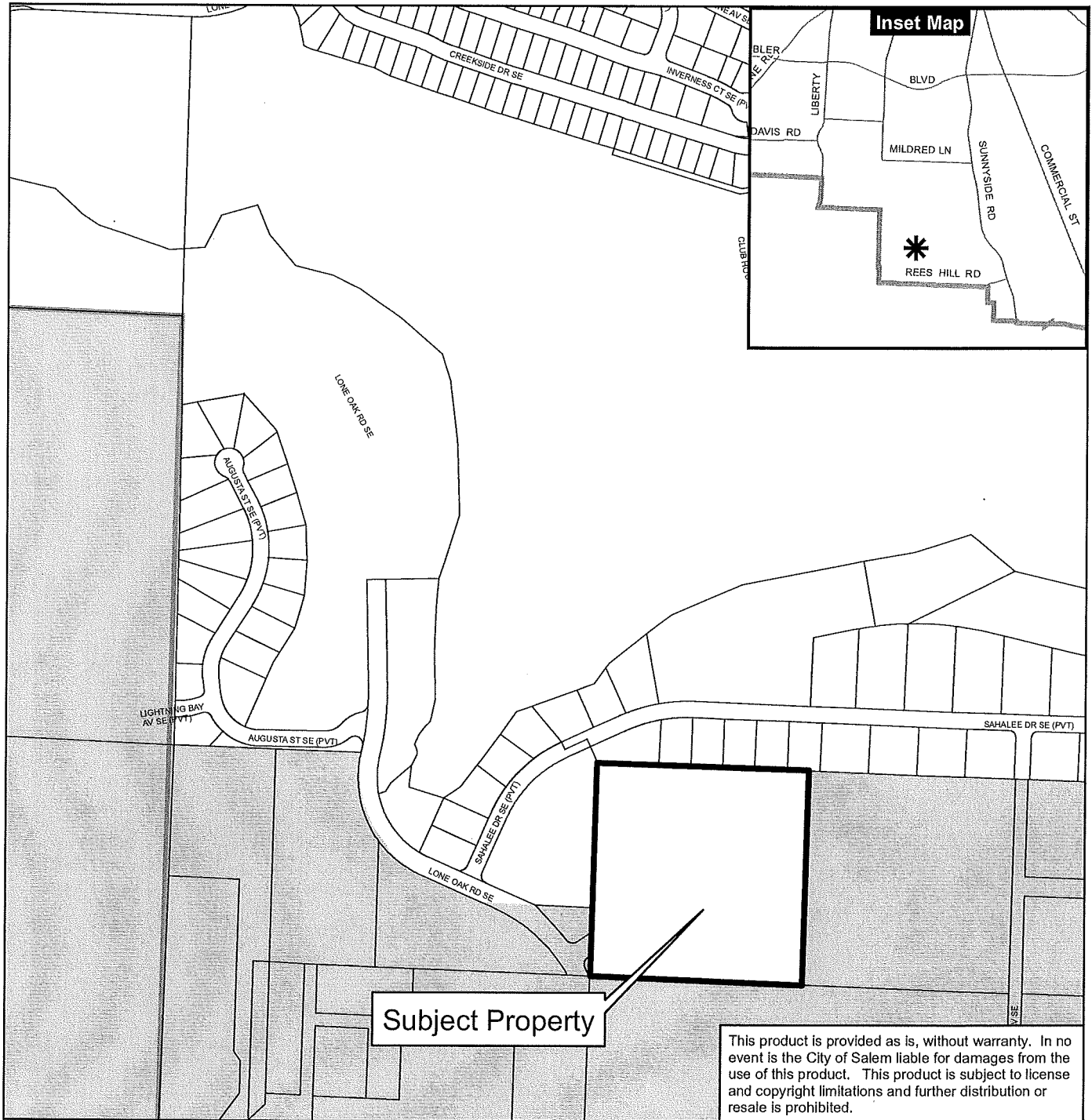
Application Filing Date: August 5, 2008
State Mandated Decision Date: December 3, 2008

- Attachments:
- 1. Vicinity Map
 - 2. Preliminary Declaration for UGA Permit No. 07-5
 - 3. Applicant's Tentative Subdivision Plan
 - 4. Public Works Department Comments (Dated: August 15, 2008)
 - 5. Salem-Keizer School District Comments

Prepared by Bryce Bishop, Interim Senior Planner

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Vicinity Map 6617 Devon Avenue SE



Legend

- | | |
|--|--|
| <ul style="list-style-type: none"> Outside Salem City Limits Urban Growth Boundary Taxlots | <ul style="list-style-type: none"> Historic District Schools Parks |
|--|--|

0 100 200 400 Feet



ATTACHMENT 1

**UGA DEVELOPMENT
REVIEW COMMITTEE**

PLANNING DIVISION
555 LIBERTY ST. SE/ROOM 305
SALEM, OREGON 97301
PHONE: 503-588-6173
FAX: 503-588-6005



ISSUE: Preliminary Declaration for Urban Growth Area Development Permit No. 07-5

DATE OF DECISION: June 13, 2007

APPLICANT: Garret and Alice Berndt

PURPOSE OF REQUEST:

To determine the public facilities required by the Urban Growth Management Program to develop approximately 9.95 acres, zoned RA (Residential Agriculture) and located inside the City of Salem outside the USA (Urban Service Area) and located at 6617 Devon Avenue SE.

ACTION:

The following is a Preliminary Declaration of the facility improvements required to obtain an Urban Growth Area (UGA) Development Permit for the subject property. The Preliminary Declaration is subject to the terms of Salem Revised Code (SRC) Chapter 66, the Salem Transportation System Plan (STSP), the City of Salem Stormwater Management Master Plan, City of Salem Water System Master Plan, Salem Wastewater Management Master Plan, Public Works Design Standards, Comprehensive Parks System Master Plan, and conditioned on the provision of the public facilities as listed below.

This Preliminary Declaration for a UGA permit addresses only those facility requirements necessary to link the development to adequate facilities and boundary requirements abutting the property (SRC 66.140). All internal facility improvement requirements will be addressed at the time of development of the property. Salem Revised Code (SRC) Chapter 66 "Urban Growth Management" sets forth the City's authority for imposing linking and boundary facility improvement requirements.

The Facts and Findings of the Departments of Public Works and Community Services are attached as Exhibits 1 and 2. The applicant has the responsibility to provide the following facilities pursuant to the requirements of the UGA Development Permit and according to SRC Chapter 66:

A. Linking Street Requirements

1. Along the City-approved Lone Oak Road SE alignment, the applicant shall convey land for dedication of sufficient right-of-way to provide 60 feet (SRC 66.140(a)(4); SRC 63.237).
2. Along the city approved Lone Oak Road SE alignment, the applicant shall construct a full street improvement to the satisfaction of the Public Works Director (SRC 66.100(c); SRC 63.225; SRC 63.235). These improvements shall include streetlights and sidewalks (SRC 63.225(a); PWDS Streets 2.21).

B. Boundary Street Requirements

1. Because there is no other right-of-way along the boundary of the property, no boundary street improvements are required.

C. Storm Drainage Requirements

1. The applicant shall be required to design and construct a complete storm drainage system at the time of development. The applicant shall provide an analysis that includes capacity calculations, detention requirements, and evaluation of the connection to the approved point of disposal (SRC 63.195). The applicant shall link the onsite system to existing facilities that are defined as adequate under SRC 66.020(a).

ATTACHMENT 2

D. Water Service Requirements

1. The proposed development shall be linked to adequate facilities by the construction of water distribution lines, reservoirs, and pumping stations that connect to such existing water service facilities (SRC 66.120).
 - a. Construct the Champion Hill Reservoir (S-3) and the Water System Master Plan piping from the Reservoir to the subject property in an alignment approved by the Public Works Director.

E. Sanitary Sewer Requirements

1. The proposed development shall be linked to adequate facilities by the construction of sewer lines and pumping stations, which are necessary to connect to such existing sewer facilities (SRC 66.110).
 - a. The applicant shall construct a Master Plan sewer line to the end of the proposed Lone Oak Road SE improvements as approved by the Director of Public Works.

F. Parks Requirements

Based on the policies of the Comprehensive Park System Master Plan, the provisions of SRC 66.125, and the finding, no neighborhood park land, access route, or other park linkages are required as a part of this UGA Development Permit Application.

Date of Preliminary Declaration: June 13, 2007

This decision is final unless written appeal from an aggrieved party is filed with the City of Salem Planning Division, Room 305, 555 Liberty Street SE, Salem OR 97301, not later than **June 28, 2007, 5:00 p.m.** The appeal must state where the decision failed to conform to the provisions of the Urban Growth Management Ordinance (SRC Chapter 66). The appeal must be filed in duplicate with the City of Salem Planning Division. The appeal fee must be paid at the time of filing. If the appeal is untimely and/or lacks the proper fee, the appeal will be rejected. The Salem City Council will review the appeal at a public hearing. After the hearing, the City Council may amend, rescind, or affirm the action, or refer the matter to staff for additional information.

This Preliminary Declaration will expire on June 13, 2009

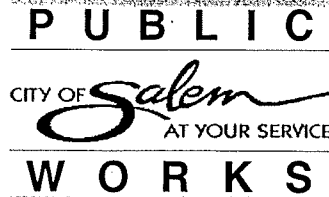
Attachments: Exhibit 1: Facts and Findings of the Department of Public Works
Exhibit 2: Facts and Findings of the Department of Community Services
Exhibit 3: Vicinity Map

Prepared by Jennifer Brown, Assistant Planner

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APR 25 2007



COMMUNITY
DEV. DEPT
MEMO

TO: Jennifer Brown, Assistant Planner
Department of Community Development *JBrown*

FROM: Tony C. Martin, P.E., Senior Development Services Engineer
Public Works Department

DATE: April 24, 2007

**SUBJECT: PUBLIC WORKS RECOMMENDATIONS
UGA NO. 07- 5 PRELIMINARY DECLARATION
6617 DEVON AVENUE SE
RESIDENTIAL DEVELOPMENT**

PROPOSAL

To determine the public facilities required by the Urban Growth Management Program to develop a residential subdivision on approximately 9.95 acres in a RA (Residential Agricultural) zone at 6617 Devon Avenue SE.

RECOMMENDED CONDITIONS

1. Linking Street - Construct a linking street connection from the west line of the subject property to the nearest adequate facility along the Lone Oak Road SE alignment as approved by the Public Works Director.
2. Linking Storm - Submit an engineered drainage study and capacity calculations from the proposed development to the approved points of disposal, and construct the necessary improvements to provide adequate capacity as specified in the Stormwater Management Design Standards.
3. Linking Water - Link the proposed development to adequate facilities by the construction of the Champion Hill Reservoir (S-3) and the *Water System Master Plan* piping from the Reservoir to the subject property in an alignment approved by the Public Works Director.
4. Linking Sewer - Construct a Master Plan sewer line to the end of the Lone Oak Road SE improvements as approved by the Director of Public Works.

EXHIBIT 1

UGA INFRASTRUCTURE DETAIL

Urban Growth Area Development (UGA) Permit

The subject property is located outside of the Urban Service Area (USA), or inside the USA in an area without required facilities. An Urban Growth Area Development (UGA) Permit is required (SRC 66.050). A UGA permit requires an applicant to provide linking and boundary facilities to their property under the standards and requirements of SRC Chapter 66.

CURSORY REVIEW OF DEVELOPMENT REQUIREMENTS

Streets

1. Linking Streets - The subject property is not currently linked to an adequate linking street. An adequate linking street is defined as: (1) The nearest point on a street that has a minimum 34-foot improvement within a 60-foot-wide right-of-way (collectors or arterials); or (2) a street which has a minimum 30-foot-wide improvement within a 60-foot-wide right-of-way (local) (SRC 66.100(b)).
 - a. Lone Oak Road SE Extension - The applicant shall be required to provide a linking street connection from the west line of the subject property to the nearest adequate facility as approved by the Public Works Director.
 - i. Existing Conditions - Lone Oak Road SE is an under improved boundary street identified in the Salem TSP as a north/south collector street. Lone Oak Road SE is being built within phases to the north as part of the Creekside Development. There is a street section that will need to be constructed from Sahalee Drive SE to the west line of the subject property.
 - ii. Standard - This street is designated as **collector** street in the *Salem Transportation System Plan*. The linking street standard for this street is a 34-foot turnpike improvement within a 60-foot-wide right-of-way (SRC 66.100(b)).
 - iii. Improvement Requirements

Dedication - Along the City-approved Lone Oak Road SE alignment, the applicant shall convey land for dedication of sufficient right-of-way to provide 60 feet (SRC 66.140(a)(4); SRC 63.237).

Improvements - Along the City-approved Lone Oak Road SE alignment, the applicant shall construct a full-street improvement to the satisfaction of the Public Works Director (SRC 66.100(c); SRC 63.225; SRC 63.235). These improvements shall include streetlights and sidewalks (SRC 63.225(a); PWDS Streets 2.21).

2. Boundary Streets - All streets abutting the property boundaries shall be designed to the greater of the standards of SRC 63.225 and SRC 63.235 and the standards of linking streets in SRC 66.100(c). There was a 25-foot right-of-way section of Devon Avenue SE along the north line of the subject property. Because there is no other right-of-way along the boundary of the property, no boundary street improvements are required. The internal streets shall provide the connection to Lone Oak Road SE from the subject property.
3. Right-of-Way Acquisition - Right-of-way required for boundary and linking street improvements is the obligation of the applicant. If the applicant is unable to obtain the required right-of-way after good faith attempts, they shall prepare the legal descriptions thereof and transmit them to the City Attorney, who shall proceed to acquire them through exercise of the City's power of eminent domain as though the public improvements were to be funded by the City. All costs incurred as a part of this procedure shall be paid by the applicant (SRC 66.090). All rights-of-way, easements, and titles to property acquired by the developer shall be deeded or dedicated, free of all liens and encumbrances, to the City prior to commencement of any construction of required facilities (SRC 66.090).
4. Rees Hill Road SE and Devon Avenue SE are under the jurisdiction of Marion County. Marion County has requested improvements to Rees Hill Road SE if alternate routes for construction traffic are not available. Applicant shall coordinate with Marion County regarding the use and any improvements to Rees Hill Road SE and Devon Avenue SE.

Traffic

Transportation Impact Analysis (TIA) - As a requirement of development, the applicant may be required to provide a Transportation Impact Analysis (TIA) to identify the impacts of this proposed development on the public transportation system in the area, and construct any necessary mitigation measures identified in that report (OAR 660-12-0000 et seq.; PWDS Bulletin No. 19). The City Traffic Engineer will determine the need for a TIA based on the development proposed for the site, and review and approve the TIA for conformance with City Standards. Construction plans for the development will not be reviewed without an approved TIA or a waiver from the City Traffic Engineer. Pending completion of the TIA, the applicant is advised that the following are minimum requirements.

Storm Drainage

1. Existing Conditions
 - a. The subject property is located within the Battle Creek Drainage Basin. The drainage from this site will go to Battle Creek.
 - b. The Champion Drainage Swale is just to the west of the subject property. This swale will be affected by the proposed construction of the Lone Oak Road SE alignment.
2. Linking Storm Facilities - The applicant shall be required to design and construct a complete storm drainage system at the time of development. The applicant shall

provide an analysis that includes capacity calculations, detention requirements, and evaluation of the connection to the approved point of disposal (SRC 63.195) The applicant shall link the onsite system to existing facilities that are defined as adequate under SRC 66.020(a).

Water

1. Existing Conditions
 - a. The subject property is located within the S-3 water service level.
 - b. There is a 10-inch S-3 public water line in Sahalee Court S. The S-3 water system is currently at or near capacity and is not adequate to serve this site.
2. Linking Water Facilities - The proposed development shall be linked to adequate facilities by the construction of water distribution lines, reservoirs, and pumping stations that connect to such existing water service facilities (SRC 66.120).
 - a. Construct the Champion Hill Reservoir (S-3) and the *Water System Master Plan* piping from the Reservoir to the subject property in an alignment approved by the Public Works Director.
3. Any existing unused wells shall be abandoned to meet the requirements of the Oregon State Board of Water Resources.

Sanitary Sewer

1. Existing Sewer
 - a. There is a 12-inch public sanitary sewer line is located within the Creekside Golf Course.
 - b. There is an 8-inch public sanitary sewer line in Sahalee Court S.
 - c. There is an 8-inch public line under construction in Lone Oak Road SE that terminates just past Sahalee Drive SE.
2. Linking Sewer Facilities - The proposed development shall be linked to adequate facilities by the construction of sewer lines and pumping stations, which are necessary to connect to such existing sewer facilities (SRC 66.110).
 - a. The applicant shall construct a Master Plan sewer line to the end of the proposed Lone Oak Road SE improvements as approved by the Director of Public Works.
3. Any existing septic tank systems shall be abandoned (SRC 73.110).

Prepared by: Leta Gay Snyder, Development & Inspection Specialist
Public Works Department

MEMORANDUM

TO: Jennifer Brown, Assistant Planner, Dept. of Community Development
THROUGH: Thom Kaffun, Parks Project Section Manager, Dept. of Community Services
FROM: Lisa Tyler, Landscape Architect, Dept. of Community Services
DATE: 5 June 2007
SUBJECT: UGA Development Permit Application No. 07-05
6617 Devon Avenue SE

ISSUE: What park facilities would be required by Chapter 66, the Urban Growth Management Program, to develop the subject property?

FACTS AND FINDINGS:

1. The approximately 9.95 acre subject property is located outside the Urban Service Area (USA). Because the development is proposed before becoming part of the USA, an Urban Growth Area Development Permit is required and must conform to the requirements of the Urban Growth Management Plan, SRC Chapter 66. This means that certain public facilities may be required. Park requirements are based on policies in the adopted Comprehensive Park System Master Plan (CPSMP).
2. SRC 66.125, Standards for Park Sites, stipulates that the Development Review Committee shall require that an Urban Growth Area (UGA) Development Permit applicant reserve property necessary for an adequate neighborhood park, access to park sites, recreation route or similar uninterrupted linkage based upon the CPSMP.
3. Neighborhood park locations are based on average service areas having a radius of 1/3 mile, a middle distance used to implement the 1/4 to 1/2 mile service area radius required in the CPSMP.
4. The subject property is zoned Residential Agriculture (RA).
5. Policy states that to determine if a property is served it should be within 1/2 mile of a neighborhood park. The 1/2 mile distance is measured from the nearest point on the park property to the farthest point on the subject property. The farthest point on the property is approximately 4025 feet (0.76 mile) from Lone Oak Reservoir Park, an undeveloped neighborhood park. The subject property is not within the service area of a neighborhood park.
6. A series of detailed park land siting criteria, known as "administrative procedures," are used to assist in determining the location of the neighborhood Preferred Park Area and also generally described in the CPSMP as policy 1.7, which delineates "preferred" neighborhood park locations. The site selection criteria states: "Site selection criteria shall be used to evaluate and select new park and recreation sites. These criteria should address the following issues: 1. Central location; 2. Neighborhood access; 3. Location of complimentary public facilities (e.g. schools); 4. Population distribution within the service area; 5. Available sites; 6. Land acquisition costs 7. Location of other park and recreation facilities in adjoining service areas; and 8. Unique features and/or natural assets.
7. A response to each of the park siting criteria is as follows:
 1. *Central location:* The 9.95 acre subject property is partially wooded with some outbuildings on the property. The property is located in the area south of the Creekside Golf Course and residential development.

2. *Neighborhood access:* The subject property is in an area of underdeveloped properties. The majority of the properties are outside the Salem City Limits. The area to the northeast is developed into 1/2 acre residential lots and a multi-family condominium. Until new roads are developed in the area there is not good pedestrian access.

3. *Location of complimentary public facilities (e.g. schools):* The closest elementary school is Rosedale Elementary (Outside the UGB) and Sumpter Elementary. (Both over 1 mile) The closest Middle school is Crossler, located approximately 1.3 miles to the northwest. Sprague High School is approximately 2 miles to the northwest.

4. *Population distribution within the service area:* Residential development exists mainly to the north and east.

5. *Available sites:* Vacant, undeveloped, and/or underdeveloped land is available in the area. At this time opportunities for purchase have not been identified.

6. *Land acquisition costs:* The subject property and surrounding properties are underdeveloped and zoned for residential development. The county zoning for the area is Urban Transition (UT-10). The property costs would reflect residential development potential. The properties outside the City Limits may appraise at a lower cost.

7. *Location of other park and recreation facilities in adjoining service area:* Rees Park a 1 acre developed neighborhood park is located to the east across Sunnyside Road; 3 acres of undeveloped park land is located to the northeast on Wiltsey Road and approximately .12 acres of undeveloped park land is located to the northwest at the Lone Oak Water Reservoir.

8. *Unique features and/or natural assets.* No know unique features or natural assets. The property contains mature trees and has an average 12% slope.

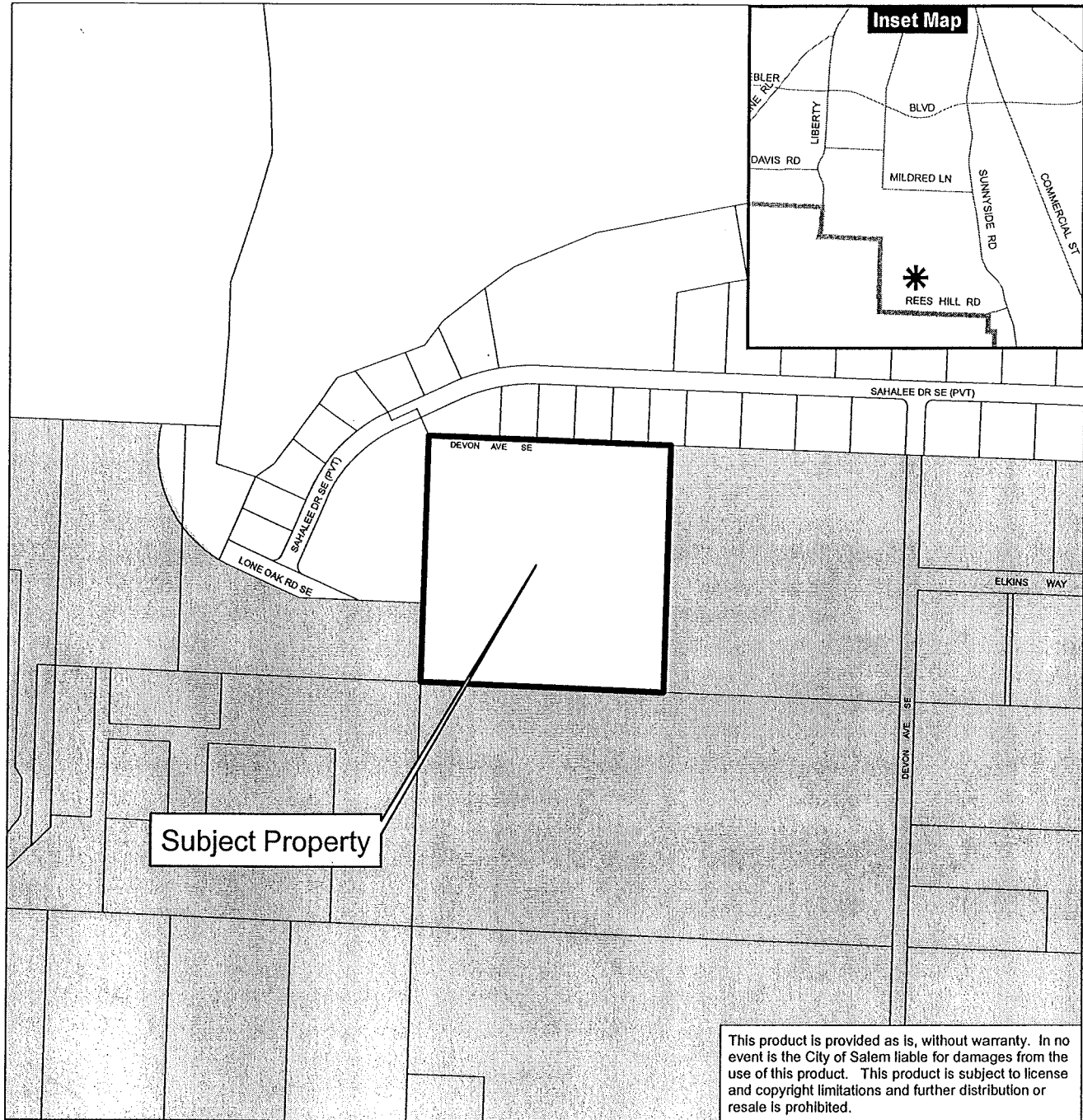
8. The Park System Master Plan does indicate the need for two neighborhood parks within 1/2 mile of the subject property. There is approximately 223 acres, within the UGB, outside of any park service area. There are approximately 330 acres bounded by Sunnyside Road, Creek Side Golf Course, and the UGB that would be served by park(s) in this area. Approximately 10.7 acres would serve the 330 acres of unserved or under served area between Sunnyside Road and the Urban Growth Boundary.

9. Conclusion: The subject property is not served by park land. The property is in the preferred park service area, especially if it is determined that a single neighborhood park could service the unserved areas. Due to the property having average slopes of 12% and the availability of land with less slopes, Staff has determined that park land will not be required as part of this UGA permit. Access will be reviewed during application for subdivision.

RECOMMENDATION:






1. Based on the policies of the Comprehensive Park System Master Plan, the provisions of SRC 66.125, and the findings above, no neighborhood park land, access route, or other park linkages are required as a part of this UGA Development Permit Application.

Vicinity Map 6617 Devon Avenue SE



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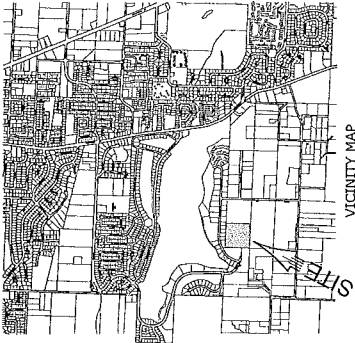
Legend

-  Outside Salem City Limits
-  Urban Growth Boundary
-  Taxlots
-  Schools
-  Parks

0 100 200 400 Feet



EXHIBIT 3



VICINITY MAP

OAK RIDGE ESTATES

SEC. 22, T. 8 S., R. 3 W., W.M.
CITY OF SALEM
MARION COUNTY, OREGON

Owner / Developer:

GARRET & ALICE BERNDT
c/o BRUCE THORN
P.O. BOX 56
COLLEGE PLACE, WA 99324

PARCEL SIZE 10.09 AC.
DEVELOPABLE AREA 38
NUMBER OF UNITS 379 UNITS/ACRE
LARGEST LOT 7,500 SQ. FT.
SMALLEST LOT 8,8891 SQ. FT.
AVERAGE 8,8891 SQ. FT.
EXISTING ZONE Residential Agriculture
COMPREHENSIVE DESG. Single Family Residential
UTILITIES:
CABLE COMCAST CABLE SERVICES
POWER P.G.E.
PHONE QWEST COMMUNICATIONS
GAS N.W. NATURAL
STORM DRAIN CITY OF SALEM
SANITARY SEWER

Project Number
4984
Sheet Number
1 of 1

**PRELIMINARY
PLAN**

**OAK RIDGE
ESTATES**

Design: M.D.G.
Drawn: D.G.S.
Checked: J.L.G.
Scale: AS SHOWN
As-Built:

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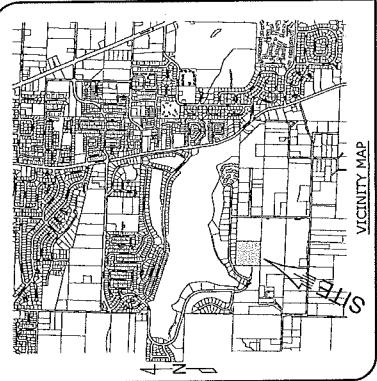
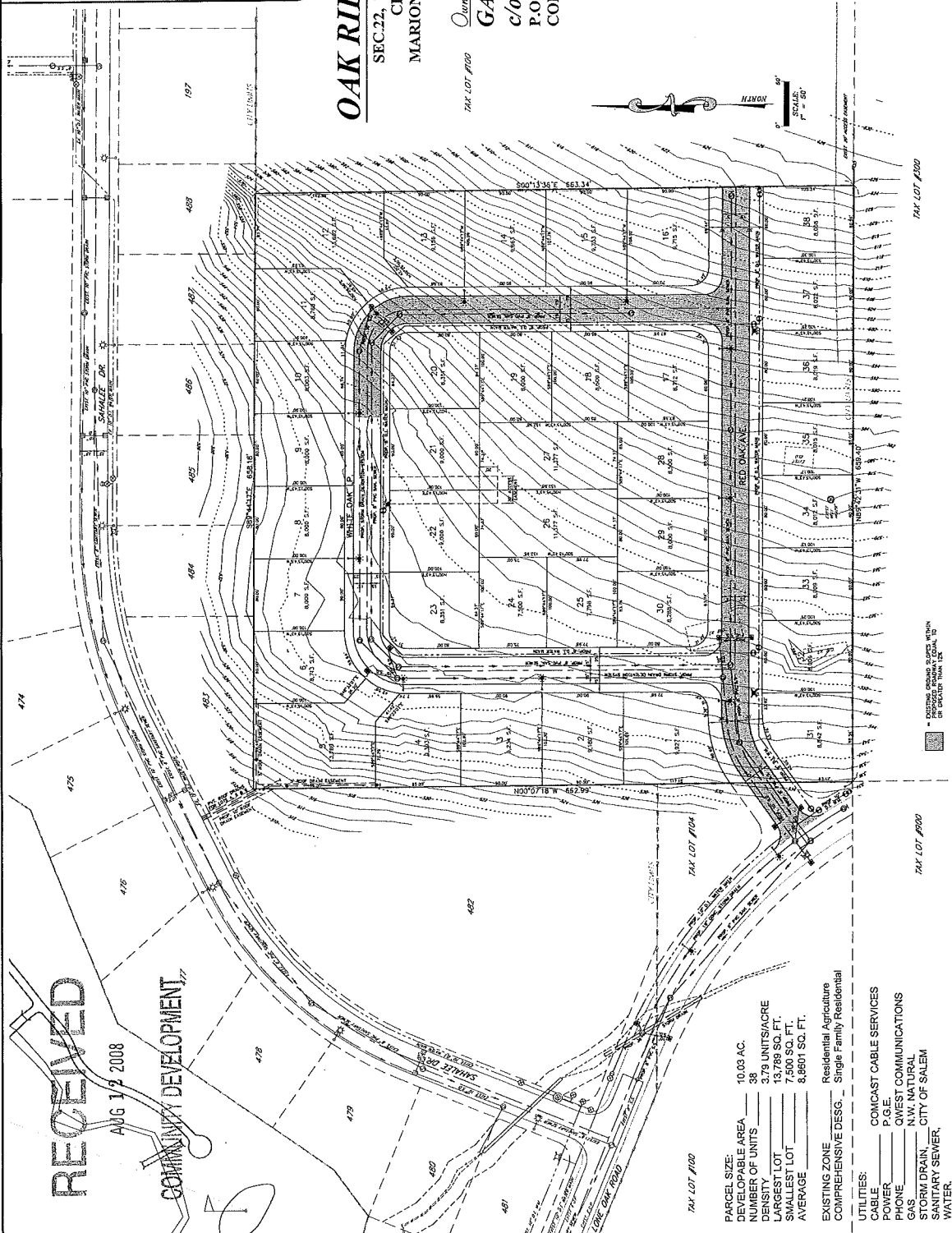
AUG 05 2008

ATTACHMENT 3

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COMMUNITY DEVELOPMENT



OAK RIDGE ESTATES

SEC. 22, T. 8 S., R. 3 W., W.M.
CITY OF SALEM
MARION COUNTY, OREGON

Owner / Developer:
GARRET & ALICE BERNDT
c/o BRUCE THORN
P.O. BOX 56
COLLEGE PLACE, WA 99324

TAX LOT #100

TAX LOT #200

TAX LOT #100

PARCEL SIZE: 10.03 AC.
 DEVELOPABLE AREA: 38
 NUMBER OF UNITS: 13,789 SQ. FT.
 DENSITY: 7,500 SQ. FT.
 LARGEST LOT: 8,801 SQ. FT.
 AVERAGE: Residential Agriculture
 EXISTING ZONE: Single Family Residential
 COMPREHENSIVE DESG.

UTILITIES:
 CABLE _____ COMCAST CABLE SERVICES
 POWER _____ P.G.E.
 PHONE _____ QWEST COMMUNICATIONS
 GAS _____ N.W. NATURAL
 STORM DRAIN _____ CITY OF SALEM
 SANITARY SEWER _____
 WATER _____

ABBREVIATIONS

AC	ADJUSTED CENTERLINE
AD	ADJUSTED DRIVE
ADJ	ADJUSTED
ADJ. C.	ADJUSTED CENTERLINE
ADJ. D.	ADJUSTED DRIVE
ADJ. L.	ADJUSTED LOT
ADJ. R.	ADJUSTED RIGHT-OF-WAY
ADJ. S.	ADJUSTED SIDEWALK
ADJ. T.	ADJUSTED TRAIL
ADJ. W.	ADJUSTED WALKWAY
ADJ. Y.	ADJUSTED YARD
ADJ. Z.	ADJUSTED ZONE
ADJ. A.	ADJUSTED AREA
ADJ. B.	ADJUSTED BOUNDARY
ADJ. C.	ADJUSTED CENTERLINE
ADJ. D.	ADJUSTED DRIVE
ADJ. E.	ADJUSTED EASEMENT
ADJ. F.	ADJUSTED FENCE
ADJ. G.	ADJUSTED GROUND
ADJ. H.	ADJUSTED HEIGHT
ADJ. I.	ADJUSTED INTERSECTION
ADJ. J.	ADJUSTED JUNCTION
ADJ. K.	ADJUSTED KITCHEN
ADJ. L.	ADJUSTED LOT
ADJ. M.	ADJUSTED MATERIAL
ADJ. N.	ADJUSTED NORTH
ADJ. O.	ADJUSTED OFFSET
ADJ. P.	ADJUSTED PAVEMENT
ADJ. Q.	ADJUSTED QUANTITY
ADJ. R.	ADJUSTED RIGHT-OF-WAY
ADJ. S.	ADJUSTED SIDEWALK
ADJ. T.	ADJUSTED TRAIL
ADJ. U.	ADJUSTED UNDERGROUND
ADJ. V.	ADJUSTED VOLUME
ADJ. W.	ADJUSTED WALKWAY
ADJ. X.	ADJUSTED X-SECTION
ADJ. Y.	ADJUSTED YARD
ADJ. Z.	ADJUSTED ZONE

Project Number
4984
Sheet Number
1 of 1

**PRELIMINARY
PLAN**

**OAK RIDGE
ESTATES**

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 THESE DRAWINGS ARE A PART OF THE
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 (503) 325-1111

DRAFT

PUBLIC	MEMO
CITY OF <i>Salem</i> AT YOUR SERVICE	
WORKS	

TO:	Bryce Bishop, Associate Planner Department of Community Development
FROM:	Tony C. Martin, P.E., Senior Development Engineer Public Works Department
DATE:	August 15, 2008
SUBJECT:	PUBLIC WORKS RECOMMENDATIONS SUBDIVISION NO. 08-04 (08-109838) 6617 DEVON AVENUE SE 38-LOT SUBDIVISION

PROPOSAL

To subdivide approximately 9.95 acres into 38 lots ranging in size from 7,500 to 13,789 square feet with a concurrent variance request to allow street grades greater than the maximum 12 percent allowed under SRC 63.225(b). The subject property is within an RA (Residential Agriculture) zone, located at 6617 Devon Avenue SE.

RECOMMENDED CONDITIONS OF PLAT APPROVAL

1. Comply with the conditions of UGA Preliminary Declaration 07-5.
2. Modify the tentative plan to show a street connection to the property to the south in an alignment approved by the Public Works Director.
3. Construct a 10-inch S-3 water line in Lone Oak Road SE to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.
4. Construct a public sanitary sewer system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.
5. Construct a complete storm drainage system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director. Provide an analysis that includes capacity calculations, detention requirements, pretreatment, and evaluation of the connection to the approved point of disposal.
6. Complete the construction of Lone Oak Road SE to the intersection of Muirfield Avenue SE.

ATTACHMENT 4

7. Construct a 34-foot-wide full street improvement of Lone Oak Road SE from the existing terminus near Sahalee Drive SE to the southern boundary of the public right-of-way adjacent to the subject property.
8. The variance to street grade is approved provided no street grade exceeds 15% and all grades over 12% are limited to no more than 100 feet.

PUBLIC WORKS DISCUSSION

FACTS

Streets

Lone Oak Road SE is designated as a **collector** street in the Salem TSP. The standard for this street classification is a 34-foot-wide improvement within a 60-foot-wide right-of-way. Lone Oak Road SE has a 34-foot-wide improvement within a 60-foot-wide right-of-way west of the subject property but does not abut the subject property. The necessary right-of-way to make the connection exists westerly of the subject property.

Lone Oak Road SE does not make a complete connection to Mildred Lane SE and to the public transportation network. Currently access to the site is from Sunnyside Road SE to Rees Hill Road SE (Marion County) along Devon Avenue NE (Marion County) over Sahalee Drive SE (Private Creekside) to Lone Oak Road SE.

Storm

Champion Swale runs to the northwest and is located approximately 250 feet west of this property. Champion Swale crosses Sahalee Drive SE in a 36-inch culvert. There is a 10-inch PVC public storm line in Sahalee Drive SE that connects into Champion Swale.

Water

There is a 10-inch S-3 public water line in Lone Oak Road SE that terminates just south of Sahalee Drive SE. The 10-inch S-3 waterline continues in Sahalee Drive SE to the east.

Sewer

There is an 8-inch public sanitary sewer line Lone Oak Road SE that terminates just south of Sahalee Drive SE.

CRITERIA

Salem Revised Code 63.046(b) and 63.051 indicate the criteria that must be found to exist before an affirmative decision may be made. These criteria and the corresponding findings are as follows:

SRC 63.046(b)(1): Approval does not impede the future use of the remainder of the property under the same ownership, or adversely affect the safe and healthful development of the remainder or any adjoining land or access thereto.

Findings:

The tentative plan shows the extension of public water, public sewer, and public storm drainage to serve this parcel and upstream properties. (SRC 63.175, SRC 63.185, SRC 63.195, SRC 63.237, PWDS Sewer 2.00, PWDS Water 2.00, PWDS Storm I.F)

The tentative plan does not show adequate street connectivity to the south as required in SRC 63.225(p).

Conditions:

- 1. Modify the tentative plan to show a street connection to the property to the south in an alignment approved by the Public Works Director.*
- 2. Construct a 10-inch S-3 water line in Lone Oak Road SE to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.*
- 3. Construct a public sanitary sewer system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director.*
- 4. Construct a complete storm drainage system in Lone Oak Road SE and within the subdivision to serve this development and to serve upstream properties in an alignment as approved by the Public Works Director. Provide an analysis that includes capacity calculations, detention requirements, pretreatment, and evaluation of the connection to the approved point of disposal.*

SRC 63.046(b)(2): Provisions for water, sewer, streets, and storm drainage facilities comply with the city's public facility plan.

Findings:

Previously approved Urban Growth Area Preliminary Declaration (UGA 07-5) identifies a number of projects in the Transportation System Plan, Water System Master Plan, Wastewater Management Master Plan, and Stormwater Master Plan needed to mitigate deficiencies in the streets, water, sewer, and storm drainage systems.

Currently this site's only access to the public street network is to Sunnyside Road SE, via Sahalee Drive, a private street owned by the Creekside, along Devon Avenue and Rees Hill Road.

This route is not conducive to providing a safe and efficient transportation system especially with respect to fire-life-safety given the private street and this property is not part of the Creekside Planned Unit Development. The Salem Area Comprehensive Plan identifies the need for "rapid and safe movement of fire, medical, and police vehicles" as part of the transportation system.

The nearest point of connection to the publicly owned transportation system that is not through a private street is at the intersection of Lone Oak Road SE and Muirfield Avenue SE.

Conditions:

1. *Complete the construction of Lone Oak Road SE to the intersection of Muirfield Avenue SE.*
2. *Construct a 34-foot-wide full street improvement of Lone Oak Road SE from the existing terminus near Sahalee Drive SE to the southern boundary of the public right-of-way adjacent to the subject property.*

SRC 63.046(b)(3): The tentative plan complies with all applicable provisions of this Code, including the Salem zoning ordinance, except as may be waived by variance granted as provided in this chapter.

Findings:

Public Works staff have analyzed the proposed development for compliance with applicable provisions of Salem Revised Code Chapters 63, 65, 66, 68, 69, 70, 72, 73, 74, 75, 76, 77, 78, 80, and 140. Any code provisions found to be out of compliance will be addressed in the recommended conditions of development.

The applicant has requested a variance to the 12% street grade for the proposed internal street system. City of Salem Street Design Standards indicates that residential streets shall not exceed 12% and in no case shall exceed a 15% grade. The existing grade of the property is approximately 15%. To maintain a 12% grade would require a cut of approximately 6 feet in depth at the eastern property line and a fill of approximately 12 feet at the north east corner of White Oak Loop SE.

The tentative plan shows a 50-foot wide right-of-way for White Oak Loop SE. The standard for local streets is a 60-foot wide right-of-way, but may be reduced to 50 feet when the existing cross slope is greater than 8 percent. The existing cross slope of the north-south portions of White Oak Loop SE varies between 9 and 12 percent. *The reduction in right-of-way width for White Oak Loop to 50 feet is approved.*

Condition:

- 1. The variance to street grade is approved provided no street grade exceeds 15% and all grades over 12% are limited to no more than 100 feet.*

SRC 63.046(b)(4): The proposed subdivision provides safe and convenient bicycle and pedestrian access from within the subdivision to adjacent residential areas and transit stops, and to neighborhood activity centers within one-half mile of the development.

Findings:

All boundary and internal streets will be constructed at widths specified in the Salem Transportation System Plan to provide safe vehicular, bicycle, and pedestrian access within and abutting the subdivision.



DAVID FRIDENMAKER, Director
Planning and Real Property Services
3630 State Street • Salem, Oregon 97301
503-399-3290 • FAX: 503-375-7847

Sandy Husk, Superintendent

August 14, 2008

Bryce Bishop, Interim Senior Planner
Planning Division, City of Salem
555 Liberty Street SE, Room 305
Salem OR 97301

FAX No. 503-588-6005

RE: Land Use Activity
Salem, Subdivision No. 08-4, 6617 Devon Ave. SE

Below are the District's comments regarding the proposed land use activity identified above. If you have questions, please call at (503) 399-3290.

ELEMENTARY SCHOOL INFORMATION (GRADES K TO 5)

1. School Name: Sumpter Elementary School
2. Estimated change in student enrollment due to proposed development: 11
3. Current school capacity: 534
4. Estimate of school enrollment including new development: 562
5. Ratio of estimated school enrollment to total capacity including new development: 105%.
6. Walk Zone Review: Eligible for transportation to Elementary School.
7. Estimate of additional students due to previous 2007 land use applications: 141
8. Estimate of additional students due to previous 2008 land use applications: 30
9. Estimated cumulative impact of 2007-2008 land use actions on school capacity: 132 to 137% of capacity
10. Nearest AM Bus Stop Location: 6508 Devon Ave. SE, 0.06 miles
11. Nearest PM Bus Stop Location: 6508 Devon Ave. SE, 0.06 miles

MIDDLE SCHOOL INFORMATION (GRADES 6 TO 8)

1. School Name: Judson Middle School
2. Estimated change in student enrollment due to proposed development: 5
3. Current school capacity: 941
4. Estimate of school enrollment including new development: 912
5. Ratio of estimated school enrollment to total capacity including new development: 97%
6. Walk Zone Review: Eligible for transportation to Middle School.
7. Estimate of additional students due to previous 2007 land use applications: 91
8. Estimate of additional students due to previous 2008 land use applications: 14
9. Estimated cumulative impact of 2007-2008 land use actions on school capacity: 107 to 108% of capacity
10. Nearest AM Bus Stop Location: Rees Hill Rd. SE & Rainbow Dr. SE, 0.5 miles
11. Nearest PM Bus Stop Location: Rees Hill Rd. SE & Devon Ave. SE, 0.23 miles

HIGH SCHOOL INFORMATION (GRADES 9 TO 12)

1. School Name: Sprague High School
2. Estimated change in student enrollment due to proposed development: 6
3. Current school capacity: 1,935
4. Estimate of school enrollment including new development: 1,739
5. Ratio of estimated school enrollment to total capacity including new development: 90%
6. Walk Zone Review: Eligible for transportation to High School.
7. Estimate of additional students due to previous 2007 land use applications: 222
8. Estimate of additional students due to previous 2008 land use applications: 34
9. Estimated cumulative impact of 2007-2008 land use actions on school capacity: 101 to 103% of capacity
10. Nearest AM Bus Stop Location: 6581 Devon Ave. SE, 0.02 miles
11. Nearest PM Bus Stop Location: Rees Hill Rd. SE & Devon Ave. SE, 0.23 miles

ESTIMATE SUMMARY (GRADES K TO 12):

1. Total estimated change in student enrollment: 22
2. Total estimated student enrollment over capacity: 9
3. Estimated short-term cost to District for new facilities, beyond current facility capacity, due to change in student enrollment: \$ 143,334
4. Total estimated additional income to District for new facilities due to change in student enrollment: \$ 0

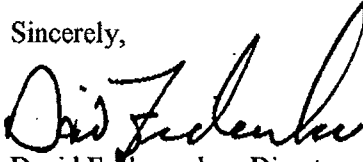
Developer should provide paved walk route(s) to allow pedestrian access and bicycle access to school(s) from all residences within the new development and should provide all improvements required by the City of Salem where new transportation routes are established or existing transportation routes change, such as school flashers, crosswalks, and signage. As per ORS 195.115, when the walk zone review indicates "eligible for transportation due to hazard" the District requests that the City initiate a planning process with the District to identify the barriers and hazards to children walking or bicycling to and from school, determine if the hazards can be eliminated by physical or policy changes and include the hazard elimination in the City's planning and budgeting process.

When new development location is eligible for transportation, developer should provide a safe pedestrian route to the nearest school bus stop. At large or remote developments, the developer should identify and provide new school bus stop locations acceptable to the School District.

ASSUMPTIONS:

1. When land use request is granted, 38 new residence(s) will be built.
2. Estimates are computed using the Student Rate per Dwelling Method described in the District's Facility Study for years 2001-2020.
3. If current capacity exists at the schools currently serving the parcel then an estimate of zero cost, or no significant impact, is made.
4. If current capacity does not exist at the schools currently serving the parcel then an estimate of cost for one-time capital improvements is made.
5. Income from the proposed land use for capital improvement is assumed to be zero since capital improvement funds come from voter approved bond measures that can be an unpredictable and irregular source of income.
6. Income from a State School Facilities grant may be available depending on state funding. The grant amount ranges from 0% to 8% of the construction cost. Since the funding is unpredictable, it has not been included as income. The current 2005-06 grant funding is estimated at 5.04%.
7. General Fund Budget Amount for the 2006-07 school year is \$7,811 per student (ADM). The State School Fund Revenue for 2006-07 is estimated to be \$6,983 per student (ADM). ADM is "Average daily membership" as defined in ORS 327.006 (3).

Sincerely,



David Fridenmaker, Director
Planning and Real Property Services

- c: Luis Caraballo, Director of Facilities
Kelly Carlisle, Director of Secondary Education
Melissa Cole, Director of Secondary Education
Ron Speck, Director of Elementary Education
Steve Larson, Director of Elementary Education
Mike Bednarek, Special Projects Coordinator
Oscar Vega, Risk Management Dept.
Michael Shields, Transportation Dept.

LEGEND

LINE TYPES

TAX LOT BOUNDARY OLD PROPERTY LINE

ROAD RIGHT-OF-WAY VACATED RIGHT-OF-WAY

RAILROAD RAILROAD RIGHT-OF-WAY

STIPPLE LAKE, ETC. TAX LOT BOUNDARY STIPPLE LAKE, ETC. NON-BOUNDARY

SUBMISSION BOUNDARY PARTITION PLAT BDR.

TAX CODE BOUNDARY EASEMENT

SYMBOL TYPES

DLC

CONTROL POINTS

SURVEY MONUMENTS

G.L.A. CORNERS

SECTION 1/4 SEC 1/8 SEC
 1/16 SEC 1/4 COR 1/8 COR 1/16 COR

NUMBERS

TAX CODE NO. 000 00 00 0

ABSTRACT - ALL ABSTRACTS EXCLUDE ANY PORTION THAT MAY BE WITHIN THE INDICATED PUBLIC RIGHT OF WAYS.

TICK MARKS - WHEN A TICK MARK IS INDICATED ON THE EXTENSION OF A LINE, THEN THE DIMENSION GOS TO THE TICK MARK. GENERALLY THIS IS USED WHEN DIMENSIONS GO INTO PUBLIC RIGHT OF WAYS.

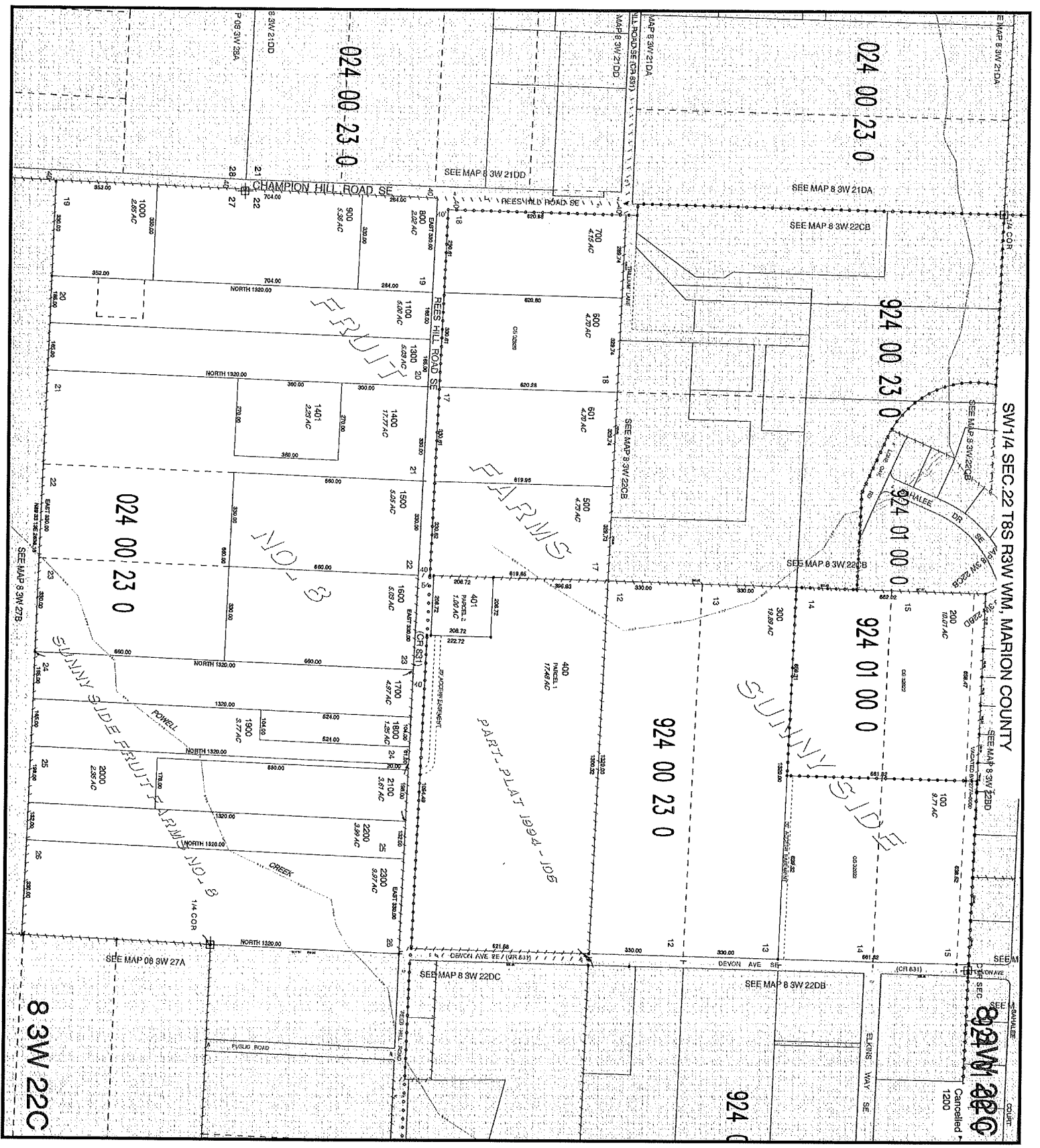
ARROWS ARE USED WITH DIMENSIONS IN AREAS OF GREATER COMPLEXITY.

NOTICE: This map was created for Assessor's Office use ONLY.



SCALE 1" = 200'

Plot file created: April 23, 2007
 \ADMIN\930522\2007\Map



NOTICE OF SUBDIVISION FILING

PLANNING DIVISION
555 LIBERTY ST. SE/ROOM 305
SALEM, OREGON 97301
PHONE: 503-588-6173
FAX: 503-588-6005



NOTICE OF SUBDIVISION REVIEW CONFERENCE

PROPOSED SUBDIVISION

SUBDIVISION NAME: Oak Ridge Estates

SUBDIVISION PLAT NO.: 08-4

LOCATION: 6617 Devon Avenue SE

AMANDA SEQ. NO.: 08-109838-LD

PROPOSED SUBDIVISION MAP: (See attached map)

REQUEST: To subdivide approximately 9.95 acres into 38 lots ranging in size from approximately 7,500 square feet to approximately 13,789 square feet; with a concurrent variance request to allow street grades greater than the maximum 12 percent allowed under SRC 63.225(b). The subject property is zoned RA (Residential Agriculture) and located at 6617 Devon Avenue SE (Marion County Assessor's Map and Tax Lot Number: 083W22C/200).

OWNER/APPLICANT: Garret and Alice Berndt

SUBDIVISION REVIEW CONFERENCE

DATE: Tuesday, August 26, 2008

TIME: 9:00 a.m.

LOCATION: 305 Conference Room, Civic Center, 555 Liberty St. SE

COMMENTS ON THE PROPOSAL

Any person wishing to participate in the Subdivision Review Conference may do so through:

1. Written Comments: Submit the attached Response Sheet and/or other written comments to the Planning Division Office prior to, or at, the Subdivision Review Conference.
2. Personal Appearance: Appear in person, or send a representative to the Subdivision Review Conference.
3. Neighborhood Association Comments: Contact your Neighborhood Association Land Use Chair about how the Neighborhood Association plans to comment on the proposal. Your Neighborhood Organization is South Gateway and the Land Use Chair is Kristen Roisen, phone: 503-371-3436.

SUMMARY OF SUBDIVISION DECISION PROCESS

THE SUBDIVISION REVIEW CONFERENCE

A copy of the staff analysis, including comments submitted, is mailed to interested persons prior to the Subdivision Review Conference. The Subdivision Review Conference is a public hearing to review the proposed partition. A written request to reschedule the time of the Review Conference must be submitted to the Salem Planning Division Office by: August 13, 2008. At the Subdivision Review Conference, the applicant is provided an opportunity to present the proposal. The staff report, which addresses the approval criteria, is reviewed, item by item, with all parties given an opportunity to testify.

Issues which may provide the basis for an appeal shall be raised in writing prior to close of the Subdivision Review Conference in order to enable the Planning Administrator to respond to the issues.

Appeal of any decision may be taken by anyone entitled under the code to a copy of the decision. Such appeal shall be submitted in writing within 15 calendar days of the decision and shall state where the decision failed to conform to the Subdivision Code. The appeal shall be made to the Planning Commission through the Planning Administrator and accompanied by the appropriate filing fee.

APPLICABLE CRITERIA FOR A SUBDIVISION DECISION

Testimony or written statements will be received from any person or authorized representative for or against the proposed change. Testimony should be directed to the criteria that apply to the application at issue:

A. The Subdivision Code (SRC 63.046(b) and 63.051):

The criteria and findings regarding SRC 63.046(b) are as follows:

- a. Approval does not impede the future use of the remainder of the property under the same ownership, or adversely affect the safe and healthful development of the remainder or any adjoining land or access thereto.
- b. Provisions for water, sewer, streets, and storm drainage facilities comply with the City's public facility plans.
- c. The tentative plan complies with all applicable provisions of this Code, including the Salem zoning ordinance, except as may be waived by variance granted as provided in this chapter.
- d. The proposed subdivision provides safe and convenient bicycle and pedestrian access from within the subdivision to adjacent residential areas and transit stops, and to neighborhood activity centers within one-half mile of the development.
- e. The planning administrator shall adopt written findings and conclusion in connection with the approval or denial of a tentative plan, and shall serve by regular mail a copy of the decision on the applicant, the owners of the property subject of the application, and on all persons, organizations, and agencies entitled to a notice of filing under SRC 63.042.

The criteria and findings regarding SRC 63.051 are as follows:

- a. The proposal conforms to the requirements of the Subdivision Code, including the purposes set forth in SRC 63.020.
- b. The proposed street system in and adjacent to a subdivision conforms to the Salem Transportation Plan adopted under SRC 64.230, and is designed in such a manner as to provide for the safe, orderly, and efficient circulation of traffic into, through, and out of the subdivision.
- c. That the proposed subdivision will be adequately served with city water and sewer, and will be served by other utilities appropriate to the nature of the subdivision.
- d. That the layout of lots, and their size and dimensions take into account topography and vegetation of the site so as not to require variances from the Salem Zoning Code in order that buildings may be reasonably sited thereon, and that the least disruption of the site, topography, and vegetation will result from reasonable development of the lots.
- e. The proposal conforms to the Salem Zoning Code (SRC Title X) and the excavation and fill provisions of SRC Chapter 65.
- f. If the tentative plan is for a subdivision subject to SRC 66.050(a), that a UGA Development Permit has been issued and will be complied with.
- g. Adequate measures have been planned to alleviate identified hazards and limitations to development, as identified by the Planning Director, including, but not limited to, wetlands, unstable areas, and stream side setback. For development in wetlands and unstable areas, the following measures shall apply:

1. For wetlands these shall be the measures required by the Division of State Lands for regulatory wetlands.
2. For unstable areas these measures shall be documentation, as approved by the Department of Public Works, that streets and building sites are on geologically stable soil considering the stress and loads to which the soil may be subjected.

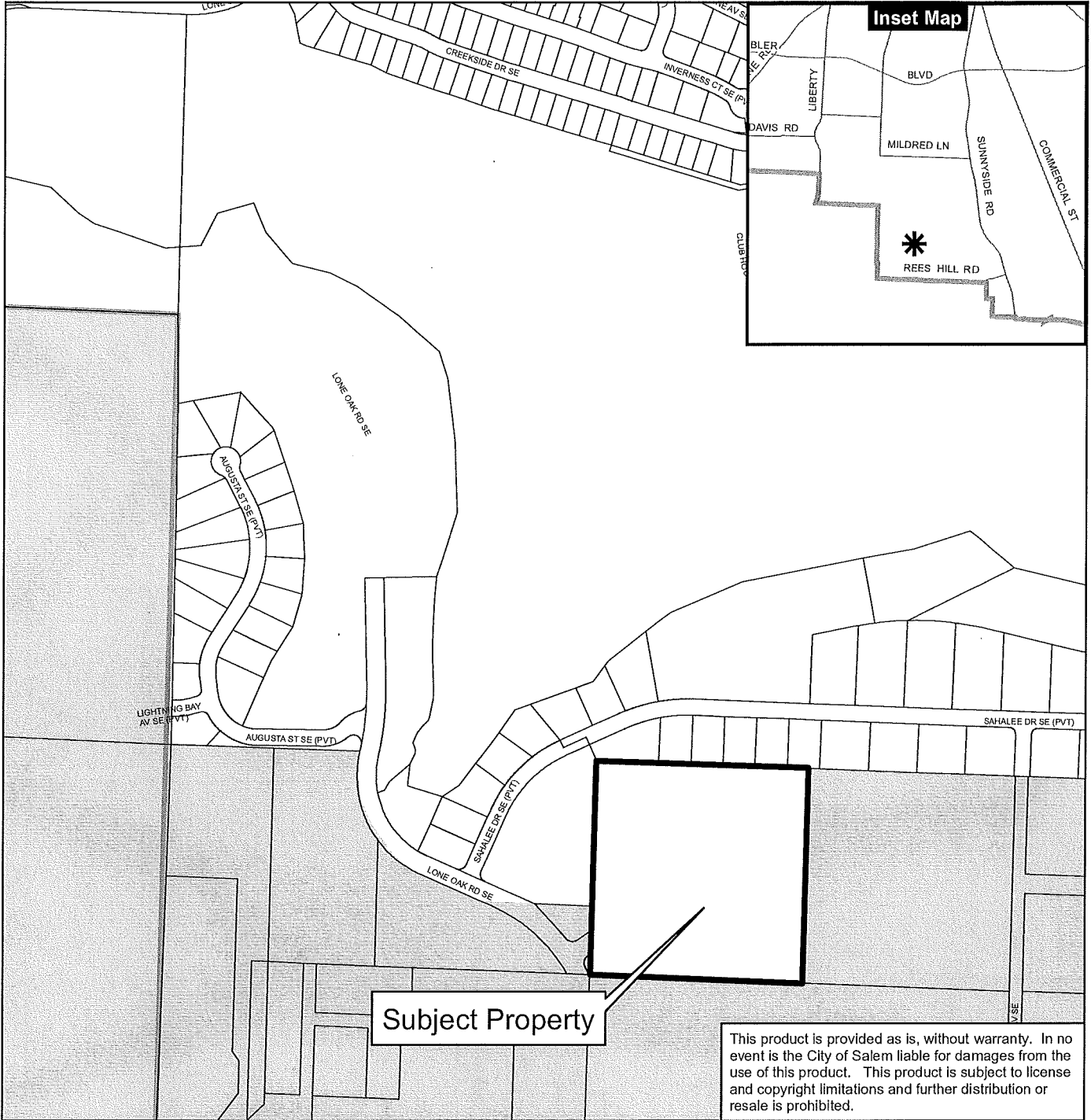
INFORMATION AND ACCESS

The Americans with Disability Act accommodations will be provided on request upon 48 hours notice.

The staff report, application and all material supplied by the applicant are available for inspection or copying at reasonable cost. The staff report will be available seven days prior to the hearing.







For Further Information: Contact **Bryce Bishop, Interim Senior Planner**, City of Salem Planning Division, Room 305, 555 Liberty Street SE, Salem, OR 97301. Telephone: (503) 588-6173, Ext. 7599, E-Mail bbishop@cityofsalem.net. FAX: (503) 588-6005.

Vicinity Map 6617 Devon Avenue SE



This product is provided as is, without warranty. In no event is the City of Salem liable for damages from the use of this product. This product is subject to license and copyright limitations and further distribution or resale is prohibited.

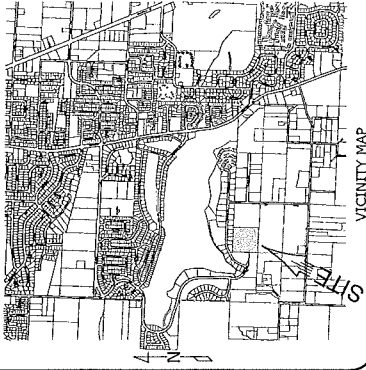
Legend

-  Outside Salem City Limits
-  Urban Growth Boundary
-  Taxlots
-  Historic District
-  Schools
-  Parks

0 100 200 400 Feet



CITY OF *Salem*
AT YOUR SERVICE
Community Development Dept.



OAK RIDGE ESTATES

SEC. 22, T. 8 S., R. 3 W., W.M.
CITY OF SALEM
MARION COUNTY, OREGON

Owner / Developer:

GARRET & ALICE BERNDT
c/o BRUCE THORN
P.O. BOX 56
COLLEGE PLACE, WA 99324

PARCEL SIZE: 10.03 AC.
DEVELOPABLE AREA: 38
NUMBER OF UNITS: 3.79 UNITS/ACRE
DENSITY: 13,789 SQ. FT.
LARGEST LOT: 7,500 SQ. FT.
SMALLEST LOT: 8,8601 SQ. FT.
AVERAGE: Residential Agriculture
EXISTING ZONE: Comprehensive Desg. - Single Family Residential
UTILITIES:
CABLE: COMCAST CABLE SERVICES
POWER: P.O.E.
PHONE: WEST COMMUNICATIONS
GAS: N.W. NATURAL
STORM DRAIN: CITY OF SALEM
SANITARY SEWER: WATER.

Project Number
4984
Sheet Number
1 of 1

**PRELIMINARY
PLAN**

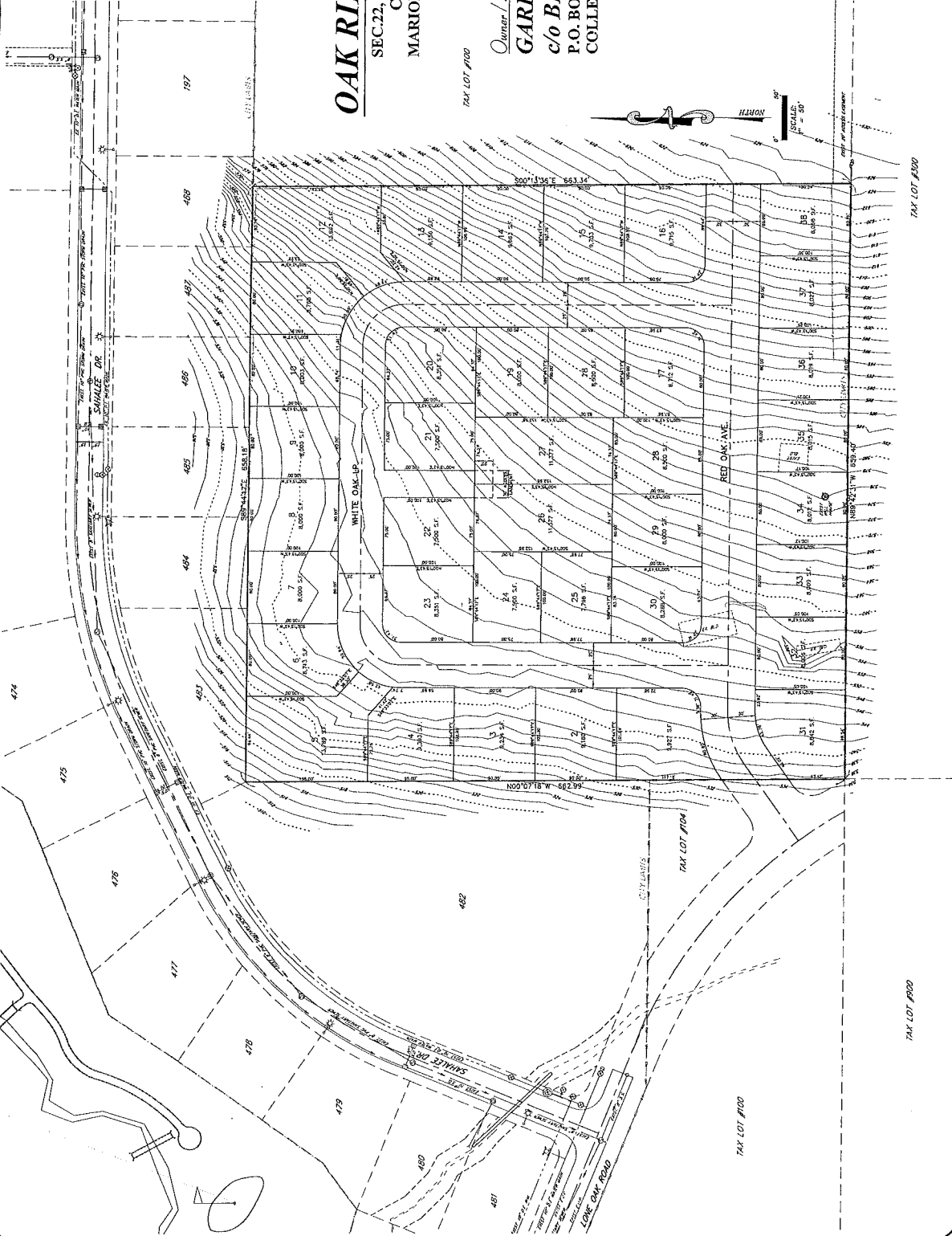
**OAK RIDGE
ESTATES**

NO CHANGES, MODIFICATIONS OR REPRODUCTIONS TO BE MADE TO THIS PLAN WITHOUT THE WRITTEN AUTHORIZATION FROM THE DESIGN ENGINEER.
DIMENSIONS & NOTES TAKE PRECEDENCE OVER GRAPHICAL REPRESENTATION.



THESE PLANS AND SPECIFICATIONS HAVE BEEN PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND I AM A duly Licensed Professional Engineer in the State of Oregon.
DATE: APRIL 2008
SCALE: AS SHOWN
AS-BUILT:

MULTI / TECH
ENGINEERING SERVICES, INC.
11111 SW 10th St., Suite 200, Portland, OR 97201
Phone: (503) 251-1234 Fax: (503) 251-5678
www.multitech.com



SUBDIVISION REVIEW CONFERENCE RESPONSE SHEET

NOTICE OF REQUEST FOR COMMENTS ON:

Preliminary Subdivision Plat No.: 08-4

Proposed Subdivision Name: Oak Ridge Estates

Subdivision Review Conference Date: Tuesday, August 26, 2008

Amanda Seq. No.: 08-109838-LD

Attached is a reduced copy of the proposed subdivision. A report, including analysis and recommendation for this proposal will be prepared by the planning staff based on information available to the staff. You are invited to respond with information relating to this property and this request. We are interested in receiving pertinent, factual information such as the recommendations and comments of affected property owners or residents.

COMMENTS RECEIVED BY 5:00 P.M. August 15, 2008, will be summarized in the staff report. All comments received by the close of the Review Conference are part of the record.

SEND COMMENTS TO: Planning Division
555 Liberty St SE Room 305
Salem, OR 97301

IF YOU HAVE ANY QUESTIONS: Please call or write to the Case Planner, **Bryce Bishop, Interim Senior Planner**, at the address listed above. Telephone: (503) 588-6173, Ext. 7599; Fax: 503-588-6005; E-Mail: bbishop@cityofsalem.net

PLEASE CHECK THE FOLLOWING THAT APPLY:

1. I have reviewed the proposal and have no comments.
2. I have reviewed the proposal and have the following comments:

3. A letter expressing my views will be following; you will receive it by: _____

4. Other: _____

Name: _____

Agency: _____

Address: _____

Phone No.: _____

Date: _____

IMPORTANT: Please fold and **RETURN** this form even if you have no comments (*see Item 2 above*).