

*555 Liberty St SE
Salem, OR 97301*



Final Action Agenda - Minutes - Final

Monday, February 27, 2023

6:00 PM

Hybrid Meeting / Council Chambers

City Council

This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Council Chambers or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net. If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 2:00 p.m. on the day of the meeting using this link <https://bit.ly/COScomment>.

EXECUTIVE SESSION

None.

WORK SESSION

None.

1. OPENING EXERCISES: (Includes call to order, roll call, pledge of allegiance, announcements, proclamations, ceremonial presentations, and Council comment)

Call to Order

6:21 p.m.

Roll Call

Evan Manvel served as Guest Councilor for Councilor Nishioka, Ward 2.

Councilor Gonzalez attended the meeting remotely.

Present: 8 - Councilor Hoy, Councilor Nordyke, Councilor Phillips, Councilor Stapleton, Councilor Gonzalez, Councilor Varney, Mayor Hoy, and Councilor Gwyn

Absent: 1 - Councilor Nishioka

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

A motion was made by Councilor Stapleton, seconded by Councilor Phillips to approve the deletion to the agenda, [Item 1.4a. (file 23-57), Presentation from Polk County Sheriff Mark Garton on the Sheriff’s Office and the Upcoming Polk County Levy Renewal] and move the item to the March 27, 2023 City Council Meeting.

The motion CARRIED by the following vote:

Aye: 8 - Hoy, Nordyke, Phillips, Stapleton, Gonzalez, Varney, Hoy, and Gwyn

Nay: 0

Absent: 1 - Nishioka

Abstain: 0

1.2 COUNCIL AND CITY MANAGER COMMENT

Comments by: Mayor Hoy, Councilors Hoy, Stapleton, and Phillips, Guest Councilor Manvel, and Councilors Nordyke and Gonzalez.

1.3 PROCLAMATIONS

1.3a. [23-89](#) Proclamation recognizing March as Women’s History Month

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Mayor Hoy read the Proclamation into the record and presented the proclamation to Councilors Stapleton, Gwyn, Hoy, Nordyke, and Varney.

Comments by: Mayor Hoy, and Councilors Stapleton, Varney, and Nordkye.

1.4 PRESENTATIONS

1.4a. -This item was removed from the agenda - See Item 1.1.

2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)

The following individual provided remote testimony:
Laurie Dougherty, 350 Salem Oregon, Ward 1, Item 5.b, file 23-94

Public Comment, Item 8, was also heard at this time:
Grace Parry, Eagle Scout, BSA Troop 19, Ward 4, Flags for bridge in West Salem
Adam Righ, Eagle Scout, BSA Troop 19, Flags for bridge in West Salem

Questions or Comments by: Mayor Hoy, Councilor Stapleton, Acting Public Works Director Brian Martin, and Councilor Phillips.

3. CONSENT CALENDAR: (Includes approval of minutes, adoption of routine resolutions, and items of business requiring Council action)

A motion was made by Councilor Stapleton, seconded by Councilor Phillips to approve the consent calendar.

Comments by Councilor Stapleton.

The motion CARRIED by the following vote:

Aye: 8 - Hoy, Nordyke, Phillips, Stapleton, Gonzalez, Varney, Hoy, and Gwyn

Nay: 0

Absent: 1 - Nishioka

Abstain: 0

3.1 MINUTES

3.1a. [23-60](#) February 13, 2023 Draft City Council Minutes

Action: Approved.

3.1b. [23-99](#) February 21, 2023 Draft City Council Work Session Minutes

Action: Approved.

3.2 RESOLUTIONS

3.2a. [23-68](#) Initiating a Class 2 vacation of 1st Street NW.

Ward(s): 1

Councilor(s): Stapleton

Neighborhood(s): West Salem NA

Result Area(s): Safe, Reliable and Efficient Infrastructure

Adopted Resolution No. 2023-04, initiating vacation of 1st Street NW.

3.2b. [23-77](#) Dedication of a Reserve Strip of Land Identified as Tract "C" of Woodscape Green Phase 1 as Public Right-of-Way.

Ward(s): 4

Councilor(s): Gwyn

Neighborhood(s): South Gateway

Result Area(s): Safe, Reliable, and Efficient Infrastructure

Adopted Resolution No. 2023-5, to dedicate the reserve strip identified as Tract "C" of Woodscape Green Phase 1 as public right-of-way.

3.2c. [23-78](#) Dedication of a Reserve Strip of Land Identified as Block "A" of Woodscape Meadows Phase 3 as Public Right-of-Way.

Ward(s): 4

Councilor(s): Gwyn

Neighborhood(s): South Gateway

Result Area(s): Safe, Reliable, and Efficient Infrastructure.

Adopted Resolution No. 2023-6, to dedicate the reserve strip identified as Block "A" of Woodscape Meadows Phase 3 as public right-of-way.

3.2d. [23-79](#)

A Resolution Dedicating City Owned Property as Public Right-of-Way to be known as Truax Drive SE.

Ward(s): 3

Councilor(s): Phillips

Neighborhood(s): Southeast Mill Creek

Result Area(s): Safe, Reliable, and Efficient Infrastructure.

Adopted Resolution No. 2023-7, dedicating city owned property as public right-of-way for the dedication of Truax Drive SE.

3.3 ACTION ITEMS

3.3a. [23-75](#)

Grant Agreement between the Housing Authority of the City of Salem and City of Salem for the Homeless Rental Assistance Program.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Safe Community; Welcome and Livable

Neighborhood

Approved the grant agreement between the Housing Authority of the City of Salem and the City of Salem for the City to provide \$630,000 for HRAP.

3.3b. [23-84](#)

Claim Settlement Authorization

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Authorized the City Manager to resolve the matter of Brandon Howe's workers' compensation claim with a payment of \$120,000.00 and other terms and conditions. Payment will be made from the City's self-insurance claim fund.

4. PUBLIC HEARINGS

None.

5. SPECIAL ORDERS OF BUSINESS: (Items deferred from the Consent Calendar; Mayor and Councilor Items; Items which require a selection among options; or of special importance to Council; management reports; presentations by City boards, commissions, committees, or outside agencies)

5.a. [23-53](#) Annual Historic Landmarks Commission Report

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Welcoming and Livable Community

Remarks by Andy Zimmerman, Chair, Historic Landmarks Commission, Ward 7.

Questions or Comments by: Councilor Nordyke, Andy Zimmerman, Councilor Stapleton, and Mayor Hoy.

This Management Report was received and filed.

5.b. [23-94](#) Motion from Mayor Chris Hoy regarding the Downtown Parking District

Ward(s): Wards 1 and 2
Councilor(s): Councilors Virginia Stapleton and Linda Nishioka
Neighborhood(s): CANDO Neighborhood Association

A motion was made by Mayor Hoy, seconded by Councilor Stapleton to direct staff to return to City Council with a plan to implement paid on-street parking in the downtown parking district and phase out the parking district tax.

Questions or Comments by: Mayor Hoy, Guest Councilor Manvel, Councilor Nordyke, Community and Urban Development Director Kristin Retherford, Councilors Stapleton, Gonzalez, Phillips, Hoy, and Varney.

The motion CARRIED by the following vote:

Aye: 6 - Hoy, Phillips, Stapleton, Gonzalez, Varney, and Hoy

Nay: 2 - Nordyke, and Gwyn

Absent: 1 - Nishioka

Abstain: 0

6. INFORMATION REPORTS: (Items that require no Council action)

6.a. [23-62](#) Purchases approved administratively from January 1, 2023 through January 31, 2023.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Questions or Comments by: Guest Councilor Manvel, Mayor Hoy, and Acting Public Works Director Brian Martin.

This Informational Report was received and filed.

6.b. [23-86](#) Economic development quarterly report.

Ward(s): All Wards
Councilor(s): All Councilors
Neighborhood(s): All Neighborhoods
Result Area(s): Strong and Diverse Economy

Questions or Comments by Councilor Nordyke.

This Informational Report was received and filed.

7. ORDINANCES

7.1 FIRST READING:

7.1a. [23-61](#) Designation of the Civic Center as a Salem Local Historic Resource

Ward(s): 2
Councilor(s): Nishioka
Neighborhood(s): Central Area Neighborhood Development Organization (CANDO)
Result Area(s): Welcoming and Livable Community

A motion was made by Councilor Stapleton, seconded by Councilor Phillips to conduct a first reading to consider Ordinance Bill No. 3-23, designating the Salem Civic Center as a local historic resource and, after a public hearing, advance it to second reading for enactment.

Questions or Comments by: Councilor Stapleton and Mayor Hoy.

First reading was conducted and the motion CARRIED by the following vote:

Aye: 8 - Hoy, Nordyke, Phillips, Stapleton, Gonzalez, Varney, Hoy, and Gwyn

Nay: 0

Absent: 1 - Nishioka

Abstain: 0

7.2 SECOND READING:

None.

8. PUBLIC COMMENT: (Other than agenda items)

See Item 2, Public Comment.

9. ADJOURNMENT

7:34 p.m.