



# CITY OF SALEM

## Meeting Agenda

### City Council

555 Liberty St SE  
Salem, OR 97301

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**Monday, April 28, 2025**

**6:00 PM**

**Council Chambers /  
Hybrid Meeting**

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This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Council Chambers or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at [cityrecorder@cityofsalem.net](mailto:cityrecorder@cityofsalem.net). If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 4:00 p.m. on the day of the meeting using this link: <https://www.cityofsalem.net/comment-at-council>

### **EXECUTIVE SESSION**

#### **City Council**

**City Manager's Conference Room 5:00 p.m. - 6:00 p.m.**

**ORS 192.660(2)(e): Real Property Transactions**

### **WORK SESSION**

*None.*

### **1. OPENING EXERCISES:**

#### **Call to Order**

#### **Roll Call**

#### **1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA**

#### **1.2 COUNCIL AND CITY MANAGER COMMENT**

#### **1.3 PROCLAMATIONS**

**1.3a. [25-137](#)**

Proclamation recognizing Asian American and Pacific Islander Heritage Month.

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods

**Recommendation:**

Information Only.

**Attachments:** [Proclamation - Asian American and Pacific Islander Heritage Month.pdf](#)

- 1.3b. [25-138](#) Proclamation recognizing National Foster Care Month.

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods

**Recommendation:**

Information Only.

**Attachments:** [Proclamation - National Foster Care Month.pdf](#)

**1.4 PRESENTATIONS**

**2. PUBLIC COMMENT: (Comment on agenda items other than public hearings and deliberations)**

**3. CONSENT CALENDAR:**

**3.1 MINUTES**

- 3.1a. [25-145](#) April 14, 2025 Draft City Council Minutes

**Attachments:** [4-14-25 Draft City Council Minutes.pdf](#)

- 3.1b. [25-154](#) April 21, 2025 Draft City Council Work Session Minutes

**Attachments:** [4-21-25 Draft City Council Work Session Minutes.pdf](#)

**3.2 RESOLUTIONS**

**3.3 ACTION ITEMS**

- 3.3a. [25-127](#) Compensation adjustment for represented and non-represented classifications.

Ward(s): All Wards  
Councilor(s): All Councilors  
Neighborhood(s): All Neighborhoods  
Result Area(s): Good Governance.

**Recommendation:**

Approve compensation increases to the Public Safety Communications Director and Systems Technician job classifications and pay grades effective April 28, 2025.

**Summary:**

The Human Resources has completed classification and compensation analysis for two job classifications that have experienced unsuccessful recruitments. The Public Safety Communications Director is a non-represented job classification and is responsible for leading the Willamette Valley Communications Center (WVCC) for 911 services. The Systems Technician classification, a represented job classification, requires an electrical license and is skilled in multiple trades to ensure the daily operation of drinking water services and wastewater collection. A compensation adjustment is recommended for both classifications to improve market competitiveness and enhance recruitment efforts.

**3.3b. [25-141](#)**

Approve positions on specific bills for the 2025 Oregon Legislative Session.

Ward(s): All Wards

Councilor(s): All Councilors

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment

Stewardship; Safe Community; Safe, Reliable and Efficient

Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

**Recommendation:**

Approve positions on specific bills for the 2025 Oregon Legislative Session.

**Summary:**

The City Council's Legislative Committee meets frequently to consider priorities to guide Salem's Federal and State agendas throughout the year. Before any official representing the City of Salem can attempt to influence legislation on a particular matter, during the interim or during a legislative session, the City Council must adopt an official position related to that matter.

On April 11, 2025, the City Council Legislative Committee met to consider positions on specific bills moving through the 2025 Oregon Legislative Session (Attachment 1). The Legislative Committee is comprised of Mayor Julie Hoy and Councilors Brown, Gwyn, and Nordyke, with Councilor Nishioka serving as alternate.

**Attachments:** [Legislative Committee recommended bills from April 11, 2025](#)

[Written Testimony 1.pdf](#)

[Written Testimony 2.pdf](#)

[Written Testimony 3.pdf](#)

*Add - Written Testimony*

## 4. PUBLIC HEARINGS

### 4.a. [25-147](#)

Annexation of a 7.66-acre territory for two properties located at the 2500 Block of Michigan City Lane NW and the 3300 Block of Levi Street NW (ANXC-761).

Ward(s): 8

Councilor(s): Varney

Neighborhood(s): West Salem

Result Area(s): Welcoming and Livable Community

**Recommendation:**

Approve the annexation of the territory located at the 2500 Block of Michigan City Lane NW and the 3300 Block of Levi Street NW, including the withdrawal from the Spring Valley Rural Fire Protection District, and application of RA (Residential Agriculture) zoning.

**Summary:**

Annexation of a 7.66-acre territory for two properties located at the 2500 Block of Michigan City Lane NW and the 3300 Block of Levi Street NW (ANXC-761).

**Attachments:** [Vicinity Map](#)

[Territory Legal Description and Map](#)

[Development Services Memo](#)

[Finance Memo](#)

[Salem-Keizer Public Schools Memo](#)

[Public Comments received April 18, 2025.pdf](#)

[Written Testimony 1.pdf](#)

*Add - Written Testimony*

## 5. SPECIAL ORDERS OF BUSINESS:

## 6. INFORMATION REPORTS:

## 7. ORDINANCES

### 7.1 FIRST READING:

**7.2 SECOND READING:****8. PUBLIC COMMENT: (Other than agenda items)****9. ADJOURNMENT**

**Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: [cityrecorder@cityofsalem.net](mailto:cityrecorder@cityofsalem.net) at least two business days in advance.**

**Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.**

**UPCOMING PUBLIC HEARINGS, AND WORK SESSIONS**

- a. [25-149](#) Unless otherwise noted, all meetings and public hearings will be conducted in Council Chambers, located at City Hall, 555 Liberty Street SE, Room 240, with the option for remote attendance. Please see the meeting agenda header for more details on remote attendance. The meetings are also available to watch in real-time online at CC:Media YouTube Channel, as well as Comcast Cable CC:Media Channel 21.

CITY COUNCIL PUBLIC HEARINGS:

Draft Housing Production Strategy  
Tuesday, May 27, 2025, at 6:00 p.m.

\*Beginning June 9, 2025, and until further notice, City Council meetings will be held at Loucks Auditorium at Salem Public Library, 585 Liberty Street SE.

\*Fiscal Year 2026 Recommended Budget  
Monday, June 9, 2025, at 6:00 p.m.

\*State Revenue Sharing  
Monday, June 9, 2025, at 6:00 p.m.

\*CDBG and HOME Investment Partnership Program Years 2025-2029 Consolidated Plan and FY25 Annual Action Plan  
Monday, July 14, 2025, at 6:00 p.m.

SALEM HOUSING AUTHORITY PUBLIC HEARINGS:

URBAN RENEWAL AGENCY PUBLIC HEARINGS:

\*Fiscal Year 2026 Recommended Budget  
Monday, June 9, 2025, at 6:00 p.m.

CITY COUNCIL WORK SESSIONS: (Unless otherwise noted, work sessions are held in the Council Chambers, 555 Liberty Street SE.)

BUDGET COMMITTEE MEETINGS: (Budget Committee meetings are held in Council Chambers, 555 Liberty Street SE, Room 240)

Budget Committee Review Meeting - Results Areas Reviewed: Safe

Community, Good Governance  
Wednesday, April 30, 2025, at 6:00 p.m.

Budget Committee Recommends FY 2026 Budget to the City Council /  
Urban Renewal Agency  
Wednesday, May 7, 2025, at 6:00 p.m.

2025 NEIGHBORHOOD ASSOCIATION ANNUAL MEETING DATES:

Neighborhood - Annual Meeting Date - Time - Councilor  
Grant-----May 1-----6:15 p.m.----Tigan  
Highland-----May 8-----6:30 p.m.----Brown, Tigan  
ELNA-----June 5-----7:00 p.m.----(Ward 6 Position  
currently vacant)  
Morningside----June 11-----6:30 p.m.----Nishioka, Matthews  
SCAN-----June 12-----6:30 p.m.----Nishioka, Nordyke  
Faye Wright----September 9----6:30 p.m.----Nordyke, Matthews  
Northgate-----September 18---6:00 p.m.----Brown  
NOLA-----October 1----- 6:30 p.m.----Brown  
West Salem----October 2-----6:30 p.m.----Tigan, Varney  
NESCA-----October 15-----7:00 p.m.----Nishioka, Tigan  
CANDO-----October 15-----6:00 p.m.----Nishioka, Tigan  
Sunnyslope----October 16-----7:00 p.m.----Nordyke, Gwyn  
SWAN-----November 4----6:30 p.m.----Nishioka, Nordyke  
NEN-----November 11----6:30 p.m.----Nishioka, Tigan  
SESNA-----November 18----7:00 p.m.----Nishioka

**MEETING PROCEDURES**

City Council meets on the second and fourth Mondays of each month at 6:00 p.m. All meetings are in the Council Chambers, Room 240, 555 Liberty St. SE.

The Mayor, who is the presiding officer, is elected at large for a term of two years. Councilors are elected for four year terms for each of the City's eight Wards. These nine officers comprise the Council who make the policy decisions for municipal activity and pass its ordinances and regulations.

Because the Mayor and Councilors' positions are part time, without pay, the Council appoints a City Manager who is responsible for the administration and execution of the City's policies and ordinances.

The City Council generally follows Robert's Rules of Order, but has adopted supplementary rules that may be found on the City's website at:  
[http://www.cityofsaalem.net/Pages/council rules.aspx](http://www.cityofsaalem.net/Pages/council%20rules.aspx).

**THE CONSENT CALENDAR**

The Consent Calendar allows the Council to save time by acting on everything listed on that part of the agenda with one motion instead of considering each item separately. If a City Councilor believes a matter on the Consent Calendar deserves further discussion, the Councilor can request that item be removed from the Consent Calendar and considered separately under "Special Orders of Business."

**PUBLIC COMMENT**

There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is immediately prior to the Consent Calendar. This time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. The time light on the podium will flash yellow when you have one minute left, and will turn red when your time has expired.

**HOW TO GET YOUR COMMENTS INCLUDED AS PART OF THE AGENDA**

Any written comments that you wish to be given to the City Council that are about an item on an agenda must be submitted to the City Recorder by 3:30 p.m. on the day of the City Council meeting when the item will be considered. For complete information on submitting communications to Council, please refer to Council Rule 6: Communications:

[https://www.cityofsaalem.net/Pages/council rules.aspx](https://www.cityofsaalem.net/Pages/council%20rules.aspx).

If you have some matter that you wish to have the City Council consider in the future, you are encouraged to submit your suggestion in writing to the City Manager at 555 Liberty Street SE, Room 220, Salem, OR, or by e mail to: [manager@cityofsalem.net](mailto:manager@cityofsalem.net).

**PUBLIC HEARINGS**

The City Council can hold public hearings to consider legislative, quasi judicial or administrative matters. To testify at a hearing, you may sign up on the Hearing Roster located near the east entrance to the Council Chambers before the Mayor convenes the meeting. At the time for the hearing on the agenda, the Mayor will announce when the public hearing is open. If you have signed up to speak, come forward to the podium when the Mayor calls your name. State your name and either your address or the ward you live in. If you wish to receive notice of any written decision reached at the hearing, you must provide the City Recorder your address. When you have finished speaking, the Mayor will ask the Council if there are any questions for you, so please remain at the podium for a moment.

The time limit is 3 minutes per person for legislative and administrative hearings. The time limits for quasi judicial hearings in non land use cases are as follows:

1. Staff Presentation – 15 minutes
2. Affected Party – 15 minutes
3. Neighborhood Associations – 5 minutes
4. Other Interested Persons – 3 minutes per person
5. Rebuttal by Affected Party – 7 minutes

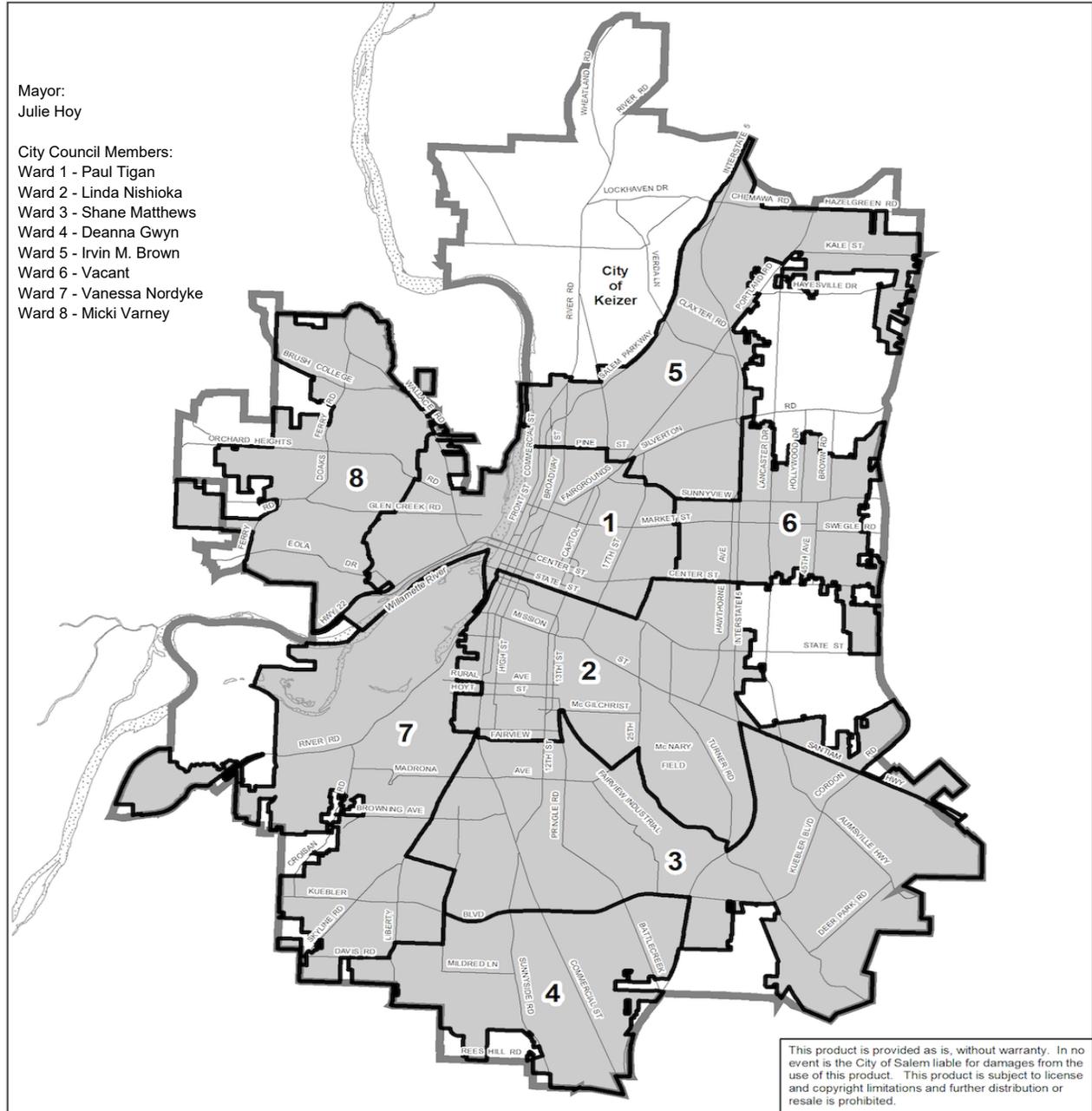
Time limits for quasi judicial land use hearings are governed by Rule 19 of the Council Rules. Parties to land use cases are encouraged to review that rule as time limits vary depending on the nature of the hearing. Further information can be obtained by contacting the Planning Administrator at 503 588 6173 or email at: [lmanderson@cityofsalem.net](mailto:lmanderson@cityofsalem.net).

Timer lights are located on the podiums. A flashing yellow light means you have one minute left; a red light means your time has expired.

### City of Salem Wards

Mayor:  
Julie Hoy

City Council Members:  
Ward 1 - Paul Tigan  
Ward 2 - Linda Nishioka  
Ward 3 - Shane Matthews  
Ward 4 - Deanna Gwyn  
Ward 5 - Irvin M. Brown  
Ward 6 - Vacant  
Ward 7 - Vanessa Nordyke  
Ward 8 - Micki Varney



#### LEGEND

- Ward Boundary
- Urban Growth Boundary
- Salem City Limits
- Major Streets



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