



CITY OF SALEM

585 Liberty St SE
Salem, OR 97301

Meeting Agenda

Urban Renewal Agency

Monday, June 22, 2026

6:00 PM

**Loucks Auditorium /
Salem Public Library**

This meeting is being conducted both in-person and remotely and allows remote attendance by the governing body, when requested. Interested persons may attend the meeting in Loucks Auditorium at Salem Public Library or view the meeting in real-time on the City of Salem YouTube Channel, thanks to a partnership with CC:Media. Comcast Cable subscribers can watch on CC:Media Channel 21. Please submit comments on agenda items by 5:00 p.m., or earlier, on the day of the meeting at cityrecorder@cityofsalem.net. If attending the meeting remotely, public comment and testimony may be provided during the meeting via Zoom. Remote attendees must pre-register between 8:00 a.m. and 3:00 p.m. on the day of the meeting using this link: <https://www.cityofsalem.net/comment-at-council>

1. OPENING EXERCISES:

(Includes call to order, roll call, pledge of allegiance, announcements, ceremonial presentations, and reports from boards, commissions, or committees)

Call to Order

Roll Call

1.1 APPROVAL OF ADDITIONS AND DELETIONS TO THE AGENDA

2. PUBLIC COMMENT

3. CONSENT CALENDAR:

(Includes approval of minutes, adoption of routine resolutions, and items of business requiring Board action)

3.1 MINUTES:

3.1a. [26-240](#) June 8, 2026, Draft Urban Renewal Agency Minutes

Attachments: [06-08-26 Draft URA Minutes.pdf](#)

3.2 RESOLUTIONS:

3.2a. [26-239](#) Adoption of the fiscal year (FY) 2027 Urban Renewal Agency (URA)

of the City of Salem budget

Ward(s): All Wards

Councilor(s): All Board Members

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance; Natural Environment

Stewardship; Safe and Healthy Community; Safe, Reliable and Efficient Infrastructure; Strong and Diverse Economy; Welcoming and Livable Community.

Recommendation:

Adopt Resolution No. 26-07 URA to adopt the FY 2027 Urban Renewal Agency of the City of Salem budget.

Summary:

The FY 2027 URA of the City of Salem budget is required by Oregon budget law to be adopted by the Agency Board prior to July 1, 2026. Adoption of this resolution will allow for authorized Agency spending in the coming fiscal year.

Attachments: [Resolution No. 26-07 URA](#)

[Resolution No. 26-07 URA, Exhibit A](#)

3.3 ACTION ITEMS:

3.3a. [26-232](#)

Appointment and reappointments to the West Salem Redevelopment Advisory Board.

Ward(s): All Wards

Councilor(s): All Board Members

Neighborhood(s): All Neighborhoods

Result Area(s): Good Governance

Recommendation:

Appoint and reappoint the individuals listed in the Facts and Findings section to the West Salem Redevelopment Advisory Board.

Summary:

The Boards and Commissions Appointments Committee convened on May 29, 2026, and, after deliberation, recommends the applicants listed in the Facts and Findings section for appointment and reappointment. Attached to this report are the redacted applications for the applicants that are recommended for reappointments and appointment.

Attachments: [Application - Devon Lute \(Redacted\).pdf](#)
[Application - Douglas Meltzer \(Redacted\).pdf](#)
[Application - Gregory Scharn \(Redacted\).pdf](#)
[Application - Zachery Fischer \(Redacted\).pdf](#)

3.3b. [26-152](#)

Salem Convention Center Marketing Addendum for Fiscal Year 2027

Ward(s): Ward 2

Councilor(s): Nishioka

Neighborhood(s): CANDO

Result Area(s): Strong and Diverse Economy; Welcoming and Livable Community.

Recommendation:

Authorize the Executive Director to execute the attached Marketing Agreement Addendum for marketing the Salem Convention Center, providing Transient Occupancy Tax revenues of \$520,000 for Salem Convention Center marketing in FY 27.

Summary:

The proposed Fiscal Year (FY) 27 budget allocation of Transit Occupancy Tax (TOT) for Convention Center marketing purposes is \$520,000. The Convention Center also has available \$132,265 from unused funds through FY 25.

The convention center received \$531,252 for FY 26, with final payment to be reconciled by September 30, 2026 once final TOT revenue is known.

The Management Agreement for the Convention Center specifies an annual agreement and addendum for marketing (Attachment 1). Under this agreement, the Convention Center Manager is required to submit a marketing plan (Attachment 2) and a marketing budget (Attachment 3) for Agency Board approval annually.

Approval of this item authorizes execution of the FY 2027 Addendum and confirms continued implementation of the Convention Center marketing program consistent with the terms of the Management Agreement and intergovernmental agreement governing TOT revenue use.

Attachments: [FY 2027 Marketing Addendum.pdf](#)
[FY 2027 Marketing Plan.pdf](#)
[FY 2027 Marketing Budget.pdf](#)

4. PUBLIC HEARINGS:

5. SPECIAL ORDERS OF BUSINESS

(includes consideration of items deferred from the consent calendar, unfinished business from a previous meeting, and any action item which requires a selection among options, consideration of matters of special importance to the Board, new business, and management reports)

6. INFORMATION REPORTS:

(items that require no Board action)

- 6.a. [26-226](#) Purchases approved administratively from May 1, 2026 through May 31, 2026

Ward(s): All Wards
Councilor(s): All Board Members
Neighborhood(s): All Neighborhoods
Result Area(s): Good Governance

Recommendation:

Information only.

Summary:

Specific awards and the sources of funds for all contracts administratively awarded, renewed, or modified during the month of May. Included in the report are procurement contracts and public contracting activities with a current fiscal year impact and annual contracts.

Attachments: [Purchases approved administratively May 2026 URA](#)

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6255 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: cityrecorder@cityofsalem.net at least two business days in advance.