2017 Ready to Read Grant Application
Due August 31, 2016

Library's **LEGAL** name:	County in which library resides:
Salem Public Library	Marion

Alternate library name:

Library's mailing address:
585 Liberty Street SE Salem, Oregon 97301

Library director's name:
Julie A. Sowles
Email address:
jsowles@cityofsalem.net
Phone number:
503-588-6084

Key contact's name (if not director):
Karen Fischer
Key contact's position/job title:
Youth Services Manager
Email address:
kfischer@cityofsalem.net
Phone number:
503-588-6039

All library directors and key contacts will be subscribed to the Ready to Read email list to receive grant deadline reminders and other information regarding the grant. If you would like additional members of your staff who are involved in your library's grant project to be subscribed to this email list, please list them here.

Name:	Email address:

Please check the box next to the project(s) you are applying to fund with this grant.
- ☒ Early literacy: complete and submit pages 3-5
- ☒ Summer reading: complete and submit pages 6-8

Complete and submit to the State Library page 1, page 2, and the pages of the application related to the project(s) you are applying to fund with this grant.

SUBMIT APPLICATIONS BY AUGUST 31, 2016

Choose one of the following methods for submitting your application so it is date-stamped by August 31, 2016. Applications must include appropriate original, faxed, or digital signatures.

- Email: ferol.weyand@state.or.us
- Fax: 503-378-6439
- Mail: Oregon State Library, Ready to Read, 250 Winter St. NE Salem, OR 97301

CERTIFICATION OF READY TO READ GRANT APPLICATION

To the best of our knowledge, the information on this application is correct. We certify that, when the Ready to Read grant is received, grant funds will supplement the library's budget from local sources to establish, develop, or improve public library early literacy services for young children 0-6 years old and/or the statewide summer reading program for youth 0-14 years old.

Library director's name: Julie A. Sowles	
Library director's signature:	Date:
Name of local government official authorized to apply for grants: Steve Powers	
Local official's title: City Manager	
Local official's signature:	Date:

STATE LIBRARY USE ONLY			
Yes	No		The applicant described activities that will help youth achieve the outcomes specified in this grant.
Yes	No	No SRP activities	The applicant will use the statewide summer reading program.
Yes	No		Everything listed in the budget is described in the application.
Yes	No		The applicant submitted a complete application, with the required signatures, and date-stamped by August 31, 2016.

EARLY LITERACY PROJECT PROPOSAL (BIRTH-6 YEAR OLDS)

Grant-funded early literacy projects strive to achieve the following two outcomes:
- ✓ Young children develop early literacy skills by the time they start kindergarten.
- ✓ Adults enjoy reading, singing, talking, writing, and playing with their young children regularly to help them develop early literacy skills.

1. Describe the grant-funded early literacy activities your library plans to implement to achieve these two outcomes.

   A. Library staff will partner with Early Learning Hub members and other community groups to promote and provide Library resources and early literacy activities during community outreach events. Ready to Read funds will cover back-up staffing for community outreach events.

   B. Partnering with Head Start and Preschool Promise child care grant providers, staff will visit at least 10 child care sites which serve families with high risk children. This may include early literacy skills discussion, modeled story presentation, library activity recommendations, and provision of high quality Spanish/English activity booklets containing early literacy information for each family. Ready to Read funds will cover staffing, mileage, and booklet printing costs for child care site visits

   C. English and Spanish language Toddler/Preschool themed circulating totes make it easy for busy parents to read, talk, sing, write and play with their young child. Ready to Read funds allow the Library to refresh or create at least 20 totes during the year through the purchase of materials and the backpack containers.

   D. Library staff will publicize and present at least one early-literacy training for parents and/or child care providers in English language and an additional training in Spanish language. This may include discussion of early literacy skills, modeled story presentation, suggested art, science or math activities connected with a picture book. Multiple copies of high quality single title picture books used for the training program and subsequently used as give-away prizes will be provided through Ready to Read funds.

   E. Library staff will provide seven weekly drop-in early literacy rich story times in English, one bilingual English/Spanish, and one in Spanish. Ready to Read funds will provide a sign language interpreter to interpret at story times and other programs for the deaf as requested.

   F. Youth Services staff will update and increase their children's literature knowledge, and story time and other early literacy training skills through participation in Oregon Library

Association Children's Services Division sponsored workshops and conference sessions. Ready to Read funds will provide substitute staffing and registration funding.

2. Do the activities you described above include early literacy training? Read the attached definitions sheet to find out what is considered early literacy training.
   ☒ Yes
   ☐ No

3. Do the activities you described above include outreach? Read the attached definitions sheet to find out what is considered outreach.
   ☒ Yes
   ☐ No

4. Do the activities you described above support a partnership project? Read the attached definitions sheet to find out what is considered a partnership.
   ☒ Yes
   ☐ No

5. What changes related to early literacy skills do you hope to see young children make as a result of participating in the activities you described above?

   Increased interest in singing, talking, writing (scribbling), creative exploration play, and stories.

6. What changes related to reading, singing, talking, writing, and playing with their young children do you hope to see adults make as a result of participating in the activities you described above?

   More families with young children will access early literacy services and participate in early literacy programs together as a family.

7. Check the box next to one or more method you plan to use to evaluate whether or not young children and adults make the changes you hope to see. Read the back of the attached definitions sheet to learn more about these evaluation methods.
   ☐ Interview
   ☒ Observation
   ☒ Survey

8. How will you collect participation data when you implement your project?
   Check all that apply.
   ☒ Sign-up/registration forms

☒ Head counts at programs and staff will make best guess about age
☒ Survey/completed activity log
☐ Other, please explain

9. How many people do you estimate will participate in your grant-funded early literacy project activities?

_____ N/A (We aren't doing a project in which people will attend a program or participate in an activity.)

_4,000_ Birth—14 year olds

_1,000_ 15 year olds and older

EARLY LITERACY PROJECT BUDGET

	List things necessary for implementing your Ready to Read project	Amount of **Ready to Read** funds used to pay for this	Amount of **Library Budget** used to pay for this	Amount of **other sources** used to pay for this	**TOTAL**
Library Staff	Sub staffing to cover for outreach, training, program prep, implementation and evaluation	$2,000	$1,500		$3,500
Materials for Circulating Collection	Books for 20 Toddler/Preschool Totes	$1,000	$800		$1,800
Equipment, Furniture, and/or Fixtures					
Contracted Programs	Sign language interpreters for children's programs	$500			$500
Incentives	Multiple copies of quality picture books for literacy program give-away	$800		$200	$1,000
Other	Printing booklets & brochures; Training registration fees; Supplies ; Mileage	$3,200	$500		$3,700
TOTAL		$7,500	$2,800	$200	$10,500

$26,750 less $7,500 EL = $19,250 for SRC

SUMMER READING PROJECT PROPOSAL (BIRTH-14 YEAR OLDS)

Grant-funded summer reading projects strive to achieve the following outcomes:
- ✓ Youth maintain or improve their literacy skills over the summer.
- ✓ Youth demonstrate their love of reading and learning by choosing to engage in these activities during their free time.
- ✓ Adults enjoy spending time engaging in literacy activities with youth regularly to help them develop literacy skills.

1. Describe the grant-funded summer reading activities your library plans to implement to achieve these three outcomes.

   The Library will participate in the CSLP Summer Reading theme. Using Ready to Read funds, we will:
   A. Purchase incentives to attract children and teens to join and complete the Summer Reading Club goals, including book bags for those who read or listen at least 10 hours during the summer and new paperback books for those who read or listen to 20 or more hours.

   B. Provide additional staff at the children's reference desk at peak times to help nearly 7,000 participating children with the Summer Reading Club; to free staff to partner with the Assistance League of Salem-Keizer and Salem Keizer Schools to bring the Summer Reading Club to the Migrant Education program and to those schools providing free lunch program and open libraries during the summer to allow students to easily participate in the Library Summer Reading Club in their neighborhood. Invite all school finishers to our end of summer reading party at the Library.

   C. Hire at least five high quality children's performers to give shows to attract children and parents into the library and encourage active participation in the Summer Reading Club.

   More families with youth will participate in the summer reading programs together as a family.

   More high risk youth will participate in the summer reading program. (High risk youth are minorities, English language learners, immigrants, children with special needs, children in poverty, and children in families dealing with abuse, neglect, and substance abuse.)

2. Do the activities you described above include outreach? Read the attached definitions sheet to find out what is considered outreach.
   ☒ Yes
   ☐ No

3. Do the activities you described above support a partnership project? Read the attached definitions sheet to find out what is considered a partnership.
   - ☒ Yes
   - ☐ No

4. What changes related to maintaining or improving literacy skills do you hope to see youth make as a result of participating in the activities you described above?

   Through the Summer Reading Club's fun atmosphere, programs and incentives, more youth will read and listen to stories for entertainment and personal interest during the summer, with less (or no) focus on assigned reading levels. This activity will encourage continuing a reading habit, allowing youth to maintain and likely improve their literacy skills.

5. What changes related to developing a love of reading and learning do you hope to see school-age youth make as a result of participating in the activities you described above?

   Performers will inspire youth to explore new hobbies and skills, and to read particular books that the performer loved as a child or young teen. The excitement of so many children in the library happily talking about books and program themes will encourage reluctant readers to explore what they might be missing out on.

6. What changes related to engaging in literacy activities with their youth do you hope to see adults make as a result of participating in the activities you described above?

   The buzz surrounding the Summer Reading program and performances will encourage more adults with youth, to participate in the summer reading programs together as a family. Incentives will help adults encourage their high risk youth to participate in the Summer Reading program.

7. Check the box next to one or more method you plan to use to evaluate whether or not youth and adults make the changes you hope to see. Read the back of the attached definitions sheet to learn more about these evaluation methods.
   - ☐ Interview
   - ☒ Observation
   - ☒ Survey

8. How will you collect participation data when you implement your project? Check all that apply.
   - ☒ Sign-up/registration forms
   - ☒ Head counts at programs and staff will make best guess about age
   - ☒ Survey/completed activity log
   - ☐ Other, please explain

9. How many people do you estimate will participate in your grant-funded early literacy project activities?

_____ N/A (We aren't doing a project in which people will attend a program or participate in an activity.)

_7,000_ Birth—14 year olds

_2,000_ 15 year olds and older

STATEWIDE SUMMER READING PROGRAM PROJECT BUDGET

	List things necessary for implementing your Ready to Read project	Amount of **Ready to Read** funds used to pay for this	Amount of **Library Budget** used to pay for this	Amount of **other sources** used to pay for this	**TOTAL**
Library Staff	On-call staff covering peak times to help w/ SRC at Library and for Migrant Ed. & schools outreach	$5,000	$2,000	$1,200	$8,200
Materials for Circulating Collection					
Equipment, Furniture, and/or Fixtures					
Contracted Programs	5 SRC performances	$2,250			$2,250
Incentives	SRC book bags Books for prizes Donated prizes for drawings	$12,000		$3,000	$15,000
Other	Printing + Supplies		$200	$1,700	$1,900
TOTAL		$19,250	$2,200	$5,900	$27,350

$19,250 SRC + $7,500 EL = $26,750 Total R2R grant